

## DEDDINGTON PARISH COUNCIL

### Minutes of the Meetings held in the Deddington Primary School, Deddington on Wednesday 20 January 2016 at 7.30pm

**Present:** Cllrs A Collins (Chair), M Cox, J Finnigan, J Flux, A Morrell, S O'Neill, H Oldfield, D Rogers (Vice Chair), M Squires, B Williams (also District Cllr) Cllr B Wood (Vice Chair) County Cllr A Fatemian (from Agenda item 12), a representative of Deddington News and two members of public.

1/16	<b>Apologies:</b> Cllrs D Anderson and J Watts.
2/16	<b>Vacancy for Parish Councillor:</b> Deferred until later in the meeting.
3/16	<p><b>Declarations of Interest:</b> Cllr S O'Neill declared a Pecuniary Interest in Agenda Items 10, 11 &amp; 12 Planning Application for School Field, The Hook Norton NP decision and Neighbourhood Planning Working Group, as a landowner and left the meeting whilst these were discussed.</p> <p>The following Cllrs declared general interests:</p> <p>Cllr A Collins Agenda Item 9 Planning Report 15/02271/OUT: Caldicote House, Main Street, Clifton as he is a Clifton resident and may know the resident.</p> <p>Cllr B Williams Agenda Item 9 Planning Report 16/00030/F: 36 Gaveston Gardens, Deddington as he knows the resident.</p> <p>Cllr D Rogers Agenda item 13 Asset of Community Value – Satin Lane Allotments and Windmill Centre as an allotment holder and as a Windmill Centre trustee.</p> <p>Cllr S Squires Agenda item 13 Asset of Community Value – Satin Lane Allotments as allotment holder</p>
4/16	<b>Minutes:</b> The PC <b>RESOLVED</b> (unanimously, by those in attendance) that the minutes of the meeting of 16 December 2015 were a true record. The Chair then signed the minutes.
5/16	<b>Matters Arising from the Minutes:</b> None
6/16	<b>10 Minute Open Forum:</b> None.
7/16	<p><b>County and District Councillor updates.</b> These were received and noted and are available on Deddington-On-Line.</p> <p>(i) <b>Report from County Cllr A Fatemian:</b> Discussion was deferred until later in the meeting.</p> <p>(ii) <b>Report from District Cllr B Williams:</b> The report was received and it was noted that :</p> <p>a) <b>Hook Norton v Gladman Homes.</b> CDC will challenge the decision by the Secretary of State to allow the development of 54 new houses in Hook Norton.</p> <p>b) <b>Windmill Street Car Park.</b> Awaiting final inspection will probably require re-grading and a final layer of gravel or road plainings to complete the work.</p> <p>c) <b>Group TPO – Northern Boundary.</b> Confirmation received that the Group TPO is in place.</p> <p>d) <b>15/00809/F – 9 Gaveston Gardens, Deddington.</b> A replacement fence has been erected beyond the original fence. County Cllr A Fatemian to query ownership with OCC Highways.</p>
8/16	<p><b>Highways &amp; Transport Report:</b></p> <p>1) <b>VAS at Clifton.</b> Installation should be completed within two weeks.</p> <p>2) <b>Road Closure near Aynho wharf.</b> The PC were not informed of the road closure as not in the parish but road signs were put up for a week before. Details of the closure were on Roadworks.org and so posted on Deddington's social media. 895 people visited the item.</p> <p>3) <b>Parking near the Primary School.</b> A resident had complained about "dangerous and inconsiderate parking" outside the primary school and at the entrance to The Beeches and forwarded his complaint to TVP and to County Cllr A Fatemian. District Cllr Williams will ask CDC whether a Traffic Warden can occasionally patrol the area to deter illegal parking.</p> <p>4) <b>Vandalism of vehicle tyres in Hempton.</b> CCTV is being considered.</p> <p><b>Transport:</b> The Clerk had previously circulated a document from OALC that confirmed a PC's powers in relation to transport and possible ways of mitigating the cuts to bus services and Dial-a-Ride.</p>
9/16	<p><b>Planning Matters.</b></p> <p><b>Applications</b></p> <p>a) <b>15/01987/F: Geggs Lodge, Hempton Road, Deddington</b> – Amended positions of windows &amp; doors on north &amp; east elevations &amp; enlargement of windows on north elevation of plot 2. No objections on the CDC portal. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>b) <b>15/02132/F &amp; 15/02133/LB: Unicorn Antiques, Market Place, Deddington (Viva/Hilary's Hats)</b> – change of use of 1<sup>st</sup> floor from residential to B1 office use. Internal and external alterations. No objections on CDC portal. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (ten for and one abstention) no objection.