



# Deddington Parish Council

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## NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at Main Hall, Windmill Community Centre, Deddington on **Wednesday 15 May 2024 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

9 May 2024

Susan Fuller, Clerk and RFO to the Council

## **AGENDA ANNUAL MEETING**

1. Election of Chair and signing of Acceptance of Office
2. Election of Vice Chair(s) and signing of Acceptance(s) of Office
3. To consider the Working Groups structure and membership for 2024/25
4. To confirm the Members serving on outside bodies;
  - a) School Governors/Trustee
  - b) Deddington Charity Estates (DCE)
  - c) Friends of Castle Grounds (FOCG)
  - d) OALC Executive
  - e) Friends of Deddington Library
  - f) The Holly Tree Club
  - g) The Windmill Centre
  - h) Community Orchard
  - i) NAG
  - j) Police Resilience
  - k) Any other body identified
5. To Appointment of the following Professional Bodies and Advisors
  - a) Internal Auditor for year 2024/2025 at a cost iro of £350
  - b) Insurers – Zurich £2,679.60
6. To confirm the use of the current Standing Orders and Financial Regulations
7. To note the attendance records for 2023/2024

8. To confirm the calendar of meetings for 2024/25

## **AGENDA MAY MEETING**

9. Apologies for Absence

10. Declarations of Interest – Cllrs to declare interests as items are discussed

11. Minutes of meeting held on 17 April 2024

12. Matters arising not referred to later on this Agenda

13. 10-minute Open Forum

14. County Cllr A Fatemian update

15. District Cllr D Rogers update

16. Finance & General Purposes

a) Sign off Internal control checklist – April 2025

b) To consider the updated Asset Register

c) To agree reinvestment of United Trust Bank one-year bond at 5.01%

d) To agree that F&GP and RFO can make reinvestment decisions regarding maturing investments and report to council

e) To consider paying £175 for an engineer call out fee for Church clock to gauge the issue and £500 towards a repair.

f) To update on the Windmill roof

g) To consider further tree work of £650 + VAT

h) To congratulate District Cllr D Rogers on this election to post

i) To consider ROSPA safety inspections at a cost of £490 + VAT

j) To update on Four Farms Run

k) To consider adopting a Memorial Management Policy

l) To confirm that Memorial stones at Hempton Road Cemetery are to be tested in July. Notices to be put up.

m) To consider how to pay charge for siting PC shed at Holly Tree

n) To agree to £885 quote for water supply to mini tennis

o) To discuss the possibility of a hearing loop at the Windmill

p) Update on D-Day, Hobart memorial and blue plaque

17. Approval of invoices for payment and receipts.

18. Report upon the investment of the Council's Funds.

19. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:

a) 24/00952/LB & 24/00951/F The Deddington Arms, Horse Fair, Deddington. Conversion of hotel bedrooms to four two storey residential units

b) 24/01029/F 3 Hempton Road, Deddington. Single storey front porch extension and two storey rear extension

- c) 24/01037/CLUP Holly Tree, Earls Lane, Deddington. Proposed development for installation of a detached single storey pool house.
20. Neighbourhood Development Planning report – Cllr A Collins
- a) Congratulations to NPSG for a successful vote of 93% in favour
21. Large Scale Developments Working Group report – Cllr H Oldfield
22. Highways and Transport report – Cllrs M Cox and H Oldfield
- a) To consider applying for improvement to Hempton Road and Traffic lights in relation to money available in connection with the Croughton accident.
23. Environment & Recreation report – Cllr M Robinson
- a) To update on unpaid workers
  - b) To update on mini tennis
  - c) To update on play equipment
  - d) To update on noticeboards
  - e) To update on allotment burglaries
  - f) To consider the proposed amendment and additional clauses to Satin Lane Tenancy agreement
24. Items for information
25. Update from the Parish Council Representatives
26. Date and venue for the next PC Meeting – 7;30pm, 19 June 2024 at Hempton Lounge, Windmill Centre, Deddington.

Susan Fuller, May 2024