



Deddington Parish Council

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NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at the Old School Room, Hempton, Deddington on **Wednesday 15 November 2023 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

9 November 2023

Susan Fuller, Clerk and RFO to the Council

1. Apologies for Absence
2. Resignation of Councillor – and next steps
3. Declarations of Interest – Cllrs to declare interests as items are discussed
4. Minutes of meeting held on 18 October 2023
5. Matters arising not referred to later on this Agenda
6. 10-minute Open Forum
7. County Cllr A Fatemian update
8. District Cllr B Williams update
9. Finance & General Purposes
 - a) Sign off Internal control checklist – October 2023
 - b) To consider adopting updated Financial Regulations – November 2023
 - c) To update on the Remembrance Day Parade
 - d) To update on Town and Parish Council Charter – Cllr M Cox – on line survey on 10 December 2023
 - e) To consider moving the December 2023 meeting forward a week to 13 December 2023.
 - f) To consider distribution board with generator connectivity with costs up to £4,000
 - g) To consider new cupboard in Away changing room for larger distribution board and generator connector costs up to £600
 - h) To be updated on pay award. Clerk to arrange payment of backdated award from 1 April 2023.

- i) To consider over wintering the water fountain with an appropriate cover at a cost up to £45
- j) To update on Emergency Planning – Cllr C Snashall
- k) To update on Windmill Roof; Work in progress insurance, start date, solar panels
- l) To consider paying the EA loo retention
- m) To consider paying the AWC retention
- n) To consider CCTV cameras: update cameras, instructions and possibility of maintenance contract
- o) Lookout: change to clause 2(i) of agreement to say WMC to insure
- p) To consider update of insurable value on the cricket pavilion
- q) To consider insurance coverage and make necessary changes with insurer
- r) To update on the Code of Conduct training on 14 November
- s) To discuss a 2024/2025 budget for contractor for overspill jobs and the level of monies required

10. Approval of invoices for payment and income received.

11. Report upon the investment of the Council's Funds.

12. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:

- a) 23/02860/LB and 23/02859/F Castle End House, Castle Street, Deddington. Erection of greenhouse to east of house

13. Neighbourhood Development Planning report – Cllr A Collins

14. Large Scale Developments Working Group report – Cllr H Oldfield.

- a) Land South of Clifton Road – consideration of developer correspondence
- b) 23/039097/M106 Clifton gate modification to S106 agreement.

15. Highways and Transport report – Cllrs M Cox and H Oldfield

16. Environment & Recreation report – Cllr M Robinson

- a) To consider tree replacement for felled trees, adopting a Tree Policy and discuss Community Planting project - Cllr A Swann
- b) To discuss improvements to Welford Piece play area
- c) Satin lane allotments – an update
- d) Consideration for the Cemetery frontage – up to £250 + VAT
- e) To consider CCTV maintenance contract
- f) To consider brambles on Gaveston Green
- g) An update on No Mow May: Cllr J Norton
- h) To consider posting Mini tennis on Contracts Finder mid-November 2023

17. Items for information

18. Update from the Parish Council Representatives

19. Date and venue for the next PC Meeting – 7:30pm, 20 December 2023 in the Hempton Lounge, Windmill Centre, Deddington.

20. Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s

a) Update on appraisals

Susan Fuller, November 2023