

DEDDINGTON PARISH COUNCIL

Minutes of the Meetings held at Windmill Community Centre, Deddington on

Wednesday 18 September 2013 at 7.30pm

Present: Cllrs A Collins (Chair), M Cox, J Day, J Finnigan, J Flux, H Oldfield, S O'Neill, D Rogers, M Squires, J Watts, B Williams, B Wood, and County Cllr A Fatemian.

147/13	Apologies: Cllrs D Anderson and S Boulter.
148/13	<p>To receive and consider the minutes of the meeting held on 21 August 2013:</p> <p>RESOLVED The minutes of the meeting held on Wednesday 21 August were approved subject to the following amendments and duly signed by the Chair:</p> <p>140/13 Inspectorate Letter The second paragraph under this item was deleted and replaced with the following text: "Cllr Day proposed that the PC agrees to allocate a budget of £500 to be used to help fight this appeal: this budget is to be administered by the RFO i.e. the Clerk with all expenditure requests coming from the Chair or Cllr Wood and signed by 2 signatories in the usual manner. Cllr Collins seconded this and was RESOLVED (unanimous)."</p> <p>Under Working Groups and Chair Powers the proposal that began in the sixth sentence was deleted and replaced by the following text: "Cllr Day proposed that a new working group is created to manage the appeal process led by the Chair, comprising of two other Cllrs (Williams and Rogers) with this group calling on local expertise to support this activity. This working group is authorised to represent the PC in regard to all aspects of the appeals process in line with the PC's decision to object to this appeal. Cllr Finnigan seconded this and was RESOLVED (unanimous)."</p>
149/13	<p>Matters Arising from the Minutes</p> <p>Martin Ellis. The Parish Council has recently become aware of the death of Martin Ellis a former Parish Councillor. The Chair passed on his condolences to Mr Ellis's family and noted his work for the Parish.</p> <p>PC Debit Card. The Clerk reported that she had written to the Bicester branch and passed other bank contacts by Cllr Flux that she will follow up.</p>
150/13	<p>Declarations of Interest</p> <p>153/13 Neighbourhood Planning. Cllr O'Neill expressed a pecuniary interest as a landowner and left the meeting whilst this item was discussed.</p> <p>159/13 To receive an oral update from the Chairman about approaches by two developers for meetings Cllr O'Neill expressed a pecuniary interest as a landowner and left the meeting whilst this item was discussed</p> <p>160/13 Library Update. Cllr O'Neill expressed a pecuniary interest as a member of staff and left the meeting whilst this item was discussed.</p>
151/13	<p>10-Minute Open Forum.</p> <p>Charles Barker notified the PC that he would be standing down as the Deddington News Parish Council Correspondent due to work commitments and that this might be the last PC meeting reported in the Deddington News unless a volunteer is found to take over the role. The Chair thanked Charles for his service to the Parish and for sitting through so many meetings over the years.</p>
152/13	<p>County and District Councillor updates.</p> <p>Grant. County Cllr Fatemian reported that he had £1,000 community funding available for Deddington. An application for additional winter weather equipment was passed to him at the meeting (Please see 154/13 below). Cllr Flux noted that County Cllr Fatemian also had small sums of money available to grant to small local charities. County Cllr Fatemian noted that these grants could not be spent on staffing costs or be awarded to religious groups.</p> <p>Deddington Primary School. County Cllr Fatemian reported that he will be meeting with the Head, Clive Evans, to discuss traffic issues and students.</p> <p>Budget Cuts. County Cllr Fatemian informed the PC that OCC needed to make further cuts of £60 million over the next four years.</p>
153/13	<p>Neighbourhood Planning</p> <p>The Chair updated the PC with the progress of the working group. A coherent Neighbourhood Plan (NP) was being worked on to set out the way forward. The working group will meet with the NP volunteers on 25 September and in late November there will be roll out sessions to residents in the Church. It was considered important that the NP reflects what residents actually need, rather than just what they want.</p>
154/13	<p>Emergency Planning</p> <p>County Cllr Fatemian was passed the completed application for a £1,000 community grant towards winter weather equipment and agreed to try and progress this quickly. An article will be submitted to the DN when the funds have been received, hopefully in time for the November issue.</p> <p>Cllr Oldfield is hoping to condense the Emergency Plan and identify questions for the Neighbourhood Plan.</p>
155/13	<p>Finance & General Purposes</p> <ol style="list-style-type: none"> 1. Cash flow. Due to holidays the cash book and bank reconciliation will be presented to the October meeting. 2. All Weather Court (AWC) The continued AWC vandalism has resulted in complaints from users therefore quotes are currently being sought for possible ways to resolve the problem. The Clerk will ask the RoSPA play inspector for advice about suitable replacement materials that meet relevant H&S standards. Proposals are to be brought to the October meeting. 3. Santander Bond. The Business Bond with Santander matures on 1 October 2013 and will be rolled over for a further year at 1.4% unless a better return is identified.

