

DEDDINGTON PARISH COUNCIL
Minutes of the Parish Council meeting held via Skype
at 7:30pm on Wednesday 17 March 2021.

Present: Cllrs D Rogers (Chair), A Collins, M Cox, J Higham, H Oldfield, S O'Neill, J Reeve, M Robinson, C Snashall, M Squires, M Swadling, T Timms and J Watts. **Also, present:** County Cllr A Fatemian, District Cllr B Williams, a Deddington News representative and four members of public.

47/21	Apologies: Cllr J Eames
48/21	<p>Declarations of Interest</p> <p>Pecuniary Interest: Cllr S O'Neill Planning d) 20/02083/OUT Land north of Hempton and west of Wimborn Close e) 21/00479/DISC Stone Pits, Hempton Road, Deddington, f) 21/00686/DISC Land South of Home Farm, Clifton Road, Deddington and g) Cherwell Local Plan 2040, 59/21 Neighbourhood Planning, 60/21 Large Scale Development as a local land owner and did not take part in these sections of the meeting.</p> <p>General Interest: Cllr S O'Neill Planning a) 21/00466/TCA Manor Farm, Hempton Road, Deddington as knows the applicant</p>
49/21	<p>Minutes: Cllr M Robinson proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 17 February 2021 were a true record of the meeting with the following alterations to 32/21 F&GP 7) should read for water tracer only.</p>
50/21	Matters arising from the minutes and not referred to later on the Agenda: None.
51/21	<p>10 Minute Open Forum:</p> <p>1) Tables & Chair License. Mr Burgess, the Landlord of Unicorn Inn, addressed the Council regarding his application for tables and chairs in the Market Place outside the public house. The application has been refused. He asked for PC support in future applications. The Council was unable to talk about specifics but there were general conversations regarding the timings, use of highway, supporting business, concern for other businesses, spacing, pedestrian access, Farmers Market, smoking, noise, length of license, improving the vibrancy of the Market Place and loss of parking.</p> <p>2) Windmill Roof. Mr Broadbent spoke on behalf of the Windmill Management Committee regarding the options available to the Council on the additional work identified by the contractors carrying out the current works. He was thanked for the many hours and site visits they had undertaken to come up with a number of options available to Council.</p>
52/21	<p>Windmill Roof - phase 2 roofing costs up to £24,999. County Cllr A Fatemian joined the meeting.</p> <p>There were three options identified:</p> <ol style="list-style-type: none"> 1) Carry on with what contracted to do and, when complete, monitor condensation and take time needed to consider long-term solution. (£13,000 already agreed and so there would be no further cost) 2) Carry on with agreed works (£13,000) with the additional use of felt roofing to deal with the condensation and leaks in the area of the solar panels (a total of approx. £33,000 including scaffolding). 3) Use Kingspan style steel sheets. No firm costs given but rough guess in the region of £39,000 including scaffolding. <p>Cllr M Squires proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) to get the contractor to complete the job contracted to do so and investigate option three further (steel new roof - Kingspan) whilst still considering both options 2 and 3. Cllr M Swadling agreed that he would help with the project. Richard, Vaughan and Cllr M Robinson thanked again for the work that they had done on the roof. The Council appreciated that it was hugely demanding upon their time.</p>
53/21	<p>County Cllr A Fatemian:</p> <p>1) OCC budget. Has been approved.</p>

	2) Average Speed cameras. These can only be used on stretches of road of more than a mile with no variation in speed limits. Cllr M Squires questioned why TVP do not enforce 20mph speed limits. County Cllr A Fatemian would chase a response.																														
54/21	District Cllr B Williams update: Report received and attached as a separate informative document.																														
