

**DEDDINGTON PARISH COUNCIL**  
**Minutes of the Meeting held in the Hempton Church Hall on**  
**Wednesday 16 April 2014 at 7.30pm**

**Present:** Cllrs A Collins (Chair), D Anderson (Vice Chair), M Cox, J Day, J Flux, J Finnigan, H Oldfield, J Watts, B Williams, B Wood (Vice Chair), District Cllr P O'Sullivan and 16 members of the public.

61/14	<b>Apologies:</b> Apologies were received and accepted from Cllrs S Boulter, D Rogers, S O'Neill and M Squires.
62/14	<b>Minutes: RESOLVED</b> (unanimous) that council approved the minutes of the meeting held on 19 March 2014 subject to the following amendment: <b>51/14 Planning, Dorchester Group Approach.</b> The word "seconded" was inserted after "Cllr J Day". The Chair then signed the minutes.
63/14	<b>Matters Arising from the Minutes.</b> None.
64/14	<b>Declarations of Interest.</b> No Disclosable Pecuniary Interests were declared at this meeting Cllr M Cox declared a general interest in item 68/14 (vi) Satin Lane as her husband has an allotment on this site
65/14	<b>10-Minute Open Forum:</b> (i) Mr J Wilson, a resident addressed the PC about his traffic and road safety concerns relating to St Thomas Street, Hopcraft Lane and Philcote Street. He asked for an OCC traffic expert to advise on what might be done in the face of the steadily increasing traffic flow – much of which appears to be heavy goods vehicles. County Cllr Fatemian said that he will speak to the OCC Highways team to arrange for a traffic expert to visit St Thomas Street at no cost to the parish. He suggested that it might be useful if Mr Wilson could record the approximate number of deliveries to the area. (ii) Sir Frank Davies, a member of Deddington Development Watch presented two petitions to the PC and asked Cllrs to object to the Planning Application 14/00412/F: land Adjoining and West of Stonecroft House, Clifton Road, Deddington. One was local to the proposed development and was about road safety concerns in Castle Street and Clifton Road – 73 out of 74 residents approached had signed the petition the other had declined. The other petition was undertaken in Deddington and called on the PC, following the approval of 85 houses on the Prudential Land, to resist all further applications for large scale residential developments on green field sites in, or adjoining, the village which involve building more than 15 -20 houses. 686 residents had signed this petition over a 12 day period. In response to a question Sir Frank confirmed that only residents in 705 houses in Deddington had been asked and not those living in Clifton or Hempton.
66/14	<b>County and District Councillor updates.</b> <b>County Cllr A Fatemian</b> reported that the Oxfordshire Strategic Housing Market Assessment had now been published. The government wants approximately 100k new houses to be built in Oxfordshire over the 20 year period 2011-2031. CDC is expected to have to accommodate 22,841 of these houses. He confirmed that Lisa Michelson will be the single point of contact at OCC for the Deddington Neighbourhood Plan. <b>District Cllr P O'Sullivan</b> reported that the St Thomas Street planning application was still on hold as CDC had not yet heard from OCC highways. Cllr A Fatemian agreed to follow this up. Cllr O'Sullivan said that if CDC planners approve the application it will still go to Committee. Cllr O'Sullivan has spoken to a resident concerned about a flooded car park in Windmill Street and understands that CDC officers were going to go and photograph the problem. He has heard nothing further and so will follow this up. CDC held a special meeting about HS2 recently where three members spoke against it due to noise concerns. CDC thinks the government will approve HS2 whatever. The DC had set aside a budget of £50k to fight the proposal and still has £14k left which may go towards measures to mitigate the noise problems that are foreseen as 36 trains are anticipated to run along this track at speeds of 200-220mph daily.  This was Cllr O'Sullivan's last meeting as District Cllr for Deddington as he is retiring after 20 years of service. The Chair of the PC presented Paul with a card and gift on behalf of the PC and residents, thanked him for his tireless commitment to, and work for, the community over many years and wished him all the best for the future. Paul said that it had been a privilege to serve residents over the years and that he had enjoyed every minute of it. He particularly enjoyed his work with the 200 old people's clubs that had once been affiliated to CDC and noted with regret that these are slowly diminishing due to financial restraints and so hoped that the PC's would help. At the age of 87 he felt that it was time to hand over to a younger local resident and hopes that this will be someone living in the parish. Those present at the meeting gave Paul a round of applause as a sign of their appreciation for his work.
