

DEDDINGTON PARISH COUNCIL

**Minutes of the Meeting held in Holly Tree Club, Deddington on
Wednesday 19 February 2014 at 7.30pm**

Present: Cllrs A Collins (Chair), M Cox, J Day, J Finnigan, J Flux, H Oldfield, S O'Neill, D Rogers, J Watts, B Wood (Vice Chair), County Cllr A Fatemian, District Cllr P O'Sullivan and 7 members of the public.

22/14	Apologies: Apologies were received and accepted from Cllrs D Anderson (Vice Chair), S Boulter, M Squires and B Williams.
23/14	Minutes: RESOLVED (unanimous) that council approved the minutes of the meeting held on 15 January 2014 as a true record. The Chair signed the minutes.
24/14	Matters Arising from the Minutes. None.
25/14	Declarations of Interest. 28/14 (ii) Planning, Neighbourhood Planning and (iii) S106 Cllr S O'Neill declared a pecuniary interest as a landowner and left the meeting whilst these items were discussed. 31/14 (6) Cricket Club Ball Cllr S O'Neill declared a pecuniary interest for commercial reasons and left the meeting whilst this item was discussed. Cllrs A Collins and J Flux declared a general interest.
26/14	10-Minute Open Forum: Mr Geoff Todd addressed the PC and objected to planning application 13/01941/OUT on behalf of a number of residents. His concerns had already been considered by the planning working group and included in the proposed response from Deddington Parish Council Mr David French of High Street also addressed the PC and objected to this planning application. The Chair asked and Cllrs agreed to take the planning Working Group report next.
27/14	Planning Applications a) 14/00023/TCA The Old Vicarage Church Street Deddington. Walnut reduce crown by 30%. Cllr J Day proposed, Cllr J Watts seconded and the council RESOLVED (unanimous) No objection. b) 14/00036/TCA Grove House High Street Deddington. Reduce height of a Bay by 6ft and spread by 2.5ft. Cllr J Day proposed, Cllr J Watts seconded and the council RESOLVED (unanimous) No objection. c) 13/01941/Out Land to the rear of Orchard View and Valley View St Thomas Street Deddington Outline plans for the erection of seven houses. Cllr Day proposed objecting to this application on the following grounds; 1. This proposed development would form a completely inappropriate back fill development contrary to policy H13 and H18 of the adopted Cherwell Local plan and the villages section of the new submitted local plan. The PC further believe that a site of 7 houses is considered to be windfall under the local plan and should have no impact to the 5 year housing supply and as such this should not be a consideration. 2. The PC believes this proposed development would cause substantial harm to the setting of several listed buildings and our conservation area and that paragraph 14 of the NPPF seeks to protect against developments that would result in harm to the natural or built environment. As such this development should be refused on these grounds alone 3. The applicant has failed to undertake an ecology study or bat survey, no application should be considered without a detailed examination of the impact on the ecology. It is noted from neighbour objections that the welfare of bats is a particular concern 4. The applicant has not undertaken an archaeological survey of the site which the PC believes should be undertaken prior to application 5. The site access proposals in this plan would lead to a long-term unsustainable situation in the street. The street is narrow at 4.8Mtrs along much of its length and this plan would aim to remove the one wide passing point in order to achieve the statutory site lines to exit the site. This would produce a street unable to sustain 2-way traffic when cars are parked. This would ultimately lead to an unsafe street for pedestrians particularly those with disabilities or parents with push chairs due to the pressure on residents to park on the pavement in order to minimise risk of damage to their vehicles. 6. No application for new development should be considered without the accepted 35% element of affordable homes this application makes no reference to an affordable element 7. The PC thinks this development will have a significant impact on the amenities and quality of life of neighbouring properties with unacceptable levels of overlooking and impact of light. 8. If allowed, this plan would cause a undesirable precedent leading to a number of similar applications for back fill development all over the parish removing our green areas and effecting the beauty and character of the three villages. The PC believes this is an opportunistic application made on the basis that the district council planners will pass any application at the present time rather than risk another appeal. The PC expects that this application will be considered on its merits alone and if done so it should be declined. Cllr J Flux asked that emergency vehicle access should also be taken into consideration. Cllr B Wood seconded the proposal. Cllr A Collins proposed an amendment requesting that CDC call this application in to Planning Committee. This amendment was seconded by Cllr J Watts. Discussion followed during which District Cllr P O'Sullivan said that he had spoken with the case officer, and believed she was fully aware of the views and that the application was for back land development. The result of the vote for this amendment was 4 votes for, 5