55/21	<p>Finance & General Purposes.</p> <p>1) Bank and Investments. Bank Reconciliation and disposition of Council Funds schedule had been circulated showing total funds of £676,014.</p> <p>2) Financial regulations amendment. Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and Council RESOLVED (unanimous) that the amended Financial Regulations be adopted.</p> <p>3) OALC membership. Cllr C Snashall proposed, Cllr M Robinson seconded the motion and Council RESOLVED (unanimous) to renew membership at cost of £393.61 + VAT.</p> <p>4) Community First membership. Cllr C Snashall proposed, Cllr M Swadling seconded the motion and Council RESOLVED (unanimous) to renew membership at a cost of £70.</p> <p>5) Soil for cemetery. Cllr C Snashall proposed, Cllr M Swadling seconded the motion and Council RESOLVED (unanimous) the PC purchase soil at a cost of £75 + VAT.</p> <p>6) Memorial Permit and ERB notes. Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and Council RESOLVED (unanimous) that these documents are agreed for inclusion in cemetery application process.</p> <p>7) Cordless drill. Cllr C Snashall proposed, Cllr M Swadling seconded the motion and Council RESOLVED (unanimous) that a cordless drill and bits be purchased at a cost of £130 +VAT.</p> <p>8) Windmill Roof. Phase 2 roofing costs up to £24,999 + VAT (scaffolding, solar panel insurance, planning application costs (if necessary), Building regulations (£216), roof works and other associated costs. As above 52/21</p> <p>9) Purchase of bark. Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and Council RESOLVED (unanimous) at a cost of £60 + VAT.</p> <p>10) Annual Parish Meeting. Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and Council RESOLVED (unanimous) be held on 5 May 2021 (via Skype).</p> <p>11) Cemetery branches Cllr C Snashall proposed, Cllr J Higham seconded the motion and Council RESOLVED (unanimous) up to £50 + VAT.</p> <p>12) Extra cuts between villages. Cllr C Snashall proposed, Cllr A Collins seconded the motion and Council RESOLVED (unanimous) at cost of up to £600 + VAT.</p> <p>13) Windmill Management of the Lookout. Cllr M Robinson proposed, Cllr H Oldfield seconded the motion and Council RESOLVED (twelve for and one abstention) that the PC agree to a lease agreement with Windmill Management Committee governing the management and hiring out of the Lookout. To be for a one-year trial period initially.</p> <p>14) Windmill Lease. The Clerk has signed the Land Registry and returned to the Solicitors. Clerk to chase that has been forwarded to Land Registry in good time.</p> <p>15) Council Tax. It was noted that the increase on residents' bills was 6.9% rather than the 6%. Explanation requested.</p> <p>16) Remembrance Sunday associated costs. To be brought back to Council in April for approval.</p> <p>17) Containing Outbreak Management Fund (COMF) grant. A grant has been awarded of £6,382. Cllr D Rogers proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) that the Clerk spends the money at groups in the community request.</p> <p>18) Code of conduct. Cllrs were reminded to abide by the code of conduct with a copy being made available in the meeting notes provided.</p>																														
56/21	Approval of Invoices. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £34,010.66 were approved for payment.																														
57/21	<p>Report upon the investment of the Parish Council's Funds as at 28 February 2021.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>100,738.71</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Unity **</td> <td>62,561.28</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>85,360.96</td> <td>0.1%</td> <td>125 day notice</td> <td>closing 12 May 2021</td> </tr> <tr> <td>Redwood Bank</td> <td>86,173.70</td> <td>1.2 %</td> <td>95 day notice</td> <td>(opened Aug 19)</td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	100,738.71				Unity **	62,561.28				Nationwide BS	85,360.96	0.1%	125 day notice	closing 12 May 2021	Redwood Bank	86,173.70	1.2 %	95 day notice	(opened Aug 19)
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	<p>Hampshire TB 78,456.73 1.00% 1 Yr Fixed 21 May 2121</p> <p>Cambridge & Counties 86,248.21 1.5% 1 Yr Fixed 12 May 2121</p> <p>United Trust 86,662.04 1.65% 1 Yr Fixed 26 April 2121</p> <p>Skipton Building Society 87,313.21 0.75% 1 Yr Fixed 21 May 2121</p> <p>Total 676,014.83</p> <p>*The current account has £56,080.51 of uncleared cheques which have been taken off to show funds available. **Unity bank uncleared deposit of £55,000 which has been added to ensure funds available are shown.</p>
58/21	<p>Planning Report.</p> <p>Applications.</p> <p>a) 21/00466/TCA Manor Farm, Hempton Road, Deddington. Tree works - T1 x Poplar, T2 x Sycamore - Fell. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (twelve for and one abstention) objection on the grounds that the trees are protected (within the conservation area) and no reason or justification has been given by the applicant for removal as is required on the application.</p> <p>b) 20/00597/TCA South Gate, Market Place, Deddington Tree works. T1 x Thuja - Fell due to excessive size and poor health. Replant with wildlife friendly native trees ie Rowan or small Apple. Cllr S O'Neill proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) no objection subject to the application re-planting as specified in the application.</p> <p>c) Application for Tables & Chairs License – Unicorn Inn, Deddington. This application has already been determined and refused by CDC. So, no comment made.</p> <p>d) 20/02083/OUT Land north of Hempton and west of Wimborn Close. Outline application for 14 two-storey dwelling (amended). Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council RESOLVED to query Open Space. In the supporting documents there is first an Illustrative Master Plan and a Site Plan. The master plan shows a strip of green with tree plantings between the first and the second sections of the Stone Pits site. In the Site Plan, which is labelled Final Layout, there is no open space apart from a tiny strip on the north eastern corner of the site. In the Consultees section there is a planning policy document contributed by CDC. This lists key policies from the Local Plan including BSC10 requiring Open Space. The PC hope that, together, CDC and Burrington Estates will ensure that there is the requisite Open Space. S106. A consultee document – Recreation and Leisure – from Helen Mack, Community Infrastructure CDC, lists for Indoor Sport Provision £13,895.66 for indoor sport at the Windmill Centre including soft ball, table tennis, fitness equipment for the elderly. We do hope this contribution will be honoured and used locally.