

**DEDDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council meeting held in the Holly Tree Club, Deddington on**  
**Wednesday 21 June 2017 at 7.30pm**

**Present:** Cllrs D Anderson (Vice Chair), M Cox, A Collins, J Finnigan, J Higham, S O'Neill, J Reeve, D Rogers (Chair), M Squires, T Timms, J Watts and B Wood (Vice Chair). **Also in Attendance:** A Deddington News representative and three members of public.

127/17	<b>Apologies:</b> Cllrs J Eames, H Oldfield, County Cllr A Fatemian and District Cllr B Williams.
128/17	<b>Declarations of Interest:</b> Cllr A Collins declared a general interest in Agenda Item 10 (f) 17/01041/F: Stoneyford, Main Street, Clifton, Banbury as applicant is a friend and 17/01190/OUT: Land to Rear of The Chestnuts, Clifton.
129/17	<b>Minutes:</b> Cllr B Wood proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (six votes for and five against) that the wording of the resolution in minute 117/17 (c) be amended to read " <b>RESOLVED</b> (six votes for and five against) that the PC winds up the book grants as the Internal Auditor confirmed that this is not permissible (you cannot make a s137 payment to an individual)". Cllr B Wood then proposed, Cllr T Timms second the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the amended minutes of the meeting of 17 May 2017 were a true record and the Chair then signed the minutes.
130/17	<b>Matters arising from the minutes and not referred to later on the Agenda:</b> <b>110/17(c) Awarding Grants.</b> The Council agreed that the current forms should be posted on the PC's website.
131/17	<b>10 Minute Open Forum:</b> Justin Rhodes addressed the PC about Planning Application 17/00990/F: Tawny Cottage, High St as he is a neighbour. He raised concerns about the proximity to the proposed extension to his property and the possible loss of light to his living areas. Ed Toll addressed the PC on behalf of the Tennis Club to ask that they be allowed to remove the beech hedge on the south side of the courts so that the cables for the floodlights could be laid. He confirmed that after the work was completed the Tennis Club would re-plant a beech hedge at their own expense in Autumn and take on responsibility for its future maintenance. Mr Toll will confirm this in writing to the PC.
132/17	<b>County and District Councillor updates.</b> (i) <b>Report from County Cllr A Fatemian:</b> (No report received). (ii) <b>Report from District Cllr B Williams:</b> (Report available on PC website) The main points noted were as follows a) OCC is a County with no overall majority. b) There was nothing to report on the unitary proposals. c) The three District Cllrs for the Parish are: <b>Mike Kerford-Byrnes:</b> Lead Member for Change Management, Joint Working and IT and on the committees for Accounts, Audit and Risk, Joint Commissioning, Planning and CDC Appointee to the Bicester Rural Neighbourhood Action Group. <b>Hugo Brown:</b> committee member of Accounts, Audit and Risk, Budget Planning, and Planning. <b>Bryn Williams:</b> committee member for Appeals Panel, Licensing, Personnel and Planning. d) The Partial Review of the Cherwell Local Plan – Oxford's Unmet Housing Need was presented at the recent Executive Meeting in June. An update will be given at the Parish Liaison Meeting on 21 June - District Cllr Williams and a resident will attend this meeting as CDC rescheduled it and it now clashed with the PC's monthly meeting.
133/17	<b>To confirm the calendar of meetings for 1017/18.</b> This will be discussed further at the July Meeting.
	<b>To confirm that Cllr J Finnigan will represent the PC on the Holly Tree Committee and Cllr D Rogers will continue as Trustee for the Windmill Centre Management Committee 2017/18.</b> Cllrs J Finnigan and D Rogers both agreed to these appointments. Cllr J Finnigan has already been to two meetings. Cllr D Rogers reported that Vaughan Jones had recently been elected to become Chair of the Windmill Centre Management Committee.