</p> <p>c) <b>15/02154/F: 18 The Daedings, Deddington</b> – Single storey rear extension. Does not overlook any neighbouring properties, no objections on CDC portal. Cllr B Williams proposed, Cllr J Finnigan seconded the motion and the Council <b>RESOLVED</b> (10 for and one abstention) no objection.</p> <p>d) <b>15/02172/F &amp; 15/02173/LB: Cotswold House, New Street, Deddington</b> – Internal &amp; external alterations to former garage. Does not overlook any neighbouring properties, no objections on CDC portal. Cllr B Williams proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>e) <b>15/02150/F: The Hazels, 1 The Maunds, Deddington</b> – Insertion of lantern light &amp; addition of fireplace recess to family room. As the deadline fell before this meeting and the minor nature of the alterations, CDC have already made a decision on this application.</p> <p>f) <b>15/02271/OUT: Caldicote House, Main Street, Clifton</b> – re-submission of 15/00901/OUT. Erection of single dwelling &amp; garage etc. Cllr A Collins declared a general interest. PC recommended refusal of</p>

	<p>the previous application. The current application is for a single storey contemporary structure with grass/vegetation on the roof surface. It does not provide emergency vehicle access to the new dwelling. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it <b>objects</b> to this application on the grounds that it does not provide emergency vehicle access to the new dwelling, there are poor splay lines and the vehicle access for house holders appears to be potentially dangerous.</p> <p><b>g) 16/00030/F: 36 Gaveston Gardens, Deddington</b> – 1<sup>st</sup> floor extension above existing garage and single storey extension to rear. Cllr B Williams declared a general interest. This appears to be a retrospective application and it is extremely difficult to ascertain its exact nature as the original architects drawings have been extensively amended by hand. Cllr B Williams proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it <b>objects</b> to this application on the grounds that it appears to be a retrospective application as the building work has already been completed and it is extremely difficult to ascertain the exact nature of the application as the original architects drawings have been amended by hand to indicate the repositioning of almost all windows, doors and roof lights. DPC requests that CDC undertake a site visit to ascertain the exact nature of the application and review the work already carried out before a decision is made. The Parish Council objects to this application pending this site visit.</p> <p><b>Approvals</b>  15/01987/F – Geggs Lodge, Hempton Road, Deddington  15/000167/F – Former Gardens of No 4 Victoria Terrace, Deddington  15/01901/F – 2 Police Houses, Hempton Rd, Deddington  15/01959/F – 9 The Paddocks, Deddington  15/01942/F – Land North Side of the Tchure, Deddington  15/01956/F – Hempton Lodge, Hempton  15/00372/TCA – The Orchard, Hopcraft Lane, Deddington  15/00402/TCA – The Mount, St Thomas St, Deddington</p> <p><b>Correspondence</b>  <b>Notice of End of Interim Moratorium for an Asset of Community Value (ACV):</b> Duke of Cumberland's Head, Clifton  <b>Confirmation of Group TPO</b> - Hedgerow on Land North of Gaveston Gardens  <b>Non-Designated Heritage Assets</b> – CDC has confirmed that the following buildings and monuments have been added to the list of Non-Designated Heritage Assets Register: Deddington Library, The Old Court House, Horse Fair and Old School Hall. St Johns Street, Hempton.  Pond Field, Earls Lane, Deddington has also been nominated but not by DPC. The PC was unsure who had made this nomination so Cllr B Williams will investigate to try and confirm.  <b>Rural Housing Pack</b> - Cherwell District Council (CPRE)</p>
10/16	<p><b>Vacancy for Parish Councillor:</b> Janet Higham was introduced to the PC. Cllr J Flux proposed, Cllr B Wood seconded the motion and the Council <b>RESOLVED</b> (unanimous) that Janet Higham be co-opted to the Parish Council. Cllr J Higham signed her acceptance of office form in the presence of the proper officer and joined the meeting. The Clerk will notify CDC of the co-option.</p>
