

DEDDINGTON PARISH COUNCIL
Minutes of the Parish Council meeting held in the Holly Tree Club, Deddington on
Wednesday 19 April 2017 at 7.30pm

Present: Cllrs M Cox, J Higham, H Oldfield, J Reeve, D Rogers (Chair), M Squires, T Timms, J Watts and B Wood (Vice Chair). **Also in Attendance:** County Cllr A Fatemian, District Cllr B Williams, a Deddington News representative and one member of the public (from E&R report).

69/17	Apologies: Cllrs D Anderson (Vice Chair), A Collins, S O'Neill. Cllr J Finnigan did not attend the meeting.
70/17	Declarations of Interest: Cllr D Rogers proposed a general interest in Agenda Item 8 Planning 17/00554/CLUP: 18 The Paddocks, Deddington.
71/17	Minutes: Cllr B Wood proposed, Cllr J Higham second the motion and the Council RESOLVED (unanimous by those at that meeting) that the minutes of the meeting of 15 March 2017 were a true record subject to minute 56/17 H&T report (4) Featherton House Lights being amended to record that the result of the vote on the motion was ten for and two against . The Chair then signed the minutes.
72/17	Co-option of a Cllr: No applications have been received for the current vacancy on the Parish Council. The Clerk will re-advertise the vacancy and this item will be put on the agenda for the May meeting.
73/17	Matters arising from the minutes and not referred to later on the Agenda. A Cllr has requested an agenda item for May 2017 to discuss the possible consequences of DPC resolution 58/17 (a) including possible tax liabilities.
74/17	10 Minute Open Forum: Deferred until later in the meeting.
75/17	County and District Councillor updates. (i) Report from County Cllr A Fatemian: To follow. (ii) Report from District Cllr B Williams: None.
76/17	<p>Planning Matters.</p> <p>Applications</p> <p>a) 16/00073/NMA: Gaslight, Earls Lane, Deddington – Non-material amendment to use sand and cement based render instead of Monocouche XF Standard S40 Cream render as approved under condition 3 of Application 15/01632/F. DPC made no comment about this planning application.</p> <p>b) 17/00046/NMA: 47 St Johns Way, Hempton – Non- material amendment to 12/01555/F – change of material from bricks to block and render. DPC made no comment about this planning application.</p> <p>c) 17/00091/TCA: Stonewall, Castle Street, Deddington – 5 x Leylandii to be dismantled as they are taking too much light away from the property. These will be replaced with a new line of leylandii to be maintained as a tall hedge. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (6 votes for and three against) to OBJECT to this planning application because the PC does not consider a new line of leylandii to be a suitable replacement.</p> <p>County Cllr A Fatemian entered the meeting at this point.</p> <p>d) 17/00103/TCA: 9 Hopcraft Lane, Deddington – Fell 1 Eucalyptus. Cllr H Oldfield proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that it approves of this planning application but asks that a replacement tree be planted somewhere, in line with the Deddington Parish Council tree policy.</p> <p>e) 17/00452/F: Folly Cottage, The Lane, Hempton – A pre-fabricated 4m x 3m office. Cllr D Rogers proposed, Cllr M Cox seconded the motion and the Council RESOLVED (7 votes for and two abstentions) that it has no objection.</p> <p>f) 17/00474/F: 1 Philcote Street, Deddington – Two storey rear extension. Cllr J Higham proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>g) 17/00531/F: Il Buco Del Muro, The Tchure, Deddington – Alterations and additions to include demolition of a rear lean-to conservatory to be replaced with a two storey rear addition pitched roof and small single storey extension with flat roof light; the placement of a timber garden studio in the rear garden and the enlargement of an existing access in a masonry boundary wall with a coloured metal sliding gate. Cllr B Wood proposed, Cllr J Higham seconded the motion and the Council RESOLVED (unanimous) to OBJECT to this planning application on the following grounds: Detriment to the conservation area, no clarity on the nature of the metal gate, no clarity on the wall above the opening and no vision splays for vehicles leaving the dwelling.</p> <p>h) 17/00554/CLUP: 18 The Paddocks, Deddington - Certificate of Lawfulness Proposed Development for the formation of a dropped kerb outside dwelling. Cllr T Timms proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>i) 17/00564/F: 2 Chapmans Lane, Deddington – Variation of Condition 2 (plans) of 16/00057/F – to provide a window for the ensuite bathroom of bedroom 4 of plot 2 and to realign the bedroom window over the centre of the window below. Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (8 votes for and one abstention) that it has no objection.</p> <p>j) 17/00592/LB: 2 St Thomas Street, Deddington – Replace UPVC double glazed casement windows with wooden casement windows and replace polycarbonate flat roof to conservatory with tiled Edwardian style roof. Cllr J Higham proposed, Cllr B Wood seconded the motion and the Council RESOLVED (unanimous) no objection.</p>