134/17	<b>Windmill Redevelopment Group Report – Mary Robinson</b> Mary Robinson presented the Windmill Centre Development Group report and Cllrs confirmed that they were happy with progress. The Council asked the group to continue on the same lines and produce some ball-part costings. <b>Letter to Sport England:</b> Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) that a letter be sent to Sport England informing them of the demise of the Bowls Club and informing them that plans were being drawn up for the effective re-use of the space.
135/17	<b>Planning Matters.</b> <b>Applications</b> a) <b>17/00156/TCA – 2 Manor Farm Barns</b> , Hempton Road, Deddington. Notice of Intent; Fell Pine. No comment. b) <b>17/00193/TCA – Renwick House</b> , Holcombe Gardens, Deddington. Notice of Intent (Five Day Notice); T1 X Weeping Willow – Fell. No Comment. c) <b>17/00858/F &amp; 59LB: Quinque House</b> , New Street, Deddington. Widening of an existing vehicular access, demolition of side wall, adjusted levels to rear car park and erection of a double car shelter, erection of rear extension, modification of roof to form new staircase projection into new dormer bay through existing roof. Other alterations as listed on the LB application. This is an amended re-application for a permission previously granted in 2014. No Neighbour or Highways objections on CDC

	<p>portal. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>d) <b>17/00990/F: Tawny Cottage</b>, High St, Deddington – Single storey flat roofed extension to ground floor along with first floor extension. Addition of 2 roof lights to the existing roof on the south elevation. A neighbour has objected. Cllr D Rogers proposed, Cllr D Anderson seconded the motion and the Council <b>RESOLVED</b> (eight votes for and four abstentions) <b>objection</b> on the grounds of loss of light and amenity, that it is an overbearing development and privacy concerns.</p> <p>e) <b>17/01016/LB: 5 New St</b>, Deddington. Replace windows and door to front elevation. The proposal is for 'like for like' hard wood double glazed windows, painted while in traditional design. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>f) <b>17/01041/F: Stoneyford</b>, Main Street, Clifton, Banbury. Erection of a double garage. Using existing driveway and located in what appears to be a suitable position on the plot. No Neighbour or Highways objections on CDC portal. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>g) <b>17/01071/F: Deddington Health Centre</b>. Insert new window opening to front elevation wall to provide natural light to internal room; install new window unit to replace existing double width metal framed unit. Cllr S O'Neill proposed, Cllr J Finnigan seconded the motion and the Council <b>RESOLVED</b> (eleven for and one abstention) no objection.</p> <p>h) <b>17/01139/F: Orchard View, 2 Tithe Lane, Clifton</b>. Deepen window to side elevation, substitute window with French doors and stairs to front elevation. No objections on the CDC portal; Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>i) <b>17/01184/F: Orchard End, St Thomas Street</b>, Deddington. Two storey extension to rear and new window to front. This appears to be replacing a window that was previously removed, the lintel of which remains in the wall. No neighbour comments on CDC portal. Cllr S O'Neill proposed, Cllr J Finnigan seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>j) <b>17/01190/OUT: Land to Rear of The Chestnuts, Clifton</b>. Demolition of existing buildings. Erection of one detached dwelling and garage. Pre-application advice had been sought from CDC who suggest it is likely that diverting the Right of Way under a Section 247 agreement would be acceptable now. There are neighbour comments on CDC portal. Cllr J Watts proposed, Cllr J Finnigan seconded the motion and the Council <b>RESOLVED</b> (eleven for and one abstention) <b>objection</b> on the grounds that the PC doesn't want the footpath moved or re-routed, the application is backfill development, highways concerns and pressures on the septic tank.</p> <p>k) <b>17/00838/LB Greenstone Cottage, 4 New Street</b>. Replacement of 4 rear windows and the rear door to the property. Application is double glazed casement hardwood windows painted and door, painted traditional cream. No comment.