

## DEDDINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held at 7:30pm on 19 July 2023 at Hempton Lounge, Windmill Centre, Deddington.

**Present:** Cllrs H Oldfield (Chair), A Collins, M Cox, J Higham, M Ince, S O'Neill, M Robinson, C Snashall, M Swadling, A Swan, T Timms and J Watts, **Also, present:** County Cllr A Fatemian, Cherwell District Cllr B Williams, a Deddington News representative and one member of the public.

130/23	<b>Apologies:</b> Cllrs J Norton and S Patterson.
131/23	<b>Declarations of Interest:</b> <b>General Interest:</b> Cllr S O'Neill 137/23 Finance and General Purposes item j) To consider options regarding incursion onto Parish Council Land, due to knowing the person concerned. Cllr M Swadling 141/23 Planning report item a) 23/01685/F The Hawthorns, County View, Clifton, due to knowing the applicant. <b>Pecuniary Interest:</b> Cllr S O'Neill 141/23 Planning report item b) 23/01757/F Ashcroft House, Hudson Street, Deddington.
132/23	<b>Minutes:</b> Cllr A Swan proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on 21 June 2023 were a true record of the meeting. Cllr A Collins proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on 10 July 2023 were a true record of the meeting.
133/23	<b>Matters arising from the minutes and not referred to later on the agenda:</b> None.
134/23	<b>10 Minute Open Forum:</b> None
135/23	<b>County Cllr A Fatemian update:</b> See 138/23.
136/23	<b>District Cllr B Williams update:</b> Written report received.
137/23	<b>Finance and General Purposes.</b> a) <b>Sign off Internal control checklist - June 2023.</b> Clerk not present so this was not completed. b) <b>To consider dispensation for Cllr extended leave.</b> Cllr M Ince proposed, Cllr M Swadling seconded the motion, Cllr M Robinson proposed an amendment, Cllr M Cox seconded <b>RESOLVED</b> (unanimous), the Council then <b>RESOLVED</b> (10 for, 2 abstentions) that Cllr J Norton be granted six months dispensation subject to the legality of this being checked. c) <b>Transfer of £40,000 funds from Barclays to Unity.</b> Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) to the transfer of £40,000 from Barclays to Unity. d) <b>Cemetery memorial testing.</b> Potential costs have been agreed. Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) that testing be done professionally this year. Additionally, ERB holders will be alerted that testing is taking place via a notice at the cemetery, on the Parish noticeboard and in the Deddington News. Cllr Oldfield suggested that in future years the testing might be done in-house. e) <b>Windmill roof and structural calculations.</b> Planning permission and satisfactory structural calculations have been received, which mean work on the new over-roof can go ahead. Further checks on the Lounge extension may be required. Meeting with Contractor B at the Windmill Centre on 02 August 2023. Cllr H Oldfield is applying for grants to put towards this work. Cllr M Swadling to look into the monetary savings on energy consumption that will be made from the improved insulation on the new roof to support these grant applications. f) <b>Market Place wi-fi.</b> Cllr A Swan has researched costs: £1,500–£3,000 to install, plus monthly costs of around £40. Initial response from Farmers' Market committee has been that there is a lack of demand. Possibility of attending a committee meeting in October to discuss demand for this service. Cllr A Swan to continue looking into this. To be brought back to the next meeting.

