

DEDDINGTON PARISH COUNCIL

Minutes of the meeting of the Parish Council on Wednesday, 19th July, 1995 at the Town Hall, Deddington commencing at 7.30 pm.

Present:- Councillors Todd (Chairman), Mrs Brewer, Clarke, Colley, Drake, Mrs Fisher, Flux, Miss Hill, Mrs Lee, Oddy, Mrs Stevens, and Mrs Swash.
County Councillor N Matthews and District Councillor P O'Sullivan in attendance.

21/95 Apologies for Absence.

Apologies were received from Cr Clinch.

22/95 Minutes of the meeting of the Council held on 14th June, 1995.

The minutes of the above meeting, which had been circulated previously, were approved as a true record and signed by the Chairman.

23/95 There were no matters arising which were not included later on the Agenda.

24/95 Address by Mr Cresswell on behalf of the Deddington Tennis Club.

Following written notice Mr Cresswell stated

- (a) thanks to the Council for the opportunity to speak
- (b) he acted as unofficial coach to the Club
- (c) 3 juniors were under his care who were now too good for his coaching and needed professional support.
- (d) commented on the reasons for the Council's refusal of grant aid
- (e) suggested that a modest sum should be set aside each year via Sports Clubs for coaching thus providing a wonderful opportunity in developing talent in Sport.

Members then discussed the position and Cr Flux moved, seconded by Cr Mrs Brewer that the Recreation and Grants Committee reconsider this matter and produce a policy for the Council on coaching grants to Clubs to submit to a future meeting of the Council. The Clerk referred to the limitations, under Sec. 137 (as amended) on such expenditure, and the motion was carried by 7 votes to nil with 2 abstentions.

25/95 Recreation and Grants Committee.

Cr Drake reported as follows:-

- ✓ (a) Grant Application from Deddington Town Football Club in respect of posts and kit for a new Under 12 Team. The Committee recommended and he proposed a grant of £165 which was seconded by Cr Miss Hill and agreed unanimously.
- ✓ (b) Grant Application from Deddington Youth Club in the sum of £40 for the advertising of the post of Youth Leader. It was resolved that the Youth Club be asked to provide a business plan prior to the Council determining grant aid.
- (c) Letter from Deddington Town Football Club agreeing to

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✓ the terms of the lease of the Castle Grounds for the 1995/96 season, stating that they will be marking out 2 pitches and that during the summer holidays they will be utilising the help of youth members to repair the pavilion.

✓ 26/95 Environment Committee.

✓ Cr Mrs Brewer reported as follows:-

(a) The Clerk is forwarding a list of road and footpath repairs requirements to the County Council following a 'walkabout' in Clifton and Hempton.

✓ (b) It was unanimously agreed that 2 litter bins complete with liners be purchased, a complete bin to be located by the bus shelter in Hempton, a liner to be inserted in the bin at the Health Centre and an outer at the Cemetery location.

✓ (c) the anonymous gift of a seat to be located approximately halfway between Hempton and Deddington alongside the new footpath. The Council recorded its grateful thanks to the parishioner making this donation.

(d) The seat adjacent to the Bus Shelter was agreed to be moved and placed at an angle by the junction of The Paddocks and Hempton Road.

✓ (e) The Clerk was asked to obtain 2 quotations from Bus Shelters Ltd for (i) providing 2 ends to the shelter with an entrance at the rear and exit at the roadside and

(ii) the erection of two ends a metre from the present structure.

✓ (f) A report had been made to the CDC Environmental Health Department regarding the siting of rats in Earls Lane.

✓ (g) Mr and Mrs Canning had kindly offered to tend the 4 flower troughs on the entrances to Deddington. The Council were appreciative of this gesture. Volunteers were similarly requested for the 2 troughs at Hempton.

(h) A survey had been undertaken of the 'A' boards in the village and it was confirmed that any board on the highway, including the footpath, was an obstruction. It was proposed by Cr Flux and seconded by Cr Miss Hill that the Chairman should visit the board owners and seek their cooperation in maintaining free access particularly for prams and wheelchairs. The motion was agreed nem con. (Cr Oddy declared his interest and took no part in the debate)

(i) 50% grant aid from the District Council was available towards the erection of new street lamps as an aid to security in dimly lit areas and it was proposed that an application be made in respect of 2 lights on the north side of the Horsefair. This motion was seconded by Cr Miss Hill. An amendment was moved by Cr Mrs Lee that the whole of the Parish should be inspected prior to an application being made, and on being put was carried by 4 votes to 3 with 3 abstentions. (Cr Todd left the meeting for the discussion of this item)

(j) A site meeting had been held the previous day with officers of the County Council regarding improvement works they were about to undertake on High Street. Considerable betterment would result from a continuous improved surface to the

footpaths and there would be no reduction in parking areas.

