

## DEDDINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held at 7:30pm at the Hempton Lounge, Windmill Centre, Deddington on Wednesday 19 February 2025.

**Present:** Cllrs H Oldfield (Chair), A Collins, M Cox, J Norton, M Robinson, C Snashall, M Swadling, T Timms and J Watts **Also, present:** Cherwell District Cllr D Rogers, 2 members of the public, and a Deddington News Representative.

19/25	<b>Apologies:</b> Cllrs N Mylne, N ap Simon, N Smith and S O'Neill.
20/25	<b>Declarations of Interest</b> <b>General Interest:</b> Cllr H Oldfield item 28/25 Finance and General Purposes item s) Donation request.
21/25	<b>Minutes:</b> Cllr M Swadling proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on the 15 January 2025 were a true record of the meeting.
22/25	<b>Matters arising from the minutes and not referred to later on the agenda:</b> None.
23/25	<b>10 Minute Open Forum:</b> Adam Nell, a candidate for the Deddington ward in a potential district council byelection at the time of the County elections in May, introduced himself to the Council. He has previously been a district councillor and represents the Conservative Party.
24/25	<b>County Cllr A Fatemian update:</b> None.
25/25	<b>District Cllr D Rogers update:</b> Written report received. Cllr M Cox queried the details provided regarding ANPR cameras in rural areas. District Cllr D Rogers expressed CDC's intention to purchase 6 mobile ANPR cameras. Suggested that it would be useful to have evidence regarding how effective they are, should the Council be unsuccessful in their wish to have an ANPR camera at the traffic lights. Cllr J Watts congratulated Cllr D Rogers on his performance in Westminster supporting local farms.
26/25	<b>Highways and Transport.</b> a) <b>Hempton site meeting.</b> Cllrs H Oldfield and M Cox attended a site meeting in Hempton with OCC Dave Catling. Hempton traffic calming and other highways issues were discussed. b) <b>Hempton updates.</b> Smiley SID has been installed as vehicles enter Hempton from Deddington. OCC have had to re-design the proposed build-outs to current standards for cycle safety. The carriageway alongside the build-outs cannot legally be the 4 metres width requested by local farmers. Therefore, OCC have re-designed over-runnable build-outs with collapsible bollards that will accommodate the widest farm vehicles. In view of the unusually large number of detailed objections received during the consultation on the traffic calming measures, OCC is collecting more speed and accident data and may have to set up a trial using temporary layouts to prove that the proposed build-outs would work. The timescale is very tight if the work is to be implemented in this financial year while funding is available from the US embassy for highways improvements between their local airbases. c) <b>SIDs.</b> Cllr H Oldfield has formally requested OCC to fund three solar-powered SIDs at entrances to Deddington on A4260 north, and B4031 east and west. d) <b>Near collision, Clifton Road.</b> Fardon Way, Clifton Gate. A vehicle attempted to overtake a resident when the resident was attempting to turn right into Fardon Way. A similar incident occurred last year. Passed on to OCC. Cllr M Cox to contact the resident with an invitation to join the Community Speed Watch. e) <b>Fardon Way, Clifton Gate.</b> Complaints have been received from residents concerning the announcement from the developers, Burrington, that they do not intend to put the final surface on internal roads and pavements nor install pavement at the front of the site. Complainants include a resident who is a wheelchair user and has difficulty managing entry and exit from the estate. Although OCC is responsible for highways, it turns out CDC is responsible for enforcing planning obligations agreed by the developers. Cllr D Rogers to pursue the matter with CDC officers. OCC is unlikely to adopt the internal road if it is not brought up to adoptable standard. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that Cllr H Oldfield request that CDC ensure the developers are not permitted to sell the five affordable houses on the estate until the roadwork is completed and S106 money still owing paid. f) <b>Duns Tew junction with dual carriageway on A4260 south of Deddington.</b> Residents have complained of the danger at the junction of cars turning right on to the northbound carriageway. OCC informed. Junction is clearly signed.

