

## DEDDINGTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held in the Windmill Centre, Deddington on 17 August 2016 at 7.30pm

**Present:** Cllrs D Anderson (Vice Chair), M Cox, J Flux, J Higham (from 188/16 (6)), H Oldfield, S O'Neill, D Rogers (Chair), J Watts and Cllr B Wood (Vice Chair).

**Also in Attendance:** District Cllr H Brown, County Cllr A Fatemian, a Deddington News representative and two members of public.

182/16	<b>Apologies:</b> Cllrs A Collins, J Finnigan, A Morrell, M Squires and B Williams.
183/16	<b>Declarations of Interest:</b> The following Cllrs declared a general interest: Cllr J Flux - Agenda item 5 Planning 16/01481/F, 1 The Daedings Deddington as he lives on the estate, Agenda item 8 Windmill refurbishment as a member of the Windmill Centre Management Committee, Agenda item 12 as two payments were payable to him for paint for the Windmill Community Centre. Cllr H Oldfield - Agenda item 5 Planning 16/01306/F - Park Farm House New Street Deddington as she lives nearby. Cllr S O'Neill - Agenda item 7 Meeting with David Wilson homes as a landowner. Cllrs D Rogers - Agenda item 8 Windmill refurbishment as a Windmill Centre Trustee.
184/16	<b>Minutes:</b> The PC <b>RESOLVED</b> (unanimous) that the minutes of the meeting of 20 July 2016 were correct subject to minute 180/16 Clerks Pay and Conditions including pension, being amended to record that Cllr J Watts left the meeting with Cllrs Anderson and Cox and that Cllrs M Cox and J Watts subsequently returned to the meeting before the business was discussed. The Chair then signed the minutes.
185/16	<b>Matters Arising from the Minutes:</b> The fly tipping at Cosy Lane has been removed but fly tipping at Windmill Street car park continues. Graffiti has been reported in Macklay Close. CDC are aware.
186/16	<b>10 Minute Open Forum:</b> <ol style="list-style-type: none"> <li>1. Jonathan Durham addressed the PC about planning application 16/01481/F.</li> <li>2. James Reeves addressed the PC about his concerns regarding the litter and cigarette butts around the Market Place, Town Hall and outside the Co-op.</li> <li>3. District Cllr Hugo Brown reported that: <ul style="list-style-type: none"> <li>- Devolution of council services has been put on the back burner.</li> <li>- Horton Hospital protest will take place on Sunday 21 August at 10:30am to oppose proposed cuts.</li> <li>- HGV's South Newington - CDC has set up a working party to look at the issue of HGV's.</li> </ul> </li> <li>4. County Cllr A Fatemian reported that: <ul style="list-style-type: none"> <li>- Central government has asked OCC and the DC's to work together to find common ground re devolution.</li> <li>- HGV's South Newington – OCC will not introduce a weight limit as it would push the problem elsewhere.</li> </ul> </li> </ol> <p>Cllrs raised concerns about the Swindon proposal to devolve its services to 4 very large Parish Councils. Cllr D Rogers thanked Cllrs M Cox and J Watts for helping Cllr D Anderson at the July meeting. <b>District Cllr H Brown left the meeting at this point.</b></p>
187/16	<b>Planning Matters.</b> <b>Applications</b> <ol style="list-style-type: none"> <li>a) <b>16/01358/F</b> – Wynford House, New Street, Deddington (Retrospective): erection of tree house in existing apple tree including the reduction in height of the tree house to 1.2m from ground level. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (seven votes for and one abstention) that it has no objection.</li> <li>b) <b>16/01417/F</b> – 7 St Johns Way, Hempton – Two storey side and rear extension. There were no objections on the CDC portal. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it has no objection.</li> <li>c) <b>16/00345/DISC</b> - Discharge of Condition 5 of Application 16/00661/F: Philip Allan Publishers Deddington Sale Rooms Market Place Deddington. Noted.</li> <li>d) <b>16/01481/F</b> - New dwelling with parking area: 1 The Daedings Deddington. Cllr S O'Neill proposed, Cllr B Wood seconded the motion and the Council <b>RESOLVED</b> (five votes for, one against and two abstentions) that the Council <b>objects</b> to this application on the grounds that it is overdevelopment of the site and because the architecture, fittings and roofing materials are not in keeping with the surrounding dwellings.</li> <li>e) <b>16/01306/F</b> - Erection of corner shed in bottom corner of garden to house gardening equipment: Park Farm House New Street Deddington. Cllr S O'Neill proposed, Cllr D Anderson seconded the motion and the Council <b>RESOLVED</b> (six votes for and two abstentions) no objection.</li> <li>f) <b>16/01493/F and 16/01494/LB</b> - Single storey side extension to include two openings into existing building: The Unicorn Hotel Market Place Deddington. The conservation officer commented at the pre-app stage and it is unclear how visible the new flue will be. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it has no objection to the building work but defers to the Conservation Officer.</li> <li>g) <b>16/01476/F</b> - External alterations including proposed replacement windows, the relocation of the entrance door and canopy porch and formation of a new window opening: 1 Philcote Street Deddington. This is the only rendered dwelling in Goose Green. Cllr S O'Neill proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it wishes to make no comment but defers to the Conservation Officer.</li> </ol>

