

DEDDINGTON PARISH COUNCIL
Minutes of the Parish Council meeting held in the Old School Room, Hempton on
Wednesday 15 March 2017 at 7.30pm

Present: Cllrs A Collins, M Cox (from agenda item 48/17), J Finnigan, J Higham, H Oldfield, S O'Neill, J Reeve, M Squires, D Rogers (Chair), J Watts and B Wood (Vice Chair). **Also in Attendance:** County Cllr A Fatemian, District Cllr B Williams, the Deddington News representative and Cllr T Timms (from 48/17).

45/17	Apologies: Cllr D Anderson (Vice Chair).
46/17	<p>Declarations of Interest: General interests were declared by the following Cllrs;</p> <p>Cllr H Oldfield Agenda Item 7 Planning b) 16/02139/LB & 17/00021/ADV: Town Hall, Market Place, Deddington, as she is a trustee of DCE.</p> <p>Cllr J Higham Agenda Item 7 Planning c) 17/00393/F: 8 The Daedings, Deddington as living in a nearby property.</p> <p>Cllr M Squires Agenda Item 7 Planning e) 17/00473/F: Rowan Cottage, High Street, Deddington as a neighbor and (11) Allotments as an allotment holder.</p> <p>Cllr M Cox Agenda Item 13 F&GP (9) Royal British Legion as a member (11) Allotments as an allotment holder</p> <p>Cllr S O'Neill Agenda Item 13 F&GP (9) Royal British Legion as a member (11) Allotments as an allotment holder</p> <p>Cllr J Watts Agenda Item 13 F&GP (9) Royal British Legion as a member</p> <p>Cllr D Rogers Agenda Item 13 F&GP (11) Allotments as an allotment holder (13) Deddington Flower Show as a trustee of the Church.</p>
47/17	<p>Minutes: Cllr B Wood proposed, Cllr A Collins second the motion and the Council RESOLVED (unanimous by those at that meeting) that the minutes of the meeting of 15 February 2017 were a true record. The Chair then signed the minutes.</p>
48/17	<p>Update re Co-option of a Cllr:</p> <p>Terence Timms introduced himself to the PC. Mr Timms said that he is retired and would like to do what he can for the village. Cllr D Rogers proposed, Cllr B Wood seconded the motion and the Council RESOLVED (unanimous) that Terry Timms be co-opted to the PC. He signed his acceptance of office in the presence of the Proper Officer (Clerk) and joined the Council. The Clerk will notify CDC.</p> <p>The Chairman reported that Cllr A Morrell had resigned from the Parish Council and thanked him for his contribution. CDC have been notified.</p> <p>Cllr M Cox joined the meeting at this point.</p>
49/17	Matters arising from the minutes and not referred to later on the Agenda. None.