11/16	<p><b>Planning application – 16/00006/SO School field.</b> Cllr S O'Neill had previously disclosed a pecuniary interest and left the meeting at this point.  The CDC planning portal shows that an application has been made by David Wilson Homes (part of Barratt) that increases the original number of dwellings proposed by 10 to 95 dwellings with associated parking. There are two access points shown onto the main road but it is uncertain whether these are two roads or one road and one pedestrian access. There are no supporting documents available. There will be no consultation, no ability to object or screening of opinion possible. Cllr B Williams will find out whether the additional houses, if allowed, will be taken off the Parish allocation.</p>
12/16	<p><b>The Hook Norton Neighbourhood Plan decision:</b> The application for 54 houses by Gladman Homes was approved by the Secretary of State despite their contravening the Hook Norton Neighbourhood Plan. CDC have decided to challenge this decision.</p>
13/16	<p><b>Neighbourhood Planning Working Group:</b> The decision of the Secretary of State could make some parts of the current Deddington NP open to interpretation. It will therefore need to be amended to make it as legalistically precise as possible as the Hook Norton decision suggests that any holes will be exploited by developers.  County Cllr A Fatemian joined the meeting at this point and Cllr S O'Neill also re-joined the meeting.</p>
14/16	<p><b>County Cllr A Fatemian update.</b></p> <ol style="list-style-type: none"> <li>1) <b>Refugees.</b> Oxford City Council and West Oxfordshire District Council have already housed 4 families of refugees. They will house a further 20 families over the next year. Cllr Fatemian agreed to confirm the definition and profile of a typical 'family' as this was currently unclear.</li> <li>2) <b>OCC Budget.</b> The Government requirements are worse than feared and OCC has to make an additional £20 million cuts, on top of the £50 million already ear marked.</li> </ol>
15/16	<p><b>Environment and Recreation report.</b></p> <ol style="list-style-type: none"> <li>1) <b>Deddington Fair 2016.</b> The Fair will arrive on Wednesday 16 November 2016 and leave on Sunday 20 November. (Remembrance Sunday is 13 November 2016). Cllr J Flux proposed, Cllr M Squires seconded the motion and the Council <b>RESOLVED</b> (ten for and one abstention) that the fees should remain the same as 2015.</li> </ol>

	<p>2) <b>Parish Spring Clean.</b> A date will be decided when it is known when the first County Council grass cut between the villages will take place. County Cllr A Fatemian will confirm.</p> <p>3) <b>Clifton Road planter (Deddington).</b> Local businesses to be contacted to see if they would like to sponsor it for advertising prior to some improvements being undertaken.</p> <p>4) <b>Drain in the block paving at the Windmill Centre.</b> It was agreed that, under general maintenance, the repair to the drain in the block paving by the village nursery would be undertaken for £40.</p> <p>5) <b>Asset of Community Value – Satin Lane Allotments.</b> Cllr D Rogers and M Squires both declared a general interest as allotment holders. Cllr J Finnigan asked that registering the allotments as an ACV be made an agenda item for the February 2016 meeting.</p> <p>6) <b>Culvert in Clifton.</b> OCC are currently repairing the concrete culvert that has been the cause of some of the surface water flooding issues in Clifton. Thanks were passed to Gordon Kelman of OCC.</p> <p>7) <b>Windmill Centre.</b> At the recent Windmill Committee meeting it was suggested that some thought be given to the possibilities of expanding or modifying the centre, its facilities and resources. The NP has provided an insight into the views of the community (wishing for improved facilities and playground).</p> <p>8) <b>Water charges at both allotments.</b> A breakdown of the water charges was given to Cllrs.</p>																																													
16/16	<p><b>Finance and General Purposes Report:</b></p> <p>1) <b>Bank accounts.</b> All balanced and agreed. The major items of income and expenditure were noted.</p> <p>2) <b>Matured Santander bond.</b> Cllr A Collins proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) that Cllrs J Flux and B Wood be authorised to re-invest the sum for one year in another suitable bond and that Cllr D Rogers be a third signatory to this new account.</p> <p>3) <b>Youth Club.