	<p>h) <b>16/01474/F and 16/01475/LB</b> - Alterations and single storey rear extension: Duke of Cumberland's Head Main Street Clifton. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it has no objection.</p> <p>i) <b>16/01386/F</b> - Alterations to forecourt, formation of hardstanding and erection of an outbuilding store: Stonecrop Guest House Hempton Road Deddington. Cllr S O'Neill proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (six for and two abstentions) that it has no objection.</p> <p>j) <b>16/00302/DISC</b> - Discharge of condition 3 (dormer windows) of 13/01234/F: 7 Castle Street Deddington. Noted.</p> <p><b>Approvals</b>  16/01130/F: 1 Windmill Street, Deddington – side extension  16/00114/TCA: Castle End House, Deddington – tree work</p> <p><b>Refusals</b>  16/005684F: Land at Hempton Lodge, Snakehill lane</p> <p><b>Correspondence</b>  Residents of Gaveston Gardens have asked the PC for permission to undertake professional tree works to the Oak Tree nearing their properties. It is not understood who this tree belongs to but the PC offer no objection on the understanding that there is no cost implication to the PC and that OCC are consulted.</p>
188/16	<p><b>Highways and Transport report</b></p> <ol style="list-style-type: none"> <li>1. <b>Thames Valley Police.</b> Speeding enforcement was carried out in the Hempton road.</li> <li>2. <b>Speed Watch.</b> The SID remains broken. TVP unable therefore to offer any dates.</li> <li>3. <b>Clifton Mill complaint from owner.</b> The owner of Clifton Mill has agreed to fund a traffic volume and speed monitoring survey up to £100 which will be placed in the vicinity of Clifton Mill at the start of the new scholastic year. A site meeting is being arranged with OCC to discuss further options to both warn and slow down/reduce collision risk.</li> <li>4. <b>Road Traffic Collision.</b> It was noted that a serious RTC occurred in July at the traffic lights. The PC will ask for an update about all accidents that occur in in the vicinity of the lights.</li> <li>5. <b>Damage to road signs after RTC.</b> Two road signs that were damaged following the RTC have yet to be repaired. Fix my street have been contacted and a works order has been issued. Cllr J Higham joined the meeting at this point.</li> <li>6. <b>Re-phasing of pedestrian crossing lights.</b> County Cllr A Fatemian agreed to ask for the default setting of the pedestrian crossing to be increased by one or two seconds to enable the elderly to cross safely.</li> <li>7. <b>Farmers Market.</b> The chair of the Farmers Market has been invited to attend a September H&amp;TWG meeting to discuss his concerns around parking issues.</li> <li>8. <b>Resident concerns around traffic issues.</b> The PC was made aware of a residents traffic concerns. Northampton County Council have been passed concerns regarding the Clifton to Aynho Wharf road. The Clerk will ask OCC to renovate the 'Give Way' road marking near Castle Street which have become faded. TVP have been made aware of concerns about parking in this area. Cllr S O'Neill, lives nearby and so will canvass local residents and report back. County Cllr A Fatemian was asked to confirm the cost of painting yellow lines and half and daily crew rates.</li> <li>9. <b>HGV'S.</b> The OCC Highways Enforcement team intend to conduct weight restriction checks.</li> <li>10. <b>Traffic Lights.</b> The batteries have been changed again and these should last a year. H&amp;TWG will continue to monitor the phasing and traffic flow.</li> </ol> <p><b>Transport: The Oxfordshire Comet:</b> One thousand leaflets have been received regarding the new bookable service. These will be distributed to all residents.</p>
189/16	<p><b>Meeting with David Wilson Homes:</b> David Wilson Homes have contacted the PC to see if they would like to meet. Cllr H Oldfield proposed, Cllr D Anderson seconded the motion and the Council <b>RESOLVED</b> (eight for and one abstention) that a meeting takes place under the usual caveats. The Clerk to arrange an evening meeting.</p>
190/16	<p><b>Update of meeting with Village Foundation:</b> A meeting has taken place with The Village Foundation who work as middle men between villagers and developers. They floated suggestions on behalf of a local landowner, who had not been involved in the Neighbourhood Planning, of development of approximately 3 hectares on the corner of Earls Lane and down Clifton Road either side of Home Farm (DE003, DE035 and DE045). There was also a mention of sports fields to the North of Old School Grounds. The Planning group will consider whether this needs to be an Agenda item for the September meeting.</p>

