

## DEDDINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held at Hempton Lounge, Windmill Community Centre, Deddington at 7:30pm on Wednesday 18 October 2021.

**Present:** Cllrs D Rogers (Chair), J Higham, S O'Neill, H Oldfield, M Robinson, C Snashall, M Swadling, M Squires, T Timms, J Watts **Also, present:** A Deddington News representative.

204/21	<b>Apologies:</b> County Cllr A Fatemian, Cherwell District Cllr B Williams and Cllrs A Collins, M Cox, J Eames and J Reeve
205/21	<p><b>Declarations of Interest</b></p> <p><b>Pecuniary Interest:</b> Cllr S O'Neill 215/21 items 215/21 <b>21/03091/F Garage Courtyard, Hudson Street, Deddington and . 21/02879/OUT Plot F Land East of Oxford Road, Deddington</b> 216/21 Neighbourhood Planning, 217/21 Large Scale Development as a local land owner and did not take part in the discussion</p> <p><b>General Interest:</b> Cllrs S O'Neill and J Watts 211/21 F&amp;GP e) Allotment rents and water charge as allotment holders. Cllr M Squires 212/21 Approval of invoices as daughter is on the payment list. Cllr S O'Neill 215/21 Planning c) 21/03191/F The Coach House, Horse Fair, Deddington, f) 21/02983/F Tomwell Farm Cottage, Hempton and k) 21/03436/TCA End Cottage, The Stile, Deddington as knows the applicants and l) 21/03365/TPO Holly Tree Club, Deddington as on the HTC committee. G) 21/02831/ADV The Studio, Hudson Street, Deddington as neighbouring business. Cllrs C Snashall 215/21 Planning l) 21/03365/TPO Holly Tree Club, Deddington. Cllr D Rogers 215/21 it Planning l) 21/03365/TPO Holly Tree Club, Deddington c) 21/03191/F The Coach House, Horse Fair, Deddington f) 21/02983/F Tomwell Farm Cottage, Hempton. Cllr J Watts 215/21 Planning b) 21/03228/F Corner House, Duns Tew Road, Hempton as knows the applicant Cllr M Squires 215/21 Planning n) 21/03091/F Garage Courtyard, Hudson Street, Deddington as knows the applicant and nearby neighbour.</p>
206/21	<b>Minutes:</b> Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on 15 September 2021 were a true record of the meeting.
207/21	<b>Matters arising from the minutes and not referred to later on the agenda:</b> None
208/21	<b>10 Minute Open Forum:</b> None
209/21	<b>County Cllr A Fatemian update:</b> Written report received.
210/21	<b>District Cllr B Williams update:</b> <b>Brown Sacks.</b> Residents that currently have brown sacks will be able to purchase these for £15 per bundle of 25. These will only be made available to residents that cannot accommodate a bin. They will receive a food caddie, the same as every household, for their food waste.
211/21	<p><b>Finance and General Purposes.</b></p> <p>a) <b>Parish Profile.</b> Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (9 for and 1 against) to adopt the Parish Profile.</p> <p>b) <b>Salt spreaders.</b> Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) to purchase two salt spreaders at a cost of £200 +VAT.</p> <p>c) <b>AWC maintenance contract.</b> Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) to continue with the current contractor for three years at a cost of no more than £3000.</p> <p>d) <b>Communication Policy.</b> Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) to adopt the proposed communications policy.</p> <p>e) <b>Allotment rents and water charge.</b> Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (9 for and one abstention) to charge £25/chain and £15 per half chain per annum, with the water charge, for Satin Lane, remaining unchanged.</p> <p>f) <b>Moore external audit.</b> Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) to formally accept its conclusion of audit report.</p> <p>g) <b>Remembrance Wreath.</b> Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) to purchase a wreath at a cost of £25 under Section 137.</p> <p>h) <b>Defibrillator.</b> Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) to purchase replacement pads for parish defibrillators at a cost of £172 +VAT.</p>

	<p>i) <b>Financial Review.</b> Request for working group input for 2022 budget. Input needed from all groups and councillors. All councillors to submit requests as soon as possible.</p> <p>j) <b>Meeting venue.</b> Decision to hold November meeting in the Windmill Centre, to ensure social distancing, with future locations to be reviewed at next meeting.</p> <p>k) <b>EA Lavatories.</b> Cllr M Robinson informed the council that, based on Parish Council reserves and money from Oxfordshire County Council, one possible contract provider had been found. Council discussed how money from Oxfordshire County Council was dependant on operation of the day centre at the Windmill Centre, but that the day centre is not currently operating. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council <b>RESOLVED</b> (unanimous) to confirm with Oxfordshire County Council regarding money availability.</p> <p>l) <b>Tree works.</b> Cllr C Snashall proposed, Cllr S O'Neill seconded and the council <b>RESOLVED</b> (unanimous) to commit to further tree works at Castle Grounds at a cost of £690 +VAT. Cllr M Squires suggested the possibility of selling the logs produced, as they are currently being stolen thus indicating demand. Cllr M Squires proposed, Cllr S O'Neill seconded the motion and the council <b>RESOLVED</b> (unanimous) to suggest to Friends of Castle Grounds the opportunity to sell the logs and keep the profit, with the council to take up this role if not adopted by the charity.</p> <p><b>Cllr M Swadling left the meeting.</b></p>																																																		
212/21	<p><b>Approval of invoices:</b> Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (8 for and 1 abstention) that the invoices with a total of £13,509.57 were approved for payment.</p>																																																		
213/21	<p><b>Report upon the investment of the Council's Funds as at 30 September 2021.</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>143,287.34</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Imprest</td> <td>8,458.77</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Unity Bank</td> <td>6,955.98</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>87,227.26</td> <td>0.95%</td> <td>95 day notice</td> <td>Opened August 19</td> </tr> <tr> <td>Hampshire TB</td> <td>79,254.76</td> <td>0.95%</td> <td>1 year fixed deposit</td> <td>22 July 2022</td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,000.00</td> <td>1.00%</td> <td>1 year fixed deposit</td> <td>21 July 2022</td> </tr> <tr> <td>Untied Trust Bank</td> <td>88,099.80</td> <td>0.75%</td> <td>1 year fixed deposit</td> <td>26 April 2022</td> </tr> <tr> <td>Skipton Building Society</td> <td>87,968.05</td> <td>0.35%</td> <td>1 year fixed deposit</td> <td>21 May 2022</td> </tr> <tr> <td><b>Total</b></td> <td><b>626,251.96</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	143,287.34				Imprest	8,458.77				Unity Bank	6,955.98				Redwood Bank	87,227.26	0.95%	95 day notice	Opened August 19	Hampshire TB	79,254.76	0.95%	1 year fixed deposit	22 July 2022	Cambridge and Counties	85,000.00	1.00%	1 year fixed deposit	21 July 2022	Untied Trust Bank	88,099.80	0.75%	1 year fixed deposit	26 April 2022	Skipton Building Society	87,968.05	0.35%	1 year fixed deposit	21 May 2022	<b>Total</b>	<b>626,251.96</b>			
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214/21	<p><b>Finance &amp; General Purposes Working group continued.</b></p> <p><b>Cllr M Swadling returned to the meeting.</b></p> <p>a) <b>Financial briefings.</b> A thank you extended to those who have attended the group or one-to-one sessions. A suggestion to make this a part of a Parish Council meeting, or to provide a session after a Parish Council meeting instead. Cllr D Rogers happy to lead on this.</p> <p>b) <b>War Memorial.</b> A letter of thanks to be sent to Johnsons, Richard Spencer and helpers, for their work on the War Memorial. Clerk to please send this letter upon her return.</p> <p>c) <b>Zip wire breakage.</b> Concern expressed over zip wire breakage.</p>																																																		
215/21	<p><b>Planning Report.</b></p> <p><b>Applications</b></p> <p>a) <b>21/03118/F 28 Daedings, Deddington.</b> Single storey side and rear extension. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (8 for and 2 abstentions) to object to the proposal due to concerns regarding over development, close proximity to neighbouring property and loss of neighbour amenity.</p> <p>b) <b>21/03228/F Corner House, Duns Tew Road, Hempton.</b> Remove pre-cast concrete garage and replace with garden room. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (8 for and 2 abstentions) to pose no objection to the proposal providing a condition of use is attached, preventing use of the garden room for AirB&amp;B or similar purposes.</p> <p>c) <b>21/03191/F The Coach House, Horse Fair, Deddington.</b> Change of use from annexe to dwelling with internal and external alterations. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) to pose no objection. Some concern expressed regarding doorstep position, so attention may be drawn to whether it is a trip hazard. Cllr M Robinson to source old photos to establish previous doorstep location.</p> <p>d) <b>21/02855/LB Orchard House, Hopcraft Lane, Deddington.</b> Replacement of gas boiler with separate external flue. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p>																																																		

- e) **21/03199/F 1 Castle Farm Cottages, Earls Lane, Deddington.** Two storey rear extension. Big extension but big plot. Family dining, master suite. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- f) **21/02983/F Tomwell Farm Cottage, Hempton.** Single storey extension to rear replacing existing single storey building. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- g) **21/02831/ADV The Studio, Hudson Street, Deddington.** Continued installation of illuminate sign for 24-hour use and one fascia sign. Lit in conservation area on a small residential street. Support of neighbours' concerns regarding light pollution, loss of amenity and sleep. Cllr M Squires proposed, Cllr J Higham seconded the motion and the Council **RESOLVED** (8 for and 2 abstentions) to object to the proposal on the above grounds.
- h) **21/03356/CLUE 1 St. Johns Way, Hempton.** Certificate of lawfulness of existing use of garage to living space. Cllr M Swadling proposed, Cllr M Squires seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- i) **21/03353/F Old Lodge, St Thomas Street, Deddington.** Demolition of conservatory and erection of rear extension. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- j) **21/03437/TCA Hen Cloud, Castle Street, Deddington.** Tree works. Cllr J Higham proposed, Cllr M Swadling seconded the motion and the Council **RESOLVED** (unanimous) no objection, but to request reciprocal planting of more appropriate size trees in place of those felled.
- k) **21/03436/TCA End Cottage, The Stile, Deddington.** Tree works. Cllr S O'Neill proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) no objection.
- l) **21/03365/TPO Holly Tree Club, Deddington.** Tree Works. Cllr H Oldfield proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) no objections, but to suggest replanting of suitable trees to replace those felled.
- m) **21/03384/LB and 21/03383/F Berwick House, New Street, Deddington.** Single storey extension to rear and new porch to rear. Internal alterations and new mezzanine. Bathroom to detached barn and new gate. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (unanimous) no objection, but with referral to the conservation officer regarding appropriateness in respect of its listed building status.

**Cllr S O'Neill left the meeting.**

- n) **21/03091/F Garage Courtyard, Hudson Street, Deddington.** Demolition of two storey barn (retaining east gable) and 10 concrete garages, erection of 2 (three bedroomed) new cottages with associated parking. Cllr M Swadling proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (8 for and 1 abstention) no objection with request that materials must be in-keeping and sympathetic to surroundings, and that the garden room plan considers neighbour objections.
- o) **21/02879/OUT Plot F Land East of Oxford Road, Deddington.** Erection of dwelling with means of access to be assessed. Cllr M Swadling suggested that the erection of the dwelling would provide a good opportunity to change speed restrictions in a dangerous part of the road. Cllr D Rogers suggested that consideration of moving the 30-mile per hour limit sign and footpath widening be made a condition. Cllr M Squires proposed, Cllr M Robinson seconded the motion and the Council **RESOLVED** (7 for, 1 against and 1 abstention) objection.

**Approvals**

21/01969/F Manor Farmhouse, Main Street, Clifton

216/21	<p><b>Neighbourhood Planning. Cllr D Rogers.</b> Cllr D Rogers and Cllr A Collins met a planning officer at Cherwell District Council. This officer is also advising on the neighbourhood plan. The Local Plan Review is currently ongoing. Neighbourhood Plan steering group to be advised to get the neighbourhood plan completed as soon as possible. Potential sites for development need to be assessed, ranked and then put to the public. The inspector of the completed neighbourhood plan will need to know that the plan will be reviewed when Cherwell inform of target housing figures.</p>
217/21	<p><b>Large Scale Development Working Group – Cllr D Rogers.</b></p> <ul style="list-style-type: none"> <li>a) <b>Hempton Road site.</b> Spine road and Streetlights are going to be adopted by OCC. The rest going to be adopted by a management company.</li> <li>b) <b>Consider a response to the Cherwell Local Plan review.</b> DPC is responding to the CDC Options paper on the assumption that the Local Plan Review will go ahead as planned, irrespective of possible government legislation on planning. If some of the bases of the government paper Planning for The Future were enacted, in particular the division of land into zones, DPC would like to establish very clearly that Deddington should not be classified as a</li> </ul>

	<p>Growth zone. The historic nature of the medieval village, the Scheduled Ancient Monument, the extensive Conservation Area and high number of listed buildings, the surrounding landscape, all combine to make the parish better suited as a "Protected Area". Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (unanimous) to submit the response.</p>
218/21	<p><b>Highways and Transport – Cllr H Oldfield</b>  <b>Cllr S O'Neill returned to the meeting.</b></p> <p>a) <b>Speed watch.</b> Cllr J Watts updated that as a Parish Council a response is required. Cllr D Rogers asked is there is a councillor willing to take on the role of speed watch coordinator. Cllr H Oldfield offers to consider taking up the post in April. This will be reviewed in the March meeting ready to be instated in April. Clerk requested to write to Thames Valley Police regarding enforcement. Cllr J Watts to find the contact, and to pass this onto the clerk.</p> <p>b) <b>20 mph limits.</b> To consider submitting paperwork for Hempton, Earls Land and possibly Hudson Street. Decision to move to next month's agenda, when County Cllr A Fatemian will be present.</p> <p>c) <b>Hempton road new light now installed.</b> Feedback from neighbours very positive. Thanks were expressed to County Cllr A Fatemian for bringing this project to fruition.</p> <p>d) <b>SSE-Power Cuts.</b> Major power cut in the parish on Saturday. Feedback from Cllr J Watts that the emergency situation was responded to quickly and effectively, with a generator brought in in Hempton.</p>
219/21	<p><b>Environment and Recreation Working Group – Cllr M Robinson.</b></p> <p>a) <b>EA lavatories.</b> Capital cost concern that if plans for an outside toilet do not go ahead, there would be pressure to provide a portaloos again next year, with this cost being higher, and coming from revenue-budget. Ongoing cleaning costs are a concern. The Windmill Centre have suggested that the toilet only be open for a 30-week period between April and October. There is a written agreement that the Windmill Centre cleaner will provide cleaning services Monday to Friday, at an anticipated annual cost of approximately £1,320. Agenda for November meeting.</p> <p>b) <b>Litter pick.</b> Suggestion that this no longer be organised by the parish council due to health and safety concerns. Parish council should instead provide equipment and organise removal of litter bags afterwards. Deddington Environment Network have offered volunteers. Cllr J Watts happy to coordinate. Village litter pick scheduled for 20 November. Cllr M Squires exploring the option of putting an A board up in the village centre containing litter picking equipment.</p> <p>c) <b>Gaveston Green wall.</b> Clerk to be asked to find a stonemason to repair a large hole on the inside face of the wall.</p> <p>d) <b>Archive room.</b> Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) to give the Windmill Management committee permission to convert the football store to archive.</p> <p>e) <b>Clifton map.</b> Perspex cover is replaced and wood stained.</p> <p>f) <b>Wheelbarrow.</b> Thanks to Cllr T Timms for repairing the wheelbarrow.</p> <p><b>Cllr M Squires left the meeting.</b></p> <p>g) <b>Gaveston Green brambles.</b> Cllr M Robinsons proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the works are undertaken at a cost of up to £400.</p>
220/21	<p><b>Deddington Environment Network – Update from Cllr J Eames.</b>  <b>Community Orchard at Welford's Piece.</b> 15 heritage fruit trees planted in the land at the far end of the field.</p>
221/21	<p><b>Remembrance Sunday – Cllr J Watts.</b>  Request for as many councillors as possible to attend the parade.  <b>Cllr M Squires returned to the meeting.</b>  Parish Council to be responsible for closing the roads safely, and for giving the signal for the parade to leave, as it can only proceed when the contractor says it is safe. Gathering in the bullring at 10:30 on Remembrance Sunday.</p>
222/21	<p><b>Update from the Parish Council Representatives.</b>  Cllrs M Cox and D Rogers attended the Local Strategic Partnership (LSP) meeting. CVC, who are responsible for collecting business rates, are in a position in which their new target is the amount they managed to collect pre-COVID. Thus, they are in a position of having to do their statutory function, whilst having to look at discretionary duties to work out what to cut. Cllr D Rogers has asked Cllr Wood and Cllr Williams for a list of discretionary functions, to indicate what might have to disappear from the community.</p>
223/21	<p><b>Any other business.</b> None.</p>
224/21	<p><b>Date of the next meeting:</b> The next Parish Council meeting will take place on <b>Wednesday 17 November 2021</b> in the Hempton Lounge, Windmill Centre. Meeting Closed at 9:59pm.</p>