	<p>4. New Homes Bonus. Cllr Wood confirmed that CDC has agreed that the bonus can be used for the Hempton Gates and parking deterrents on the Market Place greens.</p>
156/13	<p>Environment & Recreation</p> <ol style="list-style-type: none"> 1) Planters. David Keats was thanked for his donation of flowers for the planters. One of the planters in Hempton was accidentally hit by an agricultural contractor who has agreed to remedy the damage. 2) Gaveston Gardens. It was noted that the borders at Gaveston Gardens were much improved. 3) Cemetery Tree Works. Cllr Finnigan proposed that quotes are sought for an arborist to lift the crowns of the trees in the cemetery, inspect the trees and undertake other minor works within a maximum budget of £330. Cllr Day seconded this and it was RESOLVED (unanimous). 4) War Memorial Graveyard. It was noted that the walls near the war memorial require attention and so this will be notified to the PCC. 5) Requests for tender. The Clerk will retain the details of a company that has expressed an interest in tendering for the grass cutting tender when it next goes out to tender and include them on the tender list. 6) Hedges. The Clerk will source like for like quotes for tall hedge works at the Windmill Centre.
157/13	<p>Highway & Transport</p> <ol style="list-style-type: none"> 1) Hempton Gates - Still no date for installation. The Clerk to chase. 2) Market Place Greens. Members of the Highways & Transport working group will meet with OCC staff on site to discuss the options. 3) Deddington Arms Frontage Proposal. The PC has been informed that OCC Highways are currently considering the legality of tables on the Highway and the licensing position. 4) Road Traffic Collision. Details have been requested from NAG and TVP about a traffic collision at the traffic lights on 8th August. 5) Speed Watch. Cllrs Collins, Flux, Watts, Cox joined with TVP in Clifton for the first of a series of speed monitoring over the parish in the forthcoming months. Approximately 22% of the vehicles were driving at or above 35 mph when entering Clifton. It was also noted that these vehicles slowed down at the outcrop to 30 mph and below. TVP will be monitoring Hempton shortly. 6) Deddington Green (Co-op) old post box site. Two Cllrs recently visited the site, checked the depth of the concrete/slabs and suggested that the area could easily be put right and tidied up or alternatively used for a planter. It was noted that the block edging also required remedial action. The Clerk will write to OCC to determine what action might be undertaken. 7) Kerbs on Church Street. The kerb outside of the Church of St Peter and St Paul has broken up and the road has partially collapsed. OCC have inspected the site and will repair the defects. 8) Complaint regarding increase of HGV's travelling through Hempton. Cllr Rogers investigated and resolved the issue and has established good contacts for the future. He was thanked for this work. The working group will continue to monitor the situation. <p>Transport</p> <ol style="list-style-type: none"> 1) Late Night bus replacement. Cllr Oldfield had been informed that the last 'train' from Oxford to Banbury ran through Deddington however the 23.50 bus run by First Great Western calls at Tackley and Heyford, then Kings Sutton via Aynho. From there to Twyford (nearest point to Deddington) and Banbury, arriving about 1.15am. Cllr Oldfield will speak to First Great Western but does not think they will deviate to a village off of the train line. 2) Parish Transport Representatives Meeting. The next meeting will be held on 17 October at 1.30pm at County Hall Oxford but Cllr Oldfield is unable to attend.
158/13	<p>Planning Applications</p> <p>13/00231/TCA Holly Tree Cottages Earls Lane Deddington. Fell 1 Conifer. Cllr Day proposed, Cllr Collins seconded and council RESOLVED (11 votes for and 1 abstention) that they have no objection but asks that the conservation officer requests an appropriate replacement tree to be planted on site.</p> <p>13/0115/CAC and 13/01109/F Johnson and Co Deddington. Demolition and rebuilding of stores with associated internal and external works. Cllr Day proposed no objection but with conditions on materials to ensure development is in keeping with the conservation area. Cllr Rogers seconded this motion and it was RESOLVED (unanimous).</p> <p>13/01178/F End Cottage The Stile Deddington. Erection of detached double garage Cllr Day proposed no objection but that discussion takes place between CDC Planning and the architect to try to get a reduction on the overall height of the garage to minimise impact to neighbouring properties. Cllr Williams seconded this motion and it was RESOLVED (unanimous).</p> <p>13/01181/F Manor Farm Hempton Road Deddington. Single Storey Rear Extension. Cllr Day proposed no objection but that conditions on materials are included to ensure that the extension is built in line with application. Cllr Collins seconded this motion and it was RESOLVED (unanimous).</p> <p>13/001149/F The Priory Hudson Street Deddington. Construction of new trellis screen. Cllr Day proposed no objection but that the conservation officer looks carefully at the proposal prior to a decision being made. Cllr Finnigan seconded this motion and it was RESOLVED (unanimous).</p> <p>13/01228/F 8 County View Clifton. Resubmission of 13/00226/F Single Storey Extension to provide a double garage. Cllr Day proposed no objection in line with the PC's original position. Cllr O'Neill seconded this motion and it was RESOLVED (unanimous).</p> <p>13/01209/F Hudson Court Deddington. Conversion of garage with office above to residential dwelling.</p>

