

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on
Wednesday 16 December 2009 at 7.30pm**

Present: Cllrs Flux (Chair), Allison, Anderson, Collins, Finnigan, Ince, Privett, Rudge, Squires, Todd, Ward, Watts and Wood. County Councillor Jelf, District Cllr O'Sullivan and the Parish Clerk were also in attendance.

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| 187/09 | Apologies: Cllr Day. |
| 188/09 | <p>Minutes of the last meeting:</p> <p>176.09 (3) Youth Activities. ‘ When the PC considers making money available to the Youth Club, it will be a condition that the club is viable and with a proper management structure’.</p> <p>180/09 (1) Congested car parking in Deddington. A proposed letter “to be held on file” for residents about parking outside the front of their houses will be put to PC for consideration next month. Cllr Flux signed the minutes as a true record.</p> |
| 189/09 | <p>Declaration of Interests:</p> <p>193/09 (6) Apple Trees at the Satin Lane Allotments Cllrs Squires, Rudge and Ince declared personal interests.</p> <p>193/09 (9) Energy Busters Project Bus Cllr Squires declared a personal interest.</p> <p>195/09 Estimate for 2009-10 and provisional budget for 2010-11 (2) Cllr Ward declared a personal interest (cricket club).</p> <p>197/09 (1) Review of Sports clubs in Deddington Cllrs Todd and Ward declared personal interests.</p> |
| 190/09 | Matters Arising not referred to later on the Agenda: None |
| 191/09 | <p>10 Minute Open Forum:</p> <p>Jane Welford addressed the council regarding planning application (09/01646/F Ash Cottage, Chapel Close) in Clifton. Whilst she has no objection in principle she has concerns over the access being very restricted and suggested that this needs to be addressed. The development of this area has been on-going since 2007. She has written to Cherwell DC with her views, which have been duly noted, but has received no further feedback. She requested that representative Parish Cllrs from Planning and Highways attend an onsite meeting with someone from CDC. Parish Cllrs Collins and Todd and District Cllr O'Sullivan will attend a meeting on Monday 21 December. In the meantime the PC will send CDC the PC's current opinion and then forward any additional comments that may arise from the meeting.</p> |
| 192/09 | County and District Councillors update: District Cllr O'Sullivan reported that the opening of the new Spiceball Centre had been very successful and considered it to be a good investment for the future. |
| 193/09 | <p>Environment & Special Projects Working Group</p> <p>Environment</p> <ol style="list-style-type: none"> 1. Wildflower hotspots: Hempton Road cemetery – a TOE application for a £500 grant has been submitted to match the £500 already allocated by the PC. Cllr Rudge intends to meet with Walter Meagher, reported that the PC is entitled to another visit from Rod d'Ayala and is in contact with Cynthia Napper. Between them they may be able to advise the PC as to the next practical step. 2. Cllr Rudge requested PC approval for £120 to cover the cost of her attending a wild flower identification course that is being run by the Ashmolean Natural History Society on six Saturdays between April and October 2010. Cllr Squires questioned whether this would be an appropriate use of PC funds in the current economic climate. Cllr Watts reminded Cllrs that they will be up for election in May 2010. Cllr Collins said that any expenditure should have a “clear parochial pay back”. Cllr Flux reminded Cllrs that all budget requests need to be put through the F&GP working group for recommendation to council. This will therefore be discussed at the next F&GP meeting. 3. Swifts: Monitoring and extending colonies. Cllr Rudge is in touch with Chris Mason from Kirtlington, who has offered assistance. Budget request for £100 to be put to F&GP for obtaining and installing nest boxes. 4. Mapping hedgerows : Walter Meagher has done a great deal of work on this, but according to CPRE records, it is not complete. Cllr Rudge is in touch with Alan Spicer, who is collating results both for them and for TVERC. Budget request for £50 to be put to F&GP. 5. TVERC. The Clerk has photocopied 20 forms for incidental wild life sightings and these will be available in the Library. 6. Deddington Pippin apple trees: It has been suggested to the Satin Lane Allotment Society that the PC might plant some apple trees on the site. Cllr Wood said the wording of the landlords lease was unclear on this matter. Cllr Squires said that although he thought it was a good idea in principle it wasn't clear where they could go. The spread of the trees must be considered so he queried whether it would involve clearance of a site or whether they would overhang currently used allotments. The PC agreed to put this back to the Allotment Society as the detail needs to be discussed and recommendations made. A budget request for £100 will be put forward to F&GP pending outcome of the recommendations. 7. Parish Pond survey: Advice and funds are available for a Parish Pond survey, however, grants may require matched funding from next year's budget. (2011). Cllr Watts suggested that there was |

