

## DEDDINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held at 7:30pm at Hempton Lounge, Windmill Community Centre on Wednesday 14 December 2022.

**Present:** Cllrs H Oldfield (Chair), A Collins, M Cox, J Higham, M Ince, J Norton, S Patterson, M Robinson, C Snashall, T Timms, J Watts **Also, present:** Cherwell District Cllr B Williams, a Deddington News representative and 3 members of the public.

244/22	<b>Apologies:</b> Cllrs S O'Neill, M Swadling and A Swan and County Cllr A Fatemian.
245/22	<b>Declarations of Interest:</b> None.
246/22	<b>Minutes:</b> Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on 16 November 2022 were a true record of the meeting, with the following amendment to 236/22 Planning report, item f) 22/03195/CLUP 1 New Street, Deddington, that the upstairs of the property will also be used for business, not for living accommodation as stated previously.
247/22	<b>Matters arising from the minutes and not referred to later on the agenda:</b> None.
248/22	<b>10 Minute Open Forum:</b> None.
249/22	<b>To consider repairs/renewal of the Windmill Centre roof.</b> The Council were informed of problems with water coming through the roof to the east of the building, which needs urgent repairs. Two options were brought to Council. The first of these was the option to put a cover over the old roof in the area experiencing current issues. The second was to re-do the whole roof all at once. The Council were informed that the roof is 40 years old, but had a 30-year life, and therefore a replacement of the whole roof will soon be needed. S106 money is expected soon, but this won't be received until the Stone Pits and Clifton Road developments are completed. The Council does, however, have capital reserves that could pay for the roof now. Reasons in favour of this option included less disruption, only needing the scaffolding once, only needing to remove the solar panels once, freeing up the S106 money for other projects and a 40-year guarantee for the new roof. The Council were unsure regarding roof guarantee should gullies leak, if the old roof was partially re-covered rather than fully replaced. An indicative vote showed that the Council were unanimously in favour of the option of replacing the whole roof rather than doing a partial repair. An official vote will occur on this in a future meeting. The Council thanked Richard Broadbent for his constant and ongoing dedication to the project.
250/22	<b>Windmill Management Committee Business Plan and Budget 2023-2024 presentation.</b> The Windmill Management Committee Chair spoke regarding their business plan and budget 2023-2024. Income was described as roughly where it was pre-Covid, with prices being kept the same for users in the new year. The Committee are aiming to get a greater range of people using the centre in order to offer the Parish a greater range of activities. There are three big projects to be completed next year; new internal doors are hopefully to be fitted over Christmas, kitchen improvements so that that it is fit for purpose, and improvements are planned to the Lookout. Thanks were expressed to all for their support, including the Council. However, help to find new volunteers to help run the Centre would be appreciated. Consideration was given to keeping the disabled toilet open during the winter months for visiting sports teams. E&R working group to consider this along with Cllr J Watts, and to consult football club regarding interest in contributing to the monetary impact of this. The Council accepted the presented budget and business plan. Vaughan Jones (WMC chair) and team were thanked for their exceptional contribution to the Windmill Centre.
251/22	<b>County Cllr A Fatemian update:</b> None.
252/22	<b>District Cllr B Williams update:</b> The Council were informed that the updated draft Local Plan has been delayed and will thus be presented on 11 January and then presented for eight-week consultation. It will be available a week before this date.
253/22	<b>Finance and General Purposes.</b> a) <b>Sign off internal control checklist – November 2022.</b> b) <b>To consider adopting the updated Code of Conduct.</b> Cllr M Cox expressed concern that Cherwell is the only area that has not had training for Parish Cllrs on this new code of conduct. Cllr M Ince requested a named vote. Cllr A Collins proposed, Cllr J Higham seconded the motion and the Council <b>RESOLVED</b> (10 for – Cllrs A Collins, M Cox, J Higham, J Norton, H Oldfield, S Patterson, M Robinson, C Snashall, T Timms, J Watts. 1 abstention – Cllr M Ince) to adopt the updated Code of Conduct and sign the Civility and Respect Pledge. c) <b>To consider adopting the Civility and Respect Pledge.</b> Adopted in previous agenda item.

