

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at Old School Room, Hempton on 15 March 2023. Present: Cllrs H Oldfield (Chair), A Collins, M Ince, S O'Neill, M Robinson, C Snashall, A Swan, T Timms and J Watts **Also, present:** Parish Clerk, Country Cllr A Fatemian, a Deddington News representative and 2 members of the public.

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| 38/23 | Apologies: Cllrs M Cox, J Higham, J Norton, S Patterson, M Swadling and District Cllr B Williams |
| 39/23 | <p>Declarations of Interest</p> <p>General Interest: All Cllrs 50/23 Planning report item e) 23/00555/F Windmill Centre, Hempton Road, Deddington as Parish Councillors.</p> <p>Pecuniary Interest: Cllr S O'Neill 50/23 Planning report item 23/00376/F Land Adjoining and West of Stonecroft House (The Poplars).</p> |
| 40/23 | Minutes: Cllr J Watts proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 15 February 2023 were a true record of the meeting. |
| 41/23 | Matters arising from the minutes and not referred to later on the agenda: None. |
| 42/23 | <p>10 Minute Open Forum:</p> <p>A member of the public addressed the Council regarding the suggestion of traffic lights at the pinch point in Hempton, which might make visibility difficult for those pulling out of the driveway between the lights. Cllr H Oldfield informed the member of the public that this concern would be passed on.</p> |
| 43/23 | County Cllr A Fatemian update: See 53/23. |
| 44/23 | District Cllr B Williams update: Written report received. |
| 45/23 | <p>Environment and recreation working group.</p> <p>a) Litter bin project. Delivery expected imminently. Arranged to be stored in container and Lookout until the slabs have been laid. All sponsors have paid.</p> <p>b) Market Place greens. Ideas needed for preservation and maintenance and also regarding parking on verges and pavements. To be handed over to the Highways and Transport working group.</p> <p>c) Update on external EA loos. Last invoice for payments this month. A few outstanding problems. Will ensure that these are dealt with. WMC are organising a sign with toilet opening hours.</p> <p>d) Update on PC shed at Holly Tree Club. Skip booked for 5 April 2023. Roof to be fixed 6 April 2023.</p> <p>e) All Weather Court carpet update. Contractor visits have been undertaken and quotes received.</p> <p>f) Update on former over 6 play area. Discussions ongoing with contractors about potential gym equipment on this site. Cllr M Robinson to continue with this. Cllr M Ince proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to hire a skip and clear the area at a cost of up to £350.</p> <p>g) RoSPA Play Safety Conference webinar. Cllrs M Robinson and T Timms attended.</p> <p>h) Update on planting of OCC tree. OCC are planting a species of elm immune to Dutch Elm Disease. To be planted north of the traffic lights on the west side of the A4260.</p> <p>i) Windmill roof. Contracts Finder tender request posted 23 February 2023, ends 20 March 2023. Planning application validated and posted 8 March 2023. Cllr M Swadling arranging to have new structural calculations done.</p> <p>j) Slide mound. Quote received from TGM at £1,150, which was more than anticipated. Cllr T Timms suggested that sandbags be filled and the mound be built up with these, and then covered with soil and seeded, which would be cheaper. This could be a stop gap measure whilst a more permanent solution is researched.</p> <p>k) Padel. Tennis Club are interested in submitting a revised proposal for a court 'somewhere on the playing fields'. Tennis club have been asked to research a suitable site.</p> <p>l) OALC Green Training Day. Cllr Robinson to attend.</p> <p>m) SSE Smart meter. Cllr M Ince has been unable to engage with SSE, so suggest Clerk continues with periodic readings at present. Cllr M Ince to continue to chase. Smart Meter Export Scheme now active.</p> |
| 46/23 | <p>Finance and General Purposes.</p> <p>a) Sign off Internal Control checklist – February 2023. Cllr C Snashall signed.</p> <p>b) To consider a response to pupil from Deddington Primary regarding encouraging shops to include fairtrade products. Will make a request locally to the Co-op, Eagles, Nellie and Dove and the village pubs, that they supply a greater range of fairtrade products.</p> |