	<p>votes against and 1 abstention therefore the amendment fell. The original motion was then taken and the council RESOLVED (unanimous) to OBJECT to this planning on the grounds of points 1-8 above and the observation about emergency vehicle access. The objection will be sent to the planning officer and copied to Bob Duxbury, Michael Deadman (OCC Highways), County Cllr A Fatemian and District Cllr P O'Sullivan.</p> <p>d) 13/01835/F Orchard House Chapel Close Clifton Amendments to original application. Cllr J Day proposed, Cllr J Finnigan seconded and the council RESOLVED (9 votes for and 1 abstention) OBJECTS to this planning application and reiterates its original objections to this application. If permission is granted the PC asks for conditions to be included ensuring the property must remain as a single dwelling, with no opportunity for change of use, and no future extensions being allowed under permitted development.</p> <p>e) 14/00041/LB Cromwell House Market Place Deddington Installation of window to rear and the use of zinc roofing to the approved extension. Cllr J Day proposed, Cllr S O'Neill seconded and the council RESOLVED (unanimous) that the CDC conservation officer is asked to review these amendments and make a considered recommendation.</p> <p>f) 14/00073/F 4 Hempton Road Deddington Two storey rear extension. Single storey porch extension. New window openings to side and rear of property. Cllr J Day proposed, the Chair seconded and the council RESOLVED (unanimous) No objection</p> <p>g) 14/00097/F Egerton, Goose Green Deddington External alterations to garage and timber framed glazed link between house and garage. Cllr J Day proposed, Cllr J Watts seconded and the council RESOLVED (unanimous) No objection.</p> <p>Approvals 13/01857/F End Cottage The Style Deddington 13/01812/F Copperfields St Thomas Street Deddington. 13/01799/F The Cottage Earls Lane Deddington 13/01839/CPA OS Parcel 7800 North East of the Little House Clifton Road Deddington 13/01888/F Ashley House Chapel Close Clifton</p> <p>Correspondence West Northamptonshire joint planning unit: Details of consultation period regarding modifications to their joint core strategy. It was agreed there would be no comment. 13/01941/Out Copies of a number of objections to CDC have been forwarded to the office. Cllr Day was invited and attended a meeting of neighbours wanting to outline their concerns to this application.</p>
28/14	<p>County and District Councillor updates. County Cllr A Fatemian reported that; 13/01941/Out Land to the rear of Orchard View and Valley View County Cllr A Fatemian visited the site visit with local residents and made the OCC Highways team aware of the issues. Joint Parishes Meeting (JPM). OCC recognises that when it comes to larger developments it lacks the manpower required to go into an intense level of detail. OCC has now offered to work with PC's on big applications to utilise local knowledge. This is a change in direction. Approaches to do so should be submitted through Cllr A Fatemian and the Parish Liaison Group. Village Green. The grant for work on the village greens has been approved and is now available upon request. Cllr M Cox proposed, Cllr D Rogers seconded and the council RESOLVED (unanimous) to formally thank County Cllr A Fatemian for his help in providing this funding. OCC Budget. The budget that was recently passed included a 1.99% increase. There will be a continuation of community budget but it will be reduced from the current £10k to £6k or £7k. The area stewardship fund now has a £1m budget for the whole of OCC and allows for with some local say on how it will be spent. Transport. In response to a question from District Cllr P O'Sullivan it was confirmed there will be no reduction in transport expenditure at present but that a review of transport would be encouraged within the next four years. Dorchester Group, Upper Heyford. The Dorchester group is proposing to develop a Master Plan for 16 local parishes. County Cllr A Fatemian asked whether the PC was interested in this joint neighbourhood plan. This will be an agenda item for the next PC meeting. OCC email address. Cllr A Fatemian will confirm the email address to which pictures about breaches in parking etc. should be sent.</p> <p>District Cllr P O'Sullivan reported that his 20 year term of office will end in May 2014. He hoped that Deddington would develop a good Parish Plan that included a long term aim for s106 agreements whereby younger people would be housed on exception sites.</p> <p>Cllr Fatemian left the meeting at this point.</p>
29/14	<p>Planning (Continued) Cllr S O'Neill declared a pecuniary interest as a landowner in the parish and left the room at this point. Planning Appeal Working Group Report Cllr J Day proposed, Cllr D Rogers seconded and the council RESOLVED (unanimous) that the working group is maintained to consider any detailed application for the Land north of Gaveston Gardens site and any new large applications for 20 homes or more.</p>