67/14	<b>Appeal &amp; Large Development Working Group:</b> The Council received and considered the report of the Appeal and Large Development Working Group about the proposed Banner Homes development "The Poplars" . Discussion followed. The following were identified as potential planning grounds that could be used to object to this application: - The 85 Homes already agreed for the Land North of Gaveston Gardens fulfils the housing requirements for the Parish in both the Non Adopted Cherwell Local Plan, and the submitted new Cherwell Local Plan - The requirement for development in the Cat A villages according to both these local plans already has approximately 3 x the development levels already granted - The impact to the setting of an ancient monument A lengthy discussion followed. The working group proposed that: (i) the PC takes a vote for or against this development with a majority decision accepted, and (ii) If the decision is to object the working group reconvene to prepare a detailed objection to be sent on the council's behalf.

	<p>The two items were taken separately. Cllr J Watts seconded part (i) of the motion and a Cllr called for a named vote for part (i) of the motion the result of which was as follows:  For the development: Cllr J Day (1)  Against the development : Cllrs A Collins, D Anderson, J Finnigan, B Wood and M Cox (5)  Abstentions: Cllrs H Oldfield, B Williams, J Watts and J Flux (4)  <b>RESOLVED</b> that Deddington Parish Council will <b>OBJECT</b> to the development.</p> <p>Cllr B Wood seconded part (ii) of the motion and the Council <b>RESOLVED</b> (unanimously) that the Appeal and Large Development Working Group will prepare a detailed objection that will be submitted to CDC.</p>
68/14	<p><b>Finance &amp; General Purposes</b>  The Council received and considered the report of the Finance and General Working Group and noted the following matters:</p> <ul style="list-style-type: none"> <li>(i) Church floodlighting leaflet. The 50% contribution the PC makes to the floodlighting will be acknowledged in the church and in the leaflet.</li> <li>(ii) Debit card. The Parish Clerk is currently collecting signatures - all Cllrs have to sign the bank form. The Parish Clerk will draft a procedure for its use and bring this to Council for consideration.</li> <li>(iii) Insurance. This runs until June 1<sup>st</sup>. Zurich Insurance have sent the details of their renewal cost and offered to reduce the premium in return for a 3 year contract. The F&amp;GP recommended accepting a reduced premium on a three year deal. Came &amp; Co has also expressed an interest in quoting and so the Clerk will follow this up.</li> <li>(iv) Deddington Festival has approached the PC for a contribution and submitted an application and a comprehensive set of accounts. The Festival has been going for 10 years and the PC has not contributed before.  <b>RESOLVED</b> (unanimous) that DPC will make a contribution of £500 this year as a one-off payment on condition that no cars are allowed to be parked on the villages before or during the festival.</li> <li>(v) Drain at Castle Grounds. The legal responsibility is complicated and unclear. This matter was reported further under the E&amp;R report.</li> <li>(vi) Satin Lane. This matter was reported under the E&amp;R Report.</li> </ul>
69/14	<p><b>Environment &amp; Recreation</b>  The Council received and considered the report of the Environment &amp; Recreation Working Group and noted the following matters.</p> <p>1) <b>Sentry House:</b> The householder has drawn the council's attention to flooding on his property apparently caused by a blockage in the drainage system on the access road to the Castle Grounds. It has been established that the access road is not owned by the council but it has right in Common to use the road for all purposes. This carries with it an obligation to contribute to the maintenance of the road but not for the drains below. The PC has confirmed that the council has never owned the access road because when the Castle Grounds were acquired in 1945 from the Ecclesiastical Commissioners it was never part of the property transferred.  