

DEDDINGTON PARISH COUNCIL

Minutes of the Meetings held in the Old School Room, Hempton on Wednesday 17 February 2016 at 7.30pm

Present: Cllrs A Collins (Chair), D Anderson, M Cox, J Finnigan, J Flux, S O'Neill, H Oldfield, D Rogers (Vice Chair), J Watts, B Williams (also District Cllr) Cllr B Wood (Vice Chair)

Also in attendance County Cllr A Fatemian, a representative of Deddington News and one member of the public.

24/16	Apologies: Cllrs J Higham and M Squires. Cllr A Morell was not at the meeting.
25/16	<p>Declarations of Interest: The following Cllrs declared general interests: Cllr S O'Neill, Agenda Items 7 b) 16/00006/SO & 16/00053/F: Land North of Gaveston Gardens and rear of Manor Farm, Banbury Road, Deddington as a land owner. Cllr J Flux Agenda Item 7 Planning Report b) 16/00006/SO & 16/00053/F: Land North of Gaveston Gardens and rear of Manor Farm, Banbury Road, Deddington as a nearby resident. Cllr B Williams Agenda Item 7 Planning Report b) 16/00006/SO & 16/00053/F: Land North of Gaveston Gardens and rear of Manor Farm, Banbury Road, Deddington as a nearby resident. Cllr D Anderson Agenda Item 7 Planning Report f) 16/00057/F: 2 Chapmans Lane, Deddington as a local resident.</p> <p>Dispensations: Cllr D Rogers was granted a dispensation for 40/16 Assets of Community Value (as an allotment holder).</p>
26/16	Minutes: The PC RESOLVED (unanimous) that the minutes of the meeting of 20 January 2016 were approved and the Chair then signed the minutes.
27/16	<p>Matters Arising from the Minutes: PC Website. The PC is exploring whether to have its own website. This would be linked to DOL. A free web package is being assessed and will be discussed at the March 2016 meeting. Anonymous letters. The PC will not consider anonymous complaints as they might be vexatious. Residents can write "in confidence" if they wish to do so but contact details must always be supplied.</p>
28/16	10 Minute Open Forum: Lisa Styles, a resident of Barford St Michael, addressed the PC to request a S106 contribution for the village nursery and PFSU. This was addressed Agenda Item 9 (minute 36/16).
29/16	<p>County and District Councillor updates. These were received and noted and are available on Deddington-On-Line.</p> <p>(i) Report from County Cllr A Fatemian: Discussion was deferred until later in the meeting.</p> <p>(ii) Report from District Cllr B Williams: The report was received and it was noted that:</p> <ol style="list-style-type: none"> a) 95 Houses on Land North of Gaveston Gardens. The additional 10 houses (if approved) would count towards the allocation in the CDC Local Plan Part 2. b) Windmill Street Car Park. A meeting to review the final work required is taking place on 18 February.
30/16	<p>Planning Matters. Applications</p> <ol style="list-style-type: none"> a) 15/02172/F & 15/02173/LB: Cotswold House, New Street, Deddington – Revised front and rear elevation drawings. Garage door to be replaced with window on front elevation, whilst door and window now to be retained on rear elevation. No objections on CDC portal. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection. b) 16/00006/SO: Land North of Gaveston Gardens and rear of Manor Farm, Banbury Road, Deddington – Screening opinion – Proposed Residential Development of 95 Dwellings with parking, Public Open Space, Landscaping and Associated Infrastructure. 16/00053/F: Land North of Gaveston Gardens and rear of Manor Farm, Banbury Road, Deddington: Residential Development of 95 dwellings (Use Class C3) together with parking, public open space, landscaping and associated Infrastructure. Cllrs O'Neill, Flux and Williams each declared a general interest. There are currently four letters of objection on the CDC portal, all from residents in Gaveston Gardens that border the proposed development. Cllr B Williams proposed, Cllr B Wood seconded the motion and the Council RESOLVED (unanimous) that it objects on the following grounds; <ol style="list-style-type: none"> I. The naming of the development II. The mix of houses - Too many 4/5 beds (not keeping with housing needs survey and NP). III. Specification of the houses – no large 2 bed en-suite houses for downsizing. IV. Plot One would cover the fresh water inlet pipe V. Site access details VI. Arrangements for on-going maintenance of communal areas VII. 30mph should be extended before works start VIII. Access should be in place before works start IX. Lack of chimneys – not reflecting local character and raising concerns regarding aerial and Satellite installation. X. Location of affordable housing no longer integrated XI. Clarity of buffer zone ownership XII. Screening XIII. Thames Water issues – foul water drainage, surface water drainage XIV. Overlooking as houses not located 'garden to garden'. XV. Access to Gaveston Garden – prevent vehicle access and footpath suitably surfaced and lit. XVI. Phasing of works

