



Deddington Parish Council

Parish Office
Windmill Centre
Hempton Road
Deddington
Oxon OX15 0QH

Tel: 01869 337447

deddingtonparishcouncil@googlemail.com

NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at the Hempton Lounge, Windmill Centre, Deddington on **Wednesday 21 February 2024 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

15 February 2024

Susan Fuller, Clerk and RFO to the Council

1. Apologies for Absence
2. Co-option of Councillor, allocation to working group and introduction of new employee
3. Declarations of Interest – Cllrs to declare interests as items are discussed
4. Minutes of meeting held on 17 January 2024
5. Matters arising not referred to later on this Agenda
6. 10-minute Open Forum
7. County Cllr A Fatemian update
8. District Cllr B Williams update
9. Finance & General Purposes
 - a) Sign off Internal control checklist – January 2024
 - b) To consider grant request from Cricket Club towards picnic tables – up to £250.
 - c) To consider accepting quote for tree works at Castle Grounds of up to £995+ VAT
 - d) To consider accepting quote for tree works at Windmill Copse of up to £995+ VAT
 - e) To consider accepting quote for tree works at Windmill Sports pitches of up to £995 + VAT
 - f) To consider weed control for footpaths of the parish at a cost of £990 +VAT
 - g) To consider additional hours for Clerk to meet backlog of work – up to £450
 - h) To consider spending further monies on the cupboard in the Away Changing rooms of £526.36
 - i) To consider Acoustic panel costs at the Windmill of up to £5,000 + VAT

- j) To consider removing current reserves held for the roof repairs to be made available for further funding for other projects
- k) Mini Tennis up to £42,000 +VAT including £4,000 contingency
- l) To consider reinstalling Hempton Allotment Notice board at a cost of £168
- m) To consider costs for NMM canes and signage – costs up to £300 + VAT
- n) Sports clubs fees: To consider raising sports club fees for use of pitches from £680 to £750pa
- o) To update on Windmill Roof;
- p) Ideas for Parish Newsletter
- q) Request to hold Four Farms run on Sunday 19 May 2024 with detailed event, safety management plan and risk assessment.
- r) Update on BT switchover
- s) Thank the Chair of DEN for comprehensive notes on CDC's climate change network meeting. Consider appointing a PC liaison contact.

10. Review of Policies

- a) Risk Assessment
- b) Investment Strategy
- c) Delegated Powers

11. Approval of invoices for payment and income received.

12. Report upon the investment of the Council's Funds.

13. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:

- a) .24/00104/F Holly Tree, Earls Lane, Deddington. Erection of Pool House
- b) 24/00175/TPO Sedge Hill, Main Street, Clifton. Fell Ash Tree
- c) 24/00207/LB and 24/00206/F The Old Vicarage, Church Street, Deddington. Replace cast iron gates with sliding timber gate.
- d) Stable End, St Thomas Street, Deddington. Single storey infill extension revised scheme of 23/01498/F
- e) 24/00308/TCA Archway Cottage, New Street, Deddington. Tree works
- f) 24/00358/F Ithaca, Hopcraft Lane, Deddington. Alterations and single storey extension with installation of wood burning stove and flue and replacement canopy porch.
- g) 23/03102/LB and 23/03101/F Clifton Mill, Main Street, Clifton. Change of roof material to annexe and garage. New doors to garage and replacement gate and fence.

14. Neighbourhood Development Planning report – Cllr A Collins

15. Large Scale Developments Working Group report – Cllr H Oldfield.

16. Highways and Transport report – Cllrs M Cox and H Oldfield

17. Environment & Recreation report – Cllr M Robinson

- a) To consider options for bonfires at the Hempton Allotments
- b) To update on No Mow May & June – Cllr J Norton
- c) To update on CCTV at Windmill
- d) To update on UPW: change of contact

- e) To discuss more play equipment at Wimborn Close and Adventure Playground
- f) Distribution board work: electrical certificate and printed signs needed.
- g) Update on Mill Close ground repair

18. Items for information

19. Update from the Parish Council Representatives

20. Date and venue for the next PC Meeting – 7:30pm, 20 March 2024 in the Old School Room, Hempton.

21. **Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960** 1) Staff holiday 2) Clerk's 5-year evaluation 3) High Sheriff Award update

Susan Fuller, February 2024