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| | <p>an existing pond that could be resurrected and that children could get involved, however there were some safety concerns raised. Cllr Ince suggested that Deddington News ask residents “do you have a pond?” so that residents can do the survey.</p> <p>8. Community Action Group: There are many in Oxfordshire but not in the Cherwell district. It was suggested that the PC might like to form one with another parish. Cllr Anderson mentioned that some local measures to assist residents already exist in the parish so might be developed further. Cllrs were reminded that residents unable to get to the glass recycling centre could contact the Clerk who would try to arrange for PC assistance. Cllr Squires mentioned that some council’s have purchased and some very small bottle banks. Other projects mentioned were an active ‘low carbon’ group and a ‘real nappies’ campaign. Budget request for £100 to be put to F&GP for setting up expenses. Cllr Rudge suggested that it would be good to involve the school and the village with these projects and so intends to meet with the Head teacher and see what could be done.</p> <p>9. Northmoor Trust ‘Energy Busters project’ bus. There is an opportunity to arrange a visit to the school by the bus, for several days, to provide workshops at the appropriate level for each class. A donation of £50 is suggested. Cllr Squires suggested that the PTA should be interested in this and might make a contribution therefore Cllr Rudge will approach the PTA.</p> <p>Special Projects</p> <p>1. Xmas Tree The tree lights installed by Mr. Jimmy Honeyman, a local electrician, at no cost to the parish. Thanks to be extended to him by the PC Chairman. The Retained fire brigade have kindly agreed to take tree down and the Parish Stewards will cut it up. Mr Paul Richardson has offered his trailer. Mr John Parkinson will provide a van to pull the trailer and also a location where the tree can be taken to for disposal. Nipper Clark will Mastermind the action with Cllr Rudge giving strategic overview. The costs of the tree have been contained within the Donations. Grateful thanks were passed on to all of those that have helped.</p> <p>2. Litter/Dog Bins. New Dog bin for Castle grounds installed. Brendan Bodger from CCC to be contacted to authorise its use. Alwyn (The dog Catcher) will empty using the access road. However parked cars sometimes block this so the Friends of the Castle Grounds will be asked to spread the word about keeping the gate clear. A notice has been erected requesting co- operation but if all else fails the bylaw banning cars may need to be invoked.</p> <p>3. War Memorial Cemetery. The status of the risk assessment of headstones from The Church Wardens has still not been received from the PCC. Cllr Ince proposed that the PC withdraw Parish employees from the Cemetery until further notice for the Health & Safety of the stewards. Cllr Todd seconded this and the proposal was agreed. The Clerk will send a further letter to the PCC. Cllr Collins is sounding out current opinions on the War Memorial location. He is trying to set up a meeting with the British Legion and confirmed that to date he had had no response from it regarding the article in the Banbury Guardian. He reported that there is strength of feeling opposed to moving the memorial and that the Stonemason has not yet confirmed that it would actually be possible. Two further letters received objecting to any move.</p> <p>4. Hempton Road Cemetery. Costs of hard standing for water trough and waste bins to be established for February submission to PC. Some letters about plot maintenance and glass will be issued by the Clerk in the New Year. The Clerk has ordered additional RIP markers. The stewards will gradually top up graves as required and will construct an additional compost bin. Cllr Ince will contact the owners of benches that need re-painting.</p> |
| 194/09 | <p>Planning Working Group</p> <p>Applications</p> <p>09/00288/TCA – Mullions, Castle Street, Deddington. Fell one ash. No objection.</p> <p>09/01646/F – Ash Cottage, Chapel Close, Clifton. One detached dwelling with integral garage behind the recently approved application 09/00490/F (for two detached houses on the land adjacent to Ash Cottage). It seeks to build a detached 4 bedroomed house with a single garage on the undeveloped site between what existed or has been approved and the two neighbouring houses at the end of the shared private driveway. Cllr Collins who is familiar with the area suggested that the current proposal would result in the overdevelopment of a small area with poor vehicle access. The planning working group considers that the position of the new property is not well placed in relation to The Willows. When comparing the plans already granted and those proposed the access road appears to be differently delineated and the boundary between the site of the new property and Ash Cottage has moved towards The Willows. If planning approval is granted the PC recommends that the following conditions be imposed and that similar conditions relating to the original application also be applied as appropriate:-</p> <ol style="list-style-type: none"> i) All vehicles must be able to enter and leave the site in a forward direction. ii) The garage should not be used for living accommodation unless further planning permission is obtained. iii) Soil samples should be taken to ensure that there is no site contamination as much of the adjacent area had been used for storing and repairing motor vehicles. iv) The materials used should be as stated on the application to match local character. v) In order to preserve the privacy of neighbours opaque glass should be used in west facing windows |

