



Deddington Parish Council

Parish Office
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NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at Main Hall, Windmill Community Centre, Deddington on **Wednesday 17 May 2023 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

11 May 2023

Susan Fuller, Clerk and RFO to the Council

AGENDA ANNUAL MEETING

1. Election of Chair and signing of Acceptance of Office
2. Election of Vice Chair(s) and signing of Acceptance(s) of Office
3. To consider the Working Groups structure and membership for 2023/24
4. To confirm the Members serving on outside bodies:
 - a) School Governors/Trustee
 - b) Deddington Charity Estates (DCE)
 - c) Friends of Castle Grounds (FOCG)
 - d) OALC Executive
 - e) Friends of Deddington Library
 - f) The Holly Tree Club
 - g) The Windmill Centre
 - h) Community Orchard
 - i) Any other body identified
5. To Appointment of the following Professional Bodies and Advisors
 - a) Internal Auditor
 - b) Insurers – Zurich £2,534.38
6. To confirm the use of the current Standing Orders and Financial Regulations
7. To note the attendance records for 2022/2023
8. To confirm the calendar of meetings for 2023/24

AGENDA MAY MEETING

9. Apologies for Absence
10. Declarations of Interest – Cllrs to declare interests as items are discussed
11. Minutes of meeting held on 19 April 2023
12. Matters arising not referred to later on this Agenda
13. 10-minute Open Forum
14. County Cllr A Fatemian update
15. District Cllr B Williams update
16. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:
 - a) 23/00914/F British Microlight Association, Bullring, Deddington. Change of use from office to residential apartments
 - b) 23/00997/F Middle Yard, The Tchure, Deddington. Insertion of solar panels to the south facing roof.
 - c) 23/00925/LB & 23/00924/F The Cottage, Philcote Street, Deddington. Replace existing shed with new shed
 - d) 23/01047/F 2B Hempton Road, Deddington. Single storey rear extension
 - e) 23/01045/F Land to rear of Duke of Cumberland's Head, Clifton. Retrospective – change of use of land to 4 glamping units
 - f) 23/01101/LB & 23/01100/F Maunds Farm House, High Street, Deddington. Construction of a conservatory - resubmission.
 - g) 22/01870/OUT Mount Pleasant, Hempton Re-consultation. Partial demolition and extension to existing dwelling, the erection of 1 new dwelling and conversion of an existing barn to form 1 dwelling.
17. Neighbourhood Development Planning report – Cllr A Collins
 - a) To confirm document approval
18. Large Scale Developments Working Group report – Cllr H Oldfield
19. Highways and Transport report – Cllrs M Cox and H Oldfield
 - a) To consider action to maintain Market Place greens
20. Environment & Recreation report – Cllr M Robinson
 - a) To consider bins – additional locations
 - b) To update on former over 6 play area and complaint
 - c) To consider siting of memorial bench and other memorial request
 - d) To consider working party to distribute chippings in the copse
 - e) To update on No mow May
 - f) To update on EA Loo snagging list and Windmill Gate repair
 - g) To consider a request for gate from Adventure Playground to Woodland Trail
 - h) To consider signage from Woodland Walk to Adventure Playground – cost up to £50
 - i) To consider additional monies to slide mound repairs of £520
21. Finance & General Purposes
 - a) Sign off Internal control checklist – April 2023

- b) To consider the updated Asset Register
- c) To agree reinvestment of Unity Trust bank at a rate of 3.91%
- d) To agree that F&GP and RFO can make reinvestment decisions regarding maturing investments and report to council
- e) To update on the Windmill roof
- f) To offer thanks to Church for putting on Coronation celebrations
- g) To offer thanks, and farewell to Annie Goldthorp
- h) To offer thanks to Iain Gillespie– who has retired from the Church
- i) To consider ROSPA safety inspections at a cost of £472.50 + VAT
- j) To consider paying for admin assistance to update the cemetery records - £350
- k) To update on Four farms run
- l) To offer thanks to the Unpaid Workers who cleared the Over 6 Play Area
- m) To approve H&S approval for scrub clearance at a cost of £240
- n) To consider options available for Market Place Wifi
- o) To consider additional monies to slide mound repairs of £520

22. Approval of invoices for payment.

23. Report upon the investment of the Council's Funds.

24. Items for information

25. Update from the Parish Council Representatives

26. Date and venue for the next PC Meeting – 7;30pm, 21 June venue TBC.

Susan Fuller, May 2023