



Deddington Parish Council

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NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at The Main Hall, Windmill Community Centre, Deddington on **Wednesday 16 February 2022 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

10 February 2022

Susan Fuller, Clerk and RFO to the Council

1. Apologies for Absence
2. Declarations of Interest – Cllrs to declare interests as items are discussed
3. Minutes of meeting held on 19 January 2022
4. Matters arising not referred to later on this Agenda
5. 10-minute Open Forum
6. County Cllr A Fatemian update
7. District Cllr B Williams update
8. Finance & General Purposes
 - a) **Community First Oxfordshire Membership Subscription 2022**. Consider membership at a fee of £70
 - b) **Action Plan, 2022**. Consider adopting the amended Action Plan for the next year.
 - c) **Risk Assessment, 2022**. Consider adopting the updated policy.
 - d) **Lone Working Policy, 2022**. Consider adopting this new policy.
 - e) **Weed Control 2022**. Consider acceptance of quote for annual weed control up to £977.60 + VAT.
 - f) **Cemetery Fees 2022**. To consider the current fee structure.
 - g) **Skipton additional signatory**. To agree to an additional cllr as a signatory to the investment account.
 - h) **Precept poster**. To consider adopting the precept poster.
9. Review of Policies
 - a) Allotments Privacy Statement
 - b) Anti-Fraud Arrangement
 - c) Asset Register

- d) Castle Grounds Risk Assessment
- e) CCTV Policy
- f) Cemetery Rules
- g) Code of Conduct
- h) Complaints Procedure
- i) Delegated Powers
- j) Disciplinary Policy
- k) Document Retention
- l) Emergency Plan
- m) Financial Regulations
- n) FOI guide
- o) Grant Application form
- p) Grievance Policy
- q) Privacy Statement
- r) Public Access – notice boards
- s) Purchase of ERB
- t) Snow Warden privacy statement
- u) Speed Watch Risk Assessments
- v) Website policy and accessibility
- w) Windmill Risk Assessment

10. Approval of invoices for payment.

11. Report upon the investment of the Council's Funds.

12. Planning Report.

Planning Applications: To receive and consider planning applications received since the last meeting including:

- a) 22/00108/F Windmill Centre, Deddington. Alterations to accommodate new Equality Act compliant toilets, one internally and one externally accessible.
- b) 22/0275/DISC Discharge of conditions – materials plan and details of plot 6-8.
- c) 22/00281/ADV The Studio, Hudson Street, Deddington. Non-illuminated signage
- d) 22/00370/F Field View, The Lane, Hempton. Removal of conservatory and replace with single storey extension and additional windows.

13. Neighbourhood Planning report – Cllr A Collins

14. Large Scale Developments Working Group report – Cllr D Rogers

15. Highways and Transport report – Cllrs M Cox and H Oldfield

- a) **Working group for 20mph.** Consideration of setting up a working group of Cllrs and interested members of public to take this forward.
- b) Earls Lane parking bays and s278 agreement update.

16. Environment & Recreation report – Cllr M Robinson

- a) **No mow May – May & June 2022.** To confirm article for inclusion in the Deddington News and decide on the length of time, if any, for no mow.

- b) **Dog poo bin at churchyard.** To consider the proposal of dog poo bin in the cemetery at a cost of £500.
- c) **Memorial bench request.** To consider the location of requested bench.
- d) **Portaloo request.** To consider a request to provide a portaloo from Easter 2022 until the external toilet is functional at a cost of £600.
- e) **Memorial Trees.** To consider planting memorial trees to covid including discussion of location and costs of £150.
- f) **Gaveston Gardens brambles.** To consider spending another £500 towards clearing the brambles.
- g) **All Weather Court.** Consideration of report and what to do regarding the faded lines.

17. Update from the Parish Council Representatives

18. Any other business – no decisions can be made under this item.

19. Date and venue for the next PC Meeting – 16 March 2022 venue to be confirmed above.

Susan Fuller, February 2022