	<p>k) 17/00599/F: Former Garden of 4 Victoria Terrace – Erection of one new dwelling (proposed minor amendment to Planning Permission 16/00295/F to incorporate renewable energy and other alterations for the purpose of environmental improvement). Cllr J Reeve proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection but asks that the Conservation Officer be requested to check that the solar panels will not be visible from the highway.</p> <p>l) 17/00621/F: Tennis Courts, Windmill Community Centre and Sports Complex, Hempton Road, Deddington – Installation of floodlights to two tennis courts, with the use of Phillips lighting (revised scheme of 16/01726/F) Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (7 votes for and two abstentions) that it has no objection on the basis that the previous comments from the Deddington Parish Council re the terms re hours of use etc. for planning application 16/01726/F will still stand and be taken into account.</p> <p>m) Salt Barn at Deddington Highways Depot – request for comment on pre-application. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) no objection but request that the road markings at both ends of the layby are repainted and the signage is improved.</p> <p>n) 17/00702/TPO – Green Court, Earls Lane, Deddington. Crown reduction of Blue Atlantic Cedar by 2 – 3 metres. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals Town Hall, Deddington. Installation of 1 fascia sign, 1 light box and 1 hanging sign. Primary School – single storey extension, link corridor and nursery. Home Farm House, Clifton Road – hard standing. Home Farm, Clifton – outline permission for farm workers dwelling. The Orchard, Hopcraft Lane – fell 1 Leylandii. Deddington Manor – fell 1 fir tree. Holly House, Earls Lane – single storey front and rear extension.</p> <p>Correspondence. Mr & Mrs Toll have lodged a Planning Appeal and it was noted that the PC is not able to offer any additional comments about this application to the Planning Inspector.</p>
77/17	<p>Large Scale Development Working Group Report: Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) that the draft letter considered at the meeting be sent to David Wilson Homes and also copied to Bob Duxbury, Linda Griffiths and Tom Plant at CDC. No response has been received from OCC (except for a holding letter) nor CDC regarding S106 monies. The Clerk will chase again in a week if nothing is received by then.</p>
78/17	<p>Neighbourhood Plan Working Group update: There were 250 replies to the questionnaire (14.5% of the eligible parishioners). 89% of respondents wanted CDC to adopt the housing estate roads. 84% of respondents prefer freehold properties although some felt leasehold may make the overall cost of the houses cheaper. The consultation looks likely to take place in July and will include a 16-18 page summary. It was suggested that it might save money if the community vote on the Neighbourhood Plan be done in May 2018 as people will already be coming out to vote. It was noted that a grant to cover the publishing costs has to be spent by December or will be lost.</p>
79/17	<p>Environment and Recreation Report:</p> <ol style="list-style-type: none"> 1) Fitness Trail opening. Victoria Prentis will officially open the Adult Fitness Trail at noon on 22nd April. Bin at Daedas Wood. CDC reported that the Daedas Wood dog poo bin is being used for litter and so quickly fills. CDC has agreed to empty a new litter bin at the same time as the existing dog poo bin if the PC will supply one. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that a litter bin is purchased and installed near to the dog poo bin. 2) Cosy Lane and broken village sign. Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council RESOLVED (7 for, one against and one abstention) that a new dog poo bin be purchased for installation at the top of Cosy Lane (by the bungalows in the Daedings) and added to the CDC schedule. The Steward is looking into mending the damaged village sign. 3) Defib update. Three defibrillators are currently on order for the Duke of Cumberland’s Head in Clifton, the Windmill Centre and the Co-op. The options for a fourth site in Hempton were discussed. 3 Wheelchairs and 1000 space blankets will be ordered as per the SSE community resilience grant. 4) Wimborn Close Playground. Three springer quotes had been sought. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (8 votes for and one abstention) that the springer is replaced at a maximum cost of £1,618.75 plus VAT. 5) Welford Piece Playground. Thomas Fox has been asked to quote to repair the fence that was damaged caused by storm Doris – he has been asked to quote like for like and also for replacing it with bow top metal fencing of a similar height. Two further quotes will be sort. He has also been asked to quote to renovate the wooden play equipment. Three people have expressed an interest in commenting about the play facilities at Clifton - one of whom responded to the DN advert. E&R members will put that person in contact with the original contact and request feedback. 6) All-Weather Court (AWC). After meeting contractors regarding the court, further cutting back / pollarding of trees in the Autumn should be considered. The AWC light will be fixed soon. Quotes had