</p> <p>e) 21/00479/DISC Stone Pits, Hempton Road, Deddington Discharge of conditions. Discharge of Conditions 5 (finished floor levels), 10 (surface water drainage scheme), 12 (Construction Traffic Management Plan), 14 (Biodiversity Enhancement Scheme) and 15 (Landscape and Ecology Management Plan) of 18/02147/OUT. No comment made.</p> <p>f) 21/00686/DISC Land South of Home Farm, Clifton Road, Deddington. Discharge of conditions. Discharge of condition 6 (potential contaminative uses) 7 (comprehensive intrusive investigation) 8 (scheme of remediation and/or monitoring) 9 (remedial works) of 19/00831/OUT (Appeal ref: APP/C3105/W/19/3242236). No comment made.</p> <p>g) Cherwell Local Plan Review 2040 - Planning for Cherwell to 2040: Village services questionnaire February 2021. No comment made.</p> <p>Approvals</p> <p>20/03608/F Wesleyan Reformed Chapel, Chapel Square, Deddington.</p> <p>Refusals</p> <p>20/03644/LB and 20/03646/F Nellie and Dove, The Tchure, Deddington.</p>
59/21	<p>Neighbourhood Planning. Cllr S O'Neill left the meeting.</p> <p>Little the steering groups can do until the HELAA issued. Two other approaches may bear fruit. The Local green spaces document has been radically reviewed, significantly cut back although evidence is still lacking.</p>
60/21	<p>Large Scale Developments Working Group. Dealt with above in Planning 58/21</p>

61/21	Community Orchard – Cllr J Eames. Cllr S O'Neill returned to the meeting. Cllr H Oldfield proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) to accept the documents provided by Cllr J Eames.
62/21	Thames Water meeting re flooding in Clifton – next steps. Nothing to report
63/21	<p>Environment and Recreation Working Group – Cllr M Robinson. A full report was received from Cllr M Robinson providing updates on numerous actions. The PC made decisions on the following:</p> <ol style="list-style-type: none"> 1) Cemetery tidy up. The Stewards and Cllr T Timms were thanked for their efforts in tidying up the cemetery. 2) Outlook store lighting. The football club were granted permission for installing a light above the store door on a timed sensor. 3) Hedges. To investigate further and make a decision in Autumn. 4) Playing field sign. Cllr M Robinson proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) agree to erect attached sign at the vehicle entrance to the playing fields 5) Bin compound. To bring to April meeting.
64/21	<p>Highways and Transport</p> <ol style="list-style-type: none"> 1) Wheelie bins at the Town Hall. The PC Chair received a mail from DCE regarding the placement of wheelie bins on Holly Tree Grounds. The correspondence was passed to Holly Tree trustees who are meeting on the 29 March. DCE have been informed. 2) EV points. OCC have written to explain that Deddington falls outside of the criteria to maximise the impact of EV car parks at the moment. In addition, concern raised over the age of the wiring. OCC have asked for further information on the energy supply in our area. Clerk to write to OCC representative and thank him for his information and ask that Deddington is put on the reserve list for consideration of EV installation and asked to be kept in the loop. The Clerk to also request that information provided by SSE regarding the ground wiring (and its ability to support the installation of charging points) be passed on to us. Given that there is probably no wiring to install EV points in Earls Lane this may make more expensive or prevent the potential plan of the installation of EV points alongside the new pathway. It is therefore important that we get a site visit with Jacqui Cox and Keir Price. 3) Clifton Road development. Section 278 works to be undertaken as part of the development <ul style="list-style-type: none"> • 30mph Speed Limit. Works to enable the extension of the 30mph speed limit to a point east of the site access, including a gateway feature and all necessary signage and road markings. • Bellmouth Priority Junction. Formation of a bellmouth priority junction access to the site from Clifton Road • Footway continuation. Formation of a continuous footway link, including streetlighting starting from a tactical dropped kerb uncontrolled crossing point on the western slip of Earls Lane to continue along Earls Lane for approximately 290 metres to tie into existing infrastructure adjacent to Pound Court. • Footway Upgrade. Upgrade of existing footway, including streetlighting, adjacent to the sites access to a width of 2metres for approx. 320metres along the B4100 to a new tactile dropped kerb uncontrolled crossing point opposite Earls Lane island. • Pedestrian Island. Formation of a pedestrian refuge island with tactile dropped kerb uncontrolled crossing, utilising the existing island splitter of Earls Lane and the B4100. <p>Cllr D Rogers to pursue exact details of the gateway agreed to for this development. At one point a peninsula was mentioned (Dec 2019)</p> 4) Hopcraft Lane HGV driver's conviction. On 26 February at Oxford Magistrates' Court the driver of HGV pleaded guilty to breaching the weight restriction that applies to this road (and others in Deddington). He was fined £660 and ordered to pay the prosecution costs of £175 and a £66 victim surcharge. Clerk given permission to send all genuine HGV weight restriction breaches with photographs directly on to trading standards and inform DPC chair of action. 5) Clifton near Home Works Farm. A resident has written to Council to say that an HGV parked overnight opposite Home Farm Works, blocking the footpath and protruding into the road, both dangerous, on leaving the following morning it damaged the grass verge. Further concerns were raised and the Cllrs from Clifton will seek local opinion.

