

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in

Windmill Lounge, Deddington at 7:30pm on Wednesday 15 August 2018.

Present: Cllrs M Cox, J Eames, H Oldfield, S O'Neill, J Reeve, M Robinson, D Rogers, M Squires, M Swadling, T Timms, J Watts and B Wood. **Also in attendance:** a Deddington News representative and three members of public.

177/18	Apologies: Cllrs A Collins, J Higham, County Cllr A Fatemian and District Cllr B Williams.																																																		
178/18	Declarations of Interest: Cllrs declaring a general interest: Cllr M Cox Agenda Item 11 Windmill Redevelopment Group Report (2) Children's Play area and Woodland Trail as a local resident. Cllr D Rogers Agenda Item 7 F&GP (4) Windmill lease as a Windmill Centre trustee and (8) Deddington Media Cllr M Robinson Agenda Item 7 F&GP (8) Deddington Media Cllr J Watts Agenda Item 10 18/01154/F & LB Shepherds House, The Lane, Hempton as a local resident																																																		
179/18	Minutes: Cllr B Wood proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous by those in attendance of the meeting) that the minutes of the meeting held on 18 July 2018 were approved as a true record. The Chairman then signed the minutes.																																																		
180/18	Matters arising from the minutes and not referred to later on the Agenda: Cllr J Eames asked what was happening with regard to the maintenance of the War Memorial graveyard. Cllr T Timms said a working party has been set up on Saturday 8 September with eleven volunteers agreeing to attend to weed and paint the metal fence.																																																		
181/18	10 Minute Open Forum: Two residents spoke with regard to planning application 18/01169/F 16 The Paddocks, Deddington to voice their concerns regarding parking issues and overdevelopment of site. Which has sought to turn what was once one dwelling into three.																																																		
182/18	County and District Councillor updates: No written reports received due to annual leave.																																																		
183/18	Finance & General Purposes. 1) Bank accounts. Have been reconciled. 2) Major Expenditure Plan. To be prepared once finalised cash book passed to Chair of F&GP. 3) Investments. Nationwide have confirmed the new bond. 4) Windmill lease. Cllr D Rogers proposed, Cllr B Wood seconded the motion and the Council RESOLVED (unanimous) to spend £400 to ensure the land registry details are correct. 5) Rebuild costs for insurance. Rebuild costs of the Windmill Centre are estimated between £1.2 - £1.6 million. Landlord insurance to be purchased and claimed back from WMC. 6) Internal Auditor. Cllr B Wood proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to agree, in principle, to spend up to £350 for an internal auditor. 7) Parish Clerk Vacancy. Applications have been received. 8) Deddington Media. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council RESOLVED (twelve for one abstention) that the PC makes a \$137 payment to Deddington Media of £1,500 for a new Deddington On Line website on a user-friendly CMS platform.																																																		
184/18	Approval of Invoices for Payment. Cllr B Wood, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the invoices totalling £68,764.95 were approved for payment.																																																		
185/18	Report upon the investment of the Parish Council's Funds as at 31 July 2018. <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account</th> <th style="text-align: right;">Balance</th> <th style="text-align: right;">Interest</th> <th style="text-align: left;">Notice</th> <th style="text-align: left;">Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td style="text-align: right;">2,521.95</td> <td style="text-align: right;">0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td style="text-align: right;">246,733.61</td> <td style="text-align: right;">0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide</td> <td style="text-align: right;">132,899.92</td> <td style="text-align: right;">0.75%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2018</td> </tr> <tr> <td>Nationwide</td> <td style="text-align: right;">82,719.32</td> <td style="text-align: right;">0.75%</td> <td>1 Yr Fixed</td> <td>Mid July 2019</td> </tr> <tr> <td>Hampshire TB</td> <td style="text-align: right;">77,449.88</td> <td style="text-align: right;">1.3%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2018</td> </tr> <tr> <td>Cambridge & Counties Bank</td> <td style="text-align: right;">85,919.63</td> <td style="text-align: right;">1.3%</td> <td>1 Yr Fixed</td> <td>Early April 2019</td> </tr> <tr> <td>United Trust</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.6%</td> <td>1 Yr Fixed</td> <td>Mid-April 2019</td> </tr> <tr> <td>Skipton Building Society</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.0%</td> <td>1 Yr Fixed</td> <td>May 2019</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">798,244.31</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,521.95	0.1%	Imprest		Current	246,733.61	0.1%	Current		Nationwide	132,899.92	0.75%	1 Yr Fixed	Mid Nov 2018	Nationwide	82,719.32	0.75%	1 Yr Fixed	Mid July 2019	Hampshire TB	77,449.88	1.3%	1 Yr Fixed	Mid Dec 2018	Cambridge & Counties Bank	85,919.63	1.3%	1 Yr Fixed	Early April 2019	United Trust	85,000.00	1.6%	1 Yr Fixed	Mid-April 2019	Skipton Building Society	85,000.00	1.0%	1 Yr Fixed	May 2019	Total	798,244.31			
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186/18	Planning Matters. Applications a) 18/01169/F 16 The Paddocks, Deddington Alterations to and conversion of single dwelling into two dwellings. This property has already been divided into two, this application is to further sub-divide in to 3 dwellings. Strong neighbour objections, as with previous application. DPC had also objected to. Cllr S O'Neill proposed, Cllr B Wood seconded the motion and the Council RESOLVED (eleven for, one abstention) objection on the grounds of overdevelopment, lack of/pressure on existing parking in the street.																																																		