191/16	<p><b>Windmill Refurbishment</b>  <b>County Cllr A Fatemian left the meeting at this point.</b></p> <p>1. <b>Flooring quote adjustment.</b> The quote for flooring totalling £4,100 that was received and approved included an error. The gross figures had been transposed incorrectly and instead of £3,416, £3,146 was noted. Therefore, the difference needs to be agreed to. There were also two additional costs. One was for £95 for flooring removal. The other was for a mat that the Windmill Committee will pay for. Cllr B Wood proposed, Cllr D Anderson seconded the motion and the Council <b>RESOLVED</b> (unanimous) that these costs of approximately £400 be approved and paid.</p> <p>2. <b>Interior decoration adjustment.</b> The PC agreed to purchase the paint for the works on the Windmill Community Centre based upon the £500 estimate provided by the contractor. However this was an underestimation of the number of coats of paint required and resulted in the project being overspent. The Windmill Committee have agreed to pay £260 for additional works to the toilets and kitchen but there remains a shortfall of approximately £911. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the PC agree a maximum budget of no more than £1,000 to cover the cost of additional paint and other materials.</p>																																													
192/16	<p><b>E-mail addresses and policy:</b> A proposal that all Cllrs have a dedicated PC email address was discussed. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that Gmail addresses be set up for each Cllr and that when established these will be the only emails used for Council correspondence and business.</p>																																													
193/16	<p><b>Request from the Wesleyan Chapel for a loan:</b> The Wesleyan Chapel asked the PC for a loan of £500 payable over three months in order to undertake emergency repairs to the guttering. Cllr J Flux proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that an interest free loan be given for 3 months when a formal written request has been received by the Parish Clerk.</p>																																													
194/16	<p><b>Statutory Requirements for electronic banking:</b> The Clerk and Cllr D Anderson will amend the PC's financial regulations to allow for electronic banking and bring these to Council for approval.</p>																																													
195/16	<p><b>Invoices for Payment:</b> The Council <b>RESOLVED</b> (unanimous) that the invoices for payment be made on 17 August 2016, totalling £9,792.12 were approved for payment.</p>																																													
196/16	<p><b>Report upon the investment of the Parish Council's Funds as at 31 July 2016</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>85,295.76</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>76,880.48</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Start Feb 2017</td> </tr> <tr> <td>Santander</td> <td>82,037.11</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Start Feb 2017</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2016</td> </tr> <tr> <td>Nationwide</td> <td>81,124.71</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>Mid July 2016</td> </tr> <tr> <td>Hampshire TB</td> <td>75,000.00</td> <td>1.9%</td> <td>1 Yr Fixed</td> <td>Start Dec 2016</td> </tr> <tr> <td><b>Total</b></td> <td><b>532,853.61</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	85,295.76	0.1%	Current		Santander	76,880.48	0.75%	1 Yr Fixed	Start Feb 2017	Santander	82,037.11	0.75%	1 Yr Fixed	Start Feb 2017	Nationwide	130,000.00	1.4%	1 Yr Fixed	Mid Nov 2016	Nationwide	81,124.71	1.4%	1 Yr Fixed	Mid July 2016	Hampshire TB	75,000.00	1.9%	1 Yr Fixed	Start Dec 2016	<b>Total</b>	<b>532,853.61</b>			
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197/16	<p><b>AOB as allowed by Chairman.</b></p> <p><b>Fitness Trail Grant.</b> The PC has secured a £10,000 grant for fitness trail equipment from the Big Lottery. The Windmill Committee to be involved and the opinion of the Cricket, Football Clubs to be sought before finalising the positions of the various pieces of equipment.</p> <p><b>Friends of Castle Grounds.</b> FoCG have asked for permission to undertake works to the banks at Castle Grounds, at their own costs, with no PC liability. Permission was granted.</p> <p><b>All Weather Court.</b> There has been more vandalism at the AWC with a light broken and the fencing cut. Cllr J Watts proposed, Cllr D Anderson seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the PC repair the AWC at a maximum cost of £1000 for health and safety reasons.</p> <p><b>CCTV.</b> This was deferred until the September meeting.</p>																																													
198/16	<p><b>Exclusion of the Public and Press.</b> The Council resolved that because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1). The Clerk and Minute Secretary also left the meeting.</p>																																													
199/16	<p><b>Clerks Pay and Conditions including pension.</b>  The Council <b>RESOLVED</b> (unanimous) to proceed as per the e-mail from Bethan Osborne sent to DPC at 11:22 on 27<sup>th</sup> July 2016.</p>																																													
200/16	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 21 September 2016 at 7.30pm</b> in the <b>The Primary School, Deddington</b>. The meeting closed at 21.40pm.</p>																																													