	<p>g) <b>To consider responsibilities at Deddington Grange - confirmation from CDC required and possible meeting.</b> Noted that CDC have not yet given any definitive replies. District Cllr B Williams to chase this.</p> <p>h) <b>Request from FOCG to undertake ground work at Castle Grounds.</b> Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (11 for, 1 abstention) that FOCG can undertake ground work at Castle Grounds at a cost of up to £2,500 +VAT.</p> <p>i) <b>To update investments and sign necessary paperwork.</b> To update in August.</p> <p>j) <b>To consider options regarding incursion onto PC land.</b> Cllr A Collins proposed, Cllr A Swan seconded the motion and the Council <b>RESOLVED</b> (11 for, 1 abstention) that the clerk will write a firm letter to the resident involved requesting reinstatement of the land to its former condition within 1 month.</p> <p>k) <b>To consider the broadband and phone contract.</b> No progress.</p> <p>l) <b>Emergency Planning - Cllr C Snashall.</b> No progress to discuss regarding this.</p> <p>m) <b>To consider request for remaining S106 monies to go towards necessary electrics upgrade.</b> Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) that remaining S106 monies of approximately £800 will be put towards necessary electrics upgrade.</p> <p>n) <b>Electric works at the Windmill.</b> Cllr M Swadling proposed, Cllr C Snashall seconded the motion and the Council <b>RESOLVED</b> (9 for, 2 abstentions) that the balance/part payment of the electric works at the Windmill be paid up to £3,500 +VAT. Cllr M Swadling shared with the Council the reasons why a new distribution board may also be needed. To be considered when receiving future S106 money.</p> <p>o) <b>Deddington Submission Neighbourhood Plan consultation.</b> Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) to use a planning consultant to respond to any examiner comments on Deddington Submission Neighbourhood Plan consultation at a cost of up to £1,100 +VAT.</p> <p>p) <b>RoSPA inspection.</b> Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (11 for, 1 abstention) to approve expenditure of up to £500 +VAT to fix any issues raised by RoSPA inspection that are of an urgent nature. Full report back to be given next month.</p> <p>q) <b>To consider winter salt requirements.</b> Cllr C Snashall to check the bins later this week and let the Clerk know.</p> <p>r) <b>To update on grant requests.</b> Discussed 137/23 Finance and General Purposes item e) Windmill roof and structural calculations.</p> <p>s) <b>CCTV.</b> Access to recorded footage at the Windmill Centre is difficult. Cllr M Swadling has circulated instructions regarding how Cllrs can gain access if needed.</p> <p>t) <b>Windmill energy efficiency.</b> Installation of storage battery - initial exploration regarding costs and benefits to be undertaken but Cllr Swadling advised that existing arrangement most likely to be beneficial to Parish Council.</p>
138/23	<b>County Cllr A Fatemian update:</b> Written report received. 50mph limits now live 20mph signs being installed (temporarily greyed out until live). Cllr J Watts asked for speed enforcement within the Parish to be requested. Cllr M Cox informed the Council that she teaches CPR and is happy to provide an update to any Cllrs interested.
139/23	<b>Approval of invoices:</b> Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the invoices were approved for payment.
140/23	<b>Report upon the investment of the Council's Funds.</b> To be confirmed in August 2023.
141/23	<p><b>Planning report.</b></p> <p>a) <b>23/01685/F The Hawthorns, County View, Clifton.</b> Single storey rear extension. Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>b) <b>23/01757/F Ashcroft House, Hudson Street, Deddington.</b> Change of use from retail/clinic to residential. Provision of 4 car parking spaces. Re-application for lapsed consent 17/01760/F. Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (11 for, 1 abstention) no objection.</p>

