

**DEDDINGTON PARISH COUNCIL**

**Minutes of the Parish Council meeting held in the Windmill Community Centre, Deddington on  
Wednesday 15 February 2017 at 7.30pm**

**Present:** Cllrs M Cox, J Higham, H Oldfield, J Reeve, D Rogers (Chair), J Watts and B Wood (Vice Chair).

**Also in Attendance:** County Cllr A Fatemian, District Cllr B Williams, a Deddington News representative and two members of public.

23/17	<b>Apologies:</b> Cllrs D Anderson (Vice Chair), A Collins, J Finnigan, S O'Neill and M Squires. Cllr A Morrell did not attend the meeting.
24/17	<b>Declarations of Interest:</b> General interests were declared by the following Cllrs; Cllr H Oldfield Agenda Item 8, Planning applicant Planning Committee 16/3/17 - Farmers Cottage - Home Farm Clifton, as she knows the applicant. Cllrs D Rogers Agenda Item 14 F&GP (6) Church Flower Festival Agenda and Item 16 Approval of invoices for S137 payment for Church floodlighting.
25/17	<b>Minutes:</b> Cllr B Wood proposed, Cllr J Watts second the motion and the Council <b>RESOLVED</b> (unanimous) that the minutes of the meeting of 18 January 2017 were a true record. The Chair then signed the minutes.
26/17	<b>Update re Co-option of a Cllr:</b> The CDC notices advertising the vacancy have been put up. If there is no call for an election the Council will be able to co-opt. It was agreed that the application cut-off date should be Friday 9 March in order that Cllrs can review any applications prior to the meeting.
27/17	<b>Matters arising from the minutes and not referred to later on the Agenda.</b> None.
28/17	<b>10 Minute Open Forum:</b> Julian Philcox addressed the Council as a planning consultant representing the northern boundary neighbours to the proposed application 16/00584/F: Land at Hempton Lodge, Snakehill Lane, Hempton. He asked the PC to reiterate their objections and also ask the Planning Inspector to make a site visit to the neighbouring properties.
29/17	<b>County and District Councillor updates.</b> The reports were received and are available on the PC website (i) <b>Report from County Cllr A Fatemian:</b> Noted below. (ii) <b>Report from District Cllr B Williams:</b> The following was noted: a) <b>Windmill St &amp; Windmill Close Car Parks.</b> The work is complete. Water drains away via new drainage channels and the refuse lorries now reverse into the car park to prevent damage. b) <b>Fly Tipping - Milton Gated Rd near Daeda's Wood.</b> Following a report of fly tipping on Milton Gated Road CDC's Enforcement Officer arranged for it to be cleared on Monday 6 February. The Clerk will thank CDC's James Fairweather and his colleagues for their swift and efficient response and copy this email to Cllr Pickford at CDC. c) <b>Planning Committee 16/2/17 - Duke of Cumberland's Head.</b> District Cllr B Williams has called in the application to remove the back wall of the fireplace at the Duke of Cumberland's Head because the Planning Officer is recommending refusal based on the Conservation Officers report. Cllr Williams said that whilst the safeguarding of listed buildings is important the reintroduction of the Duke of Cumberland to the parish deserved a wider debate and that he will urge the committee to approve the removal of the wall to ensure the pub has the best possible chance of survival. d) <b>Planning Committee 16/3/17 - Farmers Cottage - Home Farm Clifton.</b> District Cllr B Williams has called in an outline application for an Agricultural Tied Farmers Cottage at Home Farm, Clifton. The planning officer is recommending refusal because the applicant is not completely retiring from farming and therefore an additional dwelling is not required. It was noted that the applicant will be required when his son is away on Fire Service duty which can be several times each month, or when, two individuals are needed for certain tasks on the farm. e) <b>CDC's Response to OCC's ONE Oxfordshire Proposal.</b> Issued in a press release. f) <b>Consideration of a Commemoration for Jim Flux.</b> It was agreed that the family would be consulted before any decisions are made. This will be Agenda item for the March 2017 meeting.
30/17	<b>Planning Matters.</b> <b>Applications</b> a) 16/00584/F: Land at Hempton Lodge, Snakehill Lane, Hempton. Development of a single store dwelling (re-submission of 15/01563/F) Planning Appeal Ref: APP/C3105/W/16/3164776. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (six votes for and one abstention) that an <b>objection</b> letter be sent to CDC Planning and also the Planning Inspector with a request that a site visit takes place. b) Planning Committee 16/3/17 - Farmers Cottage - Home Farm Clifton. Cllr Oldfield declared a general interest as she knows the applicant. Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council <b>RESOLVED</b> (six votes for and one abstention) that a letter of support be sent on behalf of the application for the planning committee's consideration. c) 16/02515/F: Deddington Farmers Market. Erection of one shed at the Holly Tree for storage of stalls and equipment. Cllr J Reeve proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it had no objection. d) 16/02594/F: Orchard House, Chapel Close, Clifton. Two storey side extension to existing dwelling on south west elevation. A single storey extension to south east elevation. A new single storey link from existing dwelling to existing rear outbuilding and associated internal works. Cllr B Wood proposed, Cllr M Cox seconded the motion and the Council <b>RESOLVED</b> (four votes for and three abstentions) that the PC <b>objects</b> on the grounds of over development.

