



Deddington Parish Council

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NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held at Hempton Lounge, Windmill Community, Deddington on **Wednesday 15 December 2021 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.

9 December 2021

Susan Fuller, Clerk and RFO to the Council

1. Apologies for Absence
2. Declarations of Interest – Cllrs to declare interests as items are discussed
3. Minutes of meeting held on 17 November 2021
4. Matters arising not referred to later on this Agenda
5. 10-minute Open Forum
6. Windmill presentation – Business Plan 2022/2023
7. County Cllr A Fatemian update
 - a) Update on OCC position regarding surface water drains, Clifton.
8. District Cllr B Williams update
9. Finance & General Purposes
 - a) **Budget 2022/2023** discussion (final decision to be taken at 19 January 2022 meeting).
 - b) **Precept 2022/2023** discussion (final decision to be taken at 19 January 2022 meeting).
 - c) **Earmarked reserves**. Consider accruing for future earmarked expenditure.
 - d) **Training**. To agree the Clerk can attend virtual conference and have GDPR training £105 + VAT.
 - e) **Delegation to Clerk**. To consider delegation to the clerk to take emergency powers to conduct the functions of the Council in any event that would affect the Councils being able to legally meet.
 - f) **Ash dieback report**. To accept its findings.
 - g) **Health and Safety policy**. To review the current Health and Safety policy.
 - h) **Equality & Diversity policy**. To consider adoption of an equality and diversity policy.

- i) **Lone worker policy.** Consideration of adoption of a Lone worker policy with associated costs of up to £250.
- j) **20mph article.** Approve the 20mph article for inclusion of the Deddington News.
- k) **Deddington Fun fair.** To consider the charge for 2022 and confirm dates. Arrival Wednesday 16 November – departure Sunday 20 November (Fair to run 17-19 November) 2022.
- l) **EA lavatories.**
 - I. To agree to proceed with planning permission for EA lavatories as a separate part of the agreement to allow break clause if planning permission is not granted.
 - II. To set up a working group to take this forward and report to Council.
 - III. To consider the additional costs of up to £1,500 to meet cost of principle designer, planning applications and building controls.
- m) **Internal Auditor.** To consider appointing Internal Auditor at a cost of £265 + VAT.
- n) **War Memorial mower service.** To consider the service of the mower at a cost of £125 plus VAT.
- o) **Virtual Council meeting letter.** To consider whether to send letter to Victoria Prentis MP and Kemi Badenoch MP (Minister for Levelling Up Communities).
- p) **Venue of January 2022 meeting.** To decide on venue of next meeting.
- q) **Memorial plaque request.** To discuss the request for a memorial plaque on bench on market place green.
- r) **Developer parking at Windmill.** To discuss the potential for allowing developer parking using an area within the Windmill site.
- s) **Windmill roof.** To confirm reserve set aside for works and consider next steps to address the condensation issue.

10. Approval of invoices for payment.

11. Report upon the investment of the Council's Funds.

12. Planning Report.

Planning Applications: To receive and consider planning applications received since the last meeting including:

- a) 21/03822/LB and 21/03821/F Nellie and Dove, The Tchure, Deddington. Retrospective application – erection of an awning
- b) 21/03804/DISC Stone Pits, Hempton Road, Deddington. Discharge of conditions (Large scale details and boundary treatment).
- c) 21/03969/TCA Goose Cottage, The Stile, Deddington. Tree works.
- d) 21/04034/DISC Land to rear of the Chestnuts, Clifton. Discharge of conditions (landscaping plans and details).
- e) 21/04030/LB & 21/04029/F Maunds Farm House. High Street, Deddington. Conservatory replacing the existing lean-to canopy.

13. Neighbourhood Planning report – Cllr A Collins

14. Large Scale Developments Working Group report – Cllr D Rogers

15. Highways and Transport report – Cllrs M Cox and H Oldfield

16. Environment & Recreation report – Cllr M Robinson

17. Update from the Parish Council Representatives

18. Any other business – no decisions can be made under this item.

19. Date and venue for the next PC Meeting – 19 January 2022 venue to be confirmed above.
20. **Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s 1)** Staff matter and Minute Secretary appointment.

Susan Fuller, December 2021