</p> <p>l) <b>17/00157/TCA Innisfree, St Thomas Street, Deddington</b>. Removal of over-mature Eucalyptus tree which is damaging the wall on the entrance to the Satin Lane Allotments. The Due to the urgency of this matter on H &amp; S grounds, the Clerk has already written in support of this application as agreed at last PC meeting (minute 112/17).</p> <p>m) <b>Leadenporch Farm Sale</b>. Cllr S D Rogers proposed, Cllr B Wood seconded the motion and the Council <b>RESOLVED</b> (unanimous) to write to landowner to see if there may be a possible agreement to sell of part of the land to the Parish.</p> <p><b>Approvals</b>  16/02302/F Mallows, Hopcraft Lane, Deddington – On Appeal  17/00592/LB 2 St Thomas Street  17/00452/F Folly Cottage, The Lane Hempton  17/00599/F Former garden, 4 Victoria Terrace –16/00295/F to incorporate renewable energy and other alterations for environmental improvement.  17/00531/ Il Buco Del Muro  17/00702/TPO 1 Green Court, Earls Lane</p>
136/17	<p><b>Neighbourhood Plan Working Group update:</b> CDC are planning to produce the Housing and Economic Land Availability Assessment (HELAA) on 17 July 2017 which will be an update to the Strategic Housing Land Availability Assessment (SHLAA). The working group had been waiting for this information to be published and this has pushed back some of the NP timetable.</p>
137/17	<p><b>Large Scale Development Working Group Report:</b> Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the PC writes to Howard Cox at OCC regarding the £46k S106 provision that had been originally earmarked for the parish nursery.</p>
138/17	<p><b>Environment and Recreation Report:</b></p> <ol style="list-style-type: none"> <li>1) <b>Proposed Italian Market in Deddington.</b> Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the PC respond to the request from an Italian Market organiser suggesting the first/second week of July 2018 offering the same deal as with the fair.</li> <li>2) <b>Village Sign.</b> OCC were informed of the broken village sign by Chinese on Hempton Road. The Clerk to chase.</li> <li>3) <b>Defib update.</b> Three cabinets have been installed, with the fourth being installed soon. They will then be commissioned and made active. Cllr D Rogers was thanked for organising this initiative.</li> <li>4) <b>Wimborn Close Play Area:</b> the new springer has been installed.</li> <li>5) <b>Welford Piece Playground.</b> Awaiting second quote for fence repair. Eight residents met with the working group in Clifton. They will coordinate their views and report back to WG before next meeting.</li> </ol>

	<p>6) <b>All-Weather Court.</b> Regeneration almost complete but two tonnes of sand still to be spread and worked in. AWC light fixed. Another fence panel broken. The contractor undertaking the repair will be asked for the bolts be put on the outside of the fence and any currently within the court cut back.</p> <p>7) <b>Windmill LED lighting upgrade.</b> The lighting has been installed and the grant claim submitted.</p> <p>8) <b>Notice board at the Surgery.</b> Richard has actioned this.</p> <p>9) <b>Manor Barns, Hempton Road tree and wall.</b> The Steward will be asked to check that the works have been undertaken to trim the trees and clear the wall.</p> <p>10) <b>Bowls Club.</b> The channel that runs around the rink will have to be removed at some stage but this will be left until the site is ready to be re-developed. Following discussion about the tiles that had been used Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council <b>RESOLVED</b> (unanimous) to have a tile sample tested, at a cost of £40, to confirm that it contains no asbestos.</p> <p>11) <b>Bench outside Hempton Church.</b> Cllr T Timms was thanked for repairing this bench and the one on the Deddington village green. The Steward will varnish these benches and all other Council fences and furniture in due course.</p> <p>12) <b>Scouts Planter at the Windmill.</b> Is falling apart. The Scouts have been contacted and will remove it.</p> <p>13) <b>Cutting the Windmill Pitches.</b> Clerk, contractor and Cricket Club liaised and agreed the height of the cut.</p> <p>14) <b>Deddington – Hempton and Deddington – Clifton footpaths.