	<p>c) 16/00019/F: Centrepoint, Chapel Square, Deddington. Change of use of rear office to 1 bed flat. No objections on CDC portal. Cllr B Williams proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (10 votes for, 1 abstention) that the Council has no objection.</p> <p>d) 16/00022/TCA: Castle Grounds, Castle Street, Deddington. 1 x Oak - reduce to high pollard (approx. 10m) and removal of cracked limb from 1 x Horse Chestnut. These are Parish Council trees therefore the planning application was supported.</p> <p>e) 16/00049/F: 29 St Johns Way, Hempton, Banbury. Alterations and erection of first floor rear extension. No objections on CDC portal. Cllr B Williams proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection</p> <p>f) 16/00057/F: 2 Chapmans Lane, Deddington – Demolition of existing dwelling (1 No) and erection of 3 No detached dwellings. Cllr D Anderson declared a general interest. It was noted that this application had been withdrawn.</p> <p>Approvals 15/02154/F: 18 The Daedings, Deddington. 15/02150/F: The Hazels, 1 The Maunds, Deddington. 15/01952/F 4 Hopcraft Lane, Deddington.</p> <p>Correspondence</p> <ol style="list-style-type: none"> 1) Notification of Planning Policy Consultations: From Adrian Colwell – CDC Head of Strategic Planning & the Economy. 2) Partial Review of the Cherwell Local Plan (Part 1): Oxford’s unmet housing need-issues Paper. 3) Cherwell Local Plan 2011-2031 (Part 2): Development Management Policies and Sites Issues Paper. 4) A PC workshop to explore the issues raised in the consultation documents has been arranged. Cllr H Oldfield will attend and will speak on behalf of the PC. Cllr Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that in response to question 43 the PC agrees that it does need more open space for sports and recreation. Cllr Oldfield also proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that discounted starter homes rather than affordable homes would be detrimental to the community. 5) CDC Consultation on the proposed Community Infrastructure Levy.
31/16	<p>Discussions about whether the PC wishes to meet with David Wilson Homes (Mercia) Cllr A Collins proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (unanimous) that a meeting will be offered to David Wilson Homes on the proviso that:</p> <ol style="list-style-type: none"> 1. The Parish Council will record the meeting. 2. David Wilson Homes will not quote or reproduce in any way the out-put of the meeting without the prior written consent of the Deddington Parish Clerk. 3. This meeting will be to hear the views and proposals of David Wilson Homes. 4. The Cllrs present will be attending as individuals and not as the Parish Council 5. David Wilson Homes are clear that no comments or decisions can be made on behalf of Deddington Parish Council at this meeting – they can only be made after they have been formally received and considered at a subsequent Parish Council meeting. 6. The record of the meeting will be in the public domain. <p>The Clerk will write to David Wilson Homes asking that they accept these conditions and if so for them to suggest a few dates for an evening meeting. Any Cllrs can attend a meeting if agreed.</p>
32/16	<p>S106 contributions for 16/00053/F: Land North of Gaveston Gardens and rear of Manor Farm, Banbury Road, Deddington. Cllr Oldfield proposed, Cllr B Williams seconded the motion and the Council RESOLVED (10 votes for and 1 abstention) the PC should submit all three S106 documents detailing preference of S106 spending to CDC and OCC. In brief detailing; £30-£100K for nursery and PFSU, £10k for senior citizens, £25k for Deddington Library, £12k bus stops and approximately £74k for public transport contribution.</p>
33/16	<p>Neighbourhood Planning Working Group. There is no longer a CDC Officer with specific NP responsibility but PC’s can meet with Chris Thom and David Peckford from CDC. It was suggested that 450 of the 750 houses required have now been identified leaving 300 still to find. CDC are not looking for sites as part of the phase 2 consultation and a new SHLAA should be out in June/July. CDC are likely to draw up a screening criteria to help NP groups to justify their NOT doing a sustainability appraisal.</p>
34/16	<p>Environment and Recreation report.</p> <ol style="list-style-type: none"> 1) Friends of Castle Grounds. Cllr J Flux attend the FoCG meeting. The location of dog poo bin near entrance to be confirmed. Cllr J Flux proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that the PC purchase twenty wild flower mats at a cost of £260 plus VAT. FoCG to donate the cost. A quote to be sought from Thomas Fox for strimming the saplings on the banks. A request for the clerk to liaise over signage on the new notice board. The steward has attempted to clear the surface water drain it but this was only partially successful. Bourton Drains were asked to also to attend and the PC RESOLVED (unanimous) that the bill for £202.809 be paid 2) Village Green posts. It was agreed that two wooden posts on the village green will be replaced. 3) Cricket Pavilion Cllrs J Flux and D Rogers met Derek Cheeseman to discuss a new position for the pavilion. These discussions are ongoing. 4) Spring Clean Date. Deferred until March 2016 meeting. The Scouts have already offered to help. 5) Weed Control. It was agreed that DPC book 2 weed control treatments - total cost £795 plus VAT.

