

# DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Church Hall, Hempton, on  
Wednesday 17 November 2010 at 7.30pm**

**Present:** Cllrs Flux (Chair) Collins, Cox, Day, Finnigan, Oldfield, Rudge, Squires, Todd, Ward, Watts and Williams.

176/10	<b>Apologies:</b> Cllr McDowell, County Cllr Jelf and District Cllr O'Sullivan.
177/10	<b>Minutes of the last meeting:</b> Cllr Flux signed the minutes as a true record.
178/10	<b>Declaration of Interests:</b> 187/10 (5) Town Hall - Cllrs Day, Oldfield and Todd declared a personal interest. 187/10 (13) Allotment Fees- Cllrs Rudge, Squires and Watts declared a personal interest.
179/10	<b>Council Vacancies.</b> Cllr Flux stated that he had received some interest although no formal applications have yet been received. He asked that the Deddington News mention the available position.
180/10	<b>Matters Arising not referred to later on the Agenda.</b> None
181/10	<b>Appointment of a second feoffee for DCE.</b> Cllr Day is awaiting details of the requirements of being a feoffee on Deddington Charity Estates but agreed to become the second Parish Council appointed trustee.
182/10	<b>10 Minute Open Forum:</b> A number of concerned people and residents from Clifton addressed the council regarding an approved planning application and a new planning application in Chapel Close, Clifton. Jane Welford from Marsh Gibbon mentioned that there was continued cause for concern. The third property's foundations had been built one metre north than originally approved with no notification given to local residents. The plans are misleading as they indicate that the plot is larger than it actually is as and include other properties driveways. The most recent planning application for three terraced houses is also of concern as it is at the narrowest part of the street. The parking is inadequate and will create problems, as people living in the houses are unlikely to rely on public transport but have their own cars escalating the current access problems. There is also a problem with refuse collection as the collection truck does not have room to access some houses and therefore does not always remove the refuse. It was questioned why more housing was needed especially in light that other applications had been refused. Another resident mentioned that the plans had not been drawn to scale and that once measured the plot would not fit on the position on site. He questioned who is responsible for making sure newly built properties were put in the correct place. He has contacted Building Controls who then suggested it was the responsibility of Planning Enforcement. The third property had been moved further north impacting on his and his neighbour's property with no consultation. When he objected to the plans with specific mention to the incorrect scaling showing his property to be 50% larger than it is he was informed "The Willows discrepancy had been taken into account". He reiterated that the most recent plans for the most recent planning application were also not to scale and questioned what would happen in the event of an emergency as access for an ambulance or fire engine would already be very difficult given the current conditions and this is before more cars are introduced to the Close. He would like a planning enquiry as he feels that although the applications have been passed, the way in which they have been dealt with could have been done a lot better to ensure fairness and transparency. Cllr Flux suggested that Tony Baldry be contacted again and that the PC is copied in to their correspondence.
183/10	<b>County and District Councillors update:</b> None
184/10	<b>Environment &amp; Recreation</b> <b>1. Sports Clubs in Deddington.</b> <ul style="list-style-type: none"> <li>• Deddington Town Colts are sub-contracting the cricket club to mow the bottom field and keep the lines clear of leaves. Town FC also has an arrangement with the cricket club to cut the top field.</li> <li>• It was noted that the cricket square "fencing off" is right down to where the 'respect barrier' has to go, however little can be done about this and it is good that the cricket groundsman is actively tending the grass.</li> <li>• Football club is playing most of its squads this season out of Steeple Aston and Fritwell due to pitch congestion at Deddington (only south pitch and Primary school available to play). Oxfordshire FA to conduct a facilities review with CDC but we have no timescale for this.</li> </ul> <b>2. Play Areas</b> <ul style="list-style-type: none"> <li>• Clifton play area needs a refurb/upgrade. Cllr Ward to survey Clifton U16s to learn more about the site's current usage and to get their ideas about what they would like.</li> <li>• Hempton – CDC Valuer has been approached to see what land the DC owns in Hempton. Unfortunately it would appear CDC owns nothing that could be used as an area for children.</li> <li>• The site identified by the Hempton mother's working group would be suitable from a CDC point of view, however they have yet to formulate a means to contact the land owners. At the time of development in 1998, the land "East of Batchelors Row, The Lane, Hempton" was being managed by Tony Herring Associates on behalf of Swiss re Life and Health Ltd. This is the UK Life and Health division of Swiss Reinsurance. Cllr Ward is in the process of submitting an enquiry to the Land Registry to confirm current ownership but due to the lack of a specific address this cannot be done online and so will take time.</li> </ul> <b>3. Wildflower meadow.</b> The wildflower meadow in the cemetery is sprouting well.