50/17	<p>10 Minute Open Forum: Jean Rudge addressed the PC as Vice Chair of the Windmill Thursday Club. She informed the PC that OCC funding of £11,000 will be withdrawn from September giving grave concern to the future of the club. The club was set up 20 years ago and is something which she considered to be an important village asset. There is the possibility of some money from a transition fund but there will be 42 applications for the same "pot" of money. The Thursday Club is grateful for the financial community support already given (Parish Show, Farmers Market and Panto) but it needs to find a consistent source of funding in addition to these one-off payments. District Cllr B Williams suggested the Plunkett foundation may be able to help and will forward Mrs Rudge the contact details.</p> <p>Martin Squires spoke, as a member of the public, about planning application 17/00473/F: Rowan Cottage, High Street, Deddington, which is a property next door to his. He raised concerns that CDC Planning had noted that consultation had taken place but that he had not been informed or consulted. District Cllr B Williams will verify what has happened. He said that the plans were incorrect as only one chimney was shown. He noted that the roofs of the two properties were joined and so any work undertaken that affected his roof would need to be made good. He also noted that as he would have direct sight into the proposed sky light this window should probably be frosted glass.</p>
51/17	<p>County and District Councillor updates. District Cllr B Williams report was received and is available on the PC website</p> <p>(i) Report from County Cllr A Fatemian: to follow.</p> <p>(ii) Report from District Cllr B Williams: The following was noted:</p> <ol style="list-style-type: none"> a) Planning Committee 16/2/17 - Duke of Cumberland's Head. The CDC Planning Committee agreed to grant permission to knock through part of the back wall of the inglenook fireplace. b) 16/02246/OUT: Farmers Cottage - Home Farm, Clifton. This application has now been approved and will not go to committee. c) A361 Working Group. District Cllr B Williams is a member of the A361 working group which will explore ways to improve the safety and efficiency of the road within the district. d) Mobile Signal Working Group. District Cllr B Williams is a member of the Mobile Signal working group which will identify areas within the district suffering from weak/non-existent coverage. e) Castle Quay 2. Cllr B Williams outlined the plans for the new development. Cllr M Cox noted that parking may be a problem whilst the new development is being built. f) Unitary Council. OCC approved their proposals for a county wide unitary council at their March cabinet meeting. Their proposal will be presented to The Secretary of State in the next few days. CDC, West Oxon and Oxford City will present an alternative proposal and invite residents and PCs to public meetings and an emergency Parish Liaison Meeting to discuss. g) Flux Drive. District Cllr B Williams has spoken with the family of Jim Flux regarding name a road on the new development in Jim's name to honour his dedication and service to the parish. They thanked him and the PC for considering such a wonderful thing.

52/17	<p>Planning Matters.</p> <p>Applications</p> <p>a) 17/00055/TCA: The Orchard, Hopcraft Lane, Deddington. T1 x Leylandii – Fell. Cllr J Reeve proposed, Cllr B Wood seconded the motion and the Council RESOLVED (11 votes for and one objection) that it has no objection.</p> <p>b) 16/02139/LB & 17/00021/ADV: Town Hall, Market Place, Deddington. Installation of 2 no. fascia signs, 2 no. light boxes and 1 no. hanging sign. Cllr H Oldfield declared a general interest. Cllr S O'Neill proposed, Cllr M Squires seconded the motion and the Council RESOLVED (11 votes for and one against) that it objects due to the current application and suggests that there be one sign on the door and a hanging sign.</p> <p>c) 17/00393/F: 8 The Daedings, Deddington. Demolition of existing garage and workshop and erection of two storey extension to side and single storey to rear. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (11 votes for and one abstention) that it has no objection.</p> <p>d) 17/00468/F: Mallows, Hopcraft Lane, Deddington. Erection of rear extension, demolition of chimney breast, alterations to loft to form habitable accommodation, addition of front and rear dormer windows, re-submission of 16/02302/F. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (11 votes for and one abstention) that it has no objection.</p> <p>e) 17/00473/F: Rowan Cottage, High Street, Deddington. Demolition of existing single storey extension and erection of new single storey rear extension, and alterations to the roof. Cllr M Squires declared a general interest. Cllr J Finnigan proposed, Cllr J Watts seconded the motion and the Council RESOLVED (11 votes for and one abstention) that it has no objection subject to the neighbours roof being made good and frosted glass being used in the window on the extension. Cllr H Oldfield proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) to write to CDC planning department to inform them that despite the CDC planning portal stating that neighbouring properties have been informed/consulted this has not happened on two occasions since Christmas.</p> <p>Approvals</p> <p>Orchard House, Chapel Close, Clifton. Holly Tree Club. Castle End House. Duke of Cumberland's Head.</p>
53/17	<p>Large Scale Development Working Group Report: The site manager at the new David Wilson Homes development has given the Parish Council Chair an open invitation to site. It was noted that the ironstone was proving difficult to break through for the drainage and there was concern regarding the necessary digging to the traffic lights and the disruption it might cause. The Clerk will chase for replies to the letters sent regarding S106 as no responses have been received.</p>
54/17	<p>Neighbourhood Plan Working Group update: Residents were encouraged to respond to the survey monkey consultation by 26 March. The NP team had recently attended a forum with other Cherwell Neighbourhood Planning Groups which was useful and so they will continue to do so.</p> <p>County Cllr A Fatemian joined the meeting at this point.</p>
55/17	<p>County Cllr A Fatemian report: He will forward his report for inclusion on the PC website but noted the following;</p> <ol style="list-style-type: none"> 1) The Leyes. Complaints had been received about the naming of the development as 'sat navs' are currently sending drivers the wrong way. 2) Dragon Patcher. OCC has purchased a second dragon patcher to repair pot holes. He noted that the subcontractors had a two-year guarantee on their work on pot holes. 3) Thursday Club. The Clerk will send him a copy of Mrs Rudge's presentation about the Thursday Club.