- c) **Cemetery fees.** Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) that there will be no change to the fees.
- d) **Updated Asset Register.** Not yet received, defer until next month.
- e) **Updated Major Expenditure Plan.** Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council **RESOLVED** (unanimous) to accept the updated Major Expenditure Plan.
- f) **Council Direct debit and standing orders.** Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (unanimous) to accept the Council's Direct debit and standing orders.
- g) **Coronation grant application.** Clerk has made application. Grant for the money for the Jubilee (2022) was sent to the Windmill Committee rather than the Parish Council. This has now been sent over. No other updates.
- h) **Windmill roof.** Two quotes received so far.
- i) **To consider S106 list.** No further updates.
- j) **Tree costs – removal of nursery/cricket nets.** Cricket nets spend could come out of S106 money. However, tree works need to be done sooner rather than later due to bird breeding season. Unlikely S106 money will be received before the end of March. Cllr A Swan proposed, Cllr M Ince seconded the motion and the Council **RESOLVED** (unanimous) to start preparatory work at a cost of £500 from Parish Council funds.
- k) **To consider hiring a skip for removing scrub and fencing around the over 6 play area – up to £350.** See 45/23 item f) Update on former over 6 play area.
- l) **Increase in Satin Lane Allotment rent to £450 per annum.** Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (unanimous) to agree a rent of £450 for Satin Lane Allotments.
- m) **SLCC membership.** Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) to pay for SLCC membership at a cost of £187.
- n) **To consider changing signatories of Redwood Bank.** Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (unanimous) to change the signatories of Redwood Bank.
- o) **OALC membership.** Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (unanimous) to pay for OALC membership at a cost of £473.33.
- p) **To consider transfer of £50,000 from Barclays to Unity to earn interest.** Cllr C Snashall proposed, Cllr M Ince seconded the motion and the Council **RESOLVED** (unanimous) to transfer £500,000 from Barclays to Unity to earn interest.
- q) **Winter Plan.** Clifton gritter is no longer useable.

47/23

Review of Policies.

- a) Allotments Privacy Statement.
- b) Anti-Fraud Arrangement.
- c) Castle Grounds Risk Assessment.
- d) CCTV Policy.
- e) Cemetery Rules.
- f) Code of Conduct (already approved).
- g) Communications Policy.
- h) Complaints Procedure.
- i) Delegated Powers.
- j) Disciplinary Policy.
- k) Document Retention.
- l) Emergency Plan.
- m) Equality and Diversity Policy.
- n) Financial Regulations.
- o) FOI guide.
- p) Grant Application form.
- q) Grievance Policy.
- r) Health & Safety Policy.
- s) Internal Controls Procedures.
- t) Investment Strategy.
- u) Lone Working Policy.
- v) Memorial Permit.
- w) Privacy Statement.
- x) Purchase of ERB.
- y) Public Access — notice boards.

