

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on
Wednesday 21 May 2008 at 7.30pm**

Present: Cllrs Flux (Chair), Alton, Anderson, Collins, Ince, Privett, Rudge, Spencer, Squires, Todd, Westbury and Wood. The Parish Clerk was also in attendance.

In attendance: County Cllr Jelf

065/08	<p>Apologies Apologies were received from Cllrs Rollason, Watts and District Councillor O'Sullivan</p>
066/08	<p>Election of Chairman and Vice Chairman Cllr Ince nominated Cllr Flux for the position of Chair, which was seconded by Cllr Todd and then unanimously agreed upon. Cllr Flux was then duly appointed Chairman. Cllr Flux then took this opportunity to thank, on behalf of the Parish Council, Cllr Squires for his contribution as Chair with specific mention to his work on the TeenScene.</p> <p>Cllr Flux then sought nominations for Vice Chair. Cllr Todd nominated Cllr Anderson, which was seconded by Cllr Alton and the unanimously agreed. Cllr Anderson was then duly appointed Vice Chair.</p> <p>Cllr Flux asked that working groups remain as they are at present and that anyone wishing to change group contact himself or Cllr Anderson prior to the next Parish Council meeting on 18 June where the membership will be debated.</p> <p>The attendance records for the last year were reported upon by the Clerk. Cllr Alton had a 100% attendance record.</p>
067/08	<p>Minutes of the last meeting The following amendments were made to the minutes of 16 April 2008: 063/08 Cllr Squires indicated that he would not be standing for re-election as Chairman. Cllr Flux then signed the minutes as a true record.</p>
068/08	<p>Declaration of Interests 070/08 Wind Turbine Cllr Todd personal and prejudicial interest 070/08 Wind Turbine Cllr Flux personal interest 074/08 08/00769/F Cllr Todd personal interest 074/08 08/00602/F and 08/00603/LB Cllr Privett personal interest 080/08 Wind Turbine Cllr Todd personal and prejudicial interest 080/08 Wind Turbine Cllr Flux personal interest</p>
069/08	<p>Matters Arising not referred to later on the Agenda It was noted that the replacement tree in the market place was not as originally thought a Chestnut but an Oak. Cllr Flux said that this was because Deddington had been chosen to receive a millennium tree and that all Millennium trees were Oak. Cllr Ince reported that Oxfordshire County Council (OCC) have confirmed that they are responsible for watering the new tree and mentioned that there will eventually be a plaque installed detailing its Millennium Tree status. He reported that due to the scarcity of disease resistant chestnuts OCC were proposing to plant a Liquid Amber Tree on the other green. Cllr Ince described the features of the tree. Cllr Rudge enquired about the replacement tree outside Pumpyard. Cllr Todd said that OCC are considering replacing it as part of an overview scheme 2008/09. The Highways group agreed to take this up.</p>
070/08	<p>10 Minute Open Forum Charles Barker addressed the parish council to inform them that the light in the Stile does not comply with Health and Safety requirements, in terms of its height and therefore accessibility. OCC Highways are aware and it will be lowered in the course of maintenance. Mary Robinson reported back after the Annual Parish Meeting held on Tuesday 20 May. She considered that the wind turbine suggestion was generally received favourably although some residents in Mill Close voiced their concerns and objections. An aerodynamics expert has since approached Mary and confirmed that it is his opinion that there would be no adverse effects to the residents regarding noise. Since the meeting Mary has received, on behalf of the Windmill Committee, an anonymous donation of £5,000 towards the wind turbine should it go ahead. This benefactor has been thanked. It was decided that a further meeting is required between the WMC, residents of Mill Close and Cllr Collins who will represent the Parish Council.</p>

