

DEDDINGTON PARISH COUNCIL
Minutes of the Parish Council Meeting held in the Holly Tree Club, Deddington on
21 December 2016 at 7.30pm

Present: Cllrs D Anderson (Vice Chair), A Collins, M Cox, J Finnigan, J Flux, J Higham, A Morrell, H Oldfield, S O'Neill, J Reeve, D Rogers (Chair), M Squires, J Watts and B Wood (Vice Chair). **Also in Attendance:** County Cllr A Fatemian, District Cllr B Williams and representative from Deddington News.

273/16	Apologies: None
274/16	Declarations of Interest: General interests were declared by the following Cllrs; Cllr A Collins: Agenda Item 7, Planning 16/02442/LB: Duke of Cumberland's Head Main Street Clifton as a local resident Cllr M Squires: Agenda Item 7, Planning 16/02302/F: The Mallows Hopcraft Lane Deddington. Cllr D Rogers: Agenda Item 12, F&GP Windmill Centre and Deddington Parish Archive Project as a Windmill Community Centre Trustee. Cllr J Flux: Agenda Item 12, F&GP Windmill Centre and Deddington Parish Archive Project as treasurer to the Windmill Community Centre.
275/16	Minutes: Cllr J Watts proposed, Cllr M Squires seconded the motion and the PC RESOLVED (unanimous, by those in attendance) that the minutes of the meeting of 16 November 2016 were a true record. The Chair then signed the minutes.
276/16	Matters arising from the minutes and not referred to later on the Agenda. District Cllr B Williams confirmed that there had been no response to his query regarding the removal of 10ft of hedge by David Wilson Homes and that he would follow this up. Cllr D Anderson joined the meeting at this point. It was noted that the fitness trail has been installed at the Windmill Centre. The Chairman thanked the Clerk and Streetscape for their assistance with this project. Cllr M Cox joined the meeting at this point.
277/16	10 Minute Open Forum: The Parish Council passed on their sincere condolences to Cllr J Finnigan who had recently lost his partner, June.
278/16	County and District Councillor updates. (i) Report from County Cllr A Fatemian: discussion was deferred until later in the meeting. (ii) Report from District Cllr B Williams: The report was received and is available on the PC website. The following was noted: a) Bloxham Neighbourhood Plan - adopted by CDC on Monday 19 December. b) Cherwell Lottery –to fund discretionary support to voluntary and community organisations in Cherwell recommended by the CDC Executive. c) Council Tax - no CDC increase in Council Tax for the eighth successive year. d) Free Parking - CDC owned car parks - 'Free after Three' during January 2017. e) Windmill St & Windmill Close Car Parks – Local residents are happy with the work. Further compacting will take place in January. Cllr Williams has asked that refuse lorries reverse into Windmill St car park to reduce further damage. f) Land North of Gaveston Gardens - complaints made re mud on the road and HGV's exiting south from the site. The CDC Planning Enforcement Officer liaised with David Wilson Homes. They now have an onsite road sweeper, a jet wash and a full time operative to ensure all vehicles exiting the site are cleared of mud. Discussions continue in an attempt to ensure that HGV's enter and exit the site from the north. g) The Tchure. A resident complaint about vehicle movement and parking in The Tchure was forwarded to the planning department. It was noted that the CDC planning permission did not contain any conditions about vehicle movement and parking. h) Chapel Sq. Pinch Point – Vision Issues. CDC's Conservation Officer has been asked whether a wall mounted mirror at the pinch point would be allowed and if planning approval would be required. i) Render by Hilary's Hat Hire. District Cllr B Williams will investigate.