| | <p>z) Risk Assessment. aa) Snow Warden Privacy Policy. bb) Standing Orders. cc) Training & Development Policy. dd) Website Accessibility 2023. ee) Windmill Risk Assessment. ff) Website Policy 2023. gg) Website policy and accessibility. hh) Windmill Risk Assessment.</p> <p>Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to approve the above policies, with discussed amendments.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 48/23 | <p>Approval of invoices: Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £17,086.78 were approved for payment.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 49/23 | <p>Report upon the investment of the Council's Funds as at 28 February 2023.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>52,449.74</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>2,764.74</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>33,916.79</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>12,042.91</td> <td>2.01%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>88,105.03</td> <td>1.35%</td> <td>95 Day Notice</td> <td>Opened August 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>80,007.68</td> <td>0.10%</td> <td>Not reinvested</td> <td></td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,857.06</td> <td>2.10%</td> <td>1-year fixed deposit</td> <td>27 July 2023</td> </tr> <tr> <td>United Trust Bank</td> <td>88,762.25</td> <td>1.55%</td> <td>1-year fixed deposit</td> <td>4 May 2023</td> </tr> <tr> <td>Skipton Building Society</td> <td>88,275.94</td> <td>1.10%</td> <td>1-year fixed deposit</td> <td>21 May 2023</td> </tr> <tr> <td>Total</td> <td>532,182.14</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Account | Balance | Interest | Notice | Matures | Current | 52,449.74 | | Current | | Imprest | 2,764.74 | | Imprest | | Unity Trust Bank | 33,916.79 | | Current | | Unity Trust Bank | 12,042.91 | 2.01% | Savings | | Redwood Bank | 88,105.03 | 1.35% | 95 Day Notice | Opened August 2019 | Hampshire TB | 80,007.68 | 0.10% | Not reinvested | | Cambridge and Counties | 85,857.06 | 2.10% | 1-year fixed deposit | 27 July 2023 | United Trust Bank | 88,762.25 | 1.55% | 1-year fixed deposit | 4 May 2023 | Skipton Building Society | 88,275.94 | 1.10% | 1-year fixed deposit | 21 May 2023 | Total | 532,182.14 | | | |
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| Total | 532,182.14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50/23 | <p>Planning Report.</p> <p>Applications</p> <p>a) 23/00372/TEL The Swere, Deddington. Proposed telecommunications installation of slimline monopole and wrap around cabinet base and additional ancillary cabinets. Cllr S O'Neill proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to object to the application.</p> <p>b) 23/00379/TEL56 The Swere, Deddington. Proposed telecommunications installation of monopole and cabinets. Cllr S O'Neill proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to object to the application.</p> <p>c) 23/00457/NMA Hempton Gate, Deddington. Amendment to site layout of plot 22. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>d) 23/0582/F Castle View, Goose Green, Deddington. Replacement of garden shed with shed of similar size construction and roof. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>e) 23/00555/F Windmill Centre, Hempton Road, Deddington. Overclad existing roof with galvanised steel sheet. Cllr H Oldfield proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>f) 23/00376/F Land Adjoining and West of Stonecroft House (The Poplars), Clifton Road, Deddington. Erection of 5 single storey age restricted dwellings for older people. See 55/23.</p> <p>Approvals</p> <p>22/03120/F 35 Gaveston Gardens, Deddington. 221032751TCA Jocy Fashion, 8 High Street, Deddington. 22/03371/LB Deddington Manor, New Street, Deddington. 22/03195/CLUP 1 New Street, Deddington. 22/03521/F Pure Barn, Oxford Road, Deddington. 22/03415/F 28 Gaveston Gardens, Deddington. 221028521F 1 The Daedings, Deddington. 23/00100/F Home Farm Works, Clifton Road, Deddington. 22/01541/F Denmar House. Market Place, Deddington. 22/03462/DISC and 22/03514/DISC Holly Tree Cottages, Earls Lane, Deddington. 23/00196/TCA Rose Dene, New Street, Deddington. 23/00195/TCA Archway Cottage, New Street, Deddington.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>Refusals 22/03882/F The Poundhouse, The Lane, Hempton. 22/02761/F Land at Hempton Lodge, Snakehill Lane, Hempton.</p> |