071/08	<p>Highways Working Group (HWG)</p> <ol style="list-style-type: none"> 1. Hempton White Line – the painting of these lines is on OCC Highway’s June maintenance order and should be completed within 6 weeks after 10th June. 2. Mobile Speed Cameras – the HWG believe that they are being deployed/been deployed, HWG will ask for feedback from Thames Valley Police. 3. Earls Lane Parking – letter from Ian Hudspeth received. HWG studied his response regarding the reasons why herringbone parking is not viable and drafted a response with the Clerk which has been sent to OCC. This letter also asked OCC for updates about Clifton flooding problems and requested that OCC consider crossing points on New Street/High Street. 4. New Street/High Street Crossing points: <ol style="list-style-type: none"> a) Southern end crossing point – Cllr Rudge to contact Darren Mizzen to get a schematic of what could be installed to discuss with residents and obtain feedback. b) Northern end crossing point – since OCC have advised that a refuge/island is not possible, Cllr Ian Hudspeth has been asked to consider installing a request button at the lights on the High St east/west point. <p>County Cllr Jelf to liaise with Ian Hudspeth.</p> 5. Parking – Cllr Jean Rudge has reviewed the results of the survey undertaken in 2002 and reported some of the findings: <ul style="list-style-type: none"> • Less than 50% response rate • ¾ in favour of regulation • 65 households with some form of regulation • No Disabled Spaces in the Market Place <p>Cllr Wood has offered his assistance as involved in the previous survey. Cllr Collins has contacted all people previously involved for further assistance. Cllr Collins stated that before the HWG can look at this problem and provide any viable proposals, the HWG needs to ascertain the Council’s position – in essence there are 3 options:</p> <ol style="list-style-type: none"> a) Apply Restrictions and/or b) Provide extra parking or c) Status quo 6. St Thomas Street Closure - this has now happened. OCC letter dated 24th April only received on 7th May – with closures from 12th May – Parish Clerk placed on notice boards as soon as received. Cllr Squires asked that there be a white line installed to stop parking on the entrance to the Satin Lane allotments. Clerk to write to OCC Highways to investigate and copy in County Cllr Jelf. A brief discussion followed regarding the difficulties that car users experience in St. Thomas Street. The idea of a one way system was mentioned but County Cllr Jelf advised against this as such schemes often result in increased speeding problems and so are not conducive to safety. If a parking restriction was introduced at the entrance to the allotments it was felt that this would be a suitable place for cars to pull in to let traffic travelling the other way pass. 7. OCC Consultation on Bus Strategy – Subsequent to comments received in 2007 on how the Council manages the bus services it runs, OCC have now made amendments to Chapter 3. Any comments should be sent to OCC by 6th June 2008. Cllr Privett has a copy of the amendments for viewing. 8. A Boards – more seem to be appearing. HWG will monitor the situation, but in the past OCC have enforced with rigour. 9. Weeds - Cllr Rudge mentioned that weeds growing on the path between the entrances to The Paddocks on the Hempton Road are pushing up the tarmac. The clerk confirmed that the weeds have been treated and growth should soon diminish. The steward will be asked to monitor the situation.