- b) **18/01154/F & LB Shepherds House, The Lane, Hempton.** Garden room extension, porch addition, roof lights in lean to, removal of kitchen wall, removal and replacement staircase and additional shower room. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council **RESOLVED** (eleven for, one abstention) no objection.
- c) **18/00183/TCA The Firs, St Thomas Street, Deddington.** Tree works in conservation area. The work consists of extensive works to The Firs. There has been no tree management on this site for many years with 30 trees in need of either removing, pollarding, crown reduction etc. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council **RESOLVED** (eleven for, one abstention) no objection.
- d) **18/00195/TCA Castle End, Castle Street, Deddington** reduce crown 1 x Holm Oak. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- e) **18/01188/ADV The Studio, Hudson Street, Deddington.** Hanging sign and semi-circular sign. Neither are illuminated. The hanging sign is at an appropriate height above the path, the semi-circular sign is set in to an existing stone recess. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- f) **18/01247/F 30 Mill Close, Deddington.** Single storey extension. No neighbour objections. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- g) **18/00202/TCA Calder Cottage, Philcote Street, Deddington.** T1 Maple Pollard to 7ft, T2 Maple Crown Lift to 7ft. Cllr S O'Neill proposed, Cllr B Wood seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- h) **18/01268/F Ilbury Farm Bungalow, Nether Worton Road, Hempton.** Demolition of existing dwelling, erection of replacement dwelling with associated access, parking and landscaping. A resubmission of an earlier application which was withdrawn. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) no objection.

Approvals

18/01021/F & 18/01022/LB – Manor Farm House, Main Street, Clifton.

Withdrawals

8/00660/F & 661/LB: Town Hall, Market Place, Deddington

Correspondence

A request for DPC to write to CDC and OCC to request that the noise survey findings are reconsidered with regard to the application at Deddington Highways Maintenance Depot. Cllr S O'Neill proposed, Cllr B Wood seconded the motion and the Council **RESOLVED** (ten for, two abstentions) that the letter be sent to OCC and CDC.

Consultation. Controlled locality (rurality) determination of Bicester and surrounding towns, villages and hamlets as per NHS Pharmaceutical Regulations. Cllr D Rogers currently researching what this means and its' impact.

187/18

Windmill Centre Redevelopment Working Group:

- 1) **New MUGA.** The half MUGA has been reinstalled after being painted dark green, installation of the new MUGA, benches, tables, storage area and litter bins to be shortly undertaken before the tarmacking. DPC have a CDC purchase order for £91,374.90 which covers the two main contractor bills. The PC have been told it can claim for the topographical, utilities and ecological surveys, project manager's fees, tree and path clearance, signage, etc. The draft Funding Agreement is with CDC's Legal Department for clearance, which may take some time.
- 2) **Children's Play Area and Woodland Trail.** Twelve companies expressed interest and a detailed brief and Master Plan have been sent out to them. Recommendations for contractors of the metal and timber play equipment to be brought to the September PC meeting. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council **RESOLVED** (unanimous) to apply for a Certificate of Lawful Use at a cost of £117.
- 3) **Windmill Centre building upgrade.** After surveying parish organisations it is felt that the community is lacking is a 100-seater hall/social area for larger parties, meetings and conferences. The working group will now concentrate on 'essential and much called-for improvements', rather than 'nice to have'. OCC have confirmed a grant of up to £25,000 for new disabled toilets at the Windmill, to be included in future plans.
- 4) Cllr D Rogers proposed, Cllr B Wood seconded the motion and the Council **RESOLVED** (unanimous) £16,830.90 S106 monies be spent on additional works at the new MUGA and to spend the remaining monies on enhancements.

Cllr M Squires left the meeting.

- 5) Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (unanimous) to spend £500 on the structural survey of the Windmill roof.

Cllr M Squires returned to the meeting.

