

## DEDDINGTON PARISH COUNCIL

### Minutes of a Meeting held at the Town Hall, Deddington, on Wednesday 20<sup>th</sup> December 2006 at 7.45pm

**Present:** Cllrs Squires (Chair), Alton, Anderson, Flux, Ince, Privett, Rudge, Spencer, Todd, Watts, Westbury and Wood.

**In Attendance:** Lorraine Watling (Clerk)

169/06	<p><b>Apologies</b> Apologies were received from Cllr Rollason, and County Councillor Jelf.</p>
170/06	<p><b>Minutes of the last meeting</b> Item 147/06 (e) - Cllr Todd, not Watts, asked that the words ‘and Centrepoint’ be deleted. Item 160/06 (c) should read ‘the top speed recorded was 48mph but a Police car on a call only did 35mph’. The minutes of the last meeting were then approved as a true record.</p>
171/06	<p><b>Declaration of Interests</b> 176/06 (a) Cllrs Privett and Westbury declared an interest.</p>
172/06	<p><b>Matters Arising not referred to later on the Agenda</b> There were no matters arising.</p>
173/06	<p><b>10 Minute Open Forum</b> The 10 minute open forum was not utilised by any members of the general public.</p>
174/06	<p><b>Planning Working Group:</b></p> <p><b>New applications</b> 06/02173/TCA - 2 Manor Farm Barns, Hempton Road, Deddington - remove 3 lower branches from a fir tree. <b>No objection</b> 06/02238/F - Langton House, Chipping Norton Road, Hempton - Conservatory to rear and garage extension to front, porch roof and dormer to front. <b>No objection</b> 06/02242/F The Homestead, The Lane, Hempton. Car port, hovel store with walled garden enclosure. <b>No Objection.</b></p> <p><b>Approvals by CDC</b> 06/01871/F - Ashley House, Chapel Close, Clifton - 3 no Dormers and flat roof to pitched roof to existing single storey extension to rear. Glazing requirement to bathroom window and no new windows or other openings without prior approval. Conditions as sought by PC. 06/01957/TCA - 8 Hopcraft Lane Deddington - Fell 1 Lawson Cypress and prune 1 Willow. 06/01986/F - 33, St John's Way, Hempton - conservatory at rear</p> <p><b>Comment from Cherwell DC</b> Naming of the Earls Lane, development Deddington - letter received. Done in a rush with the Oxford Diocese suggesting the adopted name shortly before occupation of the new vicarage. Concern about confusion should the name be changed from that already assumed. It is still CDC policy to consult Parish Councils. 06/01562/F-StoneleighHouse, Victoria Terrace, Deddington Retrospective. Non-compliance of condition Rendering only partly visible and not</p>

	<p>prominent. Not causing demonstrable harm to character and appearance of the conservation area or amenities of neighbouring properties The colour of the render was made a condition.</p> <p><b>Local Development Framework</b> A site meeting has been arranged for early next year to discuss TPO for site DE10. Walter Meagher and Cllr Todd will meet the Tree Conservation Officer.</p> <p><b>Correspondence</b> Cherwell DC - Draft Home Extensions and Alterations Design Guide - Document for Public Consultation. This covers applications in respect of Households and seeks to advise between the acceptable and unacceptable. This will be useful to PC members as well as applicants. It contained an invitation to a consultation event but it was received too late to be able to respond or attend. ORCC - Rural Affordable Housing Seminar Report on the recent seminar Shows Deddington in a positive light. Cherwell DC - A practical guide for PCs Landowners and People in Housing Need. SSE Power Distribution- Substation Fencing at The Grove, Deddington Constructed and fenced within the guidance contained in the Selston Report (Fatal Accident). The western side could be fenced but not at their expense. East Midlands Regional Assembly - additional consultation re housing provision in Northampton area.</p>
175/06	<p><b>1. Town Hall</b> The sentence that caused concern to the PC has been removed i.e. ‘such notice to expire on the 31<sup>st</sup> of October 2010’. The new lease will initially run for 4 years starting on 1<sup>st</sup> November 2006. Clerk to diarise. Cllr Privett confirmed that the responsibility for ‘services’ rests with DCE. It was confirmed that the PC can sub-let to anyone that they choose. The PC unanimously confirmed that it was happy for the new lease to be signed.</p> <p>The previous lease said that the PC was responsible for the cost of the old lease. This was sent to DCE and totalled £3900 inclusive of VAT. The solicitors will be approached and asked to reissue the invoice directly to the PC so that the VAT can then be recovered. Cllr Flux recommended that the PC give DCE a loan if required whilst the final invoicing is sorted out. Cllr Todd seconded this proposal and the majority of the PC agreed to this proposal.</p> <p><b>2. Last year’s accounts</b> The Alliance and Leicester (A&amp;L) interest rate was difficult to assess based upon their statements and on closer analysis proved to be disappointing. When £250,000 was initially invested in the A&amp;L in January 2005, the interest rate was 4.55%. In May 2005 the rate dropped to 2.6% but no notification was sent to the then Clerk. In the PC papers of April 2006 a rate of 2.6% was reported and so £200,000 was transferred into a new Birmingham Midshires account in June 2006. The PC has written to the A&amp;L stating that the PC should have been informed of the change. There is</p>