27/95 Planning and Property Committee.

Cr Miss Hill reported on the following recommendations:-

Applications

95/638F - Tithe Cottage, Clifton - Double Garage etc - No objection.

95/950F & 951LB - The Hermitage, Market Place - 1st floor extension over kitchen. - No objection but would observe that the bathroom window should be of frosted glass.

95/972F & 974LB - Kings Arms, Horsefair - Various internal and external alterations - No objections, but would wish to see frosted glass with limited opening to the new bathroom window. (Cr Oddy declared his interest and took no part in the debate)

95/1002REM - Leadenporch Farm - 2 Agricultural Workers Cottages No objection, but still disappointed with siting away from farm complex.

95/1028F - Old Bakery, Market Place - Alterations to Office to form Flat - No objection, parking available in The Tchure.

95/1128F - Mourne Cottage, Market Place - Replace Porch Roof - No objection.

95/1029F - Rosebank, Hempton - Verandah etc - Drawings unacceptable.

Each of the above recommendations was approved.

Approvals.

95/551 & 552 - Grove Lodge, High Street - Barn Conversion.

95/701F - Greencourts, Earls Lane - Chimney and new window.

95/883LB - The Knowle, Philcote St - Wallguard air vents.

95/894F - High St Garage - Relaxation of Condition 5 .

95/921TCA - 3, Holly Tree Cottages - Remove lime tree.

Refusals

95/683F - South of Batchelors Row, Hempton - 4 dwellings.

95/689F - Land west of St James Church, Hempton - Detached House.

95/817ADV - Holly Tree Club - Illuminated information boards.

The Clerk was asked to write to the LPA regarding the timing of applications.

28/95 Windmill Committee.

Cr Flux reported (copy attached) as follows:-

(a) A meeting had been convened with the Badminton Club to discuss their request for a special rate for the use of the facilities at the Centre. The Committee reaffirmed that they could not offer any special terms to the Club.

(b) A meeting had been held with representatives of the Bowling Club, a representative of the Sport Turf Research Institute and the Council's consultants regarding the condition of the Green and the STRI report is awaited.

(c) Some vandalism has been experienced lately, a broken toilet seat, and door signs removed and poor cleaning up by certain users.

(d) The new caretaker is doing an excellent job.

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(e) Upgrading and minor repairs are continuing including an improvement to the flushing system in the Gents Toilet and it was agreed that a new sign was required by the All Weather Pitch to encourage dog owners to be more careful with their dogs.

The report was approved.

29/95 Vacancy on the Council.

The Clerk reported that an election will be held on 3rd August, 1995 to fill the vacancy, the candidates being Brian COSGROVE of The Lane, Hempton and David M WESTBURY of Mill Close.

30/95 Code of Practice for the handling of Complaints.

A code, approved by the National Association of Local Councils, had been circulated for consideration. The code was approved for adoption nem con.

31/95 Accounts for payment.

Accounts totalling £6,465.31, in accordance with a schedule circulated at the meeting, were approved for payment. (Copy filed in the Minute Book.)

32/95 Investment of the Council's Funds.

The Clerk reported that at close of business on 18th July, 1995 the balances were as follows:-

£
450,000.00 Privilege Bond with the Bradford & Bingley Building Society for a 2 year period expiring on 10th May, 1997 with a break for full repayment on 10th May, 1996, variable at 7.3%.
140,000.00 Treasury Deposit at 6.25% fixed to 5th September, 1995.
20,779.45 at 4.75% subject to 14 days notice.
13,918.17 at 3.75% overnight.
624,697.62

33/95 Expenditure and Income on projects financed from Capital Receipts and the Interest earned thereon.

The Clerk submitted a report on the above showing the position on the various allocations as at 31st March, 1995. It was agreed that each Committee should, as soon as possible, review the projects under its control and report back to the Council thereon. (Copy of report filed with these Minutes).

34/95 Correspondence.

✓ (a) Request from the Banbury and District Citizens Advice Bureau for a contribution to their work. Resolved that a contribution of £150 be made for 1995/96.

(b) Advance notice of the winter meeting of the OALC on 18th December, 1995 at Exeter Hall, Kidlington.