	<ol style="list-style-type: none"> <li>4. <b>Stewards:</b> Nipper Clarke is helping Richard Bannister whilst Max Pankhurst is incapacitated.</li> <li>5. <b>Christmas Tree.</b> A 25ft spruce is being delivered on Tuesday 30 November. Cllr Finnigan expressed his thanks to Deddington Farmers Market Group for the contribution of £300 that they will be making towards the tree. Cllr Day also kindly donated £50 towards it. Cllr Finnigan is hoping to cover the full cost (£375) of the purchase of the tree by donations.</li> <li>6. <b>Notice Boards.</b> Some of the boards are in need of repair. There was some discussion with the suggestion that the boards be glass fronted but it was decided that open access was required as the Deddington News had given them to the village and they are not PC property. The Clerk is awaiting Brian Coaker to confirm the dimensions for ordering some of the green backing.</li> <li>7. <b>Gritting Bins.</b> Cllr Finnigan asked who was responsible for the bins and the filling of them. The Clerk confirmed that the purchasing of bins was the PC's responsibility, at £150 per bin, but that the filling of them then became OCC highways responsibility.</li> <li>8. <b>Goose Green Tree.</b> A tree in Goose Green recently toppled. A replacement was discussed. It was decided that this was not a PC matter. It was suggested that someone may like to donate a replacement tree.</li> <li>9. <b>Hempton Horse Chestnut.</b> It was mentioned that one of the replacement horse chestnut trees had been planted out of line with the others. OCC Highways will be notified of this matter.</li> </ol>
185/10	<p><b>Highways</b></p> <ol style="list-style-type: none"> <li>1. <b>Outstanding Highways issues.</b> Various issues (VAS, signage, pavements, blocked drains etc) will be sent to the new email address specifically set up for 8 hour response. The email will also be sent to Pete Ronald in the hope that either one will ensure a result. The Clerk to liaise with Cllrs Collins regarding its content.</li> <li>2. <b>Speeding.</b> The working group has agreed a strategy for Earls Lane and other areas of concern. It will go for approval to the NAG via PC Miller.</li> <li>3. <b>Post Box.</b> Cllr Cox would like parishioners' views on siting of the Post Box.</li> <li>4. <b>Clifton – Deddington footpath.</b> Working group looking into costings.</li> <li>5. <b>Clifton drain.</b> Resident received confirmation that drive will be repaired. Cllr Collins asked that this be added to the Clerks email.</li> <li>6. <b>Earls Lane Tree Planting.</b> The PC will “wait and see” if there is any visibility issues as the new trees grow.</li> <li>7. <b>NAG SDR purchase.</b> Cllr Collins asked for outline support on the purchase of a share of an SDR for £250. This was agreed in principle but dependent upon confirmed specific access to SDR before final approval.</li> <li>8. <b>Chapel Square/Market Place Pinchpoint.</b> The working group now feels that if traffic is given the right of way into the Market Place (going North) it may not slow down and thus increase speeds in the Market Place.</li> <li>9. <b>RTA Tays Gateway.</b> The clerk will write to OCC Highways and request suggestions. The Chair of Governors informed and a request made that parents be communicated with.</li> <li>10. <b>RTA Hempton Road.</b> Cllrs Cox and Oldfield to investigate and report to OCC direct.</li> <li>11. <b>Traffic lights from Hempton Road.</b> Concern has been expressed that the sensors are at the end of their useful life. They are not always sensing vehicles which sometimes means the lights do not change to green resulting in traffic assuming that the lights are broken and venturing out on red lights. The PC to write to OCC as a matter of great concern.</li> </ol>
186/10	<p><b>Planning Working Group</b></p> <p><b>Applications</b></p> <p><b>10/01412/F – Ash Cottage, Chapel Close, Clifton.</b> 3 no. terraced dwellings. Development involves demolishing existing dwelling (the original one on this partially developed site) and constructing 3 terraced houses – two end ones with 3 bedrooms, centre one with only 2 bedrooms. Off road parking in front of each house for two cars. Evidence of bats has been found and suitable arrangements will be incorporated to accommodate them. There is little doubt that this site would have been better developed as a complete project and not piece meal as it has been to date. It now makes consent given for 10/010395 (single dwelling) look like back land development. It is understood that this might not now be built in its approved position. There was much discussion and the objection noted in the refusal 10/01246/F below suggests that the application could be objected to on the grounds that the existing building is not unfit or substandard. The working group will investigate further. The PC objection will also include concerns of overlooking.</p> <p><b>10/01450/F – Hempton House, Snakehill Lane, Hempton (Amended plans).</b> Canopy to front and side and regularisation of extensions to the side and rear of property. Original application considered at PC meeting in October when no objection was made. Amended plans provide more detailing of work proposed. No objection.</p> <p><b>10/01484/F – 57 Mill Close, Deddington (Reply sent on 4/11/10).</b> Front and rear two storey extensions. Materials to match existing. No apparent overlooking problems. No objection.</p> <p><b>10/01666/F – 18 Hempton Road, Deddington.</b> First floor extension. An earlier application (10/00710/F) for a first floor extension was refused on grounds of size, massing, siting, orientation and proximity to neighbouring property (no.17). Over –dominance loss of sunlight and daylight and loss of outlook to no.17 were also cited. The new application seeks to address these concerns. The extension is being built away from the boundary between 17 and 18 and no extension is proposed directly adjacent to it. No objection.</p> <p><b>10/00279/TCA – Gaslight, Earls Lane, Deddington.</b> Fell 1Leylandiil. This site lies within the</p>