	<p>g) <b>ANPR camera.</b> In response to a DPC post on one of Deddington's social media sites, a number of residents enquired why DPC have requested an ANPR camera for Deddington traffic lights and objected to the proposal. They also asked for an extension to the green light southward on A4260 to permit drivers more time to turn right into Hempton Road. Cllr H Oldfield posted a reply explaining DPC's rationale and that of OCC.</p> <p>h) <b>Clifton CAST.</b> Action wanted regarding HGVs passing through Clifton. Cllr H Oldfield wrote to relevant Northamptonshire council asking for notice at Aynho barring HGVs from travelling down B4031 to Deddington. No reply received to date. Meeting with the chair of CAST arranged for March 13<sup>th</sup>.</p> <p>i) <b>Community Speed Watch.</b> Now have 13 trained operators and the group has been allocated a kit. Will begin monitoring when the roadside training has been completed. Earls Lane has been successfully added as a CSW site following resident speeding complaint. Cllr M Cox has twice requested permission from OCC to put essential notices warning of speed watch on OCC street furniture – so far no reply. Speed limit rendered invalid if signs placed on 20mph village entrance signs, so these will be avoided.</p> <p>j) <b>St Thomas Street Overhanging Hedge.</b> The hedge at the Goose Green end needs cutting back more. Cllr M Cox has updated the notice on Fix my Street.</p> <p>k) <b>Bus route.</b> Consideration being given to re-timetabling express Stagecoach bus.</p>
27/25	<p><b>Environment and Recreation.</b></p> <p>a) <b>To update on ideas for Teens.</b> Cllr N Smith is picking this up. Restricted by funds and space. Suggestion received for hang-out shelter, possibly on the far side of the playing fields – potentially problematic due to interference with sports field, need to move fitness equipment, and out of range of CCTV. Alternative locations suggested. Cllr N Smith to continue work on this.</p> <p>b) <b>Landscaping the mini tennis courts surroundings.</b> Work ongoing including putting down weed suppressant membrane and researching shrubs to plant.</p> <p>c) <b>Wimborn and Welford play areas update.</b> Contractors are starting on 10 March. 2-3 weeks – hoping to be finished by the Easter holidays.</p> <p>d) <b>To consider bikes at the Windmill.</b> Agenda item for next meeting to try and get a more universal decision regarding this matter.</p> <p>e) <b>Litter picks.</b> CDC Spring Clean 14 March – 22 April. To coincide with the Keep Britain Tidy Great British Spring Clean. Cllr J Watts to arrange dates.</p> <p>f) <b>CCTV cameras on pole by AWC.</b> These have been checked and the issue resolved as a matter of routine maintenance.</p>
28/25	<p><b>Finance and General Purposes.</b></p> <p>a) <b>To sign off internal control checklist</b> – January 2025.</p> <p>b) <b>To update on library funding.</b> No update provided.</p> <p>c) <b>To consider amending Financial Regulations.</b> Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) to amend the Financial Regulations, to include: The Council may agree a 10% contingency on specific projects to be used when a delay may occur in bringing the issue to full Council. The Council will decide who has the authority to approve contingency expenditure. No one person will be given unilateral authority but a combination of the Project Manager (if appointed), members of F&amp;GP and the Clerk. Spend and reason to be reported to Council at the next meeting.</p> <p>d) <b>Amended Financial Regulations.</b> Cllr C Snashall proposed, Cllr J Norton seconded the motion and the Council <b>RESOLVED</b> (unanimous) to approve the amended Financial Regulations 2025 (noting increase of expenditure limits for seeking three quotes from £1,000 to £1,500).</p> <p>e) <b>Weed control budget.</b> Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) to approve a weed control budget of up to £1,210 +VAT. Request for Clerk to get a quote for weed control in area where weed suppressant membrane is to be laid.</p> <p>f) <b>Moss killer.</b> Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) to approve purchase of 20 litres of moss killer for path by all weather court and surrounding area at a cost of £150 +VAT, subject to the appropriate Health and Safety Regulations and paperwork being done, and any training and PPE that is necessary.</p> <p>g) <b>80<sup>th</sup> Anniversary of VE Day.</b> Discussion regarding potential for beacon. Cllr A Collins prepared to organise it if wood can be sourced and transported. Clerk to liaise with landowner, and to see if local organisations would provide any spare wood. Cllr A Collins to liaise with the fire service. Any expenditure to be brought to the next meeting. Hempton will be having a tea party.</p>

- h) **Road closure application for VE Day.** Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) to approve expenditure of up to £130 for a road closure in the Market Place for VE Day.
