

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at Hempton Lounge, Windmill Community Centre on Wednesday 12 October 2022.

Present: Cllrs H Oldfield (Chair), M Cox, M Ince, J Norton, S O'Neill, S Patterson, M Robinson, C Snashall, M Swadling, A Swan, T Timms, J Watts **Also, present:** A Deddington News representative.

204/22	Apologies: Cllrs A Collins and J Higham and District Cllr B Williams.
205/22	Declarations of Interest General Interest: Cllrs S O'Neill, J Norton and M Swadling 214/22 Planning report a) 22/02861/F St James Farm, Main Street, Clifton, due to knowing the applicant. Cllr S O'Neill and Clerk 216/22 Large Scale Development Working Group, 22/02992/OUT OS Parcel 4525 South of Council Depot, Outline planning request for 135 dwellings with all matter apart from access.
206/22	Minutes: Cllr M Cox proposed, Cllr J Norton seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 28 September 2022 were a true record of the meeting.
207/22	Matters arising from the minutes and not referred to later on the agenda: 194/22 q) To consider Assistant Clerk/minutes secretary role, pay, hours and advertising. Advert for this position has been circulated to Cllrs and feedback received. Closing date to be amended to the 31 December. Selected F&GP members to form interview panel alongside Clerk. 194/22 m) Christmas tree. Decision to go ahead with original plan to purchase and install a Christmas Tree in Deddington Market Place at a cost of up to £1,100 +VAT, rather than take tree donation from Cllr A Swan.
208/22	10 Minute Open Forum: None.
209/22	County Cllr A Fatemian update: None.
210/22	District Cllr B Williams update: Written report received.
211/22	Finance and General Purposes. a) Sign off Internal control checklist – June, July and August, September 2022. Completed. b) To consider hiring a skip. Not required as job already complete. c) To consider replacement of the broken glass in Hempton Road bus shelter at a cost of £200 + VAT. Second pane reported broken, so cost likely to be higher. Vandalism to be reported to the police. Repairs may be covered by insurance, but Council will need to pay the excess. d) To consider involvement in creating warm space and possibility of applying for a grant application. Not feasible for the Council to provide a warm space at this point as not enough people to manage it safely on a day-to-day basis. Church is planning to provide a warm space every Monday, with refreshments and activities. Suggestion to be made to Church that they apply for the grant to help with this. Library will also be open to welcome people. Discussion regarding provisions for vulnerable Parish residents in the face of potential winter power cuts. If it becomes evident that winter power cuts are likely, suggestion to circulate a leaflet around the Parish providing vulnerable residents with emergency contacts. Emergency team to meet and discuss this in the latter part of November. Cllr J Watts entered the meeting. e) Purchase of a new mower. Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council RESOLVED (11 for, 1 abstention) to purchase a new mower at a cost of up to £500 +VAT. f) To consider moving the date of future December and February meeting so that they do not fall during school holidays. Cllr H Oldfield proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (11 for, 1 against) to move the December meeting this year to Wednesday 14 December. Consideration of future dates to be an agenda item next meeting. g) Survey Monkey. Cllr A Swan to try and download current data from Survey Monkey. Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) to continue with Survey Monkey at a cost of up to £400. h) Accession checklist. Consideration of whether to purchase further pictures of the royal family an agenda item for next meeting. Cllr M Robinson proposed, Cllr J Norton seconded the motion and the Council RESOLVED (11 for, 1 abstention) to adopt the accession checklist as a document available to all Parish Cllrs. Checklist to be shared with the vicar.