072/08	<p>Finance & General Purposes Working Group</p> <ol style="list-style-type: none"> 1. Cash Flow - the cash flow statement to end April was noted. 2. Draft Accounts - the draft accounts to 31st March 2008 were discussed. Showing the teenscene and the bus shelter separately, the figures are in line with the previous forecast. Repairs to the Windmill entrance and the Gaveston Garden path are shown separately. E&R expenses include £775 tree roots and wall at Gaveston Gardens, and £1,236 for hedges at Gaveston Gardens and the cemetery. Grass cutting costs were about the same as the previous year £14,583. Previously tax deductions and NI for the stewards were included with that of the

	<p>clerk under 'admin' in the accounts. In future the stewards tax and NI deductions will be shown as part of the stewards costs. During the last year the charge was £3,570 which explains the increase in stewards costs at the expense of admin. The budget has been adjusted appropriately.</p> <p>The net costs of the teenscene and the bus shelter will be taken through the Capital Reserve Account.</p> <p>The papers will now go to the internal auditor, after which the full version will be prepared and the returned to Stoy Hayward by 27th June, after the next PC meeting.</p> <ol style="list-style-type: none"> 3. West Bromwich Building Society - There is approx £350,000 in the West Brom instant Corporate Deposit Account, attracting 5.2% gross. The F&G proposed transferring £200,000 to a West Brom 7 Day Notice Corporate Deposit Account that pays 5.7% interest plus an additional 0.25% if no more than two withdrawals are made during the first year. The F&GP will consider what to do with the rest of the money in the present account, as the investments ought to be spread over more funds. It will also consider what to do with the £200,000 in the Midshires account which matures in June. 4. Memberships - continued membership of Oxfordshire Association of Local Councils (OALC) at a cost of £316 and Oxfordshire Rural Community Council (ORCC) £20 was recommended and unanimously agreed to. 5. Car allowances - latest rates list from OALC. 6. Holly Tree and Town Hall - a dispensation has been received from Cherwell District Council (CDC) for all members of the PC to discuss matter relating to the Holly Tree and the Town Hall. 7. Stonepits - the Parish Council has authorised CDC legal department to take over the investigation into the title at Stonepits, from Scott Andrews at Aplins. Estimate of 10 to 15 hours work at £79 an hour. The PC has asked to be kept informed of progress. 8. Calor Oxfordshire Village of the Year - Cllrs Anderson and Ince offered to help Cllr Flux. 9. Public Liability Insurance - Cllr Privett advised that there was a requirement to increase the public liability insurance from £5 million to £10 million. He therefore proposed this and it was seconded by Cllr Wood and unanimously agreed.
073/08	<p>Special Projects</p> <ol style="list-style-type: none"> 1. Market Place Millennium Tree. Cllr Ince has investigated tree guards for the new tree however as the damage was as a result of its planting and not vandalism it was decided that there was currently no need. 2. Hanging Baskets – Cllr Ince is awaiting confirmation from the library that they will water any hanging baskets provided for the library building. It was agreed that in the absence of donations the PC will buy the hanging baskets this year. 3. Replacement Hempton Bench. As no sponsorship has been offered it was agreed that a new bench be sourced from the budget in the region of £500.
074/08	<p>Planning Group Applications</p> <p>08/00769/F – Ithaca, Hopcraft Lane, Deddington. Removal of concrete tiles from front of dwelling. Replace with rendering. Similar work has previously taken place on neighbouring dwelling. No objection.</p> <p>08/00602/F – 3, Hudson Street, Deddington – amended plans. Single storey rear extension to provide kitchen/breakfast room, utility room and shower room. Changes to windows in roof above kitchen and rear. No objection at March PC meeting to full consent. See approvals below.</p> <p>08/00603/LB – 3, Hudson Street, Deddington – amended plans. Single storey rear extension to provide kitchen/breakfast room, utility room and shower room. As above. No objection at last PC meeting to LB consent. See approvals below.</p> <p>08/00909/F – 4 Walnut Close, Clifton. Conservatory to rear. No objection.</p> <p>08/00949/LB – Pear Tree Cottage, St Thomas Street, Deddington. Rebuild garden room, convert outbuilding to studio room with en-suite bathroom over with 2 no. velux conservation roof windows, build up 2 no. windows, remove chimney and renew window to match existing to outbuilding and paint rear elevation of outbuilding and existing rear gable in beige. Work already permitted to building and this application incorporates a derelict building into property and rebuilds existing garden room. No objection but suggests obscured glass and restricted opening for roof lights.</p> <p>08/01033/F – Pear Tree Cottage, St Thomas Street, Deddington. Rebuild garden</p>