and no additional windows should be inserted on this side.
vi) All fences other than those from the house to the driveway should be 1.8 m high. Any fencing from the house to the driveway could be lower to allow vision of vehicle movements.

The PC will object to the current proposal, ask that it goes to Committee and request that a site visit is made.

09/01498/LB - Philcote Street, Deddington. Take down first floor timber partitions and replace with timber stud, etc. No objection.

09/01547/F – Caldicote, Main Street, Clifton. Renewal of 05/00305/F – Demolition of existing house and construction of 2 no. dwellings (as amended by revised plan drawing no. P415/100a received 31.03/05). PC did not object in 2005. No objection.

09/01627/F - Land Adjacent to Mayfield, Earls Lane, Deddington. Verge/wasteland to be converted to garden and off road parking and re-fenced. Land is between edge of private road and current property boundary and being transferred to applicant. No objection.

09/01695/LB – Manor Flat, Deddington Manor, New Street, Deddington. Internal alterations. Upgrading first floor level flat. No objection.

Approvals

09/01287/LB – Lime Cottage, New Street, Deddington (Retrospective)

09/01330/F – Hempton House, Snakehill Lane, Hempton

09/00261/TCA – The Knowle, Philcote Street, Deddington

09/00272/TCA – Heathfield House, High Street, Deddington

09/00274/TCA – The Hermitage, Market Place, Deddington

Withdrawal

09/01353/F – 1 The Paddocks, Deddington.

Other matters and correspondence

Thames Valley Primary Care Agency NHS – Earls Lane Surgery/Pharmacy. Invitation to submit further comment – PC decided that no further comments were necessary.

Cherwell DC - Rural Housing Event. Rural Housing Event on 22 February, 2010 at Islip.

Cherwell DC – Buildings of Significance. Conservation Officer has asked PC to compile a list of buildings and structures of architectural or historic significance. Letter also addressed to local History Society Secretaries. Cllr Todd to liaise with Chris Day from Deddington and District History Society.

Cherwell DC – Review of Local Validation Checklist. Planning WG will report back to PC and CDC once it has considered the document.

195/09

Finance and General Purposes Working Group

- 1. Cashflow statement for November.** Presented to Council.
- 2. Estimate for 2009-10 and provisional budget for 2010-11.** The calculations and explanatory notes were circulated. The 2009-2010 budget currently appears better than expected as cost cuttings made with grass cutting, higher interest than anticipated and no contribution, thus far, to the Youth Club. Cllr Wood explained that they were in the revenue reserve, although not specifically allocated. The grass cutting savings have been down to the Weekend Steward, Richard, and Cllr Flux expressed his thanks for the good work he has done during the current year. The Cricket club has offered to pay something towards the very high grass cutting bill that the PC received for the previous season but suggested that their contribution should reflect the fact that a number of the extra cuts were outside their season. Cllr Wood proposed that the rest of the difference be written off. Cllr Collins seconded this and it was unanimously agreed. Cllr Todd asked that the Cricket Club be reminded to remove the two remaining roots that were left when the site was cleared for the new storage facility. The precept will be set at the next meeting. A provisional budget was presented that was based on an estimate for the current year. The notes explain the process and the timetable set by CDC. Cllr Wood asked all working groups to submit their 2010/11 budget submissions to him/the Clerk early January so that the budget can be discussed at the next F&GP meeting.
- 3. Satin Lane Allotments.** Lynda Lake-Stewart has confirmed to Cllr Wood that work clearing the rest of the site could be done when the PC can more easily afford it. Informal discussions about possible help are continuing.
- 4. Registration of Castle Grounds title at the Land Registry.** CDC Legal Services have confirmed their prices for this work (approved at the last PC meeting). It is not currently included in the budget for next year but could be paid from the capital reserves. The PC registered its support for the work being done by the Friends of Castle Grounds, but reminded everyone that the PC has ultimate legal responsibility and so any work carried out, or negotiations with English Heritage/possible funders should be done with the PC's knowledge and co-operation.
- 5. Data Protection.** ICO has confirmed that the PC's Data Protection registration has been renewed.

