



# Deddington Parish Council

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## NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at Old School Room, Hempton on **Wednesday 15 March 2023 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

9 March 2023

Susan Fuller, Clerk and RFO to the Council

1. Apologies for Absence
2. Declarations of Interest – Cllrs to declare interests as items are discussed
3. Minutes of meeting held on 15 February 2023
4. Matters arising not referred to later on this Agenda
5. 10-minute Open Forum
6. County Cllr A Fatemian update
7. District Cllr B Williams update
8. Environment & Recreation report – Cllr M Robinson
  - a) To update on litter bin project
  - b) To consider action to maintain Market Place greens
  - c) To update on external EA loos
  - d) To update on PC shed at Holly Tree Club
  - e) All Weather Court carpet update
  - f) Update on former over 6 play area
  - g) RoSPA Play Safety Conference webinar
  - h) Update on planting of OCC tree
9. Finance & General Purposes
  - a) Sign off Internal control checklist – February 2023
  - b) To consider a response to pupil from Deddington Primary regarding encouraging shops to include fairtrade products.
  - c) To consider the Cemetery fees

- d) To consider the updated Asset Register
- e) To consider the updated Major Expenditure Plan
- f) To consider acceptance of council Direct debit and standing orders
- g) To update on Coronation grant application
- h) To update on the Windmill roof
- i) To consider S106 list
- j) Tree costs – removal at nursery/cricket nets £500
- k) To consider hiring a skip for removing scrub and fencing around the over 6 play area – up to £350
- l) To consider an increase in Satin Lane Allotment rent to £450 per annum.
- m) To consider SLCC membership of £187
- n) To consider changing signatories of Redwood Bank
- o) To consider OALC membership at a cost of £473.33
- p) To consider transfer of £50,000 from Barclays to Unity to earn interest

#### 10. Review of Policies

- a) Allotments Privacy Statement
- b) Anti-Fraud Arrangement
- c) Castle Grounds Risk Assessment
- d) CCTV Policy
- e) Cemetery Rules
- f) Code of Conduct (already approved)
- g) Communications Policy
- h) Complaints Procedure
- i) Delegated Powers
- j) Disciplinary Policy
- k) Document Retention
- l) Emergency Plan
- m) Equality and Diversity Policy
- n) Financial Regulations
- o) FOI guide
- p) Grant Application form
- q) Grievance Policy
- r) Health & Safety Policy
- s) Internal Controls Procedures
- t) Investment Strategy
- u) Lone Working Policy
- v) Memorial Permit
- w) Privacy Statement
- x) Purchase of ERB

- y) Public Access – notice boards
  - z) Risk Assessment
  - aa) Snow Warden Privacy Policy
  - bb) Standing Orders
  - cc) Training & Development Policy
  - dd) Website Accessibility 2023
  - ee) Windmill Risk Assessment
  - ff) Website Policy 2023
  - gg) Website policy and accessibility
  - hh) Windmill Risk Assessment
11. Approval of invoices for payment.
  12. Report upon the investment of the Council's Funds.
  13. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:
    - a) 23/00376/F Land Adjoining and West of Stonecroft House (The Poplars), Clifton Road, Deddington. Erection of 5 single storey age restricted dwellings for older people.
    - b) 23/00372/TEL The Swere, Deddington. Proposed telecommunications installation of slimline monopole and wrap around cabinet base and additional ancillary cabinets
    - c) 23/00379/TEL56 The Swere, Deddington. Proposed telecommunications installation of monopole and cabinets
    - d) 23/00457/NMA Hempton Gate, Deddington Amendment to site layout of plot 22.
    - e) 23/0582/F Castle View, Goose Green, Deddington. Replacement of garden shed with shed of similar size construction and roof.
    - f) 23/00555/F Windmill Centre, Hempton Road, Deddington. Overclad existing roof with galvanised steel sheet.
  14. Neighbourhood Development Planning report – Cllr A Collins
    - a) Submission Neighbourhood Plan (NP) for approval to submit to CDC under Regulation 15 prior to Regulation 16 consultation.
    - b) To consider other documents relating to NP including summary of responses to Regulation 14 consultation and Parish Character Study
  15. Large Scale Developments Working Group report – Cllr H Oldfield
    - a) Update on access to Wimborn Play area.
    - b) Update on Bloor site, west of A4260.
  16. Highways and Transport report – Cllrs M Cox and H Oldfield
  17. Update from the Parish Council Representatives
  18. Any other business – no decisions can be made under this item.
  19. Date and venue for the next PC Meeting – 7;30pm, 19 April 2023 at Old School Room, Hempton.
  20. **Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960** 1) Staff holiday 2) High Sheriff Award

*Susan Fuller, March 2023*