56/17	<p>Highways and Transport report: The following was noted.</p> <ol style="list-style-type: none"> 1) Flooding at Clifton. Residents are encouraged to lodge complaints with Thames Water every time there is flooding to build up a body of evidence. 2) Speeding in Earls Lane. A meeting has taken place. A concerned resident has been advised about how he can make formal complaint, and the appropriate bodies that he should send his complaint to. 3) Speed Watch. TVP have been asked whether the equipment been purchased. 4) Featherton House Lights. It has been suggested that a bright outside light at Featherton House may be causing a hazard to motorists. Cllr H Oldfield proposed, Cllr M Squires seconded the motion and the Council RESOLVED (10 votes for and two objections) to send a letter to Featherton House raising this concern. 5) Grass verge outside Church. A complaint has been received. This matter has been discussed and investigated several times before by H&TWG, OCC, DPC and PCC. Cllr M Cox proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 votes for and two abstentions) that the complaint be forwarded to George Fenemore of the PCC. 6) Hedge obscuring Priority Sign. The Clerk has reported to OCC that the priority sign near Featherton House is currently partially obscured by the hedge. 7) Gaveston Gardens. Concern has been raised about vehicles parking at the entrance of the road. The contractors concerned will soon be able to park on site and will start doing so. 8) Hudson Street Disabled bay. It was noted that this parking bay is still in situ – the Clerk will follow-up with OCC.

	<p>TRANSPORT</p> <p>9) Parish Transport Meeting. OCC will no longer support these meetings.</p> <p>10) S4 service to Oxford. The PC understands that £100k s106 money has been allocated for a half hourly service from Deddington to Oxford but no information is available about when this would commence. County Cllr A Fatemian understands that they are currently assessing demand for the increased service from Deddington to Banbury before considering an increased service between Deddington and Oxford. The s106 money would pump prime the service for 5 years. If it is viable it would then continue. Residents were encouraged to make full use of the bus service or it may be lost.</p>
57/17	<p>Environment and Recreation Report:</p> <p>1) Parish Spring Clean. Saturday 1 April all volunteers welcome, 8:30am at the Holly Tree Club.</p> <p>2) Defib update. BT no longer allow the style of kiosk in Clifton and Hempton to be used. Mr and Mrs Catling were thanked for agreeing for a defibrillator to be installed in the pub in Clifton. Alternate sites are being investigated in Hempton.</p> <p>3) Deddington Circular walk report. Those who assist with the monitoring of the walk were thanked. There are currently no major problems apart from one broken stile.</p> <p>4) Diverted footpath at Coombe Hill. The Council received and considered a draft letter. Cllr M Squires proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the drafted letter be sent as amended by Cllr Collins.</p> <p>5) RoSPA Annual play area inspections. Cllr J Watts proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the PC continue to use the current play inspector.</p> <p>6) All Weather Court. The light has still not been repaired and so an alternate contractor will be approached.</p> <p>7) Castle Grounds and Clifton tree damage from storm Doris. Thanks passed to all of those who helped with the clear up after the storm.</p> <p>8) Wimborn Close. The PC thanked the residents who help cut the grass and maintain the play area. The PC asked that its thanks be included in the Deddington News report.</p> <p>9) Welford's Piece. Clifton residents have been invited to be involved in discussions about the possible upgrading of the play area.</p>
