

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm on 16 August 2023 at Old School Room, Hempton.

Present: Cllrs H Oldfield (Chair), A Collins, M Cox, J Higham, M Ince, S O'Neill, M Robinson, C Snashall, A Swan, T Timms and J Watts **Also, present:** Parish Clerk and a Deddington News representative.

104/23	Apologies: Cllrs J Norton, S Patterson, M Swadling and District Cllr B Williams.
105/23	Declarations of Interest General Interest: Cllr S O'Neill 115/23 Planning report item a) as a family member is purchasing a property at Clifton Gate and item c) due to knowing the applicant. All Cllrs 117/23 Large Scale Developments Working Group item a) due to knowing the applicant.
106/23	Minutes: Cllr J Higham proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 19 July 2023 were a true record of the meeting.
107/23	Matters arising from the minutes and not referred to later on the agenda: 137/23 Finance and General Purposes item I) Emergency Planning. No meeting since pre-Covid. Would be ideal to have a meeting before the winter comes - October/November.
108/23	10 Minute Open Forum: None
109/23	County Cllr A Fatemian update: None.
110/23	District Cllr B Williams update: None.
111/23	Environment and Recreation report: a) To consider tree replacement for felled trees - and consider adopting a Tree Policy. Discussions regarding a tree policy have begun. Consideration of replacing a tree once it is felled, and how DPC manage their own trees. b) AWC snagging. Sorcha Sports will do power wash of MUGA2 and attend to snagging list. c) EA loos, payment of retention. Contractor's invoice for payment of retention is £1,759.04. This is higher than the PC calculation at £1,494.15. Project Manager is away until the end of the month. Still a few issues outstanding. Cllr J Watts proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) to pay half of the lower amount, with outstanding issues to be fixed before further money is paid. d) Windmill entrance gate. New slam post to be installed 05 September. e) To consider Mini tennis on old over 6 play area. Quotes received – approx. £35,000. More than anticipated. Still waiting on third quote. Solution to be provided for whole area. f) To consider review of No Mow May in autumn - request for input. Piece written for September Deddington News to gather parishioner views. g) Unpaid Workers. Are coming back on Saturday and finish laying chippings on paths and to tidy the cemetery entrance. To be asked about adding Mill Close brambles to the list. h) Kitchen refurbishment. Has started on time and is all going to plan. Due to be finished early September. Invoice for first stage paid this week. i) Windmill Roof. Contractor B has been met, and Cllr M Swadling has advised that the revised quote of £83,955 be accepted. The reason that it is lower than the first is because the cost of removing, storing and reinstalling the solar panels has been removed from the quote. This will be done by the firm who installed the solar panels. This cost therefore needs to be added back in, alongside a contingency, and work in progress insurance. Work likely from mid/late October until Christmas. Can't sign quote until outcome of grant is known. j) No smoking signs at children's area. Cllr M Ince is proceeding with this.
112/23	Finance and General Purposes. a) Sign off Internal control checklist - June and July 2023. Signed off. b) To confirm the end of rights for public to view the accounts have elapsed. c) Windmill roof and structural calculations. Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) to authorise expenditure of £57,300 for the new

	<p>Windmill roof. Valencia grant - applying for £50,000. £57,300 is the difference between the quote and the grant.</p> <p>d) To consider options available for Market Place Wifi. Suggest that this is no longer pursued due to lack of enthusiasm.</p> <p>e) To consider responsibilities at Deddington Grange. Meeting with CDC officer arranged.</p> <p>f) Winter salt requirements. List has been updated.</p> <p>g) To update investments and sign necessary paperwork. Have reinvested with Cambridge at 5%. Hampshire TB needs to be closed.</p> <p>h) To update on grant requests. £1,200 received for the Neighbourhood Plan. Application for £50,000 for the Windmill Centre roof is progressing.</p> <p>i) Salt bin at Deddington Grange. Salt bin to be purchased to place at the entrance to Deddington Grange. Expenditure to be brought to September meeting for approval.</p>																																																							
113/23	<p>Approval of invoices: Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) that the July invoices with a total of £26,147.08 were approved for payment. Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) that the June invoices with a total of £26,963.33 were approved for payment. Cllr A Collins entered the meeting.</p>																																																							
114/23	<p>Report upon the investment of the Council's Funds as at 31 July 2023.</p> <table border="1" data-bbox="215 813 1516 1218"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>33,992.93</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>1,383.74</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>2,391.12</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>37,657.18</td> <td>2.30%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>90,420.26</td> <td>3.45%</td> <td>95 Day Notice</td> <td>Opened Aug 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>80,087.91</td> <td>0.10%</td> <td>Not reinvested</td> <td></td> </tr> <tr> <td>Cambridge and Counties</td> <td>87,660.06</td> <td>2.10%</td> <td>Not reinvested</td> <td></td> </tr> <tr> <td>United Trust Bank</td> <td>90,138.31</td> <td>4.16%</td> <td>1-year fixed deposit</td> <td>4 May 2024</td> </tr> <tr> <td>Skipton Build Soc</td> <td>89,246.98</td> <td>3.75%</td> <td>1-year fixed deposit</td> <td>21 May 2024</td> </tr> <tr> <td>Total</td> <td>512,978.49</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	33,992.93		Current		Imprest	1,383.74		Imprest		Unity Trust Bank	2,391.12		Current		Unity Trust Bank	37,657.18	2.30%	Savings		Redwood Bank	90,420.26	3.45%	95 Day Notice	Opened Aug 2019	Hampshire TB	80,087.91	0.10%	Not reinvested		Cambridge and Counties	87,660.06	2.10%	Not reinvested		United Trust Bank	90,138.31	4.16%	1-year fixed deposit	4 May 2024	Skipton Build Soc	89,246.98	3.75%	1-year fixed deposit	21 May 2024	Total	512,978.49			
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115/23	<p>Planning report.</p> <p>a) 23/01829/F Clifton Gate, Deddington. Variation of conditions regarding gardens, car parking, pumping station and hard standing. Cllr S O'Neill proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>b) 23/01885/LB and 23/01884/F Papermill House, Oxford Road, Adderbury. Various including alterations to windows and doors, layout, kitchen, heating, insulation etc. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) no objection, but would defer to the Conservation Officer regarding the listed element of the application.</p> <p>c) 23/01966/F Wynford House, New Street, Deddington. Single storey rear extension. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>d) 23/01999/LB and 23/01998/F Greenstone Cottage, 4 New Street, Deddington. Various including new rear facing window, open porch, conversion of outbuildings. Cllr S O'Neill proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) no objection, but would defer to the Conservation Officer regarding the listed element of the application. Additionally, the Council would like to bring to the attention of the Conservation Officer the front pitch roof porch, which is not felt to be in keeping with other nearby porches.</p> <p>e) 23/02105/LB and 23/02104/F Castle End House, Castle Street, Deddington. Various internal alterations and window and door amendments. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection, but would defer to the Conservation Officer regarding the listed building elements of the application.</p> <p>f) 23/02035/LB Clydesdale, Market Place, Deddington. Addition of secondary glazing to three rear windows and one at the front. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) no objection, but would defer to the Conservation Officer for appropriateness of the secondary glazing.</p>																																																							