</b> Complaints have been received on the state of these two paths. Cllr J Watts proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) employ Complete Weed Control at a cost of £60+VAT to do both paths.</p> <p>15) <b>Hempton footpath behind the Methodist Chapel.</b> A complaint has been received regarding this footpath. Ownership and responsibility is being ascertained. Cllr J Watts will inspect and report back.</p> <p>16) <b>Footpath St Thomas St by The Mount.</b> An overgrown hedge is limiting access to the narrow path at a dangerous bend. OCC are aware and have already asked the owner to cut the hedge. If there is no response to the OCC request the Clerk will also send a letter and copy this to OCC.</p> <p>17) <b>Path between WMC &amp; Cemetery.</b> This is partially obstructed by weed/tree/briar growth. The Steward will close the path for one day when doing this work. Concerns were raised that dogs can currently access the cemetery along this path.</p> <p>18) <b>Request to cut back hedges by Tennis club.</b> Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) that in principle the PC is happy for the Tennis Club to remove the existing beech hedge to enable cabling to be installed if they confirm in writing that:  - they will replace the beech hedge like for like with plants of a similar size and maintain the new hedge in perpetuity  - the wiring for the flood lights will be installed in a conduit to ensure that the new hedge will not need to be touched again if there is a wiring fault in the future .</p>
139/17	<p><b>Highways and Transport report:</b></p> <p>1) <b>Speed watch</b> – no available dates as yet.</p> <p>2) <b>School Signage.</b> A request has been received for additional signage for the corner from the Banbury/Oxford Road onto Earls Lane. Cllr J Finnigan will ask the Steward to try and locate the ‘Speed Aware’ signs. If these cannot be found the Clerk will ask OCC if they can supply 10 new signs plus cable ties.</p> <p>3) <b>Car ticketing in Market Place.</b> TVP and OCC are against car ticketing. The PC agrees and does not support the suggestion.</p> <p>4) <b>Clifton to Deddington footpath.</b> A Clifton resident has complained about the overgrown path between the villages. OCC were informed and this has been now cut back.</p> <p>5) <b>St. Thomas St and Goose Green.</b> A resident has reported that the Pear Tree is still in the path at Pear Tree Cottage in St Thomas Street and causing a trip hazard. District Cllr B. Williams will continue to pursue this matter.</p> <p>6) <b>Road closure on Church Street.</b> A request has been received from Thames Water for a temporary road closure to a section of Church Street on 13 July 2017 (one day only) whilst essential mains repair works are carried out. Access will be maintained for emergency service vehicles. The notice has already been forwarded to the Church Warden and the Vicar. Cllr D Rogers will inform the Co-op.</p> <p>7) <b>Yellow Lines Hudson St.</b> TVP have suggested that OCC place double yellow lines on the south side of Hudson Street. The PC were happy with the proposals and wished to make no further comment.</p> <p>8) <b>Review of Speed Watch Risk Assessment.</b> This will be discussed in July 2017.</p> <p>9) <b>Featherton House Foliage.</b> Concerns were raised about the overgrown hedge on the Chapel Square side of the property as this has concealed the give way sign and the Manager has this matter in hand. Two small trees on the Castle Street side have raised concerns so these will also be discussed with the Manager. A local resident helped to offer with this.</p> <p>10) <b>Pinch point.</b> Another incident has happened at the Pinch Point and was reported on Fix My Street as being due to the blind spot. Fix my Street have responded that there is nothing that they can do.</p> <p><b>TRANSPORT</b> – nothing to report.</p>
140/17	<p><b>Finance &amp; General Purposes – Cllr B Wood:</b></p> <p>1) <b>Cash flow and bank reconciliations at end June</b> Solar income of £966 was the only significant receipt. The major expenses were noted.</p> <p>2) <b>Accounts 2016-2017.</b> The return has been made to BDO the external auditor.</p> <p>3) <b>Loan to the school.</b> This is awaiting the necessary paperwork. A guarantee (underwriter) will be requested to ensure that the PC gets its money back whatever happens.</p>