	<p>e) 16/02602/F: 2 Chapmans Lane, Deddington. Removal of Condition 11 of 16/01691/F to allow removal of existing 2.0m hedge and planting of a new hedge. Cllr J Watts proposed, Cllr B Wood seconded the motion and the Council <b>RESOLVED</b> (unanimous) <b>objects</b> on the grounds that it is an ancient hedgerow that does not belong to the applicant and for environmental and biodiversity considerations.</p> <p><b>County Cllr A Fatemian joined the meeting at this stage.</b></p> <p>f) 17/00037/TCA: Castle End House, Castle Street, Deddington. T1 x Beech – remove to ground level. Cllr J Reeve proposed, Cllr J Higham seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it had no objection subject to a replacement tree being planted as per DPC Tree Policy.</p> <p>g) 17/00040/TCA: Deddington Manor, New Street, Deddington. T1 x Fir Tree - remove. Cllr J Reeve proposed, Cllr J Higham seconded the motion and the Council <b>RESOLVED</b> (five votes for, one against and one abstention) that it had no objection subject to a replacement tree being planted as per DPC Tree Policy.</p> <p>h) 17/00070/F: 2 Chapmans Lane, Deddington – Removal of condition 10 of 16/01691/F – improvement to existing means of access. Cllr D Rogers proposed, Cllr C Cox seconded the motion and the Council <b>RESOLVED</b> (six votes for and one abstention) that it had no objection.</p> <p>i) 17/00104/F: Holly House, Earls Lane, Deddington. Single storey front and rear extension. Cllr J Watts proposed, Cllr J Higham seconded the motion and the Council <b>RESOLVED</b> (six votes for and one abstention) that it had no objection.</p> <p>j) 17/00165/F: Egerton, Goose Green, Deddington. External alterations to the garage and timber framed link between the house and garage (re-submission of previously approved application 14/00097/F). Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it had no objection.</p> <p><b>Approvals</b>  The Cottage, Philcote Street  63 St Johns Way, Hempton  Hilary's Hats, Deddington  Folly Cottage, The Lane, Hempton</p> <p><b>Correspondence</b>  Exchange with CDC regarding appeals.  Notification from the Tennis Club of intention to (re) apply for planning permission for a different lighting scheme.</p>
31/17	<p><b>County Cllr A Fatemian report</b></p> <ol style="list-style-type: none"> <li><b>Horton Maternity Services.</b> County Cllr A Fatemian attended a meeting of the Health Overview and Scrutiny at OCC and successfully introduced a motion (unanimous) to refer the temporary removal of Obstetrics-led maternity at the Horton Hospital to the Secretary of State.</li> <li><b>Site Visit A4260/ Traffic Lights.</b> It is considered that the lights at the crossing allow sufficient time to enable people to cross as when the green man light goes off there is a delay before the lights on the road turn to green.</li> <li><b>March 2017 meeting.</b> County Cllr A Fatemian gave his apologies for the next meeting. His wife is due to have their baby then. The Parish Council wished them well.</li> </ol> <p><b>Country Cllr A Fatemian and District Cllr B Williams left the meeting at this point.</b></p>
32/17	<p><b>Duke of Cumberland's Head.</b> The Chair will attend the Planning Committee on 16/2/17 to speak in support of the Duke of Cumberland's Head. Cllr J Watts proposed, Cllr J Higham seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it approved the Chair's proposed address to CDC.</p>
33/17	<p><b>Large Scale Development Working Group Report:</b> The enforcement officer has been in touch regarding the drainage conditions not being resolved.</p>
34/17	<p><b>Neighbourhood Plan Working Group update:</b> Cllrs A Collins, D Rogers and David French met with a CDC Housing Officer who suggested that eligible residents should apply to join the housing register as there would be a good chance of qualifying for affordable housing and there are currently only three local residents on the register for Deddington. Shared ownership could be another consideration if residents are unable to join the housing register. Deddington News and social media will be used to inform residents.</p>
35/17	<p><b>Highways and Transport report:</b> The following was noted.</p> <ol style="list-style-type: none"> <li><b>Clifton Mill Road Signage Update.</b> OCC have advised that the amended improved signage will be shortly sorted out. Potential funds are being sought for the painted "SLOW" road marking.</li> <li><b>Speed Watch.</b> Cllr J Higham yet to hear from TVP.</li> <li><b>Earls Lane Speeding.</b> A resident to meet with Cllr M Cox and D Rogers to discuss this issue.</li> <li><b>School parking letter.</b> Thames Valley Police have written to all parents regarding traffic and safety at pick up and drop off at the school.</li> <li><b>New St Parking.</b> A follow up letter has been received from the resident. Concern was raised for access for fire service engines in the event of a fire. Cllr H Oldfield proposed, Cllr M Cox seconded the motion that the Council <b>RESOLVED</b> (unanimous) to send a letter including appropriate OCC, TVP and the local fire officers email addresses.</li> <li><b>Proposed ticketing of parked cars in Market Place.</b> After careful consideration and opinions sought from OCC Highways and TVP Cllr M Cox proposed, Cllr J Higham seconded the motion and the Council <b>RESOLVED</b> (unanimous) that a letter be sent to advise a resident that the Council will not support her proposed ticketing of parked cars .</li> <li><b>Flooding at Clifton.</b> A resident of Chapel Close has contacted the PC regarding the blocked road gully in Chapel Close. The Clerk has requested gully clearance. County Cllr A Fatemian to chase.</li> </ol>