	<p>(ii) Neighbourhood Planning The NPWG confirmed a willingness to move forward with the questionnaire and survey element of the plan, but given the logistics and response times it is unlikely to be undertaken until Autumn 2014. It will be important to do a thorough survey as CDC may reject the plan if there are gaps in the information. Stakeholders are now being contacted and these will include young people.</p> <p>(iii) S106 CDC signed the S106 agreement for the Pegasus site on the 14 November without prior consultation with the PC as to its preferences. The PC will send a costed list of S106 preferences to CDC to try to prevent this from happening again. This list would be regularly reviewed in line with changes to PC policy and results from the Neighbourhood plan process. Cllrs were asked to review the original list and also send any additional suggestions (such as a cemetery extension) to the Chair of the Planning Working Group so that they can be ranked and tabled at the next meeting. The top 5/6 preferences can then be costed. The S106 covenants for the Pegasus development were discussed and the bus stop contribution and libraries element. It was agreed that a letter will be sent to CDC requesting information of where CDC see this money is spent in the community. It is hoped that the PC may be able directly influence where the money is channelled. The Clerk to send the letters.</p>
30/14	<p>Emergency Planning: Cllr S O'Neill rejoined the meeting. Grit Bins at Goose Green. A request has been made to install a grit bin at Goose Green. The Clerk will confirm the cost and forward this information to Emergency Planning WG and the F&GP for consideration. Snow warden. Another snow warden has volunteered. An inventory of the equipment has been produced. Consideration is to be given to using the volunteers in a good neighbour scheme. This will be brought back to the PC for further discussion.</p>
31/14	<p>Finance & General Purposes</p> <ol style="list-style-type: none"> 1. Bank Accounts. The bank reconciliation has been agreed for the month of January. 2. Investments. A £75,000 bond with NatWest matured at the end of January and will be transferred to Santander at 1.4%. NatWest has admitted erroneously paying net rather than gross interest on the investment but it is proving difficult to get them to transfer the funds. 3. Debit card. The Clerk will draft a list of suggested uses for the debit card. Cllrs J Flux and B Wood will review this and make a recommendation to council. All Cllrs are required to sign the application form. 4. Village Green. The Co-op is unable to contribute to the remedial works. The PC has now received £3,000 from County Cllr A Fatemian so it was agreed that the PC would fund the difference. 5. Scottish & Southern Energy. The Oxford depot will be contacting the PC regarding the power cuts. 6. Budget 2014-2015. Various draft budgets produced whilst the PC decided the precept will be adjusted to reflect the decision not to increase the precept. The deficit of £7,326 will be set against the Revenue Reserve. The budget amendments will be made before the next meeting. 7. Hempton notice board. The final estimate comes out at £1,745 plus installation of £200. This is more than currently authorised so Cllr B Wood proposed, Cllr J day seconded and the PC RESOLVED (unanimous) to approve the difference and installation cost. PC Savings. Cost savings were discussed.
32/14	<p>Environment & Recreation</p> <ol style="list-style-type: none"> 1) Castle Grounds. A resident has contacted the PC about a broken pipe that has caused flooding to their garden. The ownership of the pipe was queried and will be investigated further. A build up of water along the footpath that runs at the RHS side of the Castle Grounds nearest to the field and allotments is due to the recent adverse weather conditions and should naturally disperse when the rain subsides. 2) Health & Safety Inspection. John Hicks was reappointed to undertake the annual RoSPA safety inspection of the play areas as part of routine maintenance at a cost of £178 + VAT. 3) Cemetery Trees Have been routinely checked for H&S reasons and had their crowns lifted. 4) BMX Trail. The PC has been contacted by a local company who has queried whether the BMX track will be reinstalled and offered to help raise funds towards this. The Clerk will write to the business and ask them to demonstrate a need. Their response will be sent to the Neighbourhood Planning Group. 5) Tree work at Welford's Piece. A local resident reported that two trees had suffered damage in the recent bad weather and needed to be made safe. The site has been inspected and although there is no immediate danger Bob Staig will be asked to action as a matter of some urgency. 6) Cricket Club Ball. Cllr S O'Neill declared a pecuniary interest and left the meeting whilst this matter was discussed. The Chair and Cllr J Flux declared general interests. The PC has received a letter requesting approval for the Cricket Club Ball on 21 June 2014. The event will start at 7pm; the band will start at approximately 10.30pm and the event will finish by 1am. Cllr J Finnigan proposed, Cllr J Watts seconded and the council RESOLVED (5 votes for, 1 vote against and 1 abstention) that the PC has no objection to the Cricket Club Ball. 7) Weed Control. (Cllr S O'Neill returned to the meeting) A quote of £430 + VAT for weed spraying in the parish was approved as routine maintenance. 8) Cemetery Policy. Various comments were made about the latest version (1.7) of the rules. Cllr H Oldfield proposed and Cllr J Watts seconded a motion for section 46 to be deleted. This proposal fell on a vote – 2 votes for, 6 against and two abstentions. The fee structure needs to be decided. The Clerk asked that the scale of fees be made an appendix to the main document as they will be subject to change. Cllrs were asked to send any further comments to Cllr D Rogers. Proposals for a memorial wall in the Hempton Road cemetery will be developed and CDC will be asked to confirm whether planning permission would be required.

