

## DEDDINGTON PARISH COUNCIL

Minutes of the meeting held at The Town Hall on Wednesday 17<sup>th</sup> April 2002  
commencing at 7.30pm

**Present:** Councillors Clinch (Chairman) Bell, Clarke, Mrs Davies, Flux, Haslam, Miss Hill, Newey, Mrs Swash, Todd. District Councillor O'Sullivan, Jane Plummer (Clerk) and John Osborough (Minute Secretary)

191/02      **Apologies**  
Apologies for absence were received from Cllrs. Mrs Cox, Hart, Cllr Mrs Walker and C. Cllr Matthews.

192/02      **Minutes**  
The minutes of the Meeting held on 20<sup>th</sup> March 2002 were approved as a true record and signed by the Chairman.

193/02      **Parish Council Election Candidates**  
The Chairman thanked members for their hard work over the past 4 years. No election is required on the 2 May 02 as there was only 10 nominees, 4 more candidates could if the new council wishes be co-opted on or an election held if more than 4 people wished to join the Parish Council.

194/02      **Matters Arising**  
188/02 Cllr Flux pointed out that it was not for the PC to set rates on behalf of The Windmill Management Committee. Concern was expressed that hydrogenated lime was being used to mark out football/cricket pitches, in view of possible risk to children's health Deddington Town Football Club have been requested to use a safer alternative. Windmill Management Committee will examine the matter and will write to all clubs using the facilities, Cllr Flux agreed to look into this matter.

180/h      The second item listed as 'g' should be amended to read 'h' Cllr Newey proposed an amendment to the wording of item 'h'. Agreed to reaffirm the adoption of the recommendations of the library feasibility working group, and to support the Friends of Deddington Library (in its present or modified form) in its new role of exploring and co-ordination uses of the new library facilities. The proposed amendment was seconded by Cllr Todd and approved by the meeting.

188/02a      The name of the contractor chosen to spray the weeds should be inserted for the benefit of the auditors in due course.

154/02 Code of Conduct Cllr Flux proposed copies of the minutes of the last three meetings along with a copy of the code of conduct is forwarded to all new council members. Cllr Todd seconded this.

165/02 Millenium Map. Cllr Flux reported that the map for display underneath the Town Hall has now arrived, it is currently in the church and will be put under the Town Hall on Friday 19 April 02. Agreed that the Map Working Group along with the electrician Mr S Day should then determined the required lighting. This will necessitate the removal of the existing notice board and 2 new notice boards (1 each side of the map) to be erected.

**Clerk to get a quote for the new notice boards from Allan Gibbs**

195/02 **Any other Business as allowed by the Chairman**

Cllr Flux proposed that the Deddington News could use the Deddington Coat of Arms on the binders of its bound volumes for a fee of £50 in line with charities and clubs, seconded by Cllr Todd

**Agreed unanimously.**

196/02 **10 Minute Open Forum**

No member of the public wished to speak.

197/02 **Windmill Management Update**

**Trust document discussion.** Cllr Flux declared an interest.

The Charities Commissioner has agreed changes, subject to legal advice, to the updated Trustee document. Those clubs not previously included have been incorporated into the new document. Changes will have effect for the remaining 85 years of the deeds life.

Cllr Todd proposed acceptance of the document and Cllr Hill seconded.

**Agreed unanimously.**

The new trust deed was signed by Cllrs Clinch and Davies on behalf of the PC and by Mary Robinson and Richard Broadbent for the Windmill Centre Trustees and the signatures were witnessed by the Clerk Jane Plummer.

Cllr Haslam asked to know the relationship between Councillors and the Windmill Management Committee. Cllr Flux replied that all members of the Windmill Management Committee are elected at the AGM and the Parish Council does not have a right to put members on the Windmill Committee.

198/02

**Final Accounts Audit 200/2001**

This matter was covered at the last meeting of the Parish Council, Cllr Flux proposed that the accounts are accepted as fair and accurate and Cllr Davies seconded.

**Accepted unanimously.**

199/02

**Planning and Property Working Group**

Cllr Miss Hill reported as follows:

- a) 02/00739/LB Holcombe Hotel, proposed extension. A request was received in writing from Mr Cole in the adjacent property, requesting that a barrier be erected to prevent cars bumping into the wall of his computer room. No objections were raised subject to condition above being met.
- b) 02/00483/F Miss A P Heard, Grove Court, proposed to fit satellite dish to external wall. No objection raised.
- c) 02/00717/LB Mr & Mrs Hand, Ivy Cottage, erection of conservatory, no objection raised.
- d) 01/01005/F Orchard House. This has gone to appeal. Planning group had no objection. Cllr Todd declared an interest.
- e) Gaveston Gardens. Proposed conservatory. No objection.
- f) Mr Rainbow, St Thomas Street. It was proposed by Cllr Hill to consider this before the start of the Annual Parish Meeting.
- g) A list of approvals was read out.