As recently as 2010, the council attempted to have the access road registered in its name but the Land Registry declined to do so. Had the council been successful, it would now be responsible for the road and drains.  Since 1945, various councils have maintained the road and drainage ditch together with the pillar at the entrance to the road and the distinction between the road and drains has not been made. This does not bind the current or a future council.  It is believed that there is an old concrete drain passing over the Clifton road and crossing Sentry House before evacuating into the ditch on the access road. The householder has advised that part of the drain was broken during the building and that CDC required it to be replaced by a 12 inch drain. It is presumed that this will have overwhelmed the smaller bore drain in the access road but without investigation we do not know what is causing the problem. There is clearly a problem when heavy rain falls and is not allowed to drain away as intended. The matter will not improve if left and could cause problems with access to the Castle Grounds.  Cllr D Anderson proposed, Cllr J Day seconded and it was <b>RESOLVED</b> (9 votes for and 1 abstention) that Deddington Parish Council approves the cost of a camera inspection of the pipe (in the region of £200 plus VAT) to establish where the problem lies with a view to reporting what action is needed.</p> <p>2) <b>Deddington Allotment Society</b> Cllr M Cox declared a general interest as her husband has an allotment on this site. The Allotment Society has asked for funding to fence/hedge a 45 metre stretch to protect the allotment site from unwanted access and vandalism from the field at the northern boundary. The Society will provide the labour if the council will agree to fund materials and hedging costing £458 plus VAT. Cllr D Anderson proposed, Cllr B Wood seconded and Deddington Parish Council <b>RESOLVED</b> (unanimous) that the PC will spend £450 on hedging and other steps to protect the perimeter of the site.</p> <p>3) <b>Bin at Bullring:</b> Cllr D Anderson proposed, Cllr J Finnigan seconded and Deddington Parish Council <b>RESOLVED</b> (9 votes for and 1 abstention) that the bin at the Bullring be replaced at a cost of £169 plus VAT and delivery under maintenance expenditure.</p> <p>4) <b>Play Equipment:</b> The play areas behind the Windmill and at Clifton are in need of pressure cleaning for safety reasons and the work will cost in the region of £230 plus VAT per site to include the hire of a suitable pressure washer and a bowser – this has been ordered as it is a H&amp;S matter and there have been complaints from residents..</p> <p>5) <b>Hedges at Windmill Centre:</b> The Football Club has asked the PC to trim the perimeter hedge. The E&amp;R</p>

	<p>working group has also looked at the other hedges for which the council is responsible and it is clear that a lot of the hedging has been allowed to grow beyond the height that a single person can deal with. The WG will prepare a report detailing the state of the various hedges and the cost of remedial work. It is suggested that this work should form part of the grass cutting etc schedule so that expenditure can be planned and budgeted.</p> <p>6) <b>Castle Grounds:</b> Cllr D Anderson proposed, Cllr H Oldfield seconded and it was <b>RESOLVED</b> (unanimous) that the Friends of the Castle Grounds be given £100 to cover the cost of weed killing and that this becomes a regular maintenance item. The Clerk has clarified with the council's insurers that this does not present problems provided over the counter pesticides are used and the usual precautions taken.</p>