conservation area and since 2007 there have been 5 applications to fell a total of seven trees at this property. OCC has also felled some trees growing alongside the boundary wall of this property. Cllr Todd has spoken to the tree officer at OCC and there are no grounds to object. However as the area has been planted with trees a full site appraisal is needed to ensure any special remaining trees are properly protected by TPOs. A proper management report and plan is suggested with a view to future possible felling, pruning, replacement, etc. See 10/00224/TCA below. No objection given but the above recommendations will be noted.

**Approvals**

None to date

**Refusals**

**10/01256/F – Castle Farm Cottages, Earls Lane, Deddington**

**10/01339/F – Land to rear of End Cottage, The Stile, Deddington**

**10/00224/TCA - Hamisaren, 2 Castle End, Deddington**

**Withdrawals**

10/01418/F – Ilbury House, New Street, Deddington

10/01419/LB – Ilbury House, New Street, Deddington

**Correspondence**

**10/00152/TCA – High Bank, St Thomas Street, Deddington.** Fell 1 Leylandii. PC did not object however it was noted that permission was granted on the date of registration and forwarding of the application to PC. Enquiry of CDC elicited reply to effect that the PC should have been given a period of consultation but the “system” had failed. In future the PC will be consulted and given 21 days to reply in. An apology was issued.

**Cherwell DC- Draft Planning Guidance on Wind Turbine Development.** The District Council is seeking the views of Parish Councils and others by the 20 December. Cllrs were sent emails drawing attention to this consultation. Details can be found on line at <http://www.cherwell.gov.uk/index.cfm?articleid=173>

**Parish Liaison Meeting Cherwell DC.** Cllrs Collins, Williams and Todd attended and heard, amongst other things, proposals from Cherwell DC about the new planning consultation arrangements. Key points:

- a. CDC wishes to trial consultation by email on all new applications. No paper copies of applications, plans and accompanying documents would be provided to PCs.
- b. A further important change is that neighbour consultation by way of letter would no longer take place. The district council is not obliged to do this but nevertheless has advised neighbours of nearby applications for many years. CDC would rely entirely on the site notice by way of notification to neighbours and it looks as though they will be anticipating this being displayed by the applicant with the case officer, when making a site visit, checking to make sure it is displayed during the consultation period.
- c. CDC is also considering advertising all planning applications in only one newspaper, apparently not yet selected. PCs would not be made aware of any pre-application consultation. Some applicants /developers may well be charged for pre-application advice in relation to more complex development.

Like the majority of Parishes represented the working group were not happy about these changes. It is suggested that the PC do not trial this. The system is due to be updated within the next 5-6 months but even then it is not wholly helpful to PCs. The whole object is to enable Cherwell to save money supposedly without it adding to the costs of PCs. It relies very much on PCs having computers as well as all parish councillors.

Cherwell DC is encouraging PCs to create their own websites. They appreciate that some villages already have good village websites like our own Deddington on Line (DoL). They regard this as a useful interface between councils and their residents.