	<p>6) Steward Equipment. Thanks were passed to Chris Clayton for gifting a drill for the Steward to use. Cllr A Collins proposed, Cllr J Flux seconded the motion and the Council RESOLVED (unanimous) that a budget of up to £300 be made available for the purchase of a leaf blower. The Clerk will action.</p> <p>7) Planter on Clifton Road. No progress to date.</p> <p>8) Clifton flooding. Heavy rain has resulted in flooding in Clifton. A response from 'Fix my Street' has been received stating "we visited site today and there was no standing water. We also check the highway drains and they were not blocked. Sometimes, like a bath, it takes time for our drains to take away the water especially after a large volume of rain". The Chair asked for it to be recorded that he thought this response was laughable.</p>																																													
35/16	<p>Highways and Transport report.</p> <p>1) Clifton Vas. Instillation is imminent.</p> <p>2) Dial-a-Ride: A new Dial-a-Ride service has launched in Banbury. Since the OCC dial-a-ride is to end in April, the PC will advise the four existing parish dial-a-ride customers of this service along with all other alternatives.</p> <p>3) Buses: If S106 contributions become available from the School Field site it may be possible to improve the service of the S4 - i.e., a half-hourly service to Oxford, and possibly late evening buses from Banbury and Oxford. Cllr H Oldfield to contact Steeple Aston PC to see if they have figures for bus usage to Oxford to make a greater case for an improved service.</p>																																													
36/16	<p>Finance and General Purposes report:</p> <p>1) Bank accounts. Income includes £400 contribution from the Farmers Market for the Christmas tree, interest from the bonds which have matured, and £1,900 grant from English Heritage. The only major expense was £4,840, the remaining payment for the replacement boiler at the Windmill.</p> <p>2) Solar income. SSE to be chased for outstanding £3,166 solar income.</p> <p>3) Santander bonds. These have been rolled over at a gross rate of 0.75%. Cllr D Rogers to be added as a signatory once the bonds have been agreed.</p> <p>4) Banking. The Clerk suggested that the PC move the main bank account from Barclays to Unity Trust Bank based in Birmingham. She said they are used to dealing with Town and Parish Councils and that her other Council moved to them over a year ago and has had no issues. Electronic payments can then be made. Online signatories will use a personal 'pin' number to approve payments. It was confirmed that they are regulated.</p>																																													
37/16	<p>Windmill Centre Upgrade Update: The external painting is almost completed. Quotes were being sought for interior decoration, changing the hall lights to LED's and possible cosmetic improvements to the toilets.</p>																																													
38/16	<p>Nomination for a Blue Plaque: Cllr A Collins suggested that the PC consider asking for a commemorative Blue Plaque for Major General Sir Percy Hobart who had lived at Leadenporch Farm. County Cllr A Fatemian joined the meeting at this point.</p>																																													
39/16	<p>Celebration of the Queens 90th Birthday 11/12 June 2016: A Beacon to celebrate the occasion has been discussed. It is understood that the Church is keen to undertake some sort of celebration.</p>																																													