(c) Advise of 4 seminars for new councillors in September.

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(d) Report from RoSPA in respect of the Annual Inspection of the Windmill Play Area which was satisfactory.

(e) An estimate from J Spencer of £140 plus VAT for a concrete slab base for the Bus Shelter. This matter was left in abeyance pending alterations to the Shelter.

(f) Receipt of the faculty for the illumination of the Parish Church - this Council's project to commemorate the 50th Anniversary of the end of World War II

✓ (g) Information from Cherwell District Council of an opportunity to establish a Community Woodland on land at Bloxham Bridge just off the gated road to Milton. Resolved that the Council welcome the opportunity for enhanced access.

(h) Advise from the OCC that in the near future a review of the general direction signing in North Oxfordshire, including Deddington, may be carried out. Proposals will be sent to this Council before any firm decisions are made, but it may be quite some time before changes are implemented due to tight budget constraints.

✓ (i) Review of the Bloxham to Oxford Shoppers Bus Service which runs through Deddington each Wednesday. Resolved that the OCC be informed that this service should be maintained.

✓ (j) Request from the Deddington Women's Institute for curtains for the Holly Tree Club windows in order that the room may be 'blacked out' for slide etc shows. Agreed that further enquiries be made.

(k) Notification from CDC that 10p Bus Tokens with a hole in the centre will no longer be valid as from 31st March, 1996.

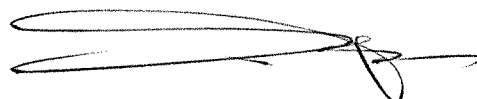
(l) Letter from the PCC thanking the Council for the grant of a loan of up to £15,000 towards the costs of the new heating system.

(m) Letter from Mrs V Bryant of Clifton regarding the unsatisfactory state of the Deddington - Clifton footpath for cyclists, joggers or for anyone with a pushchair. Agreed that the writer be informed that the Council is using its best endeavours to obtain an improvement to the condition of this footpath.

(n) Letter from Mr Harrap of Windmill Close reporting the presence of vermin in the Cemetery. Action has been taken by the Village Steward. Cr Flux also reported that flowers had been stolen from graves in the Cemetery.

(o) The Clerk reported ongoing correspondence between Mr RS Forsyth and the County Engineer relating to traffic calming on the A4260. Deddington is being considered as a Speed Camera location and the Parish Council may request 2 camera speed warning signs when they are next moved in between 6 and 9 months time. The Council may also purchase 'Kill your speed' signs. The Environment Committee is currently assessing the purchase of such signs.

(p) Deddington is to receive one of the most important highway improvement projects in North Oxfordshire this year - the improvement of the High Street. Several members of Council met the Area Engineer yesterday as reported by Cr Mrs Brewer. Funding for the project is £22,500.



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(q) Letter from Mrs J Perree of Clifton dealing with the following matters which were referred to the Environment Committee.

- i Parking outside Solar Designs, Clifton
- ii Clifton to Deddington Footpath
- iii Neighbourhood Watch
- iv Pinch point in Chapel Square
- v Traffic calming on the Clifton Road.

35/95 Clerk's Salary.

The Chairman reported upon the revised scales approved nationally for Clerks to Parish Councils. Agreed nem con that the Clerk's salary be increased with effect from 1st June, 1995 by ~~£44.22~~ per annum to ~~£4,085.35~~ per annum.
(The Clerk left the meeting for the discussion of this item.)

36/95 Date of next meeting.

Several members, including the Chairman, would be unable to attend the meeting provisionally fixed for August 16th and it was agreed that the Vice-Chairman, following consultation, determine whether the August meeting should be cancelled.

A handwritten signature consisting of a large, sweeping loop followed by a vertical stroke.

13/9/95

merits, and I do not agree that any or all of them should be allocated for housing.

Recommendation

2.8.128 I recommend no modification to the allocation of this site as a consequence of this objection.

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Deddington

Objection No.G7.8

Representations No.S11

2.8.129 The objection was made by Fuller & Son (Deddington) Ltd. Representations in support of the Council were submitted by Mr R B Broadbent.

Summary of objection

2.8.130 Some 5.1 acres of land to the north of Earls Lane, Deddington should be allocated for housing. Revenue from the sale of the first part of the site would help to finance the retention of listed barns at Earls Farm. Release of a site of this size would enable a good mix of housing types to be built, particularly affordable housing.