	<p>no reference in any of the statements to the rate being paid, and as the interest is just added to the principal unless one actually checked one would not know. The PC has told the A&amp;L that we believe it to be unethical banking practise and asked for compensation.</p> <p>To reflect the differences in interest rates a prior year adjustment will be included in this years accounts which will effectively reduce the Revenue Reserve to just over £30k. A small amount will be reserved in the A&amp;L account while we try to sort out a claim, however most of the money will be transferred into the West Bromwich Building Society. Cllr Watts queried whether there was a risk by investing so much money in one account, but Cllr Wood suggested that this was not a problem.</p> <p><b>3. Forecast for this year</b> The forecast for this year was presented, based on the cash flow statement to the end of October without opening debtors and creditors and VAT. A number of analysis postings will need to be changed and a number of contra's will be cancelled out when final accounts are prepared.</p> <p><b>4. Items for inclusion in next years budget</b> Cllr Squires asked the working groups to notify Cllr Wood of anything in particular that they would like to be included in next years budget.</p> <p><b>5. Standing Orders</b> The standing orders for running the meeting had been distributed last month. No comments were received so these were unanimously accepted.</p> <p><b>6. Precept</b> Cllr Wood presented information about previous levels of precept. The current precept is £31.50. For comparison Adderbury's current precept is £25.54 and Bloxham's is £38.13.</p> <p><b>7. Other Business</b> John Suckling will be the new internal auditor. Tony Baldry has written to the PC asking that a note be put into the village magazine giving his contact details as MP for the area. The PC does not have a magazine and the Deddington News is independent. The PC asked Deddington News to re-consider their position.</p>
176/06	<p><b>Environment &amp; Recreation Working Group:</b></p> <p><b>(a) Youth Projects/Teen Scene Area:</b> The site was reviewed by Thames Valley Police who generally considered it to be a good location. They disliked the idea of an aerial runway. This could be replaced with a group of spica's (a bouncy piece of equipment) and a rotary suspension swing. It was suggested that the group activities should be at the Nursery School end of field, and a metal 'see through' play wall at the other end. It was noted that the Deddington Village Nursery is concerned about the proposed teen recreational area and strongly feel that it would be impossible to keep the Nursery secure and litter free. In the absence of adult supervision the nursery would be liable. It was felt that the proximity would have a</p>