58/17	<p>Finance and General Purposes.</p> <p>1) Bank accounts. The major items of income and expenditure were noted.</p> <p>2) Investments. The re-investment of the mature bonds was discussed. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (11 votes for and one abstention) that the financial regulations be updated to note that the rating of the institute could be disregarded if the proposed investment would be covered under the Financial Services Compensation Scheme. The investment strategy will be amended to reflect this new policy and brought to the Council for approval at in April. Cllr B Wood will check the coverage of FSC scheme and timescales for repayment in the event that a financial institution covered by the FSC scheme should fail.</p> <p>3) United Trust Bank. Information about The United Trust Bank (see attached Appendix to these minutes) had been circulated to all Cllrs for consideration prior to the meeting. Cllr B Wood proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 votes for, one against and one abstention) that the PC approve the investment of £85,000 (eighty five thousand pounds) in The United Trust Bank at 1.35% for one year.</p> <p>4) Santander. Cllr B Wood proposed, Cllr A Collins seconded the motion and the Council RESOLVED (11 votes for and one against) that the PC approve the investment of £85,000 (eighty five thousand pounds) in Santander Bank at a rate of 0.5% for one year subject to confirmation that the investment will be covered by the FSC Scheme.</p> <p>5) Cambridge & Counties Bank. Cllr B Wood proposed, Cllr A Collins seconded the motion and the Council RESOLVED (11 votes for, one against and one abstention) that PC approve the investment of £85,000 (eighty five thousand pounds) in The Cambridge & Counties Bank at a rate of 1.1% for one year subject to confirmation that the investment will be covered by the FSC Scheme.</p> <p>6) Signatories on investments. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the investment signatories on investments will be Cllrs B Wood, D Rogers, H Oldfield and S O'Neill.</p> <p>7) Barclays signatories. Cllrs A Collins, B Wood and the Clerk are currently signatories to the main account and the Council RESOLVED that the bank mandate for this account be amended to add Cllrs D Rogers, H Oldfield and S O'Neill as signatories. The Clerk is currently a signatory on the Imprest account and the Council RESOLVED that Cllrs B Wood and D Rogers be added as signatories to this account.</p> <p>8) Precept. The precept request has been acknowledged. The first receipt is expected early April. The New Homes Bonus of £1,417 has been received.</p> <p>9) British Legion. The RBL Trustees have asked the PC to confirm its wishes for the building. Cllr B Wood proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (unanimous) that the RBL Trustees be instructed to sell the building and that the residue of funds, after any costs or taxes, be given to Parish Council without any obligation upon the future use of said money.</p> <p>10) Castle Grounds. English Heritage has sent the PC a contract to renew the PC's Management agreement at the Castle Grounds for a further five-years. The agreement has been backdated to April 2016 and will remain at £1,900 per annum. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council RESOLVED (10 votes for and two abstentions) that this is contract renewal is approved and the contracts should be signed by the Parish Clerk.</p>

	<p>11) Satin Lane allotments. General interests were declared by Cllrs, Cox, O'Neill, Rogers and Squires. The rent payable to the sites owners has increased from £350 pa (the rent for many years) to £400 pa. This rent increase has been accepted.</p> <p>10) OCC grass cutting contract. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the OCC contract be signed after the schedule has been amended to reinstate the cutting of the OCC verges in The Lane in Hempton. The OCC contract pays for two grass cuts a year.</p> <p>12) PC grass cutting contract. Three contractors were invited to quote for this work and the specification was also put on the PC's web site. The quotes that were received had been reviewed and compared. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that Thomas Fox's quote is accepted as it was the best value for money.</p> <p>13) Deddington Flower Festival. This item was bought forward from the previous meeting. Cllr D Rogers declared a general interest. The Festival organisers have now clarified the amount of funding that they are requesting. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council RESOLVED (11 votes for and one abstention) that the PC make a one off donation of £100 in the spirit of wishing to support new village initiatives. This will be a S137 payment.</p> <p>14) Standing orders, financial regulations and investment policy. These are being reviewed and any suggested amendments will be brought to the April meeting for consideration.</p>																																			
59/17	Royal British Legion Question – discussed under the F&GP report.																																			