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| 196/09 | <p>Highways Working Group.</p> <ol style="list-style-type: none"> 1. Congested car parking in Deddington. A letter will be available from the Clerk that residents can use regarding parking outside the front of their houses. It was agreed that it should read as follows. <i>In a legal standing that dates back to the Magna Carta with the right to 'pass and re pass the highway', it must be clearly understood that 'Householders do not have any more right than anyone else to park in front of their own house'. This statement of common law was endorsed and adopted by Deddington Parish Council in 2009. Residents in any community should try and understand and be sensitive to one another's requirements an try and avoid conflict and share highway facilities where off street parking is limited and where restrictions would be overbearing and generally unwelcome.</i> Cllr Todd requested that this be noted in the Deddington News. 2. Speeding in Earls Lane & Hempton Road. Cllrs Collins, Watts County Cllr Jelf, the chair of school governors, Rodney Rose (OCC cabinet member for Transport) and Peter Ronald attended a meeting. It was initially suggested that speeding in the community was a false perception. However, Cllr Collins was able to back up the speeding issue with a volume of evidence. Any money spent on traffic calming needs a measured requirement. In 2-3 weeks time there will a speed check at a site on Earls Lane nominated by PC (not during the school holidays). Two surveys will take place. As there have been no accidents in the immediate vicinity there is no easy route for funding. It was noted that although no speeding has been formally recorded by Wimborn Close it is currently one of the adopted hot spots in the CSWT area so this will be investigated by the HWG. In the meantime Cllr Flux agreed to undertake an informal survey. It was noted that people doing the surveys are usually highly visible as they wear bright yellow reflective jackets. Therefore drivers may be slowing down as soon as they see them. 3. Community Speed Watch Team. Hempton residents have received training on the use of SID. Volunteers are being looked for manning a SID in Deddington in areas such as Earls Lane, Wimborn Close and Hempton Road. Cllr Ince to seek interest. Working Group to write to Cllr Rose now that contact has been made regarding speeding issues copying PCSO Nikki Dale. County Cllr Jelf reiterated that there would be discussion, the 2010, to the possibility of having a buffer zone entering into Hempton. He is trying to get a 40mph limit at both the Deddington and Chipping Norton sides of the village. 4. Pedestrian Crossing of New Street. Cllr Allison reported that he had been told that no island could be built. However two restricted refuges have been installed on the road into Banbury – one by an old people's home and one near a housing estate. Cllr Allison will write to Ian Clarke and request a site visit in January to see if a better solution can be reached for New Street. 5. Post Box. After much perseverance Cllr Allison has had a site visit and was told that the original agreed location for the post box was not possible due to the proximity of utilities. Following this site visit Cllr Allison proposed relocating the post box to the left hand side of the trolleys outside the Co-op. Cllr Collins seconded this proposal and it was agreed. Cllr Allison also requested the box be repainted when re-sited. Clerk to write to Co-op to inform them as a matter of courtesy. 6. Missing pavement stretch in Earls Lane. DPC has written to Health Centre as a matter of courtesy as no further action is planned. 7. Hempton Road Bus Shelter. Steward to action when weather appropriate. 8. Storm Drain Main St. Clifton. This is still blocked and causes problems when there is heavy rain Cllr Rose advised by Clifton resident, awaiting reply. |
| 197/09 | <p>Recreation</p> <ol style="list-style-type: none"> 1. Review of Sports clubs in Deddington. The working group has approached the cricket and tennis clubs. Both appreciate the need to make a contribution towards the insurance of the pavilions. The WG still need to discuss this matter with the Bowls Club, The Recreation Group proposed that from the year commencing June 2010, the 3 clubs each be asked to pay 50% of the cost of insuring the pavilions. It further proposed that increases are gradually introduced until they pay the entire cost of insurance. The Recreation Group recommended that the leases are re-written to reflect this decision as the current agreement between the clubs and the Windmill states that clubs should be responsible for their own insurance, but this has never been enforced. There was no formal minute that insurance should not be collected. Cllr Flux suggested that a codicil to the leases may be required. Cllr Privett queried why the clubs were not being asked to start paying 100% of the insurance costs from June 2010 as they will be given plenty of notice. After much discussion it was agreed that the Clerk will write to the clubs informing them that the PC will be asking for 50% of the insurance costs upon renewal in June 2010 and that a further review will be undertaken next year. 2. Cricket Club Ball. The PC supported the cricket clubs request to hold a 'Summer Ball'. The arrangements will be agreed between the club and the Windmill Centre as their facilities will be used in addition to the marquee on the field. 3. Youth Activities. The Recreation WG, in conjunction with Helen Spencer, has returned the application form to Cherwell DC expressing an interest in the Active sports sessions for 11-16 year olds. Helen Spencer is currently the only Youth Club committee member but is actively trying to |