substantial negative impact and the staff would be reluctant to go to the school in the evenings. They requested that the proposals be seriously reconsidered. In response the E&R group included a collapsible wooden trellis and security lights. The proposed site was also reviewed by Roger Davies of OPFA who suggested several potential suppliers for the various facilities. Cllr Squires will investigate grant funding possibilities from CDC (Kevin Larner & John Wilde), Childrens Foundation & LMF. Bark chippings will be used under all equipment except the tarmac area with play wall (suggested that this is slightly sunken) as this is the best & cheapest option. Concrete play kerbing could be used to retain the bark. Low metal bar seats could be used by the play area. The working group requested that £10k be set aside from the PC' reserves to cover the part funding of this project. Cllr Flux said that until the footprint is known the PC can't take this any further. Cllr Todd seconded this opinion. Cllr Westbury noted that he had requested this information at the last meeting. The working group remain in the process of developing the footprint plan. The next stage is to ask suppliers to measure sites and provide quotes. This is to be undertaken over the next two months. The working group will meet with the nursery to discuss security concerns further. Cllr Spencer said that Roger Davies advised that options be developed before the youngsters are approached. Cllr Collins asked why OPFA had changed their views about the Windmill Centre. Cllr Squires said that Roger Hampshire had strongly disliked the Castle Grounds option. Cllr Collins reported that he has spoken to some youths and they would like something central. Cllr Flux reported that the police helicopter has reviewed the site aerially. Cllr Watts reported that the cricket club captain was generally in favour, but that the football club had yet to be approached.

- (b) **Vandalism:** A leaflet has been drafted by Cllrs Spencer and Ince. The inclusion of monetary amounts was discussed at some length and it was agreed that 'approximate' figures be included as they give it greater impact and that the potential cost to parishioners be highlighted. It was unanimously agreed that the leaflet should be produced in full colour so Cllr Westbury will get a quote. . Cllr Todd proposed that information about 'Crime stoppers' be included and Cllr Squires supported this proposal. The leaflets will be delivered as inserts in the Deddington News. DN need them by 24<sup>th</sup> January.
- (c) **Allotments:** Satin Lane is again full so the Clerk will obtain quotes for further clearance. 1 outstanding allotment fee remains for Satin Lane and another for the Stone Pits site. The clerk will write to both allotment holders informing them that they risk losing their plots unless the outstanding money is received by the end of January 2007.
- (d) **Additional Part-time Steward:** An advert for this will be in Februarys DN for someone to cover weekends and holiday cover.
- (e) **Police PCSO Briefing:** Four Cllrs would like further information therefore Cllrs Ince, Privett and Flux will attend the meeting at Hopcroft Holt on 24<sup>th</sup> January 2007.
- (f) **Village Clean up 2007:** This will take place on Saturday 9<sup>th</sup> June

	<p>and will be sponsored by Richard Spencer &amp; Co.</p> <p><b>(g) Horse Chestnut Trees, Hempton Road:</b> Some of these are looking a little sick so the clerk will ask Walter Meagher to review their condition for the PC.</p> <p><b>(h) Parish Plan:</b> No further progress.</p>
177/06	<p><b>Report from the Highways Group</b>  Cllr Privett reported that Yngve Granne a Hempton resident has been contributing to the working group. Cllr Privett reported as follows:</p> <p><b>1. <u>Correspondence Received:</u></b></p> <p><b>a) Conversion of “Cherwell Villager” minibus to Dial-a-Ride Service.</b> CDC provide funding to Banburyshire Community Transport Association (BCTA). Presently this is available on Mondays &amp; Saturdays only. Existing arrangement to end in June 2007. CDC and BCTA keen to revise services as numbers utilising it are low. BCT proposing to convert to a pre-booked demand responsive dial-a-ride service – with no fixed timetable but on demand. This will no longer be available to the general public but will be aimed at those with disabilities or mobile impairments. As the present service has been rarely used the PC welcomes the new service.</p> <p><b>b) Bench opposite The Unicorn.</b> Cllr Todd highlighted that on the LHS when facing the bench the concrete is fractured. Upon investigation one of the wooden slats is also damaged. The hard standing is also scheduled to be replaced/improved. The HWG will investigate this and obtain pricing/design examples from approved OCC suppliers.</p> <p><b>c) Letter from Cllr Todd to OCC re Dangerous Pavements.</b> This matter dates back from 2001. The HWG was unaware of this matter and will liaise with Cllr Todd further on this matter.</p> <p><b>2. <u>Topics Progress</u></b></p> <p><b>a) Traffic Calming:</b> HWG extended an invitation to Yngve Granne to join the group as he works as a consultant to OCC amongst others on traffic calming, accident reduction etc. Mr Granne had spent considerable time collecting speed data in Hempton and has presented it to OCC – but with very limited response. He provided the HWG with an example of how to present speed data in a recognised way – as well as providing us with all the data he collected in 2000. Lengthy discussions were undertaken on possible solutions to be considered – visual obstacles/warning, physical measures. HWG to collect up to date data and present accordingly to Council. Once recent data has been collected and prepared – HWG to write to OCC and request a formal Road Safety Audit.</p> <p><b>b) A Boards:</b> Cllr Privett had a very satisfactory telephone conversation with Hook Norton Vets, clarifying Councils position with regard to A Boards and signage. Interestingly, they have a proper sign erected to direct clients to their Hook Norton surgery, so they are to look into how that was agreed and provided for by CDC.</p>