- i) **Memorial stones.** Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) to lay flat failed memorial stones in the cemetery when attempts to contact the ERB holders have been unsuccessful.
- j) **Windmill Centre upstairs kitchen refurbishment.** Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council **RESOLVED** (unanimous) to approve the Windmill Management Committee's request for S106 funding for refurbishment of the upstairs kitchen up to £11,000.
- k) **Windmill Centre exterior painting.** Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council **RESOLVED** (unanimous) to approve the Windmill Management Committee's request for funding of exterior painting up to £10,000. Cllr H Oldfield to apply for potential suitable grants, working in conjunction with the WMC.
- l) **Christmas tree lights.** Cllr C Snashall proposed, Cllr J Norton seconded the motion and the Council **RESOLVED** (unanimous) to approve purchase of replacement Christmas tree lights at a cost of up to £200 +VAT.
- m) **Replacement basketball hoops.** Cllr C Snashall proposed, Cllr J Norton seconded the motion and the Council **RESOLVED** (unanimous) to approve the purchase of ~~additional~~ replacement basketball hoops for the all-weather court at a cost of £250 +VAT.
- n) **To consider ways to fill Councillor vacancy.** Noted that efforts via social media have so far failed. Volunteer roster being organised by parishioners – keen to have presence on Deddington Online and stall at the Farmers Market in effort to recruit people with spare time. Parish Councillor vacancy could be included in this.
- o) **Contingencies for Wimborn and Welford's Piece projects.** Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (8 for, 1 abstention) to approve contingencies for the following current projects: Wimborn – £3,000, and Welford's Piece – £3,000.
- p) **To consider the Windmill Management Committee's report on the Future of the Lookout.** Consideration to be brought to the next meeting.
- q) **To consider forthcoming devolution and whether DPC has preference concerning proposed unitary authority.** Discussion regarding the different options. No strong preference in the Council at this time. Can provide an opinion/viewpoint at future point. Should be at least one formal consultation before it happens.
- r) **Bike signage.** Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (5 for, 2 abstentions, 2 against) to purchase bike signage at a cost of up to £150 + VAT.
- s) **Donation request.** Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (7 for, 1 against, 1 abstention) to approve the request for a donation to Citizens Advice of £100.
- t) **Mowers annual service.** Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) to approve the annual service of two mowers at a cost of up to £300 +VAT.
- u) **Cemetery gate.** Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) to approve works to the cemetery gate up to £250.
- v) **Backpack sprayer.** Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council **RESOLVED** (unanimous) to approve purchase of a backpack sprayer at a cost of £100 +VAT, subject to the appropriate Health and Safety Regulations and paperwork being done, and any training and PPE that is necessary.
- w) **Hedge cutting – sight lines in Wimborn Close.** 2 quotes to be sourced, one for the junction with Hempton Road, one for the length of Wimborn. Clerk requested approval from the Council for this work in order to allow this to be done prior to bird breeding season. Council approved expenditure on Health and Safety Grounds, with formal amount to be brought to next month's meeting.
- x) **Skip.** Request for costs for a skip for the rubbish from the beacon to be added to next month's agenda.
- y) **Staff matters.** Noted that the new assistant clerk has started work.
- z) **Major Expenditure Plan.** Noted that F&GP are updating this.
- aa) **Royal British Legion.** Noted that the Royal British Legion has decided to become a County Supported Branch, no longer self-standing. No change for Remembrance Day organisation.
- bb) **Burringtons.** Suggestion that if the situation does not improve and if no action taken by CDC Enforcement, then involvement from MP Sean Woodcock might be sought.

