

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at the Boardroom, Deddington Arms, Deddington on Wednesday 20 December 2023.

Present: Cllr H Oldfield (Chair), A Collins, M Cox, M Ince, J Norton, S O'Neill, M Robinson, C Snashall, M Swadling, A Swan, T Timms, and J Watts **Also, present:** Cherwell District Cllr B Williams, Parish Clerk, 1 member of the public, and a Deddington News representative.

188/23	Apologies: None
189/23	Declarations of Interest: None.
190/23	Minutes: Cllr J Watts proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 15 November 2023 were a true record of the meeting.
191/23	Matters arising from the minutes and not referred to later on the agenda: None.
192/23	10 Minute Open Forum: None.
193/23	County Cllr A Fatemian update: None.
194/23	District Cllr B Williams update: Written report received. Cherwell District Cllr B Williams highlighted key parts of the report, including the relocation of the Council to vacant parts of Castle Quay in a minimum of 12 months. Cllr H Oldfield raised the Neighbourhood Plan potential delays to the referendum due to local elections held in early May. Cllr H Oldfield stated that this is unacceptable and will write and request speedier organisation of referendum. Cherwell District Cllr B Williams support of this was requested. Request for household support funding to be publicised. Cllr J Watts raised the issue of people parking on grass verges in the village.
195/23	<p>Finance and General Purposes.</p> <p>a) Sign off Internal control checklist – November 2023.</p> <p>b) To thank Nicholson’s for the loan of their loader for installation of the Christmas Tree and the management and crew of Darke and Taylor for the services of the electricians lighting the tree. Clerk to write and provide thanks on behalf of the Council.</p> <p>c) Transferring £30,000 to Unity bank. Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) to approve transfer of £30,000 to Unity bank.</p> <p>d) Replacement of cork back on noticeboard near the Holly Tree. Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to replace the cork back on the noticeboard near the Holly Tree at a cost of up to £60.</p> <p>e) CCTV maintenance contract. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to get a CCTV maintenance contract at a cost of up to £500 + VAT.</p> <p>f) CCTV repairs of three external cameras. Discussion regarding the quality of the camera footage. Camera locations and footage quality agenda item for next month. Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to approve CCTV repairs of three external cameras at a cost of up to £850 +VAT.</p> <p>g) To discuss 2024-2025 budget for contractor for overspill jobs and the level of monies required. At last month’s meeting it was mentioned that some budget would be needed for overspill jobs that may not be covered by stewards – has been put in the budget as £4,000. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (11 for, 1 abstention) to approve inclusion of £4,000 in the 2024-2025 budget for overspill jobs.</p> <p>h) To discuss and review the first draft of the budget for 2024-2025 and the precept for 2024-2025. Precept is calculated from expenditure budget. If money is added to the budget, then money is added to the precept. Current proposed increase in cash terms to the Council is 6.5%. Increased number of council tax payers of approximately 1.5% so an individual household will only have an increase of approximately 5%. Cllr H Oldfield raised the budget of £150 for a picture of the new king. Will in due course be able to get a free framed picture so can be removed from the budget.</p> <p>i) Switching off copper telephone lines – discuss action in making the changeover as smooth and easy for those currently unconnected. Deddington one of first three places in the country to have telephone exchange closed and switch-over made to Digital Voice connection. Concerned that the Parish Council has not been consulted. Want to be prepared to support people if any issues. Check with local care homes that they are aware of this switch over. Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) to approve expenditure of up to £200 in case a maildrop is required to advise people that the changeover is happening/any actions that are needed.</p>