	<p>d) <b>S106 expenditure at the Windmill Centre and sports facilities.</b> Council would support the kitchen upgrade, and note the urgency of the work on the all-weather court. Cllr J Watts is in contact with the Cricket Club regarding any requirements they may have.</p> <p>e) <b>Christmas Tree.</b> Thanks to Nicholson's for the loan of their loader for installation of the Christmas Tree, and the management of Darke and Taylor for offering the services of the electricians FOC for lighting the tree. Clerk to write to both formally, to thank for assistance. Thanks also to Councillors who helped with erection of the tree.</p> <p>f) <b>Draft budget for 2023-2024.</b> The budget was discussed by the Council.</p> <p>g) <b>Precept for 2023-2024.</b> Cllr J Watts proposed, Cllr M Ince seconded the motion and the Council <b>RESOLVED</b> (unanimous) on a provisional precept of £68,771. Any ideas regarding what cuts could be made to reduce the precept to be emailed to Cllr C Snashall and Clerk.</p> <p>h) <b>To consider the costs of speed monitoring in New Street.</b> Agenda item for next month.</p> <p>i) <b>To consider the charge for the funfair for November 2023.</b> Cllr A Collins suggested that this charge be increased by the % increase agreed for the precept. Agenda item for next month.</p> <p>j) <b>To consider the venue for 18 January 2023 meeting.</b> January meeting to be held in Windmill Community Centre, Deddington. February meeting to be held in Hempton church. Cllr J Watts to organise February meeting.</p>																																																							
254/22	<b>Approval of invoices:</b> Cllr H Oldfield proposed, Cllr C Snashall seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the invoices with a total of £19,351.99 were approved for payment.																																																							
255/22	<p><b>Report upon the investment of the Council's Funds as at 30 November 2022.</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>74,302.68</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>3,010.83</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>552.40</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>41,422.15</td> <td>0.95%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>88,105.03</td> <td>1.35%</td> <td>95 Day Notice</td> <td>Opened August '19</td> </tr> <tr> <td>Hampshire TB</td> <td>80,007.68</td> <td>0.10%</td> <td>Not reinvested</td> <td></td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,857.06</td> <td>2.10%</td> <td>1-year fixed deposit</td> <td>27 July 2023</td> </tr> <tr> <td>United Trust Bank</td> <td>88,762.25</td> <td>1.55%</td> <td>1-year fixed deposit</td> <td>4 May 2023</td> </tr> <tr> <td>Skipton Building Society</td> <td>88,275.94</td> <td>1.10%</td> <td>1-year fixed deposit</td> <td>21 May 2023</td> </tr> <tr> <td><b>Total</b></td> <td><b>550,296.02</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	74,302.68		Current		Imprest	3,010.83		Imprest		Unity Trust Bank	552.40		Current		Unity Trust Bank	41,422.15	0.95%	Savings		Redwood Bank	88,105.03	1.35%	95 Day Notice	Opened August '19	Hampshire TB	80,007.68	0.10%	Not reinvested		Cambridge and Counties	85,857.06	2.10%	1-year fixed deposit	27 July 2023	United Trust Bank	88,762.25	1.55%	1-year fixed deposit	4 May 2023	Skipton Building Society	88,275.94	1.10%	1-year fixed deposit	21 May 2023	<b>Total</b>	<b>550,296.02</b>			
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256/22	<p><b>Planning Report.</b></p> <p><b>Applications</b></p> <p>a) <b>22/03456/F Land Adjacent to Clifton Gate, Clifton Road, Deddington. Erection of single dwelling.</b> Cllr J Norton proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection subject to the oak tree on the north boundary being protected both during and after development, particularly in relation to installing a 2.5m high noise boundary immediately adjacent to it.</p> <p>b) <b>22/03521/F Pure Barn, Oxford Road, Deddington. Use of barn for non-agricultural storage.</b> Cllr J Norton proposed, Cllr S Patterson seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection, providing it's not used as a route to gaining Class Q and a structural engineer has proved the integrity of the metal structure and concrete base on which is stands.</p> <p>c) <b>22/03415/F Gaveston Gardens, Deddington. Single storey flat roof extension, side extension and first floor pitched roof over existing double garage.</b> Cllr J Norton proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p><b>Approvals</b></p> <p>221032751TCA Jocy Fashion, 8 High Street, Deddington.  22/03026/F The Bothy, The Grove, Deddington.  22/02995/TCA Castle Barns, Castle Street, Deddington  22/02861/F St James Farm, Main Street, Clifton.  22/02810/LB &amp; 22/02809/F Deddington Manor, New Street, Deddington..  221026731F Old Corner House, Market Place, Deddington.  22/027828/CLUP 1 Police Houses, Hempton Road, Deddington.  22/00524/F Stone Cottage, 2 High Street, Deddington.  22/02591/F 3 Daedas View, Deddington.  22/02439/F Earls Court, Earls Lane, Deddington. Ba  221029241F 7 The Swere, Deddington.</p> <p><b>Refusals</b></p> <p>a) 221028581M56 Unit 4, Castle Farm, Clifton.</p>																																																							

