



Deddington Parish Council

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NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held over Skype on **Wednesday 28 April 2021 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder. **Members of public wishing to attend please use the following link <https://join.skype.com/g2gZevamONcb>. If you wish to speak at the 10-minute open forum please contact the Clerk prior to the meeting.**

22 April 2021

Susan Fuller, Clerk and RFO to the Council

AGENDA ANNUAL MEETING

1. Apologies for Absence
2. Election of Chairman and signing of Acceptance of Office
3. Election of Vice Chairman(s) and signing of Acceptance(s) of Office
4. To consider the Working Groups structure and membership for 2021/22
5. To confirm the Members serving on outside bodies;
 - a) School Governors/Trustee
 - b) Deddington Charity Estates (DCE)
 - c) Friends of Castle Grounds (FOCG)
 - d) OALC Executive
 - e) Local Strategic Partnership (LSP)
 - f) Friends of Deddington Library
 - g) The Holly Tree Club
 - h) The Windmill Centre
6. To Appointment the following Professional Bodies and Advisors
 - a) Internal Auditor
 - b) Insurers – Zurich £2,528.03
7. To confirm the use of the current Standing Orders and Financial Regulations
8. To note the attendance records for 2020/2021.
9. To confirm the calendar of meetings for 2021/22

AGENDA APRIL MEETING

10. Declarations of Interest – Cllrs to declare interests as items are discussed
11. Minutes of meeting held on 17 March 2021
12. Matters arising not referred to later on this Agenda
13. 10-minute Open Forum
14. County Cllr A Fatemian update
15. District Cllr B Williams update
16. Finance & General Purposes
 - a) Risk assessment for returning to face-to-face meetings
 - b) May parish council meetings – to decide whether meeting should go ahead and in what format.
 - c) Consideration to be given to moving the June meeting to Wednesday 23 June 2021
 - d) Delegation of power to Clerk, in consultation with members of F&GP, to make appropriate payments during May 2021.
 - e) EA Lavatories – revised costs £50,000 (£25,000 from OCC see below). Balance from reserves if grant application unsuccessful.
 - f) OCC legal agreement, £25,000
 - g) To consider grant application for £15,000 to High Street regeneration fund.
 - h) PC communications policy – Cllr D Rogers
 - i) Anti-condensation measure for the container – cost up to £250
 - j) Electrical supply for container – up to £5,000
 - k) United Trust Bank reinvestment – one year bond @ 0.90%
 - l) ROSPA Inspections – cost up to £479.50 + VAT
 - m) Transfer of monies – Current to online bank £80,000
 - n) Remembrance Day – road closure associated costs £1,000
 - o) Impending removal from ACV List - Satin Lane Allotments & Hempton Old School Room
 - p) Request for permission to hold Four Farms Run at Castle Grounds – 12 September 2021
 - q) Parish Council purchase of reserved grave plot – up to £175 to deduct an admin fee.
 - r) Windmill gate – expenditure up to £1,000.
 - s) Steward Equipment – purchase of angle grinder up to £100
17. Approval of invoices for payment.
18. Report upon the investment of the Council's Funds.
19. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:
 - a) 21/00724/DISC & 21/00723/DISC Featherton House, Chapel Square, Deddington. Discharge of condition 3 (windows).
 - b) 20/02083/OUT Land North of Hempton Road, West of Wimborn Close, Outline Erection of 14 two storey dwellings

- c) 21/00796/LB Winmour, Philcote Street, Deddington. Replacement of front elevation windows
- d) 21/00824/OUT Land Adj. to Allotment Duns Tew Road, Hempton. Outline application for erection of three bed detached dwelling & associated works.
- e) 21/00852/F * 21/00531/LB 5 New Street, Deddington. Retrospective application – replacement of three rear facing windows.
- f) 21/000821/LB & 21/00820/F Bowler House, New Street, Deddington. Single storey rear extension.
- g) 21/01013/F Wynford House, New Street, Deddington. Conversion of existing external store into Garden Office.
- h) 21/01032/ADV 4 Market Place, Deddington. Illuminated fascia signs
- i) 21/01011/LB 2 St Thomas Street, Deddington. Replacement three modern wooden casements.
- j) 21/01226/DISC Stone Pits, Hempton Road, Deddington Discharge of conditions.
- k) 21/01062/F 1 Market Place, Deddington. Replacement of windows with white uPVC windows.
- l) 21/01355/TCA Manor Farm., Hempton Road, Deddington. Tree works

20. Neighbourhood Planning – Cllr A Collins

21. Large Scale Developments Working Group Report – Cllr D Rogers

22. Community Orchard – Cllr J Eames

- a) No Mow May

23. Thames Water meeting re flooding in Clifton – Cllr D Rogers

24. Environment & Recreation report – Cllr M Robinson

- a) Path sinking at beyond MUGA – any cost suggestion?
- b) Water supply to Play Area
- c) Unisex lavatories
- d) Bin compound
- e) Welfords' Piece picnic table to be removed

25. Highways and Transport report – Cllrs M Cox and H Oldfield

26. Remembrance Sunday – Cllr J Watts

27. Update from the Parish Council Representatives

28. Any other business – no decisions can be made under this item.

29. Date and venue for the next PC Meeting – TBC.