	<p>been obtained for regenerating the AWC. Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that £6,267.65 plus VAT be spent on the regeneration.</p> <p>7) Windmill LED lighting upgrade. A grant of £2,900 has been awarded and a provision of up to £650 already authorised at the December 2016 Parish Council meeting. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to spend £3252 plus VAT on LED lighting as detailed in a quote. It was noted that the grant giving body has allowed an extension.</p> <p>8) Windmill Centre Development Working Group. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (8 votes for and one abstention) that the membership, chair and terms of reference of the new working group were agreed.</p> <p>9) Flooding in Clifton. The residents in Clifton who have persuaded Thames Water to perform further remedial work to the drains in Chapel Close were congratulated.</p> <p>10) Gaveston Gardens. Chris and Yvonne Twomey were thanked for helping maintain the green at Gaveston Gardens.</p> <p>11) Parish Spring Clean. The Steward was thanked for doing a good job keeping the centre of Deddington clean. The volunteers who turned out in Deddington, the Scouts, Basil and Jo Churchyard and Cllr J Watts were also thanked. The Clifton Spring Clean volunteers will be out at 10:00 on Sunday 23 April. Cllr D Rogers will investigate whether there can be a similar arrangement with CDC for an autumn clean-up focusing on the roads between the three villages that comprise the parish.</p> <p>12) Allotment Wall collapsing x 2. Two reports of damaged walls at Satin Lane have been reported. One is the high wall adjacent to the entrance of Satin Lane. The PC will write to the householder to bring the problem to their attention. The correspondence will be copied to the landlord of Satin Lane and the PC's insurers to make them let them know of the issue. County Cllr A Fatemian and District Cllr B Williams will query if this is an OCC highway.</p> <p>13) The Lane, Hempton. The Lane in Hempton has been reinstated to the OCC grass cutting contract and will therefore be cut twice a year. Following requests from parishioners, the PC agreed that the Clerk ask the contractor to do the first cut of The Lane when they are next cutting the verges in the Parish. The second cut of the Lane will be at his discretion and based upon the growing conditions.</p>
80/17	Additional dog waste bin at Cosy Lane and signs about dog waste & fly tipping. See item 79/17 (2)
81/17	All Weather Court Regeneration. See item 79/17 (6).
82/17	<p>10 minute open forum: Neil Skinner addressed the council as a Trustee of the Deddington Festival to explain the new event 'Deddy Car Fest' which they plan to hold on Sunday 11th June 2017. The PC recommended that the Festival contact OCC and Stagecoach about their proposals and also undertake a risk assessment. Cllr M Squires proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the PC apply for the road closure notice on the proviso that the Festival will make a donation to cover the cost of it. Cllr J Watts asked that the road closure for Deddy Car Fest be an agenda item for the May PC meeting. The Festival organisers will need to maintain access for emergency vehicles and the fire hydrant outside the Unicorn during the event. They were asked to inform residents and businesses about the proposals. Neil Skinner will then send the information required for the road closure application to the Clerk for submitting to CDC.</p> <p>District Cllr B Williams left the meeting at this point.</p>
83/17	<p>County Cllr A Fatemian report. Cllr A Fatemian was congratulated on the recent birth of his son.</p> <p>Pot holes. It has been confirmed that a lack of funding resulted in some potholes not been filled using the 'dragon' filler but a cheaper alternative. The new repair budget has enabled the 'dragon' to be used again.</p> <p>Fix my Street. Relunched. Users who demonstrate competence will get trusted advisor status.</p> <p>VAS. The PC noted that it had never been invoiced for the Clifton VAS.</p> <p>County Cllr A Fatemian report left the meeting at this point.</p>
84/17	<p>Highways and Transport report:</p> <ol style="list-style-type: none"> 1) PSCO response. Two poorly parked vehicles were reported to the Police. Cllrs were impressed that the PSCOs had responded to their concerns. Unfortunately by then the vehicles had been removed. 2) Speedwatch. On hold until PC hear from TVP. The risk assessment is being updated and will be considered at the May 2017 meeting. 3) Parking. A resident on New Street has again requested that the PC do something regarding parking. Cllr M Cox proposed, Cllr J Higham seconded the motion and the Council RESOLVED (8 votes for and one abstention) that the original letter is resent with a covering note. 4) Market Place Green parking complaint. The grass on the greens is being damaged. The PC has been asked to consider installing more wooden posts. OCC will be asked to comment before a response is made. A Cllr said that in the past the PC put notices on the windscreens of thoughtless drivers. Cllr Squires was asked to bring the wording for a possible notice to the next meeting. 5) Electric car charging. Cllr H Oldfield will explore funding for on-street charging of electric vehicles. 6) Clifton flooding. Thames Water and their contractors have surveyed the drain. Roots, concrete and brickwork have been removed from the manhole. 7) Letter to Featherton House. A letter has been drafted about the light. Cllr M Cox will speak with the new manager prior to it being sent.