	<p>Two Storey front extension, extension to rear raising a section of the roof and insertion of two dormers to front. Cllr Day proposed objecting to this application on the basis that it is out of character and appearance for the conservation area and will impact the amenities of neighbouring properties. It will also have a detrimental impact on parking in the area by reducing parking spaces. Cllr Flux seconded this and it was RESOLVED (9 votes for and 3 abstentions) that the PC objects to this planning application on the aforementioned grounds.</p> <p>13/01234/F and 13/01235/LB 7 Castle Street Deddington. Demolition and replacement of existing rear lean to glazed extension. Conversion of roof space to form bedroom and shower room. Cllr Day proposed no objection but that the CDC planning officer checks that the potential for overlooking from the rear dormer is acceptable. Cllr O'Neill seconded this motion and it was RESOLVED (unanimous).</p> <p>Approvals 13/00168/TCA Maunds Farm House High street Deddington 13/000801/F 22 St Johns Way Hempton 13/00181/TCA Heathfield House High St Deddington 13/00928/LB Top Thatch Hempton 13/00991/LB The Priory Hudson Street Deddington 13/00263/F Russell House New Street Deddington</p> <p>Refusals 13/00993/F Orchard House Chapel Close Clifton</p> <p>Correspondence West Northamptonshire Joint Core Strategy Consultation. Information available in the office. Expansion of Queensway Primary School. Information available in the office.</p>																																				
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160/13	<p>Library - update from the Chair of the PC Cllr Collins hopes to have a second meeting with OCC and will keep the PC updated.</p>																																				
161/13	<p>Invoices for Payment: The September invoices totalling £4,856.57 were approved for payment.</p>																																				
162/13	<p>Investment of Council Funds On 18 September 2013 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,260.90</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>56,909.01</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.4%</td> <td>1 year fixed (July 14)</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>3.2%</td> <td>1 year fixed (Sept 13)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>1.75%</td> <td>1 year fixed (Jan 14)</td> </tr> <tr> <td>Nat West</td> <td>128,033.84</td> <td>1.0%</td> <td>1 year fixed (July 14)</td> </tr> <tr> <td>Nat West</td> <td>80,000.00</td> <td>2.0%</td> <td>1 year fixed (Nov 13)</td> </tr> <tr> <td>TOTAL</td> <td>556,203.75</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,260.90	0.1%	Imprest	Barclays Current Acct	56,909.01	0.1%	Current	Santander	75,000.00	1.4%	1 year fixed (July 14)	Santander	140,000.00	3.2%	1 year fixed (Sept 13)	Nat West	75,000.00	1.75%	1 year fixed (Jan 14)	Nat West	128,033.84	1.0%	1 year fixed (July 14)	Nat West	80,000.00	2.0%	1 year fixed (Nov 13)	TOTAL	556,203.75		
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163/13	<p>Correspondence: None</p>																																				
164/13	<p>AOB as allowed by Chairman</p> <p>Neighbourhood Watch. Cllr Collins & Flux recently attended a conference. Highlights included a presentation by Oxford Trading Standards who spoke about the weight limits on HGV's, door step fraud and underage drinking. Their contact details are available from the Clerk. Cllr Flux said that it is hoped that the NAG, TVP and Neighbourhood Watch will foster links in the future.</p> <p>Satin Lane Allotments. The allotments at Satin Lane have been subjected to further vandalism and criminal damage. The clerk will liaise with the Chair of the Allotment Society to discuss possible remedies. Defensive planting will also be considered. The Clerk will then compose a letter to the residents in St Thomas Street asking for their help in monitoring further incidents. A poster will also be produced stating that no unaccompanied children are allowed on the site. The police have offered to speak to local residents and so will be asked to do so to remind residents that unaccompanied children should not be allowed on the allotment sites, explain their safety concerns relating to the site and ask that residents keep an eye on the allotments and report any criminal damage or anti-social behaviour that they witness.</p> <p>Deddington Development Watch Group. Cllrs Rogers and Williams have officially resigned from the DDWG but will continue to communicate with the group.</p> <p>Christmas Tree. The Christmas Tree was discussed and the lighting thereof. It is hoped that there may be a way forward this year with DCE. The Chair will report further on this matter in due course. A straw poll indicated that the majority of Cllrs were not in favour of installing costly alternative power sources.</p> <p>Steward Safety. The Clerk will remind the Steward that he must wear his fluorescent jacket when working for the PC.</p> <p>Community Volunteers. It was agreed that residents should be encouraged to volunteer to replace Charles Barker as Deddington News Correspondent. It was noted that a volunteer was also required to become the village correspondent for the Banbury Guardian and notify the editor of community events.</p>																																				
165/13	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 16 October 2013 at 7.30pm in The Holly Tree Club, Deddington. The meeting closed at 9.10pm.</p>																																				