	6) Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to spend the residue on tree works for path, sleepers and signage.
188/19	Neighbourhood Plan Working Group. The NP draft submission will be submitted in September.
189/19	Large Scale Developments. None
190/18	<p>Environment and Recreation</p> <ol style="list-style-type: none"> 1) Aero skate. Cllr J Watts proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) to spend £188.25 to replace the worn out Aero skate foot rest. 2) Hempton footpath behind the Methodist Chapel. Application has been received by OCC. The expected time to reach a decision is ten years. Consideration to be given to the Tchure, Castle Grounds and Stile. 3) Play Area work. Wimborn Close - awaiting contractor to return to fix issues. Welford's Piece – completed. Hedges still to be cut back. 4) Windmill – Under 6 play area. Three seats and fixings ordered with the cost going 30p over the agreed sum. 5) Existing AWC. The contract renewal price is 1-year contract £2,295 or 3-year contract £2180.25 per year. Cllr J Watts proposed, Cllr B Wood seconded the motion and the Council RESOLVED (unanimous) the PC sign up for a 3-year contract at £2180.25 per annum. 6) Jobs around the Parish. Cllr T Timms is compiling a list of preventative maintenance jobs for the second Steward. 7) Speed Watch. September dates to be arranged if sufficient volunteers are found. Many Cllrs offered their time. Cllr A Collins to ask how the data is to be used at the August TVP meeting. 8) Litter – Cosy Lane. A request for a litter bin by the memorial bench on Cosy Lane has been received. The steward to look at creating a fixing point. 9) Dob Poo bin. Request for a dog poo bin on the corner of Earls Lane and Green Hedges Lane. After discussion, it was felt that there were enough poo bins in the parish. 10) Windmill Centre Roof. Structural survey /engineers report states that the idea of placing a new roof on top of the existing would overload the steel framework. Cllr M Swadling to seek quote for site visit to investigate further. A computer model may be considered. 11) Grass cutting between villages. £215 plus VAT has been received to cover the grass cutting. Thanks, are to be passed to County Cllr A Fatemian for finding the funds for this. 12) War Memorial Cemetery. Working party on Saturday 8 September 9am. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to a budget up to £100 to cover paint and any other additional costs required to carry out improvements. 13) Red phone box by Town Hall. Free painting kit on the way, gold paint for crown ordered. 14) WWI Commemoration. WW1 tree offer consideration given to planning in Hempton. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (ten for and two abstentions) to spend up to £250 on a silhouette soldier. 15) Dog walking path at the Windmill Centre. Consideration to be given to the creation of a dog walking path at the Windmill Centre and banning dogs from the playing fields to reduce the amount of dog poo that the clubs have to clear before matches. The idea to be floated in Deddington News to gauge opinion. 16) Autumn Litter pick. The co-ordinator to liaise with CDC to ensure prompt collection of the bags and also to inform DCE. 17) Winter Salt order form. There are 2.5 tonnes at the Holly Tree Club, none at the school, 1/3 of a tonne at the Windmill Centre. 18) Additional Bin on Market Place Green. At September meeting the Cllrs will consider installation of an additional bin next to the bench (opposite side of current one). 19) Hedges at Windmill. Quote to be sought to flail cut and top the hedges. Consideration to be given to a working party to tidy after work undertaken.
191/18	<p>Highways and Transport</p> <ol style="list-style-type: none"> 1) Wheelie Bins Town Hall. The additional parish wheelie bins have been placed in Johnsons Yard and in Deddington Primary school for Steward use. Johnsons and the Primary school are thanked for their community spirit and co-operation. DPC to purchase a salt grit bin from the SSE Community Resilience monies. 2) Earls Lane consultation. Earls Lane residents to be consulted regarding the suggested sites for a bin enclosure. The wording of letter to residents agreed with the addition of a date by which comments should be received. 3) Correspondence regarding Speed watch. TVP have informed the PC that Speed Watch is still running but they have had some issues with their kit. 4) New St Bus Stop. Site visit to be arranged to discuss relocation on the grounds of safety. 5) Signs for the Bull Ring request. A local parishioner raised concerns regarding vehicle running their engines in the Bull Ring. This is the first complaint of this nature and DPC have no

	<p>jurisdiction of enforcement of this issue. It is suggested that he contact TVP, County Cllr A Fatemian or District Cllr B Williams who may be able to help.</p> <p>6) Schoolfield Site Bus stops. The south bound bus stop road markings have disappeared since that area of the road was resurfaced. It is unclear whether it is the developer's responsibility to reinstate them or OCC's. County Cllr A Fatemian to be asked pursue this matter. Given that the bus stops are to be installed by the end of August this is a pressing issue. Stage coach to be asked when the will be stopping at the bus stops.</p> <p>7) Outstanding items with County Cllr A Fatemian. No updates available on St Thomas St Pear tree, Hempton Rd Light and pinch point.</p> <p>TRANSPORT.</p> <p>8) Bus Diversion. Stage Coach to be written to in early October to remind them to provide adequate notices about the bus diversions during the fun fair. The PC to submit a note in the Deddington News forewarning passengers of the diversion. Cllr J Reeve to provide a notice for the bus stops.</p>
192/18	WW1 Commemoration sapling and plaque. Dealt with in E&R (190/18)
193/18	New Street Bus Relocation at cost of £300 – Cllr M Cox. Dealt with in H&T 191/18 (4)
194/18	Update from Parish Council Representatives. None.
195/18	Correspondence: None
196/18	Vote of Thanks to Lorraine Watling. A unanimous vote of thanks was passed to Lorraine Watling for her years of service as Parish Clerk and RFO.
197/18	Any Other Points - No decisions can be taken under this agenda item: None
198/18	Date of the next meeting: The next meeting of the Parish Council will take place on Wednesday 19 September 2018 at 7.30pm in the Deddington Primary School, Deddington.
199/18	<p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).</p> <p>Clerk Role and replacement. Cllr B Wood proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) to review the rate of pay for the locum clerk and back date the pay rise to Lorraine's leaving date.</p>
200/18	The meeting closed at 21:50pm