	<p>8) <b>Hempton Road Speeding response.</b> Cllr H Oldfield proposed, Cllr B Wood seconded the motion and the Council <b>RESOLVED</b> (unanimous) that a letter be sent to a resident in the Paddocks.</p> <p>9) <b>VAS.</b> Changes within OCC mean that further purchases of VAS for the community will involve a different process. Solar panel portable VAS could be considered and used at multiple locations.</p>																																													
36/17	<p><b>Environment and Recreation Report:</b></p> <ol style="list-style-type: none"> <li>1) <b>Parish Spring Clean.</b> Saturday 1 April. The Scouts have been contacted.</li> <li>2) <b>Defib update.</b> Update from CHT requested.</li> <li>3) <b>Grass cutting contract and schedule.</b> Quotes are being sought for the grass cutting contract.</li> <li>4) <b>All-Weather Court update.</b> Technical Services have recommended that the surface is regenerated every 5 years at an approximate cost of £6,267.65 plus VAT. This was last done in about 2011. If regenerated it should last at least a further 5 years. The hire fees are priced to cover general maintenance costs but not dilapidations to the fence, lighting or surface nor or the additional regenerations. The PC to speak with the football club.</li> <li>5) <b>All Weather Court Lighting.</b> Plant hire for a 5m adjustable scaffold tower with stabilisers for a week costs £67 plus £12.50 each way delivery / collection, plus VAT. Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) to hire the tower to replace the broken light bulb.</li> <li>6) <b>Brown Tourist signs in the Parish.</b> It was suggested that a brown sign be considered for marking the War Memorial and Commonwealth Graves. Discussion followed and alternatives suggested. Cllr D Rogers to liaise with the Church to gauge their view before further investigation.</li> </ol> <p><b>Cllr M Cox left the meeting at this point.</b></p>																																													
37/17	<p><b>Finance and General Purposes.</b></p> <ol style="list-style-type: none"> <li>1) <b>Bank accounts.</b> Balanced and agreed. The major expenses and income was itemised.</li> <li>2) <b>Maturing Bonds.</b> Two bonds have matured with Santander but they now only offer 0.5%. The Council <b>RESOLVED</b> that Cllrs B Wood and D Rogers are authorised to seek to identify better alternatives.</li> <li>3) <b>Signatories.</b> Cllr J Watts proposed, Cllr J Higham seconded the motion and the Council <b>RESOLVED</b> (unanimous) that Cllrs H Oldfield, D Rogers and B Wood to be signatories to all new bonds. Cllr H Oldfield proposed, Cllr J Watts seconded and the Council <b>RESOLVED</b> (unanimous) that Cllrs A Collins, S O'Neill, H Oldfield, D Rogers, B Wood and the Clerk be signatories on the main account.</li> <li>4) <b>Allotment Water Supply.</b> Thames Water have transferred the allotment water supply to Castle Water. They sent a high estimated bill which the Clerk has queried.</li> <li>5) <b>Carers.</b> Letter received from the High Sherriff about carers. Cllr D Rogers to action.</li> <li>6) <b>Church Flower Festival.</b> Jean Welford has asked the PC to sponsor an arrangement at the planned Flower Festival. Proceeds for church maintenance. The Clerk will clarify how much is requested. The payment will be a S137 and will therefore require Council approval.</li> <li>7) <b>Carol Sheet replacement.</b> The PC have been asked to pay for the replacement of the carol sheets used at the service in the Market Place (necessary about every five years). Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the PC make a S137 payment of £192 for new carol sheets. Cllr J Watts suggested that the carol sheets also be made available on line so that people can also view them on tablets and phones at the event.</li> </ol>																																													