The Council's response

2.8.131 The site contains a medieval ridge and furrow field system, and is within an AHLV. Development of the objection site would affect the rural character of Earls Lane; it would also affect the setting of the conservation area on the south side of the lane.

Inspector's comments

2.8.132 Deddington is a Category 1 village where infilling or minor development is permitted within the built-up area of the settlement. The objection site lies on the northern edge of the village, and most of the village is contained within a conservation area which extends south from Earls Lane.

2.8.133 The objection site adjoins existing or pending housing development along its western boundary. Beyond Stonecourt however, I consider that Earls Lane takes on a rural character; the stone wall along the site frontage and the extensive views across the site towards the north, contribute to this character. It is likely that development of the site would also require an improvement to the capacity of Earls Lane, which would alter its appearance. I consider that development of the site would extend the built-up part of the village into open countryside, which would be contrary to structure plan Policies EN7 and EN8.

2.8.134 From the track to the north-east of the site, views of the conservation area can be obtained from several viewpoints. Any development on the objection site would intrude to an extent into these views, notwithstanding that the site boundaries could be reinforced with additional planting.

2.8.135 There are currently several planning permissions extant in the locality, which could provide choice, and it is my opinion that, in the absence of any overriding need to expand the village, the objection site should remain open land with the still visible ridge and furrow field system maintained as far as is possible.

Recommendation

2.8.136 I recommend no modification to the allocation of this site as a consequence of this objection.

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Objection No.G7.9 Representations No.S11 and S19

2.8.137 The objection was made by Fuller & Son (Deddington) Ltd. Representations in support of the Council were submitted by Mr R B Broadbent.

Summary of objection

2.8.138 An area of land to the south of Earls Lane, Deddington should be allocated for housing. The eastern part of the objection site would be open space.

The Council's response

2.8.139 The objection site is a prominent feature of the conservation area, and is also of archaeological interest.

Inspector's comments

2.8.140 Deddington is a Category 1 village where infilling or minor development is permitted within the built-up area of the settlement. The objection site of about 3.75 acres, lies on the northern edge of the village, and is contained within the conservation area which extends south from Earls Lane. It adjoins the farm buildings to the west, and housing to the south. There is an isolated dwelling on the eastern boundary.

2.8.141 Some 20-25 dwellings are suggested for allocation on the western part of the site, with about a third of the site allocated for open space; the illustrative layout extends the area for development by removing an old barn and converting others, none of which is listed. Planning permission to convert a listed barn within the farm complex, to holiday accommodation has been granted.

2.8.142 As described above, I regard Earls Lane to the east of Stonecourt as having a rural character. It lies within an AHLV, and adjoins the conservation area to the south. From the lane there are views across the site towards the church and historic core of the village, and I do not consider that development could be carried out in such a way as to protect these views, even if the eastern part of the site were left open. In my opinion, the site contributes to the setting of the church and village, which is undoubtedly the reason for its inclusion within the conservation area. I do not consider that development of

any part of the site would comply with the aim of preserving or enhancing the fabric and setting of the conservation area, as required by structure plan Policies EN6 and RUR3. Whether redeveloping the area of the old barns would preserve or enhance the conservation area would be a matter to be considered on its merits.

2.8.143 Development of the site would require improvements to the capacity of Earls Lane which would further erode its rural character.

2.8.144 The objection site is also regarded as having significant archaeological interest. Physical preservation is the preferred option in view of the integrated nature of the remains, and this is the only remaining part of the medieval town. Evidence on the ground however, is not obvious to the untutored eye. Whether it is of sufficient importance to warrant protection under structure plan Policy EN3 may require more thorough investigation, but in view of my conclusions regarding the effect of development on the conservation area however, I simply regard it as an added factor against its allocation.

2.8.145 There are currently several planning permissions extant in the locality, and I am not aware that there is any overriding need for open space in the village; the parish council are opposed to the allocation. In my view, there is therefore nothing to outweigh what I regard as strong objections to allocating the objection site for housing.

Recommendation

2.8.146 I recommend no modification to the allocation of this site as a consequence of this objection.

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Finmere

Written Objections No.G107

2.8.147 The objection was made by Mr D Boyd.

Summary of objection

2.8.148 There is a shortage of allocated sites, and land at Town Farm, Finmere should be allocated for housing.

The Council's response

2.8.149 Planning permission for 10 houses has been granted on the objection site, and there is no need to allocate the site for housing.