332/14	<p>Highway & Transport</p> <ol style="list-style-type: none"> 1. Farmer's Market: Representatives from the Farmer's Market have asked the PC to support their request for a road closure between the Unicorn public house and the village green on market days (as at the Christmas and Easter markets), and reduced charges for such a series of regular closures. If the Farmers Market Group consults with the fire and ambulance services and their Fire Marshall carries out the necessary duties and if after two road closures on market day there are no significant complaints, the highways group will recommend that the PC give verbal but not financial support. 2. Hempton Gates: The gates will be installed as soon as they are delivered. 3. Roundels in Clifton: Thames Valley Police insists, "The remaining roundel is outside the street lit section and correctly placed." 4. Village Green: As detailed in F&GP the PC have agreed to undertake the works and the Clerk will contact Louise Wilson of OCC highways to confirm this. RESOLVED that the PC will contribute £1,850 towards the work. 5. Grass verges: A parishioner has complained about the churning up the grass verge in New Street by the bus stop and alongside the Deddington Manor with cars sometimes parking entirely on the verge. A response will be sent to confirm that although the PC does not support parking on verges it is ultimately OCC's responsibility. It was also noted that the verges are currently in much worse shape than usual because of the wet weather. 6. Coombe Hill Farm circular walk: The working group are awaiting further information from the OCC Rights of Way Field Officer. 7. St Thomas Street Development: The working group considered the highways implications of this planning application and reported their findings to County Cllr A Fatemian and OCC highways and requested that they make their analysis of the site known to CDC. 8. Flood Meeting. Cllrs M Cox and H Oldfield to attend on 1 March 2014 in Oxford. 																																				
34/14	BT Fibre Optics Project – Update from Cllr Flux Nothing to report.																																				
35/14	<p>Reports from the PC nominated representatives NAG Cllr Collins informed PC that TVP had confirmed there would be no loss of an officer.</p>																																				
36/14	Invoices for Payment: The February invoices totalling £3,834.66 were approved for payment.																																				
37/14	<p>Investment of Council Funds On 31 January 2014 the balances were as follows:</p> <table border="1" data-bbox="177 965 1490 1245"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>2,015.97</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>45,381.58</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.4%</td> <td>1 year fixed (July 14)</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>1.4%</td> <td>1 year fixed (Sept 14)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>1.75%</td> <td>1 year fixed (Jan 14)</td> </tr> <tr> <td>Nat West</td> <td>128,033.84</td> <td>1.0%</td> <td>1 year fixed (July 14)</td> </tr> <tr> <td>Nat West</td> <td>80,000.00</td> <td>1.4%</td> <td>1 year fixed (Nov 14)</td> </tr> <tr> <td>TOTAL</td> <td>545,431.39</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	2,015.97	0.1%	Imprest	Barclays Current Acct	45,381.58	0.1%	Current	Santander	75,000.00	1.4%	1 year fixed (July 14)	Santander	140,000.00	1.4%	1 year fixed (Sept 14)	Nat West	75,000.00	1.75%	1 year fixed (Jan 14)	Nat West	128,033.84	1.0%	1 year fixed (July 14)	Nat West	80,000.00	1.4%	1 year fixed (Nov 14)	TOTAL	545,431.39		
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38/14	Correspondence: None discussed.																																				
39/14	<p>AOB as allowed by Chairman. War Memorial. The War Memorial discussion document has been discussed with Deddington PPC. This will be discussed further at the next meeting. Indicative prices will be sought. NALC Local Audit and Accountability Act. The document was passed to all Cllrs requesting feedback before next meeting.</p>																																				
40/14	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 19 March 2014 at 7.30pm in Windmill Community Centre, Deddington . The meeting closed at 9:30pm.																																				