187/10

**Finance & General Purposes:**

- 1. **Cash Flow.** The council received and considered the cash flow.
- 2. **Bank Signatures -** Need to finalise the new mandates. Current account to be reviewed with possible use of West Bromwich account.
- 3. **Solar panel investment.** There has been some progress in looking into the investment in solar panels at the Windmill Centre with quotes being requested. Cllr Squires gave a brief summary that for £20k investment the guaranteed return would be 7-8%, which would be tax free, index linked and government guaranteed. It is possible to purchase for community buildings and so will be explored further.
- 4. **Printer/copier –** necessary work in hand
- 5. **Town Hall Rates -** CDC have confirmed change of occupant and closed the PC account.  
**CDC Waste Bins -** It was agreed that these stay in their present location for use by the stewards and the general public. They are on OCC highways property and covered by PC insurance.  
**Redecoration costs -** It is recommended the PC pay the original estimate (increased by inflation). This would allow the DCE to do some of the work they have indicated.  
**Undercroft -** DCE has indicated that in future they intend to charge for use of the Undercroft. This needs to be discussed to confirm the details. The Steward will continue to clean-up the area and the time required to do this will be charged to DCE. The cost of the undercroft lighting will be reviewed. Cllr Oldfield said that DCE intended to contact the bus company to request funds for use as a bus shelter.
- 6. **Castle Grounds** The Pillars at the entrance have been repaired.  
**Friends of Castle Grounds.** The friends have suggested areas of responsibility, which is an excellent

	<p>basis on which to develop an agreement. Clarification is needed in a few areas e.g. insurance, scope of work allowed by the Historical Monuments Board, and overall costs. The F&amp;GP will review these and submit a suggested protocol to Council.</p> <p><b>Entrance ownership</b> –The working group have written to the Church Commissioners to clarify.</p> <p><b>7. Parish Council Precept</b> - Must be agreed at January meeting</p> <p><b>8. Members Allowances</b> - No change</p> <p><b>9. Office telephone.</b> Office phone now has 1571 facility</p> <p><b>10. Data protection</b> – Registry entry has been renewed. Need to check on the CCTV situation</p> <p><b>11. War Memorial.</b> Following the Remembrance service at The War Memorial concern was express about the path back to the church. The PC will liaise with the Church on this matter.</p> <p><b>12. DOL.</b> There is a need to ensure regular updates on DOL. Cllr Ward's son may be interested in helping.</p> <p><b>13. Allotment fees.</b> The PC agreed that a £5 penalty for late payment will be introduced.</p>																												
188/10	<p><b>Town Hall Update</b> Cllr Oldfield addressed the council with a brief update. There are some improvements underway to the Town Hall. Bookings are up and they are considering applying for a premises licence in hope of broadening range of events to be held at the Town Hall. There is urgent expenditure required at the almshouses. She also informed that any decoration work carried out on the Town Hall would be by professionals rather than volunteers.</p>																												
189/10	<p><b>Report upon the Play Areas:</b> The Clerk thanked Cllr Ward for her earlier report on the Clifton play area and stated nothing else was currently of concern.</p>																												
190/10	<p><b>Invoices for Payment:</b> Schedules of invoices totalling £5,036.52 for November were approved for payment.</p>																												
191/10	<p><b>Investment of Council Funds</b> At the close of business on 17 November 2010 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,648.96</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>18,870.03</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>135,302.84</td> <td>1.0%</td> <td>Overnight</td> </tr> <tr> <td>Alliance &amp; Leicester</td> <td>200,000.00</td> <td>2.5%</td> <td>1 year fixed (July 11)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>555,821.83</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,648.96	0.1%	Imprest	Barclays Current Acct	18,870.03	0.1%	Current	W. Bromwich Building Soc.	135,302.84	1.0%	Overnight	Alliance & Leicester	200,000.00	2.5%	1 year fixed (July 11)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	<b>TOTAL</b>	<b>555,821.83</b>		
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192/10	<p><b>Correspondence.</b> None discussed.</p>																												
193/10	<p><b>Another other business</b> <b>Future meetings.</b> It was suggested that the December 2011 meeting be held the second week in December rather than the third. It was agreed that 14 December 2011 is more suitable. The January 2011 meeting will be held at the Windmill Community Centre. <b>War Memorial.</b> Cllr Collins has said that there will be a final discussion regarding the question of the Parish War Memorial siting and a final decision reached.</p>																												
194/10	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 15 December 2010 at 7.30pm in the Holly Tree Club, Deddington.</b></p>																												