29/25	<p><b>Approval of invoices:</b> Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the invoices of £12,164.22 be approved for payment. £9,767.58 monies were received.</p>																																																		
30/25	<p><b>Report upon the investment of the Council's Funds as at 31 January 2025.</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>85,234.32</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>8,665.15</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>283.24</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>55,414.69</td> <td>2.60%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>90,420.26</td> <td>3.75%</td> <td>95 Day Notice</td> <td>Opened Aug 2019</td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,000.00</td> <td>5.21%</td> <td>1-year fixed deposit</td> <td>14 August 2025</td> </tr> <tr> <td>United Trust Bank</td> <td>85,000.00</td> <td>5.01%</td> <td>1-year fixed deposit</td> <td>23 May 2025</td> </tr> <tr> <td>Skipton Building Society</td> <td>92,593.74</td> <td>4.40%</td> <td>1-year fixed deposit</td> <td>27 May 2025</td> </tr> <tr> <td><b>Total</b></td> <td><b>502,611.40</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	85,234.32		Current		Imprest	8,665.15		Imprest		Unity Trust Bank	283.24		Current		Unity Trust Bank	55,414.69	2.60%	Savings		Redwood Bank	90,420.26	3.75%	95 Day Notice	Opened Aug 2019	Cambridge and Counties	85,000.00	5.21%	1-year fixed deposit	14 August 2025	United Trust Bank	85,000.00	5.01%	1-year fixed deposit	23 May 2025	Skipton Building Society	92,593.74	4.40%	1-year fixed deposit	27 May 2025	<b>Total</b>	<b>502,611.40</b>			
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31/25	<p><b>Planning Report.</b></p> <p><b>Applications</b></p> <p>a) <b>24/01946/F Mayfield, Earls Lane, Deddington.</b> Small single storey kitchen extension and remodelling of existing extension and garage. Cllr M Robinson proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>b) <b>25/00011/REM Mount Pleasant, Hempton.</b> Layout scale and appearance and landscaping reserved matters. Site already has outline permission. DPC previous objection fell when the outline application was approved. Cllr M Robinson proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the Council have no comments to make on reserved matters applications, and defer to the planning officer managing the case, urging them to support the parishioner concerns in the most appropriate way possible.</p> <p>c) <b>25/01548/F and 25/01547/LB The Cottage, Goose Green, Deddington.</b> Replacement of roof covering with reclaimed Welsh Slate, changes to ridge tiles and guttering. Cllr M Robinson proposed, Cllr C Snashall seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection, but would defer to the conservation officer to ensure appropriate materials and design of such are suitable.</p> <p>d) <b>25/00126/LB The Stile House, New Street, Deddington.</b> Replacement entrance gates. Cllr M Robinson proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection but would defer to the conservation officer to ensure suitability of the replacement gates.</p> <p>e) <b>25/00128/F Dolphin Cottage, 5 Hudson Street, Deddington.</b> Alterations and refurbishments including reconstruction of rear gable and internal remodelling. Cllr M Robinson proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>f) <b>25/00298/TCA Featherton House, Chapel Square, Deddington.</b> Tree works. Cllr M Robinson proposed, Cllr J Norton seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>g) <b>25/00307/TCA Castle Antiques, Berwick House, New Street, Deddington.</b> Tree works. Cllr M Robinson proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection, but would ask the applicant to consider replacing these trees either with something more suitable on their property or as part of a Woodland Trust project locally.</p> <p><b>Approvals</b>  24/03186/LB Bull Ring Cottage, Bull Ring, Deddington.  24/02566/F &amp; 24/02567/LB and 24/02566/F Clifton Mill, Main Street, Clifton.</p> <p><b>Appeals</b>  East Of Combe Cottage and South Of St Johns Way Hempton – Appeal date of 20<sup>th</sup> May 2024. Hempton residents aware.</p> <p><b>Correspondence</b>  <b>Article 4 Directive</b> – Correspondence received from an ex-parishioner requesting that DPC lobby CDC to institute an Article 4 Directive in Deddington Market Place (preventing minor changes to building frontages without specific planning permission). Cllr M Robinson proposed, Cllr J Norton seconded the motion and the Council <b>RESOLVED</b> (unanimous) not to recommend introduction of a Market Place-wide Article 4 Directive, with a response to the ex-parishioner explaining the reasons behind this position.</p>																																																		

	<b>The Cherwell District Council have issued a Tree Preservation Order (No.2) 2025.</b> One Horse Chestnut Tree located at Craxton, Castle End, Castle Street, Deddington, Banbury, Oxon, OX15 0TE. Reference CM/JH10066.