279/16	Planning Matters. Applications a) 16/00335/TCA: Bowler House, New Street, Deddington – T1 x Hornbeam - Fell. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (twelve for, one against and one abstention) that it has no objection but requests that the DPC Tree Policy is adhered to. b) 16/00348/TCA: Castle Antiques, Berwick House, New Street, Deddington – T1 - Eucalyptus, Twin stem tree, remove to ground level. Cllr A Morrell proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (twelve for, one against and one abstention) that it has no objection. c) 16/02442/LB: Duke of Cumberland's Head Main Street Clifton - Opening the rear wall of the fireplace to link two rooms. 3 letters of support and no adverse comments on portal. Cllr Collins declared a general interest. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection and that the PC are in support to keep the business. d) 16/02246/OUT: Home Farm, Main Street, Clifton – Erection of farm worker's dwelling with all matters reserved excluding access. Cllr J Watts proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) no objection.

	<p>e) 16/02302/F: The Mallows Hopcraft Lane Deddington – Erection of rear/side extension, demolition of chimney breast, alterations to loft to form habitable accommodation, addition of front and rear dormer windows. Cllr M Squires declared a general interest. This planning application arrived too late to be put on the agenda therefore a time extension has been requested. Time extensions have also been sought from CDC for the planning applications relating to Hilary's Hat Hire and Deddington Primary School for the same reason. Full copies of the plans for the school including elevations, have also been requested.</p> <p>Approvals 16/01999/F & LB – 8 Castle Street – various works 16/02062/F & LB – Hilary's Hats strip concrete tiles, repair roof structure relay with blue slate. 16/01865/F – 4 The Paddocks, Deddington – 2 storey side extension 16/00289/TCA – Ivy Cottage, 3 St Thomas Street, Deddington – fell tree 16/02011/F & LB – Unicorn, Market Place, Deddington – single storey side extension 16/01778/F & LB – Clifton Mill, Main Street, Clifton – new porch and glazed link</p> <p>Refusals 16/01916/F – 63 St John's Way Hempton – 2 storey side extension 16/01548/F – David Wilson Homes – 99 houses on land north of Gaveston Gardens</p> <p>Withdrawn 16/01971/F – The Cottage Philcote Street, Deddington – flat roof extension over court yard</p> <p>Correspondence 16/02230/F – 2 Hempton Road about a dropped kerb.</p>
280/16	<p>Large Scale Development Working Group Report: David Wilson Homes planning application refused. Nothing additional to report.</p>
281/16	<p>Neighbourhood Plan Working Group update:</p> <ol style="list-style-type: none"> 1) Survey. As mentioned last meeting there are issues of concern that are not evidence based (e.g. adoption of the play areas, leasehold of homes, renewable ownership etc.). The NP working group have resolved to re-run a much reduced, inclusive survey about these issues. 2) NP legally challenged. It was agreed that a letter be sent to Victoria Prentis to ask how many adopted NP's have been legally challenged by developers. 3) Community Policies. Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (twelve for and two abstentions) that the PC has general support for the NP community policy.
282/16	<p>Environment and Recreation Report: Nothing to report this month.</p>
283/16	<p>Highways and Transport report: The following was noted.</p> <ol style="list-style-type: none"> 1) Temporary Road Closure at Deddington, Tays Gateway. A temporary road closure will apply from 9 January 2017 for 4 days so that Thames Water can install a new service connection. 2) Speed Watch. Cllr J Higham will confirm that the new equipment has now been approved by TVP, if so then volunteers will be contacted to arrange monitoring dates. 3) Speed Monitoring. The Clifton Mill data has been sent to OCC who forwarded it to TVP for consideration of enforcement. It will be reviewed after the installation of the new road signs, added as a speedwatch site and also passed on to Northamptonshire CC. 4) Clifton VAS. Hand help speed monitoring has confirmed that the Clifton VAS continues to have a positive effect in reducing vehicle speeds. 5) Traffic Lights Phasing. County Cllr A Fatemian is investigating the phasing along with wider traffic discussion. It is hoped that the phasing of traffic lights will be checked early in new year. 6) RTC. It was noted that there was a fatal accident on 17 November south of Deddington. 