38/17	<p><b>Windmill Centre Upgrade:</b> Further quotes being sought as current quote for LED lighting would require rewiring. It was noted that the Windmill Community Centre was very cold during the meeting. The Clerk will inform the committee.</p>																																													
39/17	<p><b>Invoices for Payment:</b> The Council <b>RESOLVED</b> (unanimous) that the invoices for payment listed for payment on 15 February 2017, totalling £4,282.55, were approved for payment. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) the S137 contribution of £90.18 towards the Church floodlighting.</p>																																													
40/17	<p><b>Report upon the investment of the Parish Council's Funds as at 31 January 2017</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>86,091.49</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>76,880.48</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Early Feb 2017</td> </tr> <tr> <td>Santander</td> <td>82,037.11</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Early Feb 2017</td> </tr> <tr> <td>Nationwide</td> <td>131,839.43</td> <td>0.8%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2017</td> </tr> <tr> <td>Nationwide</td> <td>81,124.71</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid July 2017</td> </tr> <tr> <td>Hampshire TB</td> <td>76,428.90</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2017</td> </tr> <tr> <td><b>Total</b></td> <td><b>536,917.67</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	86,091.49	0.1%	Current		Santander	76,880.48	0.75%	1 Yr Fixed	Early Feb 2017	Santander	82,037.11	0.75%	1 Yr Fixed	Early Feb 2017	Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017	Nationwide	81,124.71	1.2%	1 Yr Fixed	Mid July 2017	Hampshire TB	76,428.90	1.2%	1 Yr Fixed	Mid Dec 2017	<b>Total</b>	<b>536,917.67</b>			
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41/17	<p><b>Update from Parish Council Representatives.</b></p> <p><b>DCE.</b> Cllr H Oldfield reported that Pest House field has been cut back at a cost of approximately £5k. DCE are currently considering LED lighting for the Town Hall undercroft.</p> <p><b>FOCG.</b> Cllr J Reeve informed PC that dead and fallen wood (mostly already piled) will be shredded on 28 February. Communicated with Garden Organic about getting a plan for future FOCG works but the cost was prohibitive. Other options to be considered. Cllr Reeve has also contacted English Heritage regarding replacing the signage. He will copy the Clerk in on any future correspondence.</p>																																													
42/17	<p><b>Correspondence.</b> None.</p>																																													
43/17	<p><b>AOB as allowed by Chairman:</b></p>																																													

	<p><b>Weed Control.</b> Cllr B Wood proposed, Cllr J Watts seconded the motion and the <b>Council RESOLVED</b> (unanimous) that £50 be authorised to clear the paths Clifton to Deddington and Hempton to Deddington when the Parish weed spraying takes place.</p> <p><b>NP Banners.</b> For information - five banners are to be purchased at a cost of £232.50+ delivery of £12.50 + VAT.</p> <p><b>One Oxfordshire.</b> Feedback before 28 February to <a href="http://www.oneoxfordshire.org/get-involved">http://www.oneoxfordshire.org/get-involved</a>.</p>
44/17	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 15 March 2017 at 7.30pm</b> in the <b>The Old School Room, Hempton</b>. The meeting closed at 9:40pm.</p>