



Deddington Parish Council

The Windmill Centre
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Lorraine Watling Clerk to the Council

NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor,

Notice is given that a Meeting of the Parish Council will be held in **The Windmill Centre, Deddington** on **Wednesday 16th May 2018 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

10th May 2018

Lorraine Watling Clerk to the Council

AGENDA ANNUAL MEETING

PRO-FORMA ISSUES

1. Apologies for Absence
2. Election of Chairman and signing of Acceptance of Office
3. Co-option of two Parish Councillors
4. Election of Vice Chairman(s) and signing of Acceptance(s) of Office
5. To consider the Working Groups structure and membership for 2018/19
6. To confirm the Members serving on outside bodies
 - School Governors
 - Deddington Charity Estates
 - Friends of Castle Grounds
 - OALC
 - Libraries
 - The Holly Tree Club
 - The Windmill Centre
7. To Appointment the following Professional Bodies and Advisors
 - Internal Auditor
 - Insurers
8. To confirm the use of the current Standing Orders and Financial Regulations
9. To note the attendance records for 2017/18
10. To confirm the calendar of meetings for 2018/19

AGENDA MAY MONTHLY PARISH COUNCIL MEETING

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of meeting held on 18th April 2018
4. Matters arising not referred to later on this Agenda
5. 10 minute Open Forum
6. County and District Councillor updates
 - (i) County Cllr A Fatemian
 - (ii) District Cllr B Williams
7. Finance & General Purposes – Cllr B Wood
8. Annual Accounts 2017/18

To receive and approve:

 - a. The Annual Accounts (circulated with the agenda)
 - b. The Annual Governance Statement for the year ended 31 March 2018
 - c. The Statement of Accounts for the year ended 31 March 2018
 - d. The Annual Return for the year ended 31st March 2018
 - e. The internal auditors report
9. Approval of invoices for payment.
10. Report upon the investment of the Council's Funds.
11. Planning report – Cllr S O'Neill

Planning Applications: To receive and consider planning applications received since the last meeting including:

 - a) Ref: 18/00581/CLUP: Grounds of Windmill Community Centre and Sports Complex, Hempton Road – certificate of Lawfulness of Proposed Development for a new multi-use games area.
 - b) Ref: 18/00729/F: Denbigh Place, Main Street Clifton – Single storey library extension.
12. Cherwell District Council Local Plan Part 2 - letter to CDC regarding a policy for an area to be protected from flooding – Cllr D Rogers
13. Neighbourhood Plan Working Group – Cllr A Collins
 - To agree a procedure to review the NP on a four-yearly basis after Parish Council elections
14. Large Scale Developments Working Group Report – Cllr D Rogers
15. Environment & Recreation report – Cllr J Watts
16. Windmill Redevelopment Group Report – Cllr M Robinson
17. Highways and Transport report – Cllrs Cox and Oldfield
18. Progress on Measures for the Chapel Square pinch-point – Cllr J Reeve
19. Meeting about re-routing the S4 buses during events in the Market Place – Cllr J Reeve
20. Update from the Parish Council Representatives

21. Correspondence
22. Any other business – no decisions can be made under this item.
23. Date and venue for the next PC Meeting – **7.30pm on 20th June 2018 in the Holly Tree Club, Deddington**

Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

24. Second Steward – Cllr D Rogers