	<p>room. See above.</p> <p>08/00987/F – 11 Hempton Road, Deddington. New access to highway. Ground work in front garden already completed. Drop kerb and driveway across verge needed. No objection.</p> <p>08/00800/F – 4 Hempton Road, Deddington. 2 storey extension giving more ground floor living space and a fourth bedroom and en-suite upstairs. Side access to the back garden will be maintained – wide enough for vehicular access. The parish council is aware of concerns from neighbours but does not object to the application. However, it would support their concerns and suggests the following conditions are applied - ground floor kitchen window facing No3 must only be inserted as per application and never converted to clear glazing, and access to rear parking must not be used for any commercial purpose. From the plans it is difficult to comment further on the concerns about the overbearing nature of the extension but it is noted that the extension does not go up to the party boundary.</p> <p>08/01134/F – 14 High Street, Deddington. Ground floor and first floor extensions together with external alterations and raising eaves to existing two storey extension. No objection.</p> <p>08/00928/F- 23 Gaveston Gardens Deddington Single storey rear extension with first floor extension over existing garage. No objection.</p> <p><u>Permissions Granted</u> 08/00260/LB – Applewood (formerly Monks Court) Castle Street, Deddington 08/00602/F & 08/00603/LB – 3 Hudson Street, Deddington see above applications. 08/00646/TCA – Bunkers, Philcote Street, Deddington 08/0789/F- 2 Murdock Close Deddington</p> <p><u>Other Matters</u> Millennium tree planted Thursday 9th May is an Oak. OCC have undertaken to water it until established. It will require cable support for about 3 years. OCC are considering, in common with other millennium trees, a plaque and seating around the base. Seating probably to be supplied in 2011 once the guy supports have been removed.</p> <p>A Liquid Amber <i>Styraciflua Acalycina</i> will be planted early 2009 on the other green in the market place as the planting season has now ended. No disease resistant chestnuts are currently available or likely to be so, hence the choice of tree. It has bronze/purple leaves in spring and yellowy leaves in autumn. It is a quick grower reaching a height of 10-15 metres when mature. Examples can be seen in market place Woodstock. Cllr Rudge questioned whether this was a native tree. Cllr Ince stated that whilst it was American in origin it had been introduced to the UK since 1681. It was unanimously agreed upon.</p> <p>Cllr Anderson asked for an update on the status of the Hempton Road Trees on behalf of absent Cllr Watts. It was reported that there are very few disease resistant horse chestnuts available and that nothing would happen until at least 2009.</p> <p>Local Development Framework (LDF) - Cherwell District Council have asked PCs for dates in June on which they can make site visits - reply is needed by end of May.</p> <p>Cherwell District Council – LDF Policy Workshop invitation to meeting on 27th May. Cllr Todd attending, Cllr Anderson will also attend if available.</p> <p>OCC planning application consultation – reply needed by 27th June.</p>
075/08	<p>Environment and Recreation Working Group</p> <ol style="list-style-type: none"> Colts – Cllr Squires said that The Colts would continue to use Castle Grounds for one year as per their September 2007 contract. They will then consider sharing a playing field with a local team. It was hoped that the increased usage may encourage the moles to relocate their tunnels. Caste Grounds Entrance – this has become overgrown. The Church Commissioners will be contacted and asked to cut it back. Teenscene – the opening went very well and the benches look good. The gate for the bowls club is still outstanding as awaiting a re-quote for the work. Goal Frame – it was felt by the Colts that the frame should not be reinstated near the teenscene as this could cause a potential problem. The best place for relocating the goal post was felt to be near the nursery with the goal facing towards Hempton therefore minimising the possibility of damage to the nursery school or grounds. Cllr Flux will contact Cliff Smith to discuss and check that a