Inspector's comments

2.8.150 The purpose of the Proposals Map is to illustrate the policies and proposals of the Plan which are applicable to any area of land. As such, it is not strictly necessary to show that a specific policy applies to a site which already has planning permission, and a lapsed planning permission would normally

Windmill Committee

Report to the Parish Council on 19th July 1995.

1. Meeting with Representatives of the Badminton Club.

Present Jim Flux, Ron Colley, Joyce Minnear, David Blakey.

Jill Cheeseman, Frank Shaw, Mark Tyler.

The Badminton Club asked for the meeting to request a special rate for their use of the facilities

Points raised by the club:

- They are in a critical financial position. They feel they cannot raise fees or charge more for each evening. The club is currently running in deficit
- They feel they are paying too much for the hall:
 - a) versus other users of the centre, notable the Tennis, Cricket, and Bowls clubs.
 - b) versus other clubs in the area who get subsidised rates for their courts.

Points raised by the Windmill:

- The badminton club are using the main facility of the centre.
- They are charged at the lowest rate.
- They are, in fact, only charged for two hours per evening even if they play longer.
- They are not charged for the extra hour on Tuesdays when they coach juniors.
- The Hall is always kept for their use during their season except for the Pantomime.
- They still owe for three month usage a sum of £361.
- The other clubs use the lounge/changing rooms/kitchen only (note their fees cover this. i.e. an average of 2½hrs per week for their season).
- Any special terms offered to the Badminton Club would then be wanted by other clubs. This would seriously affect the financial viability of the Centre. The centre cannot subsidise the Badminton club. It was again suggested they apply to the Council for help
- Most of these points had been explained the club last year.

They Windmill Committee re-affirmed that they could not offer any special terms to the club.

Meeting with representatives of the Bowling Club, the STRI (Sport Turf Research Institute), re the condition of the Green

The 'expert' from the STRI confirmed the report of Agripower that the problem is Thatch, which is bad. It could have come from any turf supplier, and weather conditions this year have exacerbated the condition. The remedy is a chemical treatment and lots of hard work i.e. coning and scarifying. We await the full report. The Treatment will probably cost around £1000 The 'suppliers' of the green as far as we can tell at present met all their required specs, but we are reviewing this. The Rep from the STRI said he saw no reason why the green will not turn out to be top quality given time and care

For info the green was inspected during its construction by the Institute of Groundsmanship a "rival" concern to the STRI.

We have again experienced some vandalism, (broken toilet seat & door signs removed), and some poor clean-up. This needs to be watched but is not serious to date.

Upgrading and repairs continue and the new Caretaker is doing an excellent job

The Windmill Committee met on the 5th July. They endorsed the positions taken with the above meetings. The problem of dogs and cats leaving their mark around was reviewed. It was felt another sign was needed near the all-weather court to encourage people to be more careful with their dogs. It was also agreed to improve the flushing system in the Gents toilet.

AFFF 17th July 1995

Code of Practice for Local Councils in Handling Complaints

*(Approved by the Council of NALC and Recommended to
Every Member Council)*

Preface

From time to time members of the public have complaints about the administration or procedures of a Parish, Town or Community Council. As Councils are not subject to the jurisdiction of the Local Ombudsman there is no independent body to which the complaint can turn for an independent formal assessment of the position. For the benefit of good local administration it is suggested that these Councils should adopt a standard and formal procedure for considering complaints either made by complainants direct or referred back to the Council from other bodies to whom they have been made. The Code set out below is recommended as a way of ensuring that complainants can feel satisfied that at the very least their grievance has been properly and fully considered.

Councils are urged to do their utmost to settle complaints and satisfy complainants in the interests of the good reputation of the Council. If a complaint cannot be settled by the Council it cannot refer the complaint to any other body for settlement (except where both parties agree to use PATCAS) but a complainant may well try to enlist the services of other bodies and provoke considerable expenditure of time and resources in responding to his further pressures.

Councils are advised to adopt the Code before any complaints have been notified.

