



Deddington Parish Council

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NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at the Hempton Lounge, Windmill Community Centre, Deddington on **Wednesday 20 September 2023 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

14 September 2023

Susan Fuller, Clerk and RFO to the Council

1. Apologies for Absence
2. Declarations of Interest – Cllrs to declare interests as items are discussed
3. Minutes of meeting held on 16 August 2023
4. Matters arising not referred to later on this Agenda
5. 10-minute Open Forum
6. County Cllr A Fatemian update
7. District Cllr B Williams update
8. Highways and Transport report – Cllrs M Cox and H Oldfield
9. Environment & Recreation report – Cllr M Robinson
 - a) To consider tree replacement for felled trees – and consider adopting a Tree Policy – Cllr A Swann
 - b) To discuss improvements to Welford Piece play area
 - c) To update on entrance gate
 - d) To consider Mini tennis on old over-6 play area – further proposal
 - e) To update on Unpaid Workers
 - f) Litter bin – emptying update from CDC
 - g) Vandalism and cost to Council
 - h) To consider £100 in prizes, if necessary, for smoke free signage competition
 - i) To discuss Community Planting project - Tree funding opportunity?
 - j) Satin lane allotments – a thank you and update

k) Update on E&R remaining budget and future agreed costs

l) To update on site visit of Stonepits Allotments

10. Finance & General Purposes

a) Sign off Internal control checklist – August 2023

b) To accept external auditors report

c) To update on Deddington Fair

d) To confirm transfer of £30,000 from Barclays to Unity

e) To update on Hempton Bus Shelter repair at a cost up to £262.00 + VAT

f) To consider Remembrance Parade –costs of up to £900 + VAT

g) To consider continuing with Survey Monkey at a cost of up to £400

h) To consider allotment rents and water charge for 2023.

i) To consider CPRE membership at a cost of £36.

j) To consider purchase, installation of Christmas Tree at a cost of £1,000 plus VAT.

k) To consider the purchase of grit bins outside Deddington Grange (footpath and vehicle access) at a cost of £370 + VAT

l) To consider the broadband and phone contract – Cllr C Snashall

m) To update on Emergency Planning – Cllr C Snashall

n) To consider Hempton Noticeboard repairs at a cost of up to £235 and request for permission of homeowner

o) To update on the Grange meeting

p) To consider next steps regarding Mill Close

q) To decide action regarding Satin Lane issue(s)

r) To consider reversing resolution regarding payment of retention to builders of EA toilets until issues are resolved

s) To consider request from Windmill Committee to split £1,2740 cost of fence and paviour repairs

t) To consider request from Windmill Committee to split £188.98 cost of fence repairs after tree damage

u) Windmill Roof: to consider draft contract, Work in Progress insurance and Valencia grant

v) To consider request for monies for planting a planter at a cost of £50

w) To consider purchase of topsoil for cemetery up to £80

x) To consider annual newsletter

11. Approval of invoices for payment

12. Report upon the investment of the Council's Funds.

13. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:

a) 23/01901/F 2 The Lane, Hempton. Building log cabin with shed to right and 3m veranda in the front.

- b) 23/01806/F Valley View, St Thomas Street, Deddington. Timber framed shed in back garden, patio extension, level and erect sleeper wall (part retrospective)
 - c) 23/02173/LB Crossways, Hempton. Like for like replacement of windows.
 - d) 23/02390/TCA Grove House, High Street, Deddington. Tree works
 - e) 23/02394/LB Winmour, Philcote Street, Deddington. Replacement of front ground floor windows
 - f) 23/02472/TCA The Stile House, New Street, Deddington. Tree works
 - g) 23/02325/TCA Caris Lodge, Goose Green, Deddington. Tree works.
14. Neighbourhood Development Planning report – Cllr A Collins
- a) Update on the progress of the NDP examiner
15. Large Scale Developments Working Group report – Cllr H Oldfield.
- a) To consider reversal of response to 23/02096/OUT Land east of Banbury Road ditch and north of Earls Lane, Deddington in light of agent and CDC agreement to extend decision until 31 January 2024.
 - b) To consider management of the site if successful
 - c) To report on meeting with OCC regarding Deddington Grange balancing pond and play area; and to consider options available in light of the meeting and respond to OCC.
 - d) To consider CDC's Local Plan consultation
 - e) To consider planter outside Hempton Gate – next steps
16. Items for information
17. Update from the Parish Council Representatives
18. Date and venue for the next PC Meeting – 7:30pm, 18 October 2023 in the Hempton Lounge, Windmill Centre, Deddington.
19. Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s
- a) Clerk review and updated job description
 - b) Staff payments

Susan Fuller, September 2023