

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm on 17 May 2023 at Hempton Lounge, Windmill Centre, Deddington.

Present: Cllrs H Oldfield (Chair), A Collins, M Cox, M Ince, S O'Neill, S Patterson, M Robinson, M Swadling, A Swan, T Timms and J Watts **Also, present:** Parish Clerk, a Deddington News representative and 5 members of the public.

78/23	Election of Chair and signing of Acceptance of Office. Cllr J Watts nominated, Cllr A Collins seconded, and the Council RESOLVED (eight for and one abstention) to elect Cllr H Oldfield as Chairman. Council gave a vote of thanks to Cllr H Oldfield for her work over the past year.
79/23	Election of Vice Chair(s) and signing of Acceptance(s) of Office. Cllr M Ince nominated, Cllr M Swadling seconded, and the Council RESOLVED (unanimous) to elect Cllr M Robinson as Vice Chairman.
80/23	To consider the Working Groups structure and membership for 2023/24. The Council approved the structure and membership of the Working Groups for 2023/24.
81/23	To consider the Members serving on outside bodies; a) School Governors/Trustee. Cllr M Cox - school governors. Cllr A Collins - trustee. b) Deddington Charity Estates (DCE). Cllrs H Oldfield and M Cox c) Friends of Castle Grounds (FOCG). Clerk. d) OALC Executive. Cllr M Cox. e) Friends of Deddington Library. Cllrs A Collins and S O'Neill. f) The Holly Tree Club. Cllr S O'Neill and C Snashall g) The Windmill Centre. Cllr M Robinson h) Community Orchard. Cllr J Norton i) NAG Cllr A Collins j) Police Resilience M Cox
82/23	To confirm the use of the current Standing Orders and Financial Regulations. Council confirmed the use of the current Standing Orders and Financial Regulations
83/23	To note attendance records for 2022/2023. Cllrs M Ince, H Oldfield and T Timms attended all meetings in the past year.
84/23	To confirm the calendar of meetings for 2023/2024. Council confirmed the calendar of meetings for 2023/2024.
	MAY MEETING
85/23	Apologies: Cllrs J Higham, J Norton, C Snashall and District Cllr B Williams.
86/23	Declarations of Interest General Interest: Cllr M Ince 93/23 Planning 23/01100/F and 23/01101/LB Maunds Farm House as a local resident Cllr M Cox 93/23 Planning 22/01870/OUT Mount Pleasant as a general interest. Cllr S O'Neill 93/23 Planning report items e) 23/01045/F Land to the rear of The Duke of Cumberlands Head, Main Street, Clifton, f) 23/01047/F 2B Hempton Road, Deddington and g) 23/00997/F Middle Yard, The Tchure, Deddington due to knowing the applicants. Cllr M Robinson 93/23 Planning report items g) 23/00997/F Middle Yard, The Tchure, Deddington.
87/23	Minutes: Cllr A Swan proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 19 April 2023 were a true record of the meeting.
88/23	Matters arising from the minutes and not referred to later on the agenda: None.
89/23	10 Minute Open Forum:

	<p>a) Three members of the public addressed the Council regarding planning application 22/01870/OUT Mount Pleasant. The public members wished to inform the Council of their objections to the amended plans. Reasons cited for this were unsustainable use of the site, significant damage and alteration to a heritage asset, site plan with incorrect legal boundary, poor safety due to increased traffic movements and impact to local services including water pressure, electricity and drainage.</p> <p>b) Another member of the public addressed the Council with a complaint regarding note in the Deddington News of the last meeting which he felt identified him personally. The intention was not to publicly identify the resident but there were factors that would make it possible to do so. As this is a matter for OCC to decide it has been passed to them to decide on the best course of action to meet the resident's needs.</p>
90/23	County Cllr A Fatemian update: None.
91/23	District Cllr B Williams update: None.
92/23	<p>Planning report.</p> <p>a) 23/01100/F and 23/01101/LB Maunds Farm House, High Street, Deddington. Construction of a conservatory - re-submission of 21/04029F (withdrawn). Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (9 for, 1 abstention) no objection.</p> <p>b) 22/01870/OUT Mount Pleasant, Hempton re-consultation. Partial demolition and extension to existing dwelling, the erection of 1 new dwelling, and conversion of an existing barn to form 1 dwelling. Council previously objected to this application on the grounds of over development, increased traffic and, very strongly, the demolition of Mount Pleasant. Cllr M Swadling noted that the infrastructure of Hempton could be improved, with capacity improved in line with development. He also noted that listed properties can have changes made to them. Due to it being an outline application there are no details regarding how the barns will be converted. Cllr J Watts proposed, Cllr A Swan seconded the motion and the Council RESOLVED (6 for, 4 abstentions) to object to the proposal on the grounds of overdevelopment and increased traffic at a dangerous point in the village.</p> <p>c) 23/00914/F British Microlight Association, Bullring, Deddington. Change of use from office to residential apartments. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) no objection, but would suggest the applicant considers bicycle storage in the building if feasible.</p> <p>d) 23/00924/F and 23/00925/LB The Cottage, Philcote Street, Deddington. Replace existing shed with new shed. Cllr S O'Neill proposed, Cllr M Ince seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>e) 23/01045/F Land to the rear of The Duke of Cumberlands Head, Main Street, Clifton. Retrospective change of use of land to accommodate 4 glamping units. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>f) 23/01047/F 2B Hempton Road, Deddington. Single storey rear extension. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>g) 23/00997/F Middle Yard, The Tchure, Deddington. Insertion of solar panels to the South facing roof. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals 23/00555/f Windmill Centre and Sports Complex, Hempton Road, Deddington</p>
93/23	<p>Neighbourhood Development Planning report. To confirm document approval. The Council are about to submit the Neighbourhood Plan to Cherwell District Council for Regulation 16 Consultation. Council thanked Cllr H Oldfield for significant work towards this. All documents now on the Neighbourhood Plan website and Neighbourhood Plan website. Currently waiting for one more document before the plan can be submitted to CDC.</p>
94/23	<p>Large Scale Developments Working Group report. S106 money. Ongoing issue with Burringtons not producing S106 money, nor doing the S278 Highways works that should have been done before the first house was occupied. Council to write to CDC regarding the issue.</p>