	<p>j) Internal auditor – to consider acceptance of letter engagement. Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) to appoint an internal auditor at a cost of £300.</p> <p>k) Consider DEN request for large meeting involving various parties for open discussion. Cllr J Watts proposed, Cllr M Cox seconded the motion and the Council RESOLVED (11 for, 1 abstention) that the Parish Council will decline DEN’s request to join in the organisation of such a meeting.</p> <p>l) To consider options for Wifi in the Market Place – Cllr A Swan. Indicative initial price of £2,500. Indicative ongoing cost of £30-40 a month which would be paid by the Farmers Market. It was suggested that if the PC did proceed it would require written confirmation that Farmers Market would pay ongoing costs and would repay the initial cost if they decided to stop using it. Concern that if it’s not for general use, why are the Parish Council paying for it. Discussion regarding the potential for a mobile mast to improve coverage in the Parish. Discussion regarding the mobile mast planning appeal an agenda item for next month.</p> <p>m) To consider the Windmill noticeboard – whether to remove, repair and its location – costs up to £200. Agenda item for next month.</p> <p>n) To update on Windmill Roof; Grants, working progress insurance, start date, solar panels. £50,000 grant from Valencia. £25,000 grant from CDC village halls fund. £8,000 to be received by Windmill Centre. Thanks to Cllr H Oldfield, M Robinson and M Swadling for all their work. Thanks also to Sue Ayles/WMC for sorting the insurance. Pre-start meeting to be organised for January ready for a start on the 5 February 2024. Agreement that the roof be grey.</p> <p>o) To agree to the costs of removal, storage and reinstallation of solar panels. Cllr C Snashall proposed, Cllr J Norton seconded the motion and the Council RESOLVED (unanimous) that costs of £2,997 +VAT be approved for the removal, storage and reinstallation of the solar panels.</p> <p>p) To appoint contractor for works to distribution board (the spend of up to £4,000 +VAT was agreed in November 2023). Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (11 for, 1 abstention) to appoint the contractor for works to the distribution board. Confirmation that there will be no power at the Windmill Centre from 2 - 4 January 2024.</p>																																																							
196/23	Approval of invoices and monies received: Cllr A Collins proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) that the October invoices with a total of £24,011.26 were approved for payment. £1,326.65 monies were received.																																																							
197/23	<p>Report upon the investment of the Council’s Funds as at 30 November 2023.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>33,204.94</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>782,60</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>4,305.36</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>78,053.72</td> <td>2.75%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>90,420.26</td> <td>3.45%</td> <td>95 Day Notice</td> <td>Opened August 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>80,116.65</td> <td>0.10%</td> <td>Waiting for account to close</td> <td></td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,000.00</td> <td>5.00%</td> <td>1-year fixed deposit</td> <td>14 August 2024</td> </tr> <tr> <td>United Trust Bank</td> <td>90,138.31</td> <td>4.16%</td> <td>1-year fixed deposit</td> <td>04 May 2024</td> </tr> <tr> <td>Skipton Building Society</td> <td>89,246.98</td> <td>3.75%</td> <td>1-year fixed deposit</td> <td>21 May 2024</td> </tr> <tr> <td>Total</td> <td>551,268.82</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	33,204.94		Current		Imprest	782,60		Imprest		Unity Trust Bank	4,305.36		Current		Unity Trust Bank	78,053.72	2.75%	Savings		Redwood Bank	90,420.26	3.45%	95 Day Notice	Opened August 2019	Hampshire TB	80,116.65	0.10%	Waiting for account to close		Cambridge and Counties	85,000.00	5.00%	1-year fixed deposit	14 August 2024	United Trust Bank	90,138.31	4.16%	1-year fixed deposit	04 May 2024	Skipton Building Society	89,246.98	3.75%	1-year fixed deposit	21 May 2024	Total	551,268.82			
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198/23	<p>Planning Report.</p> <p>Applications</p> <p>a) 23/03419/LB The Cottage, Goose Green, Deddington. Retrospective consent to re-roof the building and replace rainwater goods. Cllr S O’Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection but would defer to the Conservation Officer regarding appropriateness of materials.</p> <p>b) 23/03422/F 8 The Paddocks, Deddington. Single storey rear extension revised scheme of 23/02467/F. Cllr S O’Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (11 for, 1 abstention) no objection.</p> <p>Approvals</p> <p>23/03022/TCA Plum Cottage, Philcote Street, Deddington.</p>																																																							
199/23	Neighbourhood Development Planning report. Maps back from planning consultant. Will be able to send off final Neighbourhood Plan and Examiner’s report to CDC by Christmas.																																																							
200/23	Large Scale Developments Working Group report.																																																							

