



# Deddington Parish Council

The Windmill Centre  
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Lorraine Watling Clerk to the Council

## **NOTICE OF THE MEETING OF THE PARISH COUNCIL**

Dear Councillor,

Notice is given that a Meeting of the Parish Council will be held in **The Windmill Centre, Deddington** on **Wednesday 18<sup>th</sup> May 2016 at 7.30pm**. All Members are hereby summoned to attend for the purposes of considering and making determinations upon the business to be transacted as set out on the Agenda hereunder.  
12<sup>th</sup> May 2016

Lorraine Watling Clerk to the Council

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## **AGENDA ANNUAL MEETING**

### **PRO-FORMA ISSUES**

1. Election of Chairman and signing of Acceptance of Office
2. Election of Vice Chairman(s) and signing of Acceptance(s) of Office
3. To confirm the Working Groups structure and membership for 2016/17
4. To confirm the Members serving on outside bodies
  - School Governors
  - Deddington Charity Estates
  - Friends of Castle Grounds
  - OALC
  - Libraries
5. To Appointment the following Professional Bodies and Advisors
  - Internal Auditor
  - Insurers
6. To confirm the Standing Orders and Financial Regulations
7. To confirm the Asset Register and Risk Assessment for 2015/16
8. To note the attendance records for 2015/16
9. To confirm the calendar of meetings for 2016/17

## **AGENDA MAY MONTHLY PARISH COUNCIL MEETING**

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of meeting held on 20<sup>th</sup> April 2016
4. Matters arising not referred to later on this Agenda
5. 10 minute Open Forum

6. County and District Councillor updates
  - (i) County Cllr A Fatemian
  - (ii) District Cllr B Williams
7. Planning report – Cllr B Williams
  - (i) Planning Applications:  
To receive and consider planning applications received since the last meeting including:
    - a) Revised Application Ref: 16/00053/F: Residential Development of 99 Dwellings (Use Class C3) together with parking, public open space, landscaping and associated infrastructure. Land North of Gaveston Gardens and Rear of Manor Farm, Banbury Road, Deddington - amendments to scheme.
    - b) Ref: 16/00661/F & 16/00662/LB: Philip Allan Publishers, Deddington Sales Rooms, Market Place, Deddington – revised scheme to 14/02169/F.
    - c) Ref: 16/00766/F: Castle Lodge, Castle Street, Deddington – 1<sup>st</sup> floor side extension to form new master suite and stairwell access.
    - d) Ref: 16/00776/Q56: Ilbury Farm Barn, Nether Worton Rd, Hempton – change of use from agricultural building to a dwelling.
    - e) Ref: 16/00114/TCA: Castle End House, Castle Street, Deddington – fell 1 x Birch, 1 X Plum, 1 x Willow, 2 x Ash, 1 x Field Maple & 1 x Yew trees.
8. Neighbourhood Plan Working Group – Cllr A Collins
9. Large Scale Developments Working Group Report – Cllr B Williams
10. Environment & Recreation report– Cllr D Rogers
11. Highways and Transport report– Cllrs Cox and Oldfield
12. Finance & General Purposes – Cllr B Wood
13. Need Not Greed – Cllr B Wood
14. Minutes of the Annual Parish Meeting held on Wednesday 4<sup>th</sup> May 2016
15. Update from the Parish Council Representatives
16. Approval of invoices for payment.
17. Report upon the investment of the Council's Funds.
18. NALC survey on Parish Councils in 2025
19. OCC Update - Public Service Re-organisation in Oxfordshire
20. Correspondence

**Exclusion of the Public and the Press:** because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

21. Clerks Pay and Conditions including pension – Cllr Anderson.

**The Council will go back into public session**

22. Any other business as allowed by the Chairman.
23. Date and venue for the next PC Meeting – **7.30pm on 15<sup>th</sup> June 2016 in the Holly Tree Club, Deddington.**