32/25	<p><b>Large Scale Developments Working Group report.</b></p> <p>a) <b>Consider CDC's interpretation of the new National Planning Policy Framework (NPPF).</b> CDC planning officers have explained that CDC is no longer deemed to have a five-year land supply because it has been ruled that Cherwell must take into account Oxford's unmet housing need under the government's revised NPPF. This has tilted the balance in favour of sustainable development. The Senior Planning Officer stated that neighbourhood plans would have to specify that sites were unsuitable for development for some particular reason in order for them to be ruled out for development. Cllr H Oldfield suggested that numerous sections of the updated NPPF make it clear that neighbourhood plans are part of the Development Plan and should be taken into account. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) that Cllr H Oldfield to write to the Chair and all members of the planning committee and planning officers to express DPC's disappointment that they are dismissing neighbourhood plans despite the status accorded them in the NPPF, with relevant paragraphs of the updated NPPF flagged for reference.</p> <p>b) <b>CDC's draft Local Plan.</b> Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) to provide a response to the consultation on CDC's draft Local Plan in line with the notes circulated by Cllr H Oldfield, essentially in support.</p> <p>c) <b>24/02542/F Land Adjoining and west of Stonecroft House, Deddington (i.e. The Poplars) – Consideration of amended planning application.</b> DPC previously recommended rejection of application for 4 bungalows on the East side of the Poplars. Reasons: Interfered with a key view in the Neighbourhood Plan, previously promised no additional development on site, and adverse effect on scheduled ancient monument. Response to these comments has been received. Proposing to move bungalow nearest to Clifton Road marginally back – going to make limited difference to the view. Cllr M Cox argued that the parish is in need of this type of housing for older residents wishing to downsize. Clerk assured councillors that English Heritage and Historic England had submitted objections to the proposed development which could be circulated. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (3 for, 3 abstentions, 3 against, with the Chair using her casting vote) that the Council maintain their objection to the development on the same grounds as raised previously.</p>
33/25	<p><b>Items for information.</b></p> <p><b>Bench for resident.</b> Clerk trying to get the bench for the resident put in place but is struggling to get relevant information/permission from OCC regarding this. Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (unanimous) to write to OCC to flag that it is distressing for the residents concerned that the Clerk is unable to put the bench in place through lack of a proper response from OCC, and that this has been ongoing for 18 months.</p> <p><b>Accident on bridge at Aynho Wharf.</b> Traffic lights have been put in place, and the width has been reduced. Problem with the bridge – query regarding whether anyone knows what is wrong with it. Trains have reduced speed through.</p> <p><b>BT download speeds.</b> Approval to increase the download speed for BT at minor cost increase.</p>
34/25	<p><b>Update from the Parish Council Representatives.</b></p> <p><b>Banbury Rural Forum.</b> Cllr A Collins has notified them of his intention to stand down as chair at the next meeting.</p> <p><b>Deddington Primary School Trustee.</b> Cllr A Collins informed the Council that his role as a trustee is at an end as the trust fund has now been closed, with the remaining funds transferred into the school's account for future spend on IT. Bulk of money to be spent on outdoor learning centre.</p> <p><b>The Deddington Charity Estates.</b> Now have a website.</p>
35/25	<b>Date of the next meeting:</b> The next Parish Council meeting will take place on 19 March 2025 at 7:30pm in the Old School Room, Hempton. Meeting closed at: 9.15pm