



Deddington Parish Council

Parish Office
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NOTICE OF THE MEETING OF THE PARISH COUNCIL

Dear Councillor

Notice is given that a Meeting of the Parish Council will be held over Skype on **Wednesday 17 February 2021 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder. **Members of public wishing to attend please use the following link <https://join.skype.com/g2gZevamONcb>. If you wish to speak at the 10-minute open forum please contact the Clerk prior to the meeting.**

11 February 2021

Susan Fuller, Clerk and RFO to the Council

1. Apologies for absence
2. Declarations of Interest – Cllrs to declare interests as items are discussed
3. Minutes of meeting held on 27 January 2021
4. Matters arising not referred to later on this Agenda
5. 10-minute Open Forum
6. Windmill Management Committee – potential schemes for the re-ordering and refurbishment of the Windmill lavatories.
7. County Cllr A Fatemian update
8. District Cllr B Williams update
9. Finance & General Purposes
 - a) Pole pruner attachment purchase cost £240 + VAT or works undertaken at a cost of £175 + VAT
 - b) Urgent repairs – of up to £1000
 - c) Weed control contract – up to £990+VAT
 - d) One off weed spray for adventure playground £90+VAT
 - e) Cheque to transfer from Barclays to Unity Bank - £55,000
 - f) English Heritage agreement
 - g) Water chaser and generator hire £60+VAT
 - h) Mill Close fence – up to £250 +VAT
 - i) Distribution of Covid grant to uniformed groups – up to £2000
 - j) Disabled Lavatory Block – review of design and specification
 - k) Consideration to be given to reversing resolution made March 2020 that the PC waive the Cllr attendance rule for the year to revert to LGA 1972 85. Vacation of

office by failure to attend meetings. Which states that if a member of a local authority fails throughout a period of six consecutive months from the date of his last attendance to attend any meeting of the authority, he shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority.

- l) Containing Outbreak Management Fund (COMF) application (deadline 26 March 2021).

10. Review of Policies

- a) Allotments Privacy Statement
- b) Anti-Fraud Arrangement
- c) Asset Register
- d) Castle Grounds Risk Assessment
- e) CCTV Policy
- f) Cemetery Rules
- g) Code of Conduct
- h) Complaints Procedure
- i) Delegated Powers
- j) Disciplinary Policy
- k) Document Retention
- l) Emergency Plan
- m) Financial Regulations
- n) FOI guide
- o) Grant Application form
- p) Grievance Policy
- q) Investment Strategy
- r) Privacy Statement
- s) Public Access – notice boards
- t) Purchase of ERB
- u) Risk assessment
- v) Speed Watch Risk Assessments
- w) Standing Orders
- x) Website policy and accessibility
- y) Windmill Risk Assessment

11. Approval of invoices for payment.

12. Report upon the investment of the Council's Funds.

13. Planning Report. Planning Applications: To receive and consider planning applications received since the last meeting including:

- a) 21/00080? 59 St Johns Way, Hempton. Demolition of conservatory and garage and erection of rear and side extension.
- b) 20/03360/REM Stone Pits, Hempton Road, Deddington reserved matters 18/02147/OUT consideration of appearance, landscape, layout and scale.

- c) 21/00043/F Greystones, Banbury Road, Deddington. Installation of a two-bay framed garage with adjoining log store in front left hand of plot.
- d) 21/000361/F Stonewall, Main Street, Clifton. Front porch extension and external works.

13. Neighbourhood Planning – Cllr A Collins

- a) Local Green Space

14. Large Scale Developments Working Group Report – Cllr D Rogers

15. Community Orchard – Cllr J Eames

16. Thames Water meeting re flooding in Clifton – Cllr D Rogers

17. Environment & Recreation report – Cllr M Robinson

- a) Parish Spring Clean
- b) Update on hedges damaged by walkers
- c) Grass cutting – consider taking over OCC verge cutting
- d) Cricket Club bench on a concrete plinth near the cricket pavilion
- e) Parish Archive proposal – changes in structure to Windmill Centre.

18. Highways and Transport report – Cllrs M Cox and H Oldfield

- a) 20mph speed limits

19. Remembrance Sunday – Cllr J Watts

20. Update from the Parish Council Representatives

19. Any other business – no decisions can be made under this item.

20. Date and venue for the next PC Meeting – **7.30pm on 17 March 2021 venue to be confirmed.**

21. **Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s 1)** Clerk Salary review – 20 December 2020.