212/22	Approval of invoices: Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £20,861.34, with an additional £40,000 transfer from Barclays to Unity savings, were approved for payment.																																																							
213/22	<p>Report upon the investment of the Council's Funds as at 30 September 2022.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>111,938.44</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>3,659.80</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>410.28</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>60,922.15</td> <td>0.95%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>88,105.03</td> <td>1.35%</td> <td>95 Day Notice</td> <td>Opened August 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>80,007.68</td> <td>0.10%</td> <td>Not reinvested</td> <td></td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,857.06</td> <td>2.10%</td> <td>1-year fixed deposit</td> <td>27 July 2023</td> </tr> <tr> <td>United Trust Bank</td> <td>88,762.25</td> <td>1.55%</td> <td>1-year fixed deposit</td> <td>4 May 2023</td> </tr> <tr> <td>Skipton Building Society</td> <td>88,275.94</td> <td>1.10%</td> <td>1-year fixed deposit</td> <td>21 May 2023</td> </tr> <tr> <td>Total</td> <td>607,938.63</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	111,938.44		Current		Imprest	3,659.80		Imprest		Unity Trust Bank	410.28		Current		Unity Trust Bank	60,922.15	0.95%	Savings		Redwood Bank	88,105.03	1.35%	95 Day Notice	Opened August 2019	Hampshire TB	80,007.68	0.10%	Not reinvested		Cambridge and Counties	85,857.06	2.10%	1-year fixed deposit	27 July 2023	United Trust Bank	88,762.25	1.55%	1-year fixed deposit	4 May 2023	Skipton Building Society	88,275.94	1.10%	1-year fixed deposit	21 May 2023	Total	607,938.63			
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214/22	<p>Planning Report.</p> <p>Applications</p> <p>a) 22/02861/F St James Farm, Main Street, Clifton. Erection of two dwellings with gardens, parking areas. Cllr S O'Neill proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>b) 22/02924/F 7 The Swere, Deddington. Conversion of roof space to create 1 bedroom with ensuite, installation of roof lights front and rear. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>c) 22/02878/REM Land Adjacent to Allotments off Duns Tew Road, Hempton. Matters regarding appearance, landscape and scale. Cllr S O'Neill proposed, Cllr J Norton seconded the motion and the Council RESOLVED (11 for, 1 abstention) no objection, but would ask that the planning officer ensure that the public footpath is marked and maintained in perpetuity by the applicant.</p> <p>d) 22/02954/F 30 Flux Drive, Deddington. Conversion of garage to habitable accommodation. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (11 for, 1 against) no objection.</p> <p>e) 22/02995/TCA Castle Barns, Castle Street, Deddington Tree works. Cllr S O'Neill proposed, Cllr J Norton seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>f) 22/03026/F The Bothy, The Grove, Deddington. Front porch, glazed courtyard roof and new windows. Cllr S O'Neill proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals</p> <p>a) 22/02294/F Clifton Gate.</p> <p>b) 22/01726/F The Beeches, Deddington.</p> <p>c) 22/03657/TCA Castle View, Goose Green.</p> <p>d) 22/02446/F Land to rear of the Chestnuts, Clifton.</p> <p>Withdrawals</p> <p>22/01763/F Land Adjacent to Clifton Gate.</p> <p>Correspondence</p> <p>22/02992/OUT 135 houses North of the Grange. The Clerk has asked for an extension to delay formal response from the Council until after November's meeting, though discussion will take place in October's meeting. This will be heard under the Large Development working group moving forward.</p>																																																							
215/22	<p>Neighbourhood Development Planning.</p> <p>A further £6,500 available to claim. Means that Council will need to spend £6,500 less of the original £10,000 budget set aside.</p>																																																							
216/22	<p>Large Scale Developments Working Group.</p> <p>Cllr S O'Neill and Clerk stepped aside due to interest in this item.</p> <p>22/02992/OUT OS Parcel 4525 South of Council Depot, Outline planning request for 135 dwellings with all matter apart from access. 66% of the site is 'naturalistic parkland', new tree planting and natural play area. Debate amongst Cllrs regarding the management of this. Space set aside for a nursery – won't be built but site, services and monetary contribution will be provided. Mixture of stone and high-quality brick housing. Developer is willing to discuss that 50% be affordable purchase. Application proposes more houses than suggested housing need for the Parish. Concern regarding housing density, and congregation of new houses in the same area of the village, thus</p>																																																							