7) Speeding. A resident has complained that he has been overtaken approaching the Deddington Pre School and witnessed driving in excess of 40mph through Hempton. He also noted speeding from Clifton coming into village around S bend by castle grounds. The working group have emailed TVP for their consideration. It was noted that the Preschool site on the Hempton Road is a Police speed enforcement area. H&TWG will monitor speeds at Earls Lane/Clifton Rd. 8) Pinch point Market Place. The working group are looking into a suggestion that a convex mirror be installed to help address the longstanding traffic issues in this area. 9) St Thomas St/Philcote St. Residents have expressed concerns about drivers using this area as a 'rat run' to and from the Oxford Road. They suggested that a one-way system may remove the issue. The complaint has been passed to TVP and OCC Highways. The working group conducted a site visit and found that there are no road signs but that the road markings are in good condition. As these are 'give way' markings motorists are not obliged to stop. The working group would not support the introduction of a one-way system as these have been found to increase speeds. Cllr H Oldfield will draft a reply to the resident and also invite them to join the speed watch group. 10) Hempton pinch point pot hole. Has been repaired. 11) Chapmans Lane Verges. Heavy machinery used to repair a private bridge has passed along Chapmans Lane and badly churned up the verge. The Clerk will ask OCC if it can be rectified. County Cllr A Fatemian joined the meeting at this point. 12) The Tchure complaint re road blocking arising from building works. Cllrs visited the site visit on 19 December and found no vehicles parked in the Tchure. The contractors vehicles were parked outside the road. H&TWG will monitor.

	<p>13) Keep Clear sign outside Congregational Church. The Clerk will chase CDC for a response after Christmas.</p> <p>TRANSPORT - report from Cllr. Oldfield.</p> <p>14) Fair. A parishioner has complained that the bus diversions/re-routing were not adequate this year. The Clerk had printed & laminated the PC notices and stuck them up in the usual places but Stagecoach did not do anything. Stagecoach has apologised. Cllr J Reeve will draft an article for the PC website, Deddington On-Line, the notice boards and the Deddington News every year as a reminder from now on.</p>																																													
284/16	<p>Finance and General Purposes. County Cllr A Fatemian left the meeting at this point.</p> <ol style="list-style-type: none"> 1) Bank accounts reconcile. The main items of income and expenditure were noted. The Friends of the Wesleyan Chapel have made their final loan repayment. 2) Windmill Centre. Cllrs Rogers and Flux both declared a general interest. A TOE grant that was applied for is less than hoped for at about £2,900. Discussions will take place with the two suppliers who had quoted. Cllr B wood proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that it agrees in principle to contribute £650 to cover the shortfall if no alternative savings can be found. 3) Forecast for the year and budget for next year. As circulated last month. The forecast effectively shows a break even. The budget for next year includes a precept £2,000 higher than this year as discussed below. 4) Precept. Cllr B Wood proposed and Cllr M Squires seconded a motion that an increase of 5.4% be made to the precept. Discussion followed. Cllr H Oldfield proposed an amendment that the precept be increased by 10% which was seconded by Cllr J Finnigan. This fell when put to the vote (six votes for, seven against and one abstention). Cllr A Morrell then proposed an amendment that the precept be increased by 2.6% which was seconded by Cllr J Watt. This fell when put to the vote (three votes for, eight against and three abstentions). The original motion was then taken and the Council RESOLVED (nine votes for, three against and two abstentions) that the PC will request a precept increase of 5.4% for 2017/18. 5) Reserves. Cllr wood noted that the PC should maintain a general revenue reserve of at least £25k. He suggested that the PC also establish a separate ear-marked reserve in the budget for the Windmill Centre working on the assumption that Windmill Centre spending would usually be covered by grants. Cllr J Watts left the meeting at this point. 6) Deddington Parish Archive Project. Cllr Flux declared a general interest as Treasurer to the Windmill Centre. A request has been received for a donation of £300 towards a storage facility at the Windmill Centre. Cllr B Wood proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous, by those in attendance) that the PC support the project with a £300 start-up with the usual conditions i.e. that it cannot pay for continuing expenses. 7) S137 Payment. Cllr B Wood proposed, Cllr J Flux seconded the motion and the Council RESOLVED (unanimous, by those in attendance) that the Remembrance Day wreath S137 donation of £17 is approved. <p>Cllr J Watts re-joined the meeting at this point.</p>																																													