</b> A funding application has been received. It is PC policy not to fund parish organisations on a continuing basis, but to provide help when there is a difficulty or to give them time to establish viable organisations. The accounts show that membership numbers are very low although it was recognised that the Youth Club plays an important part in the parish. Cllr M Squires proposed and Cllr A Collins seconded the motion that the Youth Club be granted a one-off bridging grant of £500 to give the club time to find alternative grants (e.g. from Oxfordshire Youth) and other funding to ensure that it can operate on a viable basis going forwards. Cllr D Rogers proposed an amendment to the motion, seconded by Cllr H Oldfield whereby the PC grant be increased to £1000. This amendment was <b>RESOLVED</b> (7 votes for and 5 against). The Council then considered the amended motion and <b>RESOLVED</b> (7 votes for and 5 against) that the Youth Club be granted a one-off bridging grant of £1000 to give the club time to find alternative grants (e.g. from Oxfordshire Youth) and other funding to ensure that it can operate on a viable basis going forwards.</p> <p>4) <b>Precept.</b> After a review of the proposed budget for 2016-2017 and consideration of the revenue reserves Cllr B Wood proposed, Cllr H Oldfield seconded the motion and the council <b>RESOLVED</b> (11 votes for and one against) that the precept should be increased by 10% - this equates to an annual increase of £3.50 for a band D property. This is the first time that DPC has increased the precept in five years.</p> <p>5) <b>The Audit Commission.</b> Has ceased to exist and has been replaced by a Smaller Authorities Audit Company which will take over from BDO. The PC could opt out and set up its own audit body. Cllr B Wood proposed, Cllr J Flux seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the PC joins the Smaller Authorities Audit Company and does not opt out and set up its own audit body.</p>																																													
17/16	<p><b>Windmill Centre Upgrade – update:</b> Quotes are being sought for decoration. The Windmill Committee is aware of the PC's financial limitations and that it would like to see a forward plan for 5-10 years.</p>																																													
18/16	<p><b>Update from the Parish Council Representatives.</b>  <b>NAG:</b> The NAG has not met for 4-5 months and so the Chair will speak to Sergeant Rebecca Fishwick.</p>																																													
19/16	<p><b>Invoices for Payment:</b> The Council <b>RESOLVED</b> (unanimous) that the invoices paid between 17<sup>th</sup> December 2015 – 20<sup>th</sup> January 2016, totalling £9,294.57 were approved for payment. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and it was <b>RESOLVED</b> (unanimous) that Bob Staig is employed to erect, decorate and remove the Christmas Tree in 2016 as he did an excellent job this year.</p>																																													
20/16	<p><b>Report upon the investment of the Parish Council's Funds as at 31 December 2015</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>83,222.76</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>76,107.09</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Jan 2016</td> </tr> <tr> <td>Santander</td> <td>81,205.13</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Dec 2015</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Nov 2015</td> </tr> <tr> <td>Nationwide</td> <td>80,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End June 2016</td> </tr> <tr> <td>Hampshire TB</td> <td>75,000.00</td> <td>1.9%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2016</td> </tr> <tr> <td><b>Total</b></td> <td><b>528,050.53</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	83,222.76	0.1%	Current		Santander	76,107.09	1.4%	1 Yr Fixed	End Jan 2016	Santander	81,205.13	1.1%	1 Yr Fixed	End Dec 2015	Nationwide	130,000.00	1.4%	1 Yr Fixed	End Nov 2015	Nationwide	80,000.00	1.4%	1 Yr Fixed	End June 2016	Hampshire TB	75,000.00	1.9%	1 Yr Fixed	Mid Dec 2016	<b>Total</b>	<b>528,050.53</b>			
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21/16	<p><b>Correspondence:</b> None</p>																																													
22/16	<p><b>AOB as allowed by Chairman:</b>  <b>New Year's Honours:</b> The Chair was delighted to report that Freddie Knoller has been awarded an OBE.  <b>CDC Local Plan 2:</b> Cllr H Oldfield said that the documentation on line asked a number of questions such as the need for more sports area and said it was therefore important that the PC as well as the NP Steering Group look through the document and respond to the questions that have been asked.</p>																																													
23/16	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 17 February 2016 at 7.30pm</b> in the <b>Old School Room, Hempton</b>. The meeting closed at 9:28pm.</p>																																													