	<p>a) Burringtons – closing down part of their business. Concern regarding S106 due to PC. Extent of impact is uncertain at present. Money from Clifton Gate due once 8th house is occupied. This house was occupied on 5 December 2023, so CDC have been informed regarding this and are chasing up S106 money. Also consulting OCC S278 team regarding road improvements that were promised but have not yet begun. Concern raised about a house in the Clifton Road development being named Clifton House.</p> <p>b) Allocated site in Neighbourhood Plan north of fire station. Neighbour noted concern of habitat for great crested newts and overlooking. Great crested newt survey has been done and developer would be putting appropriate measures in place.</p>
201/23	<p>Highways and Transport report.</p> <p>a) St Thomas Street drain and pavement issue. Cllr J Watts to report drain issue on Fix My Street.</p> <p>b) 30mph VAS. OCC have agreed it is permissible for us to re-use elsewhere, possibly along the Clifton Road if practicable, 30mph VASes redundant since 20mph speed limit introduced.</p> <p>c) Consider supporting an application to apply for HGV restriction on the B4031. Cllr A Swan undertook a traffic survey. Within an hour multiple HGV vehicles were recorded. Many were going above the speed limit. 2 trucks head-to-head at the pinch point. Horse rider forced off the road. Cllr A Swan stated that DPC should not be allowing any traffic over 7.5 tonnes on the B4031 to the west of Deddington. Proposed that a weight restriction be put on the road, with any vehicle over 7.5 tonnes allowed to use it for access only. Has to be done on the OCC website. Cllr A Swan proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the council agree to proceed with an application to apply for an HGV restriction on the B4031.</p> <p>d) Temporary Traffic Regulation Notice – S14 Road Traffic Regulation Act 1984. Temporary footpath closure at Adderbury, Footpath 18. Proposed closure extension until December 2025. Means that if anyone is walking in the Clifton area to get to Adderbury the route is disrupted. PC should write to OCC that this is unacceptable and that they can't keep extending the order. Resolution to be brought to the next meeting. Issue to be sent on to Adderbury Parish Council.</p> <p>e) Buses. Currently £1 trips.</p>
202/23	<p>Environment and Recreation report.</p> <p>a) An update on No Mow May. Cllr J Norton has taken over. Cllr H Oldfield suggested that comments made be sent to Thomas Fox. Post-No Mow May cut to be left as late as possible.</p> <p>b) Mini tennis and Welford's Piece projects. Dependent on S106 funds. In view of Burringtons' change of circumstances, continue as planned unless hear otherwise.</p> <p>c) Clifton Santas. Clerk to write and thank organiser and residents.</p>
203/23	<p>Items for information.</p> <p>a) Christmas tree. Coming down on 5 January 2024.</p> <p>b) OALC chairs meeting. Now open to a nominated councillor as well. Doesn't need to be the same person each time. Cllr M Robinson to be forwarded the invitation for the January meeting.</p> <p>c) Castle grounds application. Going forward to secretary of state.</p> <p>d) Nominee for High Sheriff Award. Made as discussed earlier in the year.</p> <p>e) Thanks were passed from Chair to Stewards, Clerk and Parish Councillors for work throughout the year and to Deddington News reporters for covering all meetings.</p> <p>f) Thanks, were also passed from Cherwell District Cllr B Williams to Councillors for their support. He also informed the Council that he will not be standing for the election in May. He was thanked for all his endeavour on behalf of the Council.</p>
204/23	Update from the Parish Council Representatives. None.
205/23	Date of the next meeting: The next Parish Council meeting will take place on 17 January 2024 at 7:30pm in the Hempton Lounge, Windmill Centre, Deddington. Meeting closed at: 9:07pm