	<p><b>3. <u>Windmill Traffic Calming</u></b> Two quotes have been received for works to the Windmill Centre Access Road. Work to include removal of affected block paving areas, excavation, lowering of gullies. These will be reviewed at next HWG meeting when Cllr Collins is available.</p> <p><b>4. <u>Other Highways Business:</u></b> <b>Wheelie Bins:</b> Cllr Rudge highlighted the continued problem of Parishioners not removing their Wheelie Bins for some days after collections – if at all. HWG realise that not all residents are able to store their bins off the pavement. It was agreed to ask whether the Deddington News would be able to put in a special appeal in the forthcoming edition. The Clerk will ask CDC whether residents can retrospectively get rid of their wheelie bins and replace them with bags. The Clerk will also encourage CDC to produce a sticker asking people to remove their bins from the highway. <b>Bin outside Johnsons Builders Merchants</b>The Clerk will also determine with CDC who is responsible for emptying the bin outside of Johnsons because at present it is not being emptied. <b>Street Lights:</b> There is a street light out halfway down New Street by Goose Green. The Clerk will report this to CDC.</p>																												
178/06	<b>Play Areas:</b> No new issues have been identified. The Wimborn play area patch will be actioned when the weather improves.																												
179/06	<b>Invoices for Payment</b> A schedule of invoices totalling £10,037.05 was tabled, a copy of which is filed with these minutes. Two invoices have been withheld as they relate to the Town Hall and need to be re-issued to Deddington Parish Council. All others were approved for payment.																												
180/06	<p><b>Investment of Council Funds</b> At the close of business on 20<sup>th</sup> December 2006 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT NUMBER</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>70708526</td> <td>1,403.54</td> <td>.1%</td> <td>Imprest</td> </tr> <tr> <td>70708542</td> <td>2,690.87</td> <td>.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>298,709.76</td> <td>4.45%</td> <td>Overnight</td> </tr> <tr> <td>Alliance &amp; Leicester</td> <td>55,223.01</td> <td>2.6%</td> <td>30 Days</td> </tr> <tr> <td>Birmingham Midshires</td> <td>200,000.00</td> <td>5.13%</td> <td>Fixed Bond</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>558,027.18</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT NUMBER	BALANCE	INTEREST	NOTICE	70708526	1,403.54	.1%	Imprest	70708542	2,690.87	.1%	Current	W. Bromwich Building Soc.	298,709.76	4.45%	Overnight	Alliance & Leicester	55,223.01	2.6%	30 Days	Birmingham Midshires	200,000.00	5.13%	Fixed Bond	<b>TOTAL</b>	<b>558,027.18</b>		
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181/06	<b><u>AOB</u></b> <b>PC Newsletter.</b> Cllr Westbury suggested that a PC Newsletter be considered on either a quarterly or annual basis.																												
182/06	<b><u>Next Meeting</u></b> The next meeting of the Parish Council will take place on Wednesday 17 <sup>th</sup> January 2007 at 7.45pm in <b>The Town Hall.</b>																												