	<p>c) <b>23/01780/LB 7 Castle Street, Deddington.</b> Re-pointing external stone walls. Cllr M Swadling proposed, Cllr A Swan seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p><b>Approvals</b>  23/00808/LB Dragon House, Bull Ring, Deddington.  23/00914/F British Microlight Association, Bullring, Deddington.  23/00997/F Middle Yard, The Tchure, Deddington.  23/0582/F Castle View, Goose Green, Deddington.  23/01528/AGN OS Parcel 4174 South East of College Farm, Duns Tew Road, Hempton.  23/01047/F 2B Hempton Road, Deddington.</p> <p><b>Refusals</b>  Land to the North of Wimborn Close and Mackley Close, Deddington. 53 houses.</p> <p><b>Correspondence</b>  6 Philcote Street (23/00925/LB and 23/00924/F) - Neighbour who contacted the PC referred to the Environmental Health officer.</p>
142/23	<p><b>Neighbourhood Development Planning report.</b></p> <p>a) <b>To update on Reg 16 consultation.</b> Consultation finishes on 21 July; we will then await feedback. Conflicting advice received on whether the plan can/should be changed at this stage - clarification to be sought.</p>
143/23	<p><b>Large Scale Developments Working Group report.</b></p> <p>a) <b>To update on the outcome of application 22/03869/OUT and next steps.</b> Application has been rejected. If there is an appeal, PC to write to CDC to ask for certain highways factors to be considered further as current consideration is insufficient.</p>
144/23	<p><b>Highways and Transport report.</b></p> <p>a) <b>20mph.</b> Cllr A Collins has suggested that when OCC replace the VAS signs, data capture devices are requested. The PC can then be trained to download the data and send it to TVP.</p> <p>b) <b>Circular loop footpath Clifton.</b> Reported to fix my street. Has now been tidied up.</p> <p>c) <b>Fix my street.</b> Speed limit signs found not to be vandalised. Overgrown hedgerow on footpath opposite Tays Gateway and parking issues in Earls Lane also reported.</p> <p>d) <b>School Awareness Sign.</b> Thanks to County Cllr A Fatemian for pursuing this.</p> <p>e) <b>Posters and A Boards.</b> No communication received from OCC. Clerk to follow up.</p> <p>f) <b>Air quality.</b> Clerk to follow up with Adderbury Council regarding diffusion tube. Council is keen to see any results pre- and post-installation of 20mph scheme.</p> <p>g) <b>Attendance at parish transport representatives meeting.</b> Change of bus timetable meaning that early morning and late afternoon buses to Oxford and back get stuck in school and rush hour traffic, thus increasing journey times. Cllr J Higham to email OCC requesting they raise matter with Stagecoach.</p>
145/23	<p><b>Environment and Recreation report.</b></p> <p>a) <b>AWC snagging.</b> Edge of carpet near entrance needs to be glued down. Carpet also needs to be glued down where post holes were cut for tennis. MUGA power wash still to be done - contractor is aware and will return once new part for power washer is in.</p> <p>b) <b>EA loos, payment of retention.</b> Outstanding work now done. Retention is due. Damage to the gate has been reimbursed by the contractor. Formal thanks to be sent to Richard Broadbent as project manager by Clerk.</p> <p>c) <b>Entrance gate.</b> Extension piece has been fitted to the gate. Cherwell Fencing can't install new slam post until September.</p> <p>d) <b>To consider Mini Tennis on old over-6 play area – further proposal.</b> Cllr M Robinson to continue research.</p> <p>e) <b>To consider review of No Mow May in autumn - request for input.</b> Information being collated to be brought forward in October. Better maps requested by contractor.</p> <p>f) <b>Unpaid Workers.</b> Dead choisya branches removed and site tidied. Bark chippings spread on the woodland trail paths in the copse.</p> <p>g) <b>Litter bin - emptying update required from CDC.</b> For the Grange and Hempton Road near Swere Paddocks. Clerk is ordering new metal liners. New slabs to be ordered.</p> <p>h) <b>To update on RoSPA play inspection.</b> Reports received.</p>

	<ul style="list-style-type: none"> <li>i) <b>Slide mound.</b> Repaired end of June. Hazard netting to be repositioned to cover new grass but still allow use of slide.</li> <li>j) <b>Welford's Piece.</b> Input from residents on adding to existing equipment. Initial proposal to get go ahead using S106 Clifton Gate funds.</li> <li>k) <b>'No smoking' signs in children's area.</b> Competition with the Primary School to be organised to produce artwork for the signs. Run in autumn.</li> <li>l) <b>Satin Lane Wall.</b> Large tree removed, and complaints received regarding leaning wall. Resident asked to sort this. Comments now received that wall is looking more dangerous. To review next month.</li> </ul>
146/23	<b>Items for information.</b> Cllr M Swadling requested that a letter of thanks be sent to the Fenemores for cutting the grass at Welford's Piece prior to the Clifton event.
147/23	<b>Update from the Parish Council Representatives.</b> <b>Holly Tree Club</b> - Successful in getting planning consent for the extension.
148/23	<b>Date of the next meeting:</b> The next Parish Council meeting will take place on 16 August 2023 at 7:30pm in the Old School Room, Hempton. Meeting closed at 9:20pm