257/22	<p><b>Neighbourhood Development Planning.</b></p> <p>a) <b>To acknowledge receipt of Neighbour Plan steering group minutes to date by PC.</b> Received by Clerk (and distributed to councillors), minutes for the period May – November 2022.</p> <p>b) <b>To confirm Parish Council’s endorsement of Local Green Space designation of Satin Lane allotments.</b> Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) to reconfirm the designation.</p> <p>c) It was noted the closing date of 11 January for Regulation 14 consultation and the need to insert omissions and respond to comments in Regulation 15 consultation with CDC.</p>
258/22	<p><b>Large Scale Developments Working Group.</b></p> <p>a) <b>To report on ‘public engagement event’ in Hempton Old School Room concerning proposed development south of Hempton Road, opposite St John’s Way, Hempton.</b> Event was well attended by both members of the public and Cllrs.</p>
259/22	<p><b>Highways and Transport.</b></p> <p>a) <b>To consider lobbying/action to be taken following head-on crash in Hempton pinch point.</b> Letters to Thames Valley Police commissioner, OCC highways officers &amp; councillors, and Victoria Prentis MP had been circulated. Agreed that a weight restriction on the road should be included in the letters as a recommendation. Suggested traffic control measures to be recommended: 1) Traffic lights 2) Failing that, a chicane east of the pinch point 3) Weight restriction. Cllr J Watts proposed, Cllr M Cox seconded the motion and the Council <b>RESOLVED</b> (unanimous) to approve to the sending of the letters with the recommendations detailed above.</p> <p>b) <b>To consider joining TVP’s Community Speed Watch and buying speed watch kit at cost of £405.</b> A voluntary community Speedwatch Tsar is needed to organise the Speedwatch in the Parish, and a minimum of 3 volunteers in each Parish is required, however double this number is more realistic. Volunteers have to undergo training prior to monitoring. Until a Tsar and volunteers come forward, consideration of proposed purchase to be postponed.</p> <p>c) <b>20mph speed limit.</b> Ongoing.</p> <p>d) <b>RV parked on village green.</b> Vehicle has now gone.</p> <p>e) <b>‘20 is plenty’ signs.</b> Monetary cost of more ‘20 is plenty’ signs an agenda item for next meeting. Consideration of the option to invite children at the school to create colourful signs warning about the dangers of speeding.</p>
260/22	<p><b>Environment and Recreation Working Group.</b></p> <p>a) <b>Litter bins.</b> 16 offers of sponsorship for 14 identified sites. Suggested list of distribution details sent to main sponsor. 3 quotes received, 2 similar and 1 cheaper. Contractor used previously more expensive than other quotes. The aim is to purchase before the end of March.</p> <p>b) <b>EA loos progress.</b> Internal toilet finished and can be used. List compiled of things to be corrected in the external toilet. Cleaning protocol agreed with Windmill Community Centre, with this to be reviewed when use/need is better understood.</p> <p>c) <b>Grass cutting contract tender.</b> Contractors’ quotes should be received by end of the month and brought back to the next meeting.</p> <p>d) <b>To consider a smart meter for the solar panels.</b> Smart export guarantee scheme being brought in by government next year – will get paid for what you actually put into the grid. Will also enable Clerk to regularly check the solar panel readings.</p> <p>e) <b>Market place wheelie bins.</b> Re-siting of Parish Council bins formerly by the Town Hall. Current trial of use of Castle Grounds has been successful, but will need to be tried in summer.</p> <p>f) <b>Slide mound erosion.</b> Quote received for building up slide mound in adventure playground and covering with grass mat of £250. Clerk to communicate regarding options for potential more permanent solution.</p> <p>g) <b>Gaveston Green brambles.</b> Clerk to follow up.</p>
261/22	<p><b>Update from the Parish Council Representatives.</b></p> <p><b>OALC meeting.</b> Looking at stalking and violence – taking it very seriously.</p>
262/22	<p><b>Any other business.</b> None.</p>
263/22	<p><b>Date of the next meeting:</b> The next Parish Council meeting will take place on Wednesday 18 January 2023 at 7:30pm in Hempton Lounge, Windmill Centre, Deddington. Meeting closed at: 9:48pm</p>