	<p>6) Crossing Grove Court. New Slow marks have been put on the road marking programme which will start next month. A new pedestrian crossing sign has also been installed. The Clerk to write to the concerned resident and inform them of the action taken. Thanks were passed to County Cllr A Fatemian.</p> <p>7) Speed limit across the parish east west. To change the speed limit on the B4031, evidence of the actual speeds prevailing on that stretch would be required. A speed survey would cost around £250. If the findings support a reduction in speed limit the proposal would then be advertised and views sought from the police, other public agencies and residents. The cost of the design and consultation process is £3,255. If approved at committee there is also then the cost of implementation eg new signage. It thought that the project would be cost prohibitive and unlikely to be supported by TVP. This is perhaps something to reconsider should there be further developments in these areas.</p> <p>8) Super Users. Dates for training have been arranged for Cllrs M Swadling and J Watts.</p> <p>9) Fix My Street. Clerk suggested advertising that residents may report issues on line.</p> <p>10) Mill Close. Poor parking reported, a keep clear sign has been requested by the resident. The resident also reported fly tipping of a dishwasher.</p> <p>11) Traffic Survey. Clerk to chase.</p> <p>Transport – Cllr H Oldfield. Items from Parish Transport Representatives’ meeting last month.</p> <p>11) Evening buses: The current late evening buses on the S4 route are funded by a government grant. Cllr H Oldfield asked an OCC officer why the grant was spent now when travel is discouraged, venues are closed, and few can benefit. The grant will run out in September. He replied that the grant had to be allocated in the 2020/21 year and could not be “saved”. The late buses may continue for at least a while after the grant runs out as the bus companies and OCC try to encourage people to return to public transport after the pandemic.</p> <p>12) Electrification: At the last PC meeting, a cllr queried whether a battery-operated bus could successfully complete the S4’s Banbury to Oxford route. A Stagecoach representative said they were carrying out tests to see how far the buses could go. Electrification would not be introduced to the S4 route unless proven to be dependable.</p> <p>13) S106 for transport: From the two new developments in Clifton Road, and Stone Pits, Hempton Road, £15k and £21k respectively is pledged to transport, ie, most probably the S4. This might be used help retain the evening services.</p>
65/21	<p>Remembrance Sunday – Cllr J Watts. Volunteer to be sourced for road closure training. Farmers Market to be asked if they have anyone trained. To bring back to April meeting. County Cllr A Fatemian said that he has a new Councillor priority fund from 1 April. He asked for applications before 6 May and said he would entertain a request for £1,000 as he felt that money should not be a barrier for the parade. This money would be used for training and stewards.</p>
66/21	<p>Update from the Parish Council Representatives. Library. New carpet being laid. Opening date to be announced shortly. Primary School. Pupils have returned. It would help if parents behaved better when dropping off and collecting the children given the Covid requirement of social distancing. Friends of Castle Grounds. Cllr J Reeve had left the meeting but the Clerk reported that the FOCG AGM would be held in March. It was requested that the issue of dog mess be considered. Holly Tree Club. The renovation works are going well and on schedule. Drive way being made wider. Will be wonderful when finished. Covid group. Co-op thanked for contribution. Volunteers still helping some of those in need. OALC. Executive committee meeting Cllr D Rogers voted executive committee member. Cllr D Rogers congratulated.</p>
67/21	<p>Any other business. None.</p>
68/21	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 28 April 2021 at 7.30pm via Skype. The meeting closed at 21:52 pm</p>