70/14	<p><b>Highway &amp; Transport</b></p> <p><b>(i) Alterations/reshaping of the Market Place Green:</b> The PC is waiting for a date for OCC to commence work.</p> <p><b>(ii) Speedwatch:</b> The Speedwatch team recently spent 1 hr and 10 minutes speed monitoring in Clifton. Of the 221 cars that drove past during this period 23 were speeding. Of these 19 were prosecutable as they were driving at 35mph or more.</p> <p><b>(iii) Traffic Lights:</b> A fault on the Hempton Road traffic lights was dealt with swiftly thanks to County Cllr Fatemian's support. Cllr Fatemian advised that if the red light stops working it should be reported to the police non-emergency number 101.</p> <p><b>(iv) Combe Hill Farm &amp; the Circular Walk:</b> The responsibility for ensuring the path is not obstructed or closed, and that the signs are in legible condition is down to OCC but they're very short of money and can only try to preserve the status quo with the county's paths and bridleways and not make improvements. They also want parish and district councils and local volunteer bodies - including parish path wardens and Ramblers - to take on some of the load of monitoring and maintaining the paths and find the funds to do so. Further information is available at <a href="http://www.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/environmentandplanning/countryside/access/rightsofway/HAGuidancenotes.pdf">www.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/environmentandplanning/countryside/access/rightsofway/HAGuidancenotes.pdf</a></p> <p>The WG reminded the Council that the issue is not within the DPC boundary and that there is at present a negotiable path. The OCC rights of way field officer appears to have found a resolution which is satisfactory to her, which she will discuss with the owner in the near future. Andre and Cindy Tansley have for many years monitored both the Clifton and Hempton Loops of the Deddington Circular Walk. Cllr J Watts has agreed to monitor the Hempton loop from now on. The PC thanked Andre and Cindy for their help and also thanked them for agreeing to continue monitoring the Clifton Loop.</p> <p><b>(v) Potholes, pavement damage, concern about the safety of the at Market Place/Chapel Square junction:</b> Following a complaint from a resident photographs were taken of the potholes and pavement which was of concern and the complainant was given details of how to send these to OCC Highways. She was happy to do this herself.</p> <p><b>(vi) New Street bus stop:</b> OCC have reinforced the area immediately beside the northbound New Street bus stop where people get on and off the buses using super-strength plastic netting which is likely to be less robust than Grasscrete would have been, and possibly subject to damage if people drive over it, especially in freezing weather.</p> <p><b>RESOLVED</b> that the PC will send a letter to the residents living on both sides of New Street in the immediate locality, requesting that they park their cars further up the road where there is usually space on the hard standing rather than on the grass verge by the bus stop in the interests of passenger safety. Cllr M Cox left the meeting at this point.</p>
71/14	<p><b>Planning</b></p> <p><b>(i) Planning Applications</b></p> <p><b>14/00374/F &amp; 14/00375/LB Quinque House New Street Deddington</b> Widening existing access to include modifications to stone jambs at the entrance and rear. Removal of a blockwork wall and small window. Modification to existing ground (gradient) level. New timber frame car shelter, with slated pitched roof to rear grounds of property; existing parking area levels graded with refreshed buff limestone chippings – existing outbuildings retained. Cllr J Day proposed, Cllr D Anderson seconded and it was <b>RESOLVED</b> (unanimous) that the PC has no objection but suggests that suitable weight be given to any concerns from neighbouring properties and that the conservation officer should approve the use of appropriate materials beforehand.</p> <p><b>14/00368/F Stonecrop Guest House Hempton Road Deddington</b> Retrospective change of use to a single dwellinghouse (class 3). Cllr J day proposed, Cllr J Finnigan seconded and the Council <b>RESOLVED</b> (unanimous) that it had no objection</p> <p><b>14/00298/F &amp; 14/00366/LB Russell House and Windermere House New Street Deddington</b> Extension of Russell House to provide an additional storey and increase in height of chimney to Windermere House. Cllr J day proposed, Cllr J Finnigan seconded and the Council <b>RESOLVED</b> (unanimous) that it had no objection but will ask the CDC planning officer to check that the Juliette balcony does not cause any overlooking issues and that conditions are included in regard to appropriate materials.