	<p>8) Pollution – speed bumps v. road cushions. The PC noted that, when considering speed calming measures, speed bumps could be removed from the nation's roads as part of the Government's plans to cut pollution. Other traffic-calming measures could also be removed to prevent cars repeatedly slowing down and speeding up, which almost doubles the amount of harmful gases.</p> <p>9) VAS- Summary. Cllr D Rogers attended an event at the NEC and learnt that 1) solar powered is not the way to go unless it is a permanent installation and 2) installation would have to be 2.1m high on safety grounds 3) OCC to advise where the sign could be mounted and 4) there are three possible signs that would suit PC needs.</p> <p>TRANSPORT: Nothing to report.</p>																																			
85/17	<p>Finance and General Purposes.</p> <p>1) Bank accounts. The major items of income and expenditure were noted.</p> <p>2) Investments. £85,000 has been invested with the Cambridge and Counties Bank at 1.3%. Cllr H Oldfield will be added to the signatory list. United Trust Bank have acknowledged the application to open an account with them. Cllr B Wood proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) the Santander forms will be completed when confirmation has been received that the bond is still available.</p> <p>3) Barclays Bank. The Clerk is organising the mandate change arrangements for this.</p> <p>4) Accounts 2016/2017. The accounts have been drafted and are being prepared for the internal auditor to examine them on 3 May. In summary, there is a shortfall of £5,614 after spending £16,175 on the Windmill renovations. The Revenue Reserve carried forward is £41,506. The accounts should be adopted at the May PC meeting.</p> <p>5) Allotment Tenancy Agreement. This is being reviewed for discussion at the next meeting.</p> <p>6) Appendix to the Annual Investment Strategy 2017-2018. It was noted that the Appendix to the Investment Strategy needed to be amended to reflect the amendment to the Annual Investment Strategy 2017-2018, approved at minute 58/17 (2) "that the rating of the institute could be disregarded if the proposed investment would be covered under the Financial Services Compensation Scheme". Cllr M Squires proposed that the Annual Investment Strategy 2017-2018 Appendix be approved subject to this amendment being made. Cllr B Wood seconded the motion and the Council RESOLVED (8 votes for and one abstention) that it be adopted as amended.</p> <p>7) Annual Investment Strategy 2017-18. Cllr D Rogers proposed, Cllr B Wood seconded the motion and the Council RESOLVED (unanimous) that the Annual Investment Strategy 2017-18 is adopted.</p> <p>8) Updated Financial Regulations. Cllr H Oldfield proposed, Cllr B Wood seconded the motion and the Council RESOLVED (unanimous) to adopt the updated financial regulations.</p> <p>9) DPC Updated Risk Assessment. Cllr B Wood proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the updated risk assessment V0.6 is approved.</p> <p>10) Updated Castle Grounds Risk Assessment. Cllr B Wood proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) to approve the risk assessment dated April 2017.</p> <p>11) Updated Asset Register. This was noted.</p>																																			
86/17	Windmill Centre Upgrade: Dealt with earlier.																																			
87/17	Invoices for Payment: The Council RESOLVED (unanimous) that the invoices for payment listed for payment on 19 April 2017, totalling £89,397.38 were approved for payment. This figure includes the £85,000 bond deposit that will be paid into the Cambridge and Counties Bank.																																			
88/17	<p>Report upon the investment of the Parish Council's Funds as at 31 March 2017</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>245,543.97</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide</td> <td>131,839.43</td> <td>0.8%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2017</td> </tr> <tr> <td>Nationwide</td> <td>81,124.71</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid July 2017</td> </tr> <tr> <td>Hampshire TB</td> <td>76,428.90</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2017</td> </tr> <tr> <td>Total</td> <td>537,452.56</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	245,543.97	0.1%	Current		Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017	Nationwide	81,124.71	1.2%	1 Yr Fixed	Mid July 2017	Hampshire TB	76,428.90	1.2%	1 Yr Fixed	Mid Dec 2017	Total	537,452.56			
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89/17	<p>Update from Parish Council Representatives.</p> <p>School Governors. The Primary School was congratulated for having its planning application approved.</p> <p>FOCG. A sign has been purchased to deter drivers from blocking the gate. Ways of removing a drone and a hammer from a tree were discussed. E&R will look at options for the broken noticeboard. Trees were quickly removed following storm Doris. The FoCG will send the Clerk details of another arborist to keep on record for future reference is required. There are a number of dead/dying trees that Cllr D Rogers and J Reeve will investigate and consideration to be given to an annual check-up.</p>																																			
90/17	Correspondence. None.																																			
91/17	AOB as allowed by Chairman: None																																			
92/17	Annual Parish Meeting will be held at 7.30pm on Wednesday 10th May in the Windmill Centre Lounge.																																			
93/17	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 17 May 2017 at 7.30pm in the Windmill Centre Lounge. The meeting closed at 10:03pm.																																			