	<p>net will be made available.</p> <p>5. Allotment Association – Cllr Westbury has met with 5 allotment holders and they are currently in discussion about how involved they would like to be with regard to insurance and legal matters. Cllrs Squires and Westbury will follow-up the two allotment holders who have yet to pay their 2007 rent.</p> <p>6. Weekly Play Bus - this is changing its hours.</p> <p>7. CPRE - the CPRE is inviting input from a Parish Councillor to sit on the Banbury District Committee. Cllr Rudge expressed an interest and the Clerk to contact them.</p> <p>8. Swifts Conservation Project – A questionnaire regarding swifts has been received and Cllr Todd has kindly agreed to pass it to an appropriate local resident for completion.</p> <p>9. Oxfordshire Conservation Volunteers - OCV have repaired the path at the southern end of the Castle Grounds. A letter of thanks has been sent. They may be able to do further work for the PC at the end of the year.</p> <p>10. New Street verge South/East – Cllr Rudge reported that the verge looked patchy and asked if it could be left to establish wild flowers etc. However, it was decided that as the Clerk often chases to get verges cut it would prove too complicated to ask others to be left. Cllr Rudge will therefore grass seed the patchy areas.</p> <p>11. Exercise for older residents - Cllr Flux asked that the PC consider introducing a Swiss type exercise programme in the village in the form of an exercise trail. The E&R said that they would investigate this.</p>																								
076/08	<p>Report upon the Play Areas The teenscene area looks good. The opening was a great success and an appreciation of the 350 attending Parish walkers was expressed. Cllr Collins has taken photographs that Cllr Squires will add narrative to and send to the Banbury Guardian as no coverage was given to the event. Cllr Spencer said it was important for a positive message to be published to counterbalance the emphasis that had been made on the vandalism. It was reported that as and when there is time to do so the wood will be repainted - play areas and fences. Cllr Spencer reported that the bark in the Toddlers play area needed to be raked. The Clerk will ask the steward to action this.</p>																								
077/08	<p>Invoices for Payment A schedule of invoices totalling £7,470.62 were tabled and approved for payment.</p>																								
078/08	<p>Investment of Council Funds At the close of business on 21 May 2008 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Current Acct</td> <td>1,128.34</td> <td>0.1%</td> <td>Instant</td> </tr> <tr> <td>Barclays Imprest Acct</td> <td>7,063.14</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>347,270.48</td> <td>5.20%</td> <td>Overnight</td> </tr> <tr> <td>Birmingham Midshires</td> <td>200,000.00</td> <td>5.13%</td> <td>Fixed Bond</td> </tr> <tr> <td>TOTAL</td> <td>555,461.96</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Current Acct	1,128.34	0.1%	Instant	Barclays Imprest Acct	7,063.14	0.1%	Current	W. Bromwich Building Soc.	347,270.48	5.20%	Overnight	Birmingham Midshires	200,000.00	5.13%	Fixed Bond	TOTAL	555,461.96		
ACCOUNT	BALANCE	INTEREST	NOTICE																						
Barclays Current Acct	1,128.34	0.1%	Instant																						
Barclays Imprest Acct	7,063.14	0.1%	Current																						
W. Bromwich Building Soc.	347,270.48	5.20%	Overnight																						
Birmingham Midshires	200,000.00	5.13%	Fixed Bond																						
TOTAL	555,461.96																								
079/08	<p>Correspondence Amendments to the Code of Conduct Regime – with effect from 8 May 2008 responsibility for the initial assessment of all complaints about breaches of Code of Conduct will be referred to the Standards Committee of CDC and not the Standards Board for England as previously. Notification of Cherwell Parish Meeting 18 June – Cllr Flux noted that this clashed with the next PC meeting. He will investigate the agenda and ask for comments if necessary.</p>																								
080/08	<p>AOB The wind turbine proposal was briefly discussed further during which Cllr Anderson assumed the Chair. It was agreed that protocol required the PC to maintain a neutral stance until a formal Planning Application has been received. Cllr Todd asked why an update from OCC and CDC Cllrs had not been an agenda item. It was explained that County Cllr Jelf had not been given sufficient notice and apologies had been received from District Cllr O'Sullivan.</p>																								
081/08	<p>Next Meeting The next meeting of the Parish Council will take place on Wednesday 18 June 2008 at 7.30pm in Deddington Town Hall.</p>																								