</p> <p>Cllr J Day proposed that approval be given for the following three planning applications for tree work and that in each case CDC ask the applicants to plant a new tree on site if possible:</p> <p><b>14/00093/TCA The Priory Hudson Street Deddington</b> Fell 1 Fir.</p> <p><b>14/00097/TCA Cromwell House Market Place Deddington</b> Fell 1 x Birch.</p> <p><b>14/00098/TCA Ithaca Hopcroft Lane Deddington</b> Fell 8 Conifers</p> <p>This motion was seconded by Cllr J Watts and <b>RESOLVED</b> by the Council (unanimous)</p>

	<p><b>14/01941/OUT Land to the rear of Orchard View and Valley View St Thomas Street Deddington</b> Amended outline plan for the site. Cllr J Day proposed, Cllr J Watts seconded and the PC <b>RESOLVED</b> (8 votes for and 2 abstentions) that Deddington Parish Council will we reiterate <b>its OBJECTIONS</b> to the original application</p> <p><b>Approvals</b> 14/00062/TCA Land Adjacent to The Tchure Deddington 13/01835/F Orchard House Chapel Close Clifton (Erection of a replacement dwelling - PC objected) 13/01893/F Innisfree St Thomas Street Deddington 14/00097/F Egerton Goose Green Deddington</p> <p>The planning correspondence was noted. CDC has invited the PC to send a representative to a free workshop about Local Heritage Assets at Bodicote House on 30<sup>th</sup> April. The objective of the workshop is to engage the community in this process. Cllr J Flux agreed to represent the PC at this meeting.</p> <p><b>(ii) S106 Costed Suggestions:</b> Few responses have been received to date. Cllrs were asked send their responses to the Chair of the WG as soon as they are able so these can be discussed at the next meeting.</p>
72/14	<p><b>Neighbourhood Planning:</b> Cllrs Collins, Cox, Oldfield and Rogers had each written to the Parish Clerk before the meeting asking for dispensations to work on the Neighbourhood Plan whilst it was under development. Discussion followed about the need for dispensations for this work. Cllr J Day proposed, Cllr J Watts seconded and the PC <b>RESOLVED</b> (7 votes for) that Cllrs M Cox, H Oldfield, D Rogers and A Collins were granted dispensations to work on the Neighbourhood Plan for the duration of the development of the plan.</p> <p>In light of the current uncertainty Cllr Flux resigned from the NPWG and the Clerk was asked to obtain further guidance from CDC and OALC. It was noted that other Cllrs can apply in writing for a dispensation to the Parish Clerk for consideration at the next meeting.</p>
73/14	<p><b>SHMA Petition:</b> The SHMA figures were considered to be over estimated. Cllr B Wood proposed, Cllr J Day seconded and the PC <b>RESOLVED</b> that the PC will write to OCC to record this view.</p>
74/14	<p><b>War Memorial:</b> The Chair reported that no progress had been made since the last meeting.</p>
75/14	<p><b>Reports from the PC nominated representatives</b> <b>Deddington Charity Estates:</b> Cllr H Oldfield said that it was now unlikely that the Town Hall re-rendering work would take place in July as they may have a bulging wall to address and may also want to double glaze some of the Alms Houses first. There is therefore no rush to remove the coat of arms.</p>
76/14	<p><b>Invoices for Payment:</b> The invoices for the period 20<sup>th</sup> March to 16<sup>th</sup> April 2014 totalling £3, 635.34 were approved for payment.</p>
76/14	<p><b>Disposition of Council Funds.</b> The report of the disposition of Council Funds as at 31<sup>st</sup> March 2014 was received and noted. The Parish Council currently has total funds of £544,920.90.</p>
77/14	<p><b>Correspondence:</b> None discussed.</p>
78/14	<p><b>AOB as allowed by Chairman:</b> The Chair asked that Notice Boards be included on the next agenda.</p>
79/14	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 14 May 2014 at 7.30pm</b> in the <b>Windmill Centre</b>. The meeting closed at 9:40pm.</p>