95/23	<p>Highways and Transport report.</p> <ul style="list-style-type: none"> a) Market Place Greens. Council to contact OCC to quote for a raised double kerb around the entirety of village greens, or most seriously affected sections, to prevent further damage. b) Posts outside Hempton Gate. A letter has been sent to action this. c) Bollard outside Finishing Touch Hairdressers. Clerk has written to OCC again to request a further bollard. d) Posters and A boards. Ongoing. e) EV charging site. Ongoing. f) Hempton pinch point. No written confirmation regarding what OCC want to do. g) Hempton pinch point consultation. Variety of comments and suggestions received. h) School awareness sign. Council to ask County Cllr A Fatemian to chase.
96/23	<p>Environment and Recreation report.</p> <ul style="list-style-type: none"> a) To consider bins - additional locations. Three old bins are in good condition and can be re-sited. A slab has been put down near the noticeboard on the Grange so this bin can go down. Other suggested locations include one by the bench on the road between Hempton and Deddington, Clerk to check with CDC that they would empty this, and one near the end of Green Hedges Lane, once the pavement is in. b) To update on former over 6 play area and complaint. Change of concept to make use of the site as flexible as possible. Probation volunteers cleared scrub and fence. Complaint received regarding the scrub clearance. Clerk to write to the complainant answering the concerns, with a paper saying what has been done and what is still under discussion. Cllr M Robinson proposed, Cllr M Ince seconded the motion and the Council RESOLVED (unanimous) to send. c) Memorial bench. Location requested along Castle Street. Cllr M Robinson proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (8 for, 2 abstentions) to suggest the grassed area opposite Castle Grounds, or the green, as two locations on which the bench could be sited. Recycled plastic benches preferred. OCC would need to grant permission. d) Distribution of chippings in the copse. Suggested Community Payback Volunteers are used. e) No Mow May. Underway. Report recently provided to DEN. DEN members have been asked to survey individual patches, with these results collated and shared with PC, and publicised. f) EA Loo snagging list and Windmill Gate repair. £4,000 underspend. Suggest using some of this money to fix tarmac trip hazard. Gate post has been hit several times. Rather than replacing post suggest moving slam post out beyond the kerb and put an extension on the gate. Clerk to write to F&H saying we will hold on to the retention at end of July if issues do not resolve. g) Request for gate from Adventure Playground to Woodland Trail. Cherwell Fencing being asked to quote for 1.2m self-closing gate. To be brought back to the next meeting. h) Signage from Woodland Walk to Adventure Playground - cost up to £50. 'No Dogs' sign to be added to the new gate. To be brought back to the next meeting. i) Slide mound repairs. Steve Rees has quoted £850 including labour and materials. Cheaper than previous quotes. Cllr M Robinson proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to spend an additional £520 for slide mound repairs. j) All Weather Court. Sorcha Sports have been told they have the contract. Carpet and silica sand ordered. Should know the production and delivery dates imminently. k) S106 funds. Still awaiting release of funds from Burringtons to CDC for current sports, play and Windmill Centre projects. l) Water fountain base. Steve Rees has quoted £200. m) Playground inspections. To be booked after slide mound repairs and necessary steward work at Welford's Piece.
97/23	<p>Finance and General Purposes.</p> <ul style="list-style-type: none"> a) Sign off Internal control checklist - April 2023. Completed. b) To consider the updated Asset Register. To roll over to next meeting. c) To agree reinvestment of United Trust bank deposit at a rate of 4.15%. The Clerk confirmed reinvestment. d) Other investments. Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) to put monies into the Unity account from Hampshire Trust Bank. e) To update on the Windmill roof. Structural engineer has visited. Awaiting his report. Cllr H Oldfield is currently investigating possible grant opportunities. Cllr M Swadling and M Robinson to meet contractor B on site, and then finalise the report and proposal.