	<p>4) <b>Investments.</b> A further bank bond is required when a current bond matures at the end this month, three possible bonds are currently being investigated.</p> <p>5) <b>Royal British Legion.</b> The PC has received no further updates.</p> <p>6) <b>BT Infinity deal.</b> The Council agreed to renew the deal.</p> <p>7) <b>Deddington Day Centre - Thursday Club.</b> A request for £5,000 has been received. There are a number of issues that need to be examined. The working group hope to bring a firm proposal to the July meeting.</p>																																													
141/17	<p><b>Update from Parish Council Representatives:</b></p> <p><b>School Trustee.</b> Cllr M Squires confirmed that the school will become an Academy on 1 July 2017 and will no longer be an OCC building. There will be no changes to the admissions policy.</p> <p><b>FOCG.</b> A replacement interpretation board has been installed. Another replacement board is due to be installed in approximately six weeks. The PC was asked to make a decision regarding the deadwood - Cllrs D Rogers and J Reeve will conduct a site visit.</p> <p><b>Holly Tree Club.</b> Cllr J Finnigan reported that it was going well with plenty of bookings. A redecoration is planned.</p> <p><b>Windmill Committee.</b> A new Chair and committee had been appointed. The lease between the PC and WMC regarding roles and responsibilities is to be examined.</p>																																													
142/17	<p><b>Invoices for Payment:</b> The Council <b>RESOLVED</b> (unanimous) that the invoices for payment listed for payment on 21 June 2017, totalling £10,031.23 were approved for payment.</p>																																													
143/17	<p><b>Report upon the investment of the Parish Council's Funds as at 31 May 2017:</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>91,443.85</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide</td> <td>131,839.43</td> <td>0.8%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2017</td> </tr> <tr> <td>Nationwide</td> <td>81,124.71</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid July 2017</td> </tr> <tr> <td>Hampshire TB</td> <td>76,428.90</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2017</td> </tr> <tr> <td>Cambridge&amp; Counties Bank</td> <td>85,000.00</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>Early April 2018</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.35%</td> <td>1 Yr Fixed</td> <td>Mid April 2018</td> </tr> <tr> <td><b>Total</b></td> <td><b>553,352.44</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	91,443.85	0.1%	Current		Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017	Nationwide	81,124.71	1.2%	1 Yr Fixed	Mid July 2017	Hampshire TB	76,428.90	1.2%	1 Yr Fixed	Mid Dec 2017	Cambridge& Counties Bank	85,000.00	1.1%	1 Yr Fixed	Early April 2018	United Trust	85,000.00	1.35%	1 Yr Fixed	Mid April 2018	<b>Total</b>	<b>553,352.44</b>			
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144/17	<p><b>Correspondence:</b></p> <p>Oxford United have requested use of the pitches for football courses over the summer. The PC considered a request that the former Bowls Club might also be used but decided that this would be inappropriate. The PC hopes that the Football Club and Cricket Club can come to a compromise about the areas already available at the Windmill Centre. It was suggested that there could be a 'No studs' stipulation and that a 30 yards' circle could be coned off around the cricket pitch. The Football Club will be asked to try and ensure that nobody parks on the Hempton Road for H&amp;S reasons because if people do this it makes it dangerous for drivers exiting the Windmill Centre site. Cllr M Cox offered her services as a first aider.</p> <p>Deddy Car Fest Road Closure – if the event is repeated next year it was suggested that the Chair, Cllr Reeves, Neil Skinner and the Clerk liaise to confirm any road closure requirements.</p>																																													
145/17	<p><b>AOB as allowed by Chairman - no decisions can be taken under this agenda item:</b> None</p>																																													
146/17	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 19 July 2017 at 7.30pm</b> in the <b>Old School Room, Hempton</b>. The meeting closed at 9:32pm.</p>																																													