**Environment and Highways Working Group**

- a) Cllr Newey objected to the publishing of the parking discussion paper in its present form. It was proposed by Cllr Flux that edited copies be provided at the APM. Seconded by Cllr Newey. **It was proposed by Cllr Clinch that Cllrs Newey and Bell take responsibility for editing the paper. Seconded by Cllr Newey. Accepted unanimously.**
- b) Clerk to write to OCC with regards to street lighting and also to request urgent action to the spraying of the footpaths to remove weeds.
- c) Chairman reported that 6 new waste bins are required and showed council possible designs, the total cost would be about £1000. **It was suggested by Cllr Hill to enquire if there is a conservation grant available.**
- d) Cllr Flux reported that some of the street lights are being obscured by foliage.

### **Recreation and Grants Working Group**

a) Cllr Haslam reported that the R&G committee did not meet this month. Clerk reported that the Windmill Management Committee have agreed the location of the goal post at the Windmill Centre. Stewards to put them in. The clerk agreed to inspect the landscaping at Wimborne Close and will report back to the PC on this matter.

b) Golden Jubilee. The following sums have to date been raised for the event:

C.D.C.	£1000.00
Donation from a Parishioner	£1000.00
Adverts	£1000.00
Race Night	£1000.00
Raffle sales	£1000.00

**It was proposed by Cllr Clarke, seconded by Cllr Bell that the PC underwrite the event up to a maximum of £2000.00. Unanimously accepted.**

Cllr Haslam confirmed to the council that the working sub-committee for the Golden Jubilee Celebrations as part of the Parish Council with a bank account set up through the Parish Council does comply for insurance purposes and would therefore be using the current Cornhill Public Liability Insurance. **Clerk to write to Cornhill to confirm.**

### **c) VILLAGE CLEAN UP DAY (CUP DAY)**

The clean up day has been fixed for **Saturday 4<sup>th</sup> May 02. 10am to 12 noon** interested parties are asked to meet at the town hall.

d) Cllr Haslam asked the Clerk to look into the possibility of putting notices around the village to publicise the Anthony Nolan bike ride on 26<sup>th</sup> June 02.

### **Finance and General Purpose Working Group**

Cllr Linda Davies reported as follows:

- a) Donation Policy. Cllr Newey presented a paper on donation policy, it was agreed that it should be passed onto the incoming F&GP working group.
- b) Cllr Todd said that he and Cllr Newey had inspected the financial records from January to March 2002.
- c) Cllr Bell to advise further to notice boards at the next meeting.

- d) The Chairman gave a written explanation to all members of the main capital expenditure from April 1990 to April 2001.
- e) A quote for £1583 had been received from Stannah Stair Lift for the town hall. **It was proposed by Cllr Davies that the matter be referred to the new Parish Council for their consideration. Seconded by Cllr Flux and agreed unanimously.**

200/02

**Investment of council funds**

- a) At close of business on 17 April 2002

Account No	Balance	Rate of interest%	Notice
60858471	£4,647.06	1.5%	14 days
60708569	£9,612.59	0.1%	Overnight
70012564	0.00	0.1%	Overnight
70708526	£1,138.59	0.1%	Imprest
70708542	£ 500.00	0.1%	Current
	<b>£15,898.14</b>		
Bradford & Bingley BS	£19,970.00	3.4%	120 days
West Bromwich BS	£529,849.43	4.05%	Overnight
<b>Total</b>	<b><u>£565,717.57</u></b>		

Notice of 120 days given on the Bradford & Bingley

Cllr Todd reported that the Audit Commission has advised that revised audit arrangements would come into place shortly. Together with the Clerk he undertook to examine the document and report its implications back to the next Parish Council meeting. It appears that councillors might be unable to internally audit our books.

201/02

**Cemetery Fees**

The Clerk requested a 10% increase rounding to the nearest 50p for cemetery fees as our existing charges are well below local average. She further requested double fees should apply for internment for those outside the Parish. Proposed by Cllr Davies and seconded by Cllr Flux. Agreed unanimously.

202/02

**Invoices for payment**

Invoices totalling £3,445.04 in accordance with a schedule circulated at the meeting a copy of which is filed with these minutes were approved for payment.

203/02

**Correspondence**

A list of correspondence was circulated at the meeting.

204/02

**Any other business as allowed by the Chairman**

The Parish clerk asked for her hours to be changed as follows:

Monday/Wednesday/Thursday between the hours of 9am to 2.45pm, but asked that Cllr's do not visit the office before 10am.

**Appraisals**

The Chairman and Cllr Flux and Cllr Todd met the stewards Dennis Freeman and Gary Rose for their appraisals on the 15 April 02, various points were raised and agreements reached.

The Clerk Jane Plummer was also appraised and stated how much she enjoys her work and the Chairman expressed his appreciation on her efforts.

Cllr Clarke reported that the wall near Galveston Gardens on the Hempton Road needs attention. To be looked into.

Important dates.

Annual Parish Meeting 24 April 02, Windmill Centre 7.30pm

CDC Elections 2 May 02, voting in Deddington, Clifton and Hempton

Parish Council AGM Wednesday 15<sup>th</sup> May 02 7.30pm Town Hall.

205/02

**Date of next meeting**

Wednesday 15 May 02 AGM Town Hall commencing 7.30pm

6.