	<p>harming holistic village community. Significant landscape and visual impacts. Discussion regarding the potential for Deddington Health Centre expansion, to accommodate growing population. Discussion to be had with the Health Centre regarding this, but not a planning consideration. This site was the 6th choice of Deddington residents in the Neighbourhood Plan feedback. Should aim to grow the village more organically. The NP steering group are recommending that this application be rejected, with CDC invited to oppose also. Councillors expressed agreement, but vote to be taken at November meeting.</p>
217/22	<p>Highways and Transport. Cllr S O'Neill and Clerk re-joined the meeting.</p> <ul style="list-style-type: none"> a) Wheelie bins. Fly tipping issue on highways reported. If it is on the highway, please take a photograph and report as fly tipping. b) Earls Lane Depository. Ongoing. Review in December. c) Posters and A boards. Agenda item for next month. d) Benches outside the Unicorn. Cherwell District Cllr B Williams has followed this up. Residents of Deddington encouraged to object on fix my street to the benches being a highways obstruction. e) 20mph speed limit Parish Questionnaire. Thanks, extended to those who distributed these. f) Traffic Lights. Suggest that the complainant be urged to formally write to Council. g) EV charging points. Ongoing and discussed at OCC site meeting. h) OCC site meeting. 20mph speed limit scheme discussed. Formal thanks to Mr Catling for his time and assistance. Clerk to write to Clerk of Adderbury to ask how they manage to get the Speed watch van so regularly in the village. Victoria Prentis and police commissioner lack of responses to be followed up. Cllr J Watts to do this. '20 is plenty' signs have been received. Cllrs J Norton, S Patterson, M Swadling, A Swan, T Timms and J Watts to put these up around the Parish. i) 20mph limit. Further data collection from the A4260 through Deddington needed if we want to be on next year's list for the 20mph limit. Speed monitoring for this purpose an agenda item for next meeting. Results of parish survey on 20mph limit should be available for November meeting. j) National highways and transport representative online survey. Parish Cllrs are invited to participate.
218/22	<p>Environment and Recreation Working Group.</p> <ul style="list-style-type: none"> a) Litter bins. Article in October Deddington News and social media post. 15 possible sponsored bins. Aim to try and engage further businesses to sponsor bins to ensure a variety of sponsors. b) EA loos progress. Walls up, roof on, external doorway aperture, broken through into lounge, internal breeze block walls done. Noted that paviours around the new drain have sunk, to be asked to rectify. Scheduled to finish end of October but seeking rescheduled finishing date. c) Gaveston Gardens brambles and use of Community Payback volunteers. Clerk to follow up with them and inform Cllr M Robinson if there is a new date. d) No Mow May 2023. Feedback on its way from FoCG on the Castle Grounds, DEN/Clifton residents on Welford's Piece, which will be resolved in time for grass cutting invitation letter. Recommend we adopt the proposed list subject to agreement between PC and interested bodies. Pics and maps will be provided of all areas to be left uncut for contractor reference. Request that the PC buys an up-to-date OS map to work from when specifying greens and verges for contractor. Cllr M Robinson to have a look into potential maps and the cost involved. e) Market place wheelie bins. Proposed site of PC owned shed in Holly Tree grounds, with three locked bins in the shed and rubbish bagged and tied. Holly Tree will consider at their meeting next month. f) Slide mound erosion. Getting worse. Creative Play have declined to deal with it, referring Council to surfacing company to replace with wetpour or rubber mulch. Suggestion to ask TGM Landscape Services to quote for building back up and covering with grass mat. Clerk to request this. g) Grass cutting contracts. Review of grass cutting contracts underway ahead of new tender letter end November.. To be brought back next month. h) Replacement bench on small Market Place green. Clerk to confirm bench selection so that landscaping company can book in date to do stone slab foundations. i) Emergency/Winter Plan update. Article appealing for more snow wardens to go in November Deddington News and on social media. Winter Plan being updated to go on DPC and DOL websites. Printed copies available on request. j) Covid memorial trees on the Adventure Playground. Plan to ahead with small trees, despite vulnerability to vandalism. k) AWC line painting. Green Scythe awaiting purchase of new machine so cannot do at present. Council to wait on Green Scythe until available. l) Autumn litter pick. Scouts doing this year.

	<p>m) Replacement dog bin at the Castle Grounds. A bin has been identified at a cost of £265.90.</p> <p>n) Thanks to E&R for organising repair of noticeboard on allotments.</p>
219/22	Update from the Parish Council Representatives. None.
220/22	<p>Any other business.</p> <p>Councillors requested to attend Remembrance Sunday parade if available. Steward to be asked to put out bollards on the Saturday evening prior to Remembrance Sunday, on the edge of the village green, in order to prevent parking.</p>
221/22	Date of the next meeting: The next Parish Council meeting is on Wednesday 16 November 2022 at 7:30pm in Hempton Lounge, Windmill Centre, Deddington. Meeting closed at: 9:30pm.