60/17	<p>Options for a tribute to Cllr J Flux: Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (nine votes for, one against and two abstentions) that a road on the Old School Grounds development be named Flux Drive. Cllrs and staff also agreed to privately fund a rose bed outside the cemetery with a plaque identical to that already commemorating his wife Jean. Consideration was given to other possible memorials but it was felt that these should be discussed as and when appropriate. It was noted that at the OALC Executive Meeting Jims many achievements had been noted and OALC's condolences had been sent to his family.</p> <p>County Cllr A Fatemian left the meeting at this point.</p>																																			
61/17	Local Policing Priorities – to respond to the letter from the police: Cllr M Squires proposed, Cllr A Collins seconded the motion and the Council RESOLVED (11 votes for and one against) that no response should be made.																																			
62/17	Windmill Centre Upgrade: No headway has been made with the contractor to do the lights so another will be sought. It was agreed that a working group should be set up to consider the development of the building and that the terms of reference will need to be agreed by the Council. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that a working group be set up comprising Cllrs Collins, Oldfield, Rogers, Squires and Watts and that Rosie Burland, Roger Sykes, Ria Betteridge, Simon Oldfield and Jill Cheeseman also be invited to join this working group.																																			
63/17	Invoices for Payment: The Council RESOLVED (unanimous) that the invoices for payment listed for payment on 15 March 2017, totalling £6,296.25 were approved for payment.																																			
64/17	<p>Report upon the investment of the Parish Council's Funds as at 28 February 2017</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>243,425.24</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide</td> <td>131,839.43</td> <td>0.8%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2017</td> </tr> <tr> <td>Nationwide</td> <td>81,124.71</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid July 2017</td> </tr> <tr> <td>Hampshire TB</td> <td>76,428.90</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2017</td> </tr> <tr> <td>Total</td> <td>535,333.83</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	243,425.24	0.1%	Current		Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017	Nationwide	81,124.71	1.2%	1 Yr Fixed	Mid July 2017	Hampshire TB	76,428.90	1.2%	1 Yr Fixed	Mid Dec 2017	Total	535,333.83			
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65/17	<p>Update from Parish Council Representatives.</p> <p>Holly Tree Club. Cllr J Finnigan agreed to become the PC representative on the Holly Tree Club.</p> <p>Castle Grounds. There was tree damage which has been made safe. It was questioned who checks that the PC Tree Policy is adhered to. District Cllr B Williams to speak with the CDC Planning Dept.</p> <p>School Governors. Cllr M Squires informed PC that the primary school would be made a Church Academy from June 2017. There will be less responsibility for the governors and it is likely that Deddington will lose a significant amount of funding due to recent Government proposals.</p>																																			
66/17	Correspondence. None.																																			
67/17	<p>AOB as allowed by Chairman:</p> <p>Parish Representatives Meeting. Cllr M Cox will attend a meeting concerning caring and helping.</p> <p>PC Minutes. Cllr J Watts asked if the draft minutes could be forwarded any sooner than they currently are. The Chair explained that the Clerk's priority has to be to deal with council resolutions and any actions arising from the PC meetings. It was noted that the draft minutes are issued with the agenda and already sent to Cllrs during the week before a meeting.</p>																																			
68/17	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 19 April 2017 at 7.30pm in the Holly Tree Club, Deddington. The meeting closed at 9:52pm.																																			