	<p>f) Coronation celebrations. Cllr M Swadling proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the Clerk send a letter of thanks to the church on behalf of the Council for putting on the Coronation celebrations.</p> <p>g) To offer thanks, and farewell to Annie Goldthorp. Cllr M Swadling proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) that the Clerk send a letter of thanks on behalf of the Council to Annie Goldthorp to thank her for her services to the Parish.</p> <p>h) To offer thanks to Iain Gillespie. Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the Clerk send a letter of thanks on behalf of the Council to Iain Gillespie who has retired as Churchwarden and treasurer.</p> <p>i) ROSPA safety inspections. Cllr M Swadling proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the ROSPA safety inspections should be carried out at a cost of £472.50 +VAT, with small repairs and maintenance at Welford's Piece to be carried out prior to this.</p> <p>j) Admin assistance to update the cemetery records. Cllr M Swadling proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to pay for admin assistance to update the cemetery records at a cost of £350.</p> <p>k) Venue for the next Parish Council meeting. Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the next meeting be held in the Hempton Lounge, Windmill Centre, Deddington.</p> <p>l) Four farms run. Occurring this Sunday. Clerk has all of the documents in place for this event.</p> <p>m) To offer thanks to the Unpaid Workers who cleared the Over 6 Play Area. Cllr M Swadling proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) that the Clerk send a letter of thanks on behalf of the Council to the unpaid workers and organiser, who cleared the Over 6 Play Area.</p> <p>n) Scrub clearance. Cllr M Swadling proposed, Cllr M Ince seconded the motion and the Council RESOLVED (unanimous) that £240 be spend on scrub clearance on health and safety grounds.</p> <p>o) Market Place Wi-fi. Suggestion from parishioner - would help with card payments at the Farmers' Market. Would need to make sure that the capacity was large enough - would need commercial capacity rather than being a standard home router. Would also need to be careful about location to ensure coverage. Cllr A Swan to research this further and bring back to a future meeting.</p>																																																							
99/23	<p>Approval of invoices: Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £35,781.84 were approved for payment.</p>																																																							
99/23	<p>Report upon the investment of the Council's Funds as at 30 April 2023.</p> <table border="1" data-bbox="215 1299 1524 1713"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>71,961.18</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>2,031.53</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>1,126.63</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>44,117.97</td> <td>2.01%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>88,105.03</td> <td>1.35%</td> <td>95 Day Notice</td> <td>Opened Aug 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>80,007.68</td> <td>0.10%</td> <td>Not reinvested</td> <td></td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,857.06</td> <td>2.10%</td> <td>1-year fixed deposit</td> <td>27 July 2023</td> </tr> <tr> <td>United Trust Bank</td> <td>88,762.25</td> <td>1.55%</td> <td>1-year fixed deposit</td> <td>4 May 2023</td> </tr> <tr> <td>Skipton Build Soc</td> <td>88,275.94</td> <td>1.10%</td> <td>1-year fixed deposit</td> <td>21 May 2023</td> </tr> <tr> <td>Total</td> <td>550,245.27</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	71,961.18		Current		Imprest	2,031.53		Imprest		Unity Trust Bank	1,126.63		Current		Unity Trust Bank	44,117.97	2.01%	Savings		Redwood Bank	88,105.03	1.35%	95 Day Notice	Opened Aug 2019	Hampshire TB	80,007.68	0.10%	Not reinvested		Cambridge and Counties	85,857.06	2.10%	1-year fixed deposit	27 July 2023	United Trust Bank	88,762.25	1.55%	1-year fixed deposit	4 May 2023	Skipton Build Soc	88,275.94	1.10%	1-year fixed deposit	21 May 2023	Total	550,245.27			
Account	Balance	Interest	Notice	Matures																																																				
Current	71,961.18		Current																																																					
Imprest	2,031.53		Imprest																																																					
Unity Trust Bank	1,126.63		Current																																																					
Unity Trust Bank	44,117.97	2.01%	Savings																																																					
Redwood Bank	88,105.03	1.35%	95 Day Notice	Opened Aug 2019																																																				
Hampshire TB	80,007.68	0.10%	Not reinvested																																																					
Cambridge and Counties	85,857.06	2.10%	1-year fixed deposit	27 July 2023																																																				
United Trust Bank	88,762.25	1.55%	1-year fixed deposit	4 May 2023																																																				
Skipton Build Soc	88,275.94	1.10%	1-year fixed deposit	21 May 2023																																																				
Total	550,245.27																																																							
100/23	<p>Items for information. Volunteer nomination to be brought back to June's Council meeting in private session.</p>																																																							
101/23	<p>Update from the Parish Council Representatives.</p> <p>a) Holly Tree Club. Putting in another planning application for updated toilets and kitchen facilities in order to make it more affordable than previously approved plans.</p> <p>b) Community First Oxfordshire. Running a zoom session for fundraising for village halls.</p>																																																							
102/23	<p>Date of the next meeting: The next Parish Council meeting will take place on 21st June 2023 at 7:30pm in Hempton Lounge, Windmill Centre, Deddington. Meeting closed at 9:50pm????</p>																																																							