| | <p>recruit fellow members. As a bare minimum, the committee requires a Chair, Treasurer, Secretary, Child Welfare Officer + 1 other. Helen confirmed that the age group is generally 10-13 as children tend to lose interest in it after that. The idea of changing the age range was suggested, but the Youth Club leader (who obviously has far more insight into the situation) felt that this would only work if 2 sessions were run – an early and a later session. The Youth Club is currently run on a Monday night to fit in with availability at the Windmill Centre. Helen would prefer to run it on a Friday night. Cllr Flux to follow up with WMC. The costs of running the club were discussed. The club currently makes an annual deficit of approximately £1750. It was noted that Deddington Youth Club charges £2 per child as oppose to other Oxfordshire youth clubs which charge £1 per head. This is because no other Oxfordshire youth club has a rental overhead. It is not known whether more local children would use the facility if the entry fee were reduced. At the moment, “tuck” is sold cheaply so Helen’s aims to raise the price so that the club makes a small profit on its sales. The PC agreed that it is important to support the Youth Club. The RWG will investigate ways and means of providing activities for the kids who have “outgrown” the current youth club structure.</p> <p>4. Correspondence The correspondence was reviewed.</p> <ul style="list-style-type: none"> • Cllr Ward has been in contact with the CDC Go-Active co-ordinator and will attend an event on 25th Jan 2010 at the Banbury Mill, entitled “Health & Well Being”, aimed at Councillors. • Complaint from Amanda Mawby, The Flower Shop regarding the fair. Cllr Anderson to reply. The RWG will be involved in planning the fair next year. • Exchange of correspondence regarding the tenancy agreement with the Satin Lane Allotment Society – Cllr Anderson is liaising with them. <p>5. AOB. The RWG is still discussing the possibilities of the fitness trail and has visited the equipment at the People’s Park in Banbury. Action on-going.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 198/09 | <p>Report upon the Play Areas: The bark is on order and the Clerk has chased. The correct fittings have been received for the swing and the steward will shortly re-instate. Cllr Collins requested that some offensive graffiti on the wooden climbing frame be removed.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 199/09 | <p>Invoices for Payment: A schedule of invoices totalling £3,104.81 were tabled and approved for payment.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 200/09 | <p>Investment of Council Funds At the close of business on 16 December 2009 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,339.06</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>11,248.44</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>133,963.21</td> <td>1.5%</td> <td>Overnight</td> </tr> <tr> <td>Alliance & Leicester</td> <td>200,000.00</td> <td>3.2%</td> <td>1 year fixed (July 10)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td>TOTAL</td> <td>546,550.71</td> <td></td> <td></td> </tr> </tbody> </table> | ACCOUNT | BALANCE | INTEREST | NOTICE | Barclays Imprest Acct | 1,339.06 | 0.1% | Imprest | Barclays Current Acct | 11,248.44 | 0.1% | Current | W. Bromwich Building Soc. | 133,963.21 | 1.5% | Overnight | Alliance & Leicester | 200,000.00 | 3.2% | 1 year fixed (July 10) | Anglo Irish Bank | 200,000.00 | 3.25% | 2 year fixed (Jan 11) | TOTAL | 546,550.71 | | |
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| TOTAL | 546,550.71 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 201/09 | <p>Correspondence. No comments.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 202/09 | <p>AOB. None</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 203/09 | <p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 20 January 2010 at 7.30pm in the Town Hall, Deddington.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |