

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at Old School Room, Hempton on 19 April 2023. Present: Cllrs H Oldfield (Chair), A Collins, M Cox, M Ince, S O'Neill, M Robinson, C Snashall, M Swadling, A Swan, T Timms and J Watts **Also, present:** Parish Clerk, Cherwell District Cllr B Williams, a Deddington News representative and 4 members of the public.

60/23	Apologies: Cllrs J Higham, J Norton and S Patterson.
61/23	Declarations of Interest General Interest: All Cllrs 72/23 Planning report item a) 23/00811/LB Crossways, Hempton, due to the applicant being a councillor.
62/23	Minutes: Cllr M Ince proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 15 March 2023 were a true record of the meeting.
63/23	Matters arising from the minutes and not referred to later on the agenda: Cllr M Robinson noted the Market Place Greens, and the posts on the verge outside Hempton Gate, as items raised in the Highways group that are not present on the report. Cllr H Oldfield informed the council that posts and adoptions of roads are OCC matters.
64/23	10 Minute Open Forum: A Hempton resident addressed the Council regarding a lack of defined walkways present on the far side of the village, and requested information regarding how it would be best to proceed if these were wanted. The public member was informed that the DPC could be asked to pay for them, or they could collectively approach OCC and request they instate a pavement. The member of the public was asked to put their request in writing, and to provide a map regarding the ideal location for this pavement. Cllr J Watts to follow this up further with the member of the public.
65/23	County Cllr A Fatemian update: Written report received.
66/23	District Cllr B Williams update: Written report received. Reminder not to forget ID when going to vote. The Council were also informed that Cllr H Oldfield was standing as a district Council candidate in Adderbury.
67/23	Highways and Transport. a) Bus Stop, Horse Fair. The Blue Badge is not a license to park anywhere, and if you park where it can be an obstruction or danger to other road users, you will be fined. Clerk to write to the parties involved, and offer them the OCC mail address, and discuss with them the potential for those eligible to be allocated a disabled bay location. Deddington News to also highlight that parking enforcement is becoming a regular activity and is supported by many parishioners. b) Parking traffic enforcement. Cllr J Watts has asked the DPC to increase visits of OCC traffic enforcement officers. Thanks to Cllr M Ince for highlighting this issue and reporting all infringements. Cllr J Watts proposed, Cllr M Ince seconded the motion and the Council RESOLVED (10 for, 1 abstention) for the Clerk to request more regular enforcement. c) Hempton Pinch Point meeting. OCC officer has passed on details of the site meeting and views of all to the officer who will make the final decision. Traffic lights remain the preferred option of the group on the grounds that we need to control traffic at the pinch point to prevent further accidents and injuries. Decision is not ultimately up to the DPC. A member of the public raised that traffic lights had the potential to negatively impact village character. They were informed that all points had been put forward, and that the decision now no longer rests with the DPC. Have to wait to see the impact of the 20mph limit before any further progress can be made. d) School Awareness Sign. Requested November 2022. Nothing heard from OCC regarding this. Clerk to chase. e) Fix my street. Drain left of the traffic lights - has been reported. Clerk to chase this. f) Road closures. Temporary Road Closure at Milton Road / Barford Road, Bloxham from 15/07/2023. The anticipated completion date is 16/07/2023. Temporary Road Closure at The Lane, Hempton from 05/06/2023 up to and including 07/06/2023. g) North Aston proposed 20mph and 50mph speed limits. DPC supported this, and it has been granted. h) Area weight restrictions engagement. Consultation closed 10th April. Results hopefully towards the end of the year. i) Kerb damage, Windmill Street. Caused by reversing bus. Bus is taking this route temporarily, due to the Barford Bridge.

	<p>j) EV New Green resource for Deddington Parish Council residents. Deddington News to consider publishing this, and to be added to DPC website/social media.</p>
68/23	<p>Environment and Recreation Working Group.</p> <p>a) Litter bin project. Litter bins installed. Thanks to Cllr T Timms and the steward for their role installing these. Three old bins are in good condition and these shall be re-situated. CDC will be asked to add these to their list. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (9 for, 1 abstention, 1 against) to re-site the litter bins, subject to agreement from OCC to empty.</p> <p>b) Amenity sign to Windmill Community Centre. To be funded by private donation. Cllr M Robinson proposed, Cllr C Snashall seconded the motion and Council RESOLVED (unanimous) to apply to OCC for an amenity sign for the Windmill Community Centre.</p> <p>c) To update on PC shed at Holly Tree Club. Has been sorted and cleared. Thanks to Cllr M Ince for organising.</p> <p>d) To update on former over 6 play area. Probation volunteers and skip booked for the 22 April, to clear the scrub and fence. Intention to make area as flexible as possible - gym equipment and surface area. Possible option to incorporate fitness trail from the field.</p> <p>e) All weather court. Recommendation to go with Contractor A on the grounds of thicker carpet and cheaper price. See item 69/23 e) All Weather Court carpet tenders.</p> <p>f) Windmill roof. Tenders have been assessed. Cllr M Swadling asking contractors further questions in order to 'normalise' the spreadsheet. Cllr M Swadling has also placed an order for new structural calculations.</p> <p>g) EA loos. £4,000 underspend on project, 6 month retention of approx. £1,704.15. Three outstanding problems. Tarmac on the west side being redone. Gate post, which has been hit several times. Door handle to the toilet is still not working. Clerk to send first letter to F&H, as agreed in the March meeting.</p> <p>h) Slide mound erosion. Ongoing.</p> <p>i) Water fountain base. Still awaiting engagement with TGM. Will ask Steve Rees to quote.</p> <p>j) Wildflower seeds. More spread on areas on Adventure Playground. Thanks to Cllr T Timms.</p> <p>k) Tree survey. Clerk has quotes from BTS and TreeTops.</p> <p>l) OALC Green Training Day. Cancelled due to lack of interest.</p> <p>m) Thanks to Ben Dyche from CDCI for arranging to pick up the rubbish so quickly. Clerk to send a note of thanks on behalf of the Council.</p>
69/23	<p>Finance and General Purposes.</p> <p>a) Sign off on Internal control checklist – February 2023.</p> <p>b) Tree survey quote. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to accept a tree survey quote of up to £1,500 +VAT.</p> <p>c) Financial Risk Assessment - update. Same one as agreed last month to be used on the instruction of the internal auditor.</p> <p>d) Parish Newsletter. Cllr C Snashall proposed, Cllr Robinson seconded the motion and the Council RESOLVED (unanimous) to produce a Parish Newsletter at a cost of up to £100 +VAT.</p> <p>e) All Weather Court carpet tenders. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to go with Contractor A, at a cost of up to £38,000 (including contingency).</p> <p>f) Parish meeting. At 19:30, 10 May 2023 at the Windmill Centre Main Hall.</p> <p>g) To consider the updated Asset Register. Agenda item for next month.</p> <p>h) Purchase of external hard drive. Discussion regarding whether a hard drive is needed. Council to seek advice from David Rogers. Agenda item for next month.</p> <p>i) Coronation grant application. We have been successful. F&GP to oversee the sharing out of this money between the villages. Hempton have requested a set amount of money. No request from Clifton yet. Grant can be spent up to July. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that a limit of £200 each be provided to Clifton and Hempton, with the remainder of the money going to Deddington.</p> <p>j) To consider an additional 20 hours for RFO to complete account. Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (10 for, 1 against) to approve an additional 20 hours for RFO to complete account.</p> <p>k) Deddington bins. Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to approve the purchase of 2 bin liners at a cost of £150 + VAT and the purchase of three slabs for £180 + VAT.</p>

70/23	Approval of invoices: Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £8,912.39 were approved for payment.																																																							
71/23	<p>Report upon the investment of the Council's Funds as at 31 March 2023.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>31,531.14</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>2,427.06</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>14,341.15</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>62,117.97</td> <td>2.01%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>88,105.03</td> <td>1.35%</td> <td>95 Day Notice</td> <td>Opened August '19</td> </tr> <tr> <td>Hampshire TB</td> <td>80,007.68</td> <td>0.10%</td> <td>Not reinvested</td> <td></td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,857.06</td> <td>2.10%</td> <td>1-year fixed deposit</td> <td>27 July 2023</td> </tr> <tr> <td>United Trust Bank</td> <td>88,762.25</td> <td>1.55%</td> <td>1-year fixed deposit</td> <td>4 May 2023</td> </tr> <tr> <td>Skipton Building Society</td> <td>88,275.94</td> <td>1.10%</td> <td>1-year fixed deposit</td> <td>21 May 2023</td> </tr> <tr> <td>Total</td> <td>541,425.28</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	31,531.14		Current		Imprest	2,427.06		Imprest		Unity Trust Bank	14,341.15		Current		Unity Trust Bank	62,117.97	2.01%	Savings		Redwood Bank	88,105.03	1.35%	95 Day Notice	Opened August '19	Hampshire TB	80,007.68	0.10%	Not reinvested		Cambridge and Counties	85,857.06	2.10%	1-year fixed deposit	27 July 2023	United Trust Bank	88,762.25	1.55%	1-year fixed deposit	4 May 2023	Skipton Building Society	88,275.94	1.10%	1-year fixed deposit	21 May 2023	Total	541,425.28			
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72/23	<p>Planning Report. Applications</p> <p>a) 23/00811/LB Crossways, Hempton. Re-pointing of house where necessary. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (10 for, 1 abstention) no objection, but would defer to the Conservation officer regarding suitability of material used.</p> <p>b) 23/00862/LB & 23/00861/F Bull ring Cottage, Bull Ring, Deddington. Demolition of rear storey flat roofed garden room, part removal of rear walls to facilitate new access with vehicle turntable in rear courtyard. Cllr S O'Neill proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) no objection, providing Highways are satisfied regarding vehicle access and safety into Tays Gateway, and the conservation officer is content from the listed building perspective.</p> <p>c) 23/00808/LB Dragon House, Bull Ring, Deddington. Replacement of two rotten dormer windows on the top floor. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals 23/00213/CLUE Holly Tree Cottage, Earls Lane, Deddington. 23/00131/F Plummers, 8 Hopcraft Lane, Deddington. 23/00518/TCA Stonewall, Castle Street, Deddington. 23/00285/F Bramble House, 3 Chapmans Lane, Deddington.</p> <p>Refusals 23/00372/TEL The Swere, Deddington.</p> <p>Withdrawals 22/02992/OUT OS Parcel 4525 South of Council Depot Adjacent and West of Banbury.</p>																																																							
73/23	<p>Neighbourhood Development Planning report.</p> <p>a) To consider amendments to Submissions Planner Regulations 15 and attendant document. Thanks to Cllr H Oldfield for assistance. Cannot submit to CDC until elections are over. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 for, 1 abstention) to approve the amendments for submission to CDC.</p>																																																							
74/23	<p>Large Scale Developments Working Group report.</p> <p>a) Update on application withdrawal. The council were informed that application 22/02992/OUT has been withdrawn.</p>																																																							
75/23	<p>Update from the Parish Council Representatives.</p> <p>a) Nominee for OALC. Only 2 people are chosen from the Cherwell area. Cllr M Cox happy to stand again. Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) that Cllr M Cox stand again.</p> <p>b) Nominee for School Governors. Cllr J Watts stated that it should be checked whether a representative of the DPC should be a trustee. Cllr M Swadling requested that a copy of the trust be forwarded to all councillors. Cllr A Collins to continue in role as trustee. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that Cllr M Cox stand as DPC representative on the Deddington Primary School governors.</p>																																																							
76/23	<p>Items for information. Cllr J Norton is currently unable to attend the DPC meetings due to personal reasons. She has offered to resign. However, the DPC have in the past given people a 6-month exeat. Agenda item for next month.</p>																																																							

77/23	Date of the next meeting: The next Parish Council meeting will take place on 17 May 2023 at 7:30pm in Main Hall, Windmill Centre, Deddington. Meeting closed at 9:15pm.
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