



# Deddington Parish Council

Parish Office  
Windmill Centre  
Hempton Road  
Deddington  
Oxon OX15 0QH

Tel: 01869 337447

[deddingtonparishcouncil@googlemail.com](mailto:deddingtonparishcouncil@googlemail.com)

## NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held in the Hempton Lounge, Windmill Centre, Deddington on **Wednesday 21 May 2025 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

15 May 2025

Susan Fuller, Clerk and RFO to the Council

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## **AGENDA ANNUAL MEETING**

1. Election of Chair and signing of Acceptance of Office
2. Election of Vice Chair(s) and signing of Acceptance(s) of Office
3. To consider the Working Groups structure and membership for 2025/26
4. To confirm the Members serving on outside bodies;
  - a) School Governors
  - b) Deddington Charity Estates (DCE)
  - c) Friends of Castle Grounds (FOCG)
  - d) OALC Executive
  - e) Friends of Deddington Library
  - f) The Holly Tree Club
  - g) The Windmill Centre
  - h) NAG
  - i) Police Resilience
  - j) Deddington Environment Network (DEN)
  - k) Welford's Piece Community Orchard
  - l) Any other body identified
5. To Appointment of the following Professional Bodies and Advisors
  - a) Internal Auditor for year 2025/2026 to be filled at a cost up to £500
  - b) Insurers – Zurich £2,397.04
6. To confirm the use of the current Standing Orders and Financial Regulations
7. To note the attendance records for 2024/2025

8. To confirm the calendar of meetings for 2025/26

## **AGENDA MAY MEETING**

9. Apologies for Absence

10. Declarations of Interest – Cllrs to declare interests as items are discussed

11. Minutes of meeting held on 16 April 2025

12. Matters arising not referred to later in this Agenda

13. 10-minute Open Forum

14. County Cllr G Epps update

15. District Cllr D Rogers update

16. Finance & General Purposes

- a) To sign off Internal control checklist – April 2025
- b) To consider the request of Windmill Management Committee to consider contribution towards repainting of Windmill exterior of £5,000
- c) To consider changing policy to reinvest reserves up to two years
- d) To consider reinvestments and consider delegating F&GP to approve suitable investments when not falling within Council monthly meeting schedule
- e) To consider the rent for November 2025 Fun fair
- f) To consider CCTV Signage requirements and purchase of signs up to £225
- g) To consider the offer of a new BT new plan for 60 months at a cost of £40 installation and thereafter £45 per month (Cloud Voice Express with BT Hyperfast Enhanced Full fibre 150 broadband)
- h) To consider budget and contents and delivery of the Parish Newsletter up to £250
- i) To consider Goal post at Castle Grounds at a cost of up to £800 plus installation of £200
- j) To approve emergency mowing to the cemetery at a cost of £225
- k) To consider continuing authority of Clerk being able to make purchase for day-to-day running of office and stewards to a maximum of £200
- l) To consider a RoSPA repairs budget of up to £1,000
- m) To consider the Look out insurance
- n) To consider the Allotment rents and water charge
- o) To approval the disposal of fencing and receipt of £400 (less charges)
- p) To consider the purchase of Hi-Viz vests at a cost of £35
- q) To consider picnic bench at Welford's Piece (£590 + installation) and scrap of one in place at cost of up to £850
- r) To consider the purchase of parish mobile on PAYG basis at a cost of up to £100
- s) To consider the repurchase of an ashes plot at original purchase price
- t) To consider grass cutting at the cemetery – at a cost of up to £500
- u) To consider response to request to join a coalition of objection to Puy du Fou

- v) To thank those involved in organising the VE Day commemorations
  - w) To thank County Cllr A Fatemian for his dedication to the Deddington parish over the last twelve years
17. Review/New policy documents
- a) First aid for events Policy
  - b) Reserves Policy
18. Approval of invoices for payment and receipts
19. Report upon the investment of the Council's funds.
20. Planning Report. Cllr S O'Neil
- a) 25/00842/F Gaslight, Earls Lane, Deddington. Demolition of porch and replacement.
  - b) 25/01087/F - The Little House Clifton Road Deddington. Variation of Condition 2 (plans) of 22/03840/F - Change of drawings in relation to the car barn to include solar PV provision set flush within roof finish (such as not to protrude beyond approved roof finish line) and to Support Part L requirements, carbon emission reduction and strategy for energy efficiency within new buildings
  - c) 25/01086/NMA The Little House Clifton Road Deddington. Addition of high level rooflights to rear elevation of car barn (proposed as non-material amendment to 22/03840/F)
21. Large Scale Developments Working Group report – Cllr H Oldfield
22. The Highways and Transport report – Cllrs M Cox and H Oldfield
23. Environment & Recreation report – Cllr M Robinson
- a) To consider response from Zurich regarding the risk assessment for bikes in the Copse
24. Items for information
25. Update from the Parish Council Representatives
26. Date and venue for the next PC Meeting – 7;30pm, 18 June 2025 in the Old School Room, Hempton.
27. Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s a) Staff matters

Susan Fuller, May 2025