40/16	<p>Assets of Community Value: Cllr J Finnigan proposed, Cllr A Collins seconded the motion and the Council RESOLVED to apply for an ACV for Satin Lane Allotments.</p>																																													
41/16	<p>County Cllr A Fatemian update</p> <p>Cross Party Budget Unity. County's political leaders achieved a consensus to agree a cross-party budget for OCC. Older people's day services will receive further funding for two years while a review is undertaken. £2m will be used to mitigate the impact of cuts on children's services.</p> <p>Funding. County Cllr A Fatemian will confirm when voluntary groups will hear if they will get grant funding.</p> <p>Oxford Library. County Cllr A Fatemian to confirm if it will be the same size once works are completed. .</p>																																													
42/16	<p>Update from the Parish Council Representatives.</p> <p>NAG: Cllr A Collins informed the PC that the NAG has been stood down until such a time that it needs to be used again – i.e. for a specific project. At this point parishioners could be co-opted onto the group.</p> <p>School Governors. Cllr A Collins said that Cllr M Squires will be putting the details of the Schools proposed works to the PC once he is officially given the go ahead to do so.</p>																																													
43/16	<p>Invoices for Payment: The Council RESOLVED (unanimous) that the invoices paid between 21 January – 17 February 2016, totalling £3,081.25 were approved for payment.</p>																																													
44/16	<p>Report upon the investment of the Parish Council's Funds as at 31 January 2016</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>76,478.50</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>76,880.48</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Start Feb 2017</td> </tr> <tr> <td>Santander</td> <td>82,037.11</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Start Feb 2017</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2016</td> </tr> <tr> <td>Nationwide</td> <td>80,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>Mid July 2016</td> </tr> <tr> <td>Hampshire TB</td> <td>75,000.00</td> <td>1.9%</td> <td>1 Yr Fixed</td> <td>Start Dec 2016</td> </tr> <tr> <td>Total</td> <td>522,911.64</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	76,478.50	0.1%	Current		Santander	76,880.48	0.75%	1 Yr Fixed	Start Feb 2017	Santander	82,037.11	0.75%	1 Yr Fixed	Start Feb 2017	Nationwide	130,000.00	1.4%	1 Yr Fixed	Mid Nov 2016	Nationwide	80,000.00	1.4%	1 Yr Fixed	Mid July 2016	Hampshire TB	75,000.00	1.9%	1 Yr Fixed	Start Dec 2016	Total	522,911.64			
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45/16	<p>Correspondence: Lord Green has thanked the Parish Council for the Youth Club grant.</p>																																													
46/16	<p>AOB as allowed by Chairman: The PC's nomination of Derek Cheeseman for a community service award from the High Sheriff has been successful. The presentation will be later this month.</p>																																													
47/16	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 16 March 2016 at 7.30pm in the Windmill Centre, Deddington. The meeting closed at 9:28pm.</p>																																													