	<p>g) 23/02169/F 16 The Swere, Deddington. Single storey rear extension. Cllr S O'Neill proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals 23/01376/F Holly Tree Club, Horse Fair, Deddington. 23/01485/F 7 Hobart Way, Deddington. 23/01581/LB Lloyd Warwick International Old Corner House, Market Place. 23/01498/F Stable End St Thomas Street, Deddington. 23/01100/F & 23/01101/LB Maunds Farm House, High Street, Deddington.</p> <p>Refusals 23/01518/F Land Adjacent to Clifton Gate Development, Clifton Road, Deddington.</p> <p>Correspondence Annexed PC land to occupant's driveway - ongoing.</p>
116/23	<p>Neighbourhood Development Planning report.</p> <p>a) To consider the resolution: Deddington Parish Council wishes its Neighbourhood Plan to proceed to Examination. Cllr A Collins proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (10 for, 1 abstention) that the Neighbourhood Plan should proceed to Examination.</p> <p>b) To approve the appointment of an independent examiner. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 for, 1 abstention) to appoint John Slater as an independent examiner.</p>
117/23	<p>Large Scale Developments Working Group report.</p> <p>a) 23/029096/OUT Land East of Banbury Road Ditch and North of Earls Lane, Deddington. Application for 90 houses with associated benefits. Council discussed whether application should be objected to on the grounds of prematurity, due to its potential to undermine the Local Neighbourhood Plan. Cllr H Oldfield proposed, Cllr M Ince seconded the motion for approval to be recommended subject to it being deferred until the Neighbourhood Plan is made: the motion fell (2 for, 5 against, 4 abstentions). Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council RESOLVED (7 for, 2 against, 2 abstentions) that the application be objected to on the grounds of prematurity.</p> <p>b) To consider approval of an S106 wish list. Cllr A Collins proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to approve the S106 wish list, with the addition of a request for an Early Years, Primary School and Warriner School contribution.</p>
118/23	<p>Highways and Transport report.</p> <p>a) EV Micro hubs expression of interest. Cllr M Cox proposed, Cllr J Higham seconded the motion and the Council RESOLVED (unanimous) that the Council re-register interest in the EV Micro hubs. Cllr H Oldfield to complete the form.</p> <p>b) 20mph scheme. VAS replacement signs should be possible. Clerk to ask OCC if a RTO has been granted and the scheme can now be enforced by TVP.</p> <p>c) Air quality diffusion tubes. Clerk has contacted Cherwell District Cllr B Williams regarding this.</p> <p>d) Temporary Road Closure at Hempton, The Lane. Temporary restriction from 31 October 2023 until 2 November 2023. To be shared on social media.</p> <p>e) Path to connect the Mill and Clifton. Request for footpath received. This was sent in July to OCC. Currently no response received.</p> <p>f) Community transport grant. Up to £50,000 per applicant to launch a community bus service. Would be interesting to know whether the Barfords are considering this. Cherwell District Cllr B Williams to be asked to enquire regarding this.</p>
121/23	<p>Items for information.</p> <p>Deddington Church toilet. The Church has decided to lock the toilet, which is cleaned by a volunteer, due to people being sent to use it from nearby establishment. Discussion regarding whether DPC would potentially consider making a contribution to the church to keep the toilet open to the public. Issue with having an eating establishment in the Parish not providing a toilet. Cllr H Oldfield to check the regulations regarding this. If it is found that the establishment is contravening regulations, a letter will be sent highlighting the issue.</p>
122/23	<p>Update from the Parish Council Representatives. None.</p>

123/23

Date of the next meeting: The next Parish Council meeting will take place on 20 September 2023 at 7:30pm in Hempton Lounge, Windmill Centre, Deddington. Meeting closed at 9.05pm