| 51/23 | <p>Highways and Transport.</p> <p>a) Car clubs. Might not be feasible in Deddington but DEN may be interested. Aim is that instead of having a second car you have a car share.</p> <p>b) Community buses. Increased grants are available from OCC, especially for a start-up. Probably not the demand for this in the Parish.</p> <p>c) School bus services. The 'spare seats' scheme is being reduced. Previously spare seats on buses could be sold to non-entitled students once the entitled students were catered for. Bus service is being reduced, hence fewer spare seats.</p> <p>County Cllr A Fatemian entered the meeting.</p> <p>d) HGV. The Parish Council has been asked to contribute to a study into HGV routes currently being carried out by OCC. Highways group will respond, plus any others individual councillors. Parish Council is asking for an HGV limit on the B4031 between Deddington and Hempton. The survey is not open to parishioners.</p> <p>e) 20mph. A letter has been sent to OCC supporting the imposition of 20mph limit in North Aston, and 50mph on the A4260 between the North Aston turn-off and Deddington. The letter also reminded OCC that Deddington Parish want 50mph on the B4031 between Hempton and Deddington, and Deddington and Clifton.</p> <p>f) Pinch point, Hempton. A site meeting has been arranged with an OCC highways officer in Hempton on Wednesday 22 March 2023. Cllrs J Watts and A Swan are planning to attend, alongside further members of the Highways group. The aim is to gain expert advice on road safety and traffic calming measures in Hempton.</p> |
| 52/23 | <p>Any other business. None.</p> |
| 53/23 | <p>County Cllr A Fatemian update: County Cllr A Fatemian discussed the changes to school bus services. Due to rising costs, buses have been downsized, meaning that there are no spare seats that parents of non-entitled children can pay for. Parents were not consulted; however, some parents seem willing to pay higher costs. Talks are therefore ongoing with OCC regarding this. This does not affect Deddington residents, who are within catchment for The Warriner School. It was also raised that the new 20mph and 50mph speed limits will, when instated, increase the journey time of the S4 bus.</p> |
| 54/23 | <p>Update from Parish Council Representatives.</p> <p>a) Police forum meeting. On 29 March 2023 at Deddington Fire Station at 6:30pm.</p> <p>b) Deddington Primary School. Parish Council are looking for a Cllr to become a governor at the Primary School. It was noted that Cllr A Collins, the outgoing governor, will continue as a trustee on the Deddington Trust on behalf of the Parish Council.</p> <p>County Cllr A Fatemian and Cllr S O'Neill left the meeting.</p> |
| 55/23 | <p>Planning report continued.</p> <p>f) 23/00376/F Land Adjoining and West of Stonecroft House (The Poplars), Clifton Road, Deddington. Erection of 5 single storey age restricted dwellings for older people. Outline has already been approved. Cllr A Swan proposed, Cllr M Ince seconded the motion and the Council RESOLVED (unanimous) no objection.</p> |
| 56/23 | <p>Neighbourhood Development Planning report.</p> <p>a) Submission Neighbourhood Plan (NP) for approval to submit to CDC under Regulation 15 prior to Regulation 16 consultation. The Neighbourhood Plan is provisioning for more houses than it is anticipated that CDC will request in order to anticipate future changes to governance at a local and national level. Additionally, the landowner of a proposed site has agreed to provide an on-site nursery and a 20-25 space car park, which will be able to be used by the Health Centre thus allowing the Health Centre to expand. Both of these provisions would be of benefit to the community. Cllr A Collins proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) to approve the Neighbourhood Plan to proceed to Regulation 16, with an increase in number from 80 to 85 houses for the aforementioned development.</p> |
| 57/23 | <p>Large Scale Developments Working Group report.</p> <p>a) Update on Bloor site, west of A4260. Cllrs attended a visit to the site in which they were shown the proposed park land, which the landowner believes would be of benefit to the community with minimal maintenance costs. It was also proposed by the landowner that part of the field beyond Grove Fields could be offered to the parish to supply a 2.5-acre football pitch if planning approval were granted for new housing. The Parish Council notes that should further land be required in the</p> |

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| | <p>future for more housing, this offer be returned to. This offer should also be remembered during the Neighbourhood Plan review.</p> <p>b) Update on access to Wimborn Play area. Path between the Stone Pits development and Wimborn Close will be provided once building phase 2 has been completed. This is important, as S106 money, once received, will be being used to expand the Wimborn Close play area. Wooden posts were noted to be present on highways land at the entrance to the Stone Pits site, which needs to be reported. The road within Stone Pits has been made to an adoptable standard, but OCC has not yet adopted it. They need to be alerted to this.</p> |
| 58/23 | <p>Date of the next meeting: The next Parish Council meeting will take place on 19 April 2023 at 7:30pm in Old School Room, Hempton. Meeting closed at 9:15pm.</p> |
| 59/23 | <p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 1) Staff holiday Cllr H Oldfield proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to carry over some of the staff holiday and have the remaining holiday paid at the end of March 2) High Sheriff Award. Cllr J Watts proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) that the two people identified be put forward for a High Sheriff award should the council be asked to nominate. The person with the longer history to be put forward first.</p> |