285/16	<p>Report from County Cllr A Fatemian.</p> <ol style="list-style-type: none"> 1) Phasing of traffic lights. County Cllr A Fatemian will continue to investigate the phasing and other considerations for traffic flow. 2) OCC. County Cllr A Fatemian welcomed the extension of 30mph, pavement and cycle track associated with the David Wilson Homes development. The PC thanked him for his support for the footpath to the west side of the A4260. 3) Hospital service. County Cllr A Fatemian noted that there would be no further centralisation of services to the John Radcliffe Hospital in Oxford. 4) Parish Remembrance Parade. County Cllr A Fatemian said that it had been an honour to be involved in the parade this year. <p>County Cllr A Fatemian left the meeting at this point.</p>																																													
286/16	<p>Windmill Centre Upgrade: Cllrs Flux and Rogers both declared a general interest. Lighting (other than main hall) and the kitchen flooring are future considerations for the renovations. Suitable grant funding is to be investigated.</p>																																													
287/16	<p>Invoices for Payment: The Council RESOLVED (unanimous) that the invoices for payment be made on 21 December 2016, totalling £17,766.35 were approved for payment.</p>																																													
288/16	<p>Report upon the investment of the Parish Council's Funds as at 30 November 2016</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>83,918.55</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>76,880.48</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Early Feb 2017</td> </tr> <tr> <td>Santander</td> <td>82,037.11</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Early Feb 2017</td> </tr> <tr> <td>Nationwide</td> <td>131,839.43</td> <td>0.8%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2017</td> </tr> <tr> <td>Nationwide</td> <td>81,124.71</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid July 2017</td> </tr> <tr> <td>Hampshire TB</td> <td>75,000.00</td> <td>1.9%</td> <td>1 Yr Fixed</td> <td>Early Dec 2016</td> </tr> <tr> <td>Total</td> <td>533,315.83</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>It was noted that Hampshire account would be rolled over for another year at a fixed rate of 1.2%</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	83,918.55	0.1%	Current		Santander	76,880.48	0.75%	1 Yr Fixed	Early Feb 2017	Santander	82,037.11	0.75%	1 Yr Fixed	Early Feb 2017	Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017	Nationwide	81,124.71	1.2%	1 Yr Fixed	Mid July 2017	Hampshire TB	75,000.00	1.9%	1 Yr Fixed	Early Dec 2016	Total	533,315.83			
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289/16	Update from Parish Council Representatives. OALC. Cllr M Cox referred Cllrs to two reports and asked them to send her questions that they may have.
290/16	Training Courses 2017 Cllr D Rogers encouraged all Cllrs, but particularly the newer ones, to look at the training courses on offer in 2017 and attend if possible.
291/16	Correspondence. None.
292/16	AOB as allowed by Chairman: Gmail. Cllr D Rogers proposed, Cllr A Morrell seconded the motion and the Council RESOLVED (ten votes for, one against and three abstentions) that the PC only uses the dedicated PC Gmail accounts from now on. Cllr D Rogers willing to help set up if required.
293/16	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 18 January 2017 at 7.30pm in the Primary School, Deddington.
294/16	Exclusion of the Public and Press. The Council RESOLVED that because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1) and they left the meeting. The Clerk and minute secretary also left the meeting at this point.
295/16	Staff Matters: The Council considered the benchmarking recommendations made by a professional HR advisor. The Council RESOLVED that the Clerk be given a pay award, including the CiLCA point, to spine point 28 (back dated to 18 th May 2016) and then moved on to spine point 30 next FY.
296/16	The High Sheriff's Award: The Council agreed upon a nomination whose details will be submitted to the High Sheriff's office.
297/16	Report on discussion with Royal British Legion. A report was received and noted The meeting closed at 21.40