The Code of Practice

1. If a complaint about procedures or administration is notified orally to a councillor or the clerk and it is not possible to satisfy the complainant fully forthwith the complainant shall be asked to put his complaint in writing to the clerk and be assured that it will be dealt with promptly after receipt.
2. If a complainant indicates that he would prefer not to put the complaint to the clerk he shall be advised to put it to the chairman.
3. On receipt of a written complaint the clerk or chairman, as the case may be, shall (except where the complaint is about his own actions) try to settle the complaint directly with the complainant but shall not do so in respect of a complaint about the behaviour of the clerk or a councillor without notifying the person complained of and giving him an opportunity to comment on the manner in which it is intended to attempt to settle the complaint. Where the clerk or chairman receives written complaint about his own actions he shall forthwith refer the complaint to the council.
4. The clerk or chairman shall report to the next meeting of the Council any written complaint disposed of by direct action with the complainant.
5. The clerk or chairman shall bring any written complaint which cannot be settled to the next meeting of the Council and the clerk shall notify the complainant of the date on which the complaint will be considered.
6. The Council shall consider whether the circumstances attending any complaint warrant the matter being discussed in the absence of the press and public but any decision on a complaint shall be announced at the Council meeting in public.
7. As soon as may be after the decision has been made it and the nature of any action to be taken shall be communicated in writing to the complainant.

DEDDINGTON PARISH COUNCIL

Receipts and Payments Account - 1994/95

Service	Payments £	Receipts £	Net Cost £
Administration	7,340.87	792.66\	6,548.21
Allotments	200.00	-	200.00
Bus Tokens	2,414.00	1,446.00\	968.00
Cemetery	726.26	551.00\	175.26
Chairman's Allow.	1,150.00	-	1,150.00
Environment	3,522.80	1,452.99\	2,069.81
Holly Tree	25.00	-	25.00
Recreation	5,336.58	824.60\	4,511.98
Section 137	343.97	-	343.97
Stonepit, Hempton	-	320.00\	(320.00)
Town Hall	1,268.74	62.00\	1,206.74
	<u>22,328.22</u>	<u>5,449.25</u>	<u>16,878.97</u>
 Use of Capital			
Receipts & Int.	106,928.32	35,875.70	71,052.62
Interest	-	38,186.40	(38,186.40)
Contra	444.21	444.20\	.01
V.A.T.	14,090.20	13,671.57	418.63
	<u>143,790.95</u>	<u>93,627.12</u>	<u>50,163.83</u>

Analysis of Use of Capital Receipts and Interest

Project	Balance 1.4.94 £	Payments £	Receipts £	Interest £	Balance 31.3.95 £
Recreation-					
Arts	21,325.81	16,377.48\	-	757.20	5,705.53\
Village					
Steward	204,233.34	11,919.86	-	11,428.16	203,741.64\
Grants	274,654.58	3,345.00	(41,789.48)	14,575.93	244,096.03
Land Acq.	85,660.05	91.03\	300.00\	4,943.31	90,812.33\
Town Hall	27,407.06	-	-	1,579.70	28,986.76\
St.Ltg.	-	1,789.48\	1,789.48*	-	-
Coat of					
Arms	(616.41)	6,069.77	5,080.50\	-	(1,605.68)\
Traffic					
Man't	59,695.61	29,116.28	-	2,601.63	33,180.96\
Windmill	5,110.04	38,219.42\	40,000.00*		
			30,495.20\	1,230.41	38,616.23\
Contingency					
Precept	27,005.26	22,328.22	5,449.25	1,070.06	11,196.35
	<u>704,475.34</u>	<u>129,256.54</u>	<u>41,324.95</u>	<u>38,186.40</u>	<u>654,730.15</u>

* Transfers from the "Grants" Project.

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DEDDINGTON PARISH COUNCIL

Schedule of Accounts Payable - July, 1995

Creditor	Detail	£
Inland Revenue	Income Tax and N H I	1,090.01
J Spencer	Repairs to flower boxes and removal of cuttings and rubbish	89.30
J Boss	Grasscutting	735.00
Oxfordshire Comm.		
Health NHS Trust	Health Centre Transport	93.97
Agripower	Bowling Green advisory visit	188.00
Cherwell District Council	Earls Lane Tra. Man. Scheme on a/c	816.28
Centrepoint	Photocopying	21.96
Big Improvements	Completion of Stage - Windmill	432.22
Insignia	Sign - Tots Play Area	86.00
Bus Shelters Ltd	Alterations to Shelters	1,661.00
P Gattley	Bedding Plants	60.00
D P C Imprest A/c	Reimbursement	946.22
D H Blakey	Salary and Expenses - July	245.35
		<u>6,465.31</u>

Make-up of Imprest Reimbursement

D Freeman	Wages 17/6, 11,8 & 15/7/95	837.49
M Gilkes	Watering during Steward's Holiday	30.00
Windmill Stores	Postages	7.60
British Telecom	Office Telephone	71.13
		<u>946.22</u>