

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at The Old School Room, Hempton on Wednesday 28 September 2022.

Present: Cllrs H Oldfield (Chair), A Collins, M Cox, M Ince, J Norton, S Patterson, M Robinson, A Swan, T Timms, J Watts **Also, present:** Cherwell District Cllr B Williams, four members of the public and a Deddington News representative.

184/22	Apologies: Cllrs J Higham, S O'Neill, C Snashall and M Swadling
185/22	Co-option of Councillors and signing of acceptance of Office. Cllr A Collins proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to co-opt Sam Patterson on the Parish Council. He duly signed his acceptance of office in front of the Proper Officer and joined the meeting.
186/22	Declarations of Interest General Interest: Cllr J Watts 194/22 Finance and General Purposed k) Allotment rents and water charge for 2023, due to wife having an allotment.
187/22	Minutes: Cllr A Swan proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 17 August 2022 were a true record of the meeting. Cllr A Collins proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 20 July 2022 were a true record of the meeting.
188/22	Matters arising from the minutes and not referred to later on the agenda: None.
189/22	10 Minute Open Forum: 22/02761/F Land at Hempton Lodge Three members of the public addressed the council regarding 190/22 Planning item i) 22/02761/F Land at Hempton Lodge, Snakehill Lane, Hempton. The Council were informed that previous similar applications to the current proposal have been universally rejected in the past. The proposed property would be landlocked on the south side and would be overlooked by three properties. The public members also suggested that the proposed property is too large for the area of land. A request was made to the Council to strongly object to this application. It was added that the application drawings did not match the reality of what was there. A further member of the public added that the suggested location is an area of recreation, and that as such further building would spoil it. The members of the public were encouraged to lodge their complaints with Cherwell District Council.
190/22	Planning i) 22/02751/F Land at Hempton Lodge, Snakehill Lane, Hempton. Cllr A Collins proposed, Cllr A Swan seconded the motion and the Council RESOLVED (8 for, 2 abstentions) to decline support for this application. Cllr S O'Neill to prepare a list of the grounds of the objection.
191/22	10 Minute Open Forum continued: Hempton Pinch Point A member of the public addressed the Council regarding speeding at the Hempton pinch point, and the need for signage. The public member stated that it has been nearly 18 months since new give way signs were promised for the pinch point. Despite some new signs being installed, the public member informed that there has been a pole with no sign on it for 18 months. The public member informed the Council that the situation has not improved, and that the pinch point is still an area of speeding and significant tension. The public member was encouraged to contact County Cllr A Fatemian. The Council also agreed to contact County Cllr A Fatemian for an update on progress regarding this issue.
192/22	County Cllr A Fatemian update: None.
193/22	District Cllr B Williams update: Written report received.
194/22	Finance and General Purposes. a) Sign off Internal control checklist. June, July and August 2022. Will be signed by Cllr C Snashall when he is able to meet with the Clerk. b) Internal Auditor training. Cllr J Watts proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to confirm Clerk's attendance on the Internal Auditor training on Monday 10 October at a cost of £55. c) To accept the external auditors report from Moore. Congratulations to Clerk for Moore's good report. d) Meeting dates and school holidays. Cllr A Swan proposed, Cllr J Watts seconded the motion and the Council RESOLVED (8 for, 2 abstentions) that the October meeting be moved forward to

Wednesday 12 October 2022, and that the February meeting be moved should it coincide with half term. Schedule of future meetings to be brought to the next meeting.

- e) **Parish Emergency Plan.** Has been updated with Cllr C Snashall as new leader. Reminder given to Council that an application for grant money from SSE should be made in February 2023, to cover the cost of a generator connector at the Windmill Centre, if the Windmill Management Committee agrees to this. Current members of the emergency team include District Cllr B Williams and Cllrs M Cox, S O'Neill, H Oldfield, J Watts and A Collins. Cllrs M Swadling and A Swan to be added to the team.
- f) **Winter Plan.** The list of snow warden volunteers needs updating. Cllr C Snashall to manage this. Brief advice on snow clearing and information on where to find spreaders and other snow kit to be circulated on social media and in the Deddington News.
- g) **Protocol for next royal accession.** Cllr M Robinson proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (7 for, 2 against, 1 abstention) that a protocol be drawn up and agreed with the British Legion and the church before the next accession.
- h) **Reinvestment of Hampshire Trust Bank bond** – no suitable one-year bond at present. To be brought back to the next meeting.
- i) **Remembrance Parade.** Contractor to be brought in to assist with the Remembrance Parade. Cllr J Watts proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) to additional costs of up to £900 +VAT for this purpose.
- j) **To consider continuing with Survey Monkey at a cost of up to £400.** Agenda item for next month, in order to allow time to explore options for data extraction from previous surveys.
- k) **Allotment rents and water charge for 2023.** Cllr H Oldfield proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (8 for, 2 abstentions) to not change the allotment rents and water charge for 2023, providing that the allotments are not running at a loss.
- l) **CPRE membership.** Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) to pay for CPRE membership at a cost of £36.
- m) **Christmas Tree.** Cllr M Swadling has agreed to help the Clerk with the paperwork and provide manpower to establish and light the Christmas Tree. Cllr A Swan to send pictures to Councillors of a potential tree he could donate. Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) to purchase and install a Christmas Tree in Deddington Market Place at a cost of up to £1,100 +VAT.
- n) **20mph consultation survey.** Cllr J Watts proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (unanimous) to a cost of up to £400 for the printing of 1,100 leaflets and Survey Monkey, uploading, inserting paper copy responses and collating results.
- o) **Councillor appointment on Oxfordshire Neighbourhood Plans Alliance.** Agreed that meeting attendance will be decided based on who is available to go.
- p) **To consider options for Windmill Roof.** Pending quotations.
- q) **To consider Assistant Clerk/minutes secretary role, pay, hours and advertising.** Advert to be published and circulated.
- r) **Bank holiday payment.** Cllr J Watts proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (unanimous) that the Council will pay employees proportionally for the bank holiday.
- s) **Tree works.** Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) to a budget of up to £200 +VAT for additional tree works at the tennis courts.
- t) **Code of conduct.** To be acknowledged by each Councillor, perhaps at next meeting.
- u) **Training on Internal Controls.** Cllr C Snashall to attend.
- v) **Provision of warm space in Deddington in response to cost-of-living crisis.** OCC investigating all parishes in regard to this. Potential for it to be funded. Deddington church already arranging something. Parish Council to have conversation with the church regarding this. OCC are planning to use libraries to provide warm spaces, however they haven't yet said which libraries or the conditions of this.

195/22 **Approval of invoices:** Cllr J Watts proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) that the invoices with a total of £55,833.15 were approved for payment for August and September 2022.

196/22 **Report upon the investment of the Council's Funds as at 31 August 2022.**

Account	Balance	Interest	Notice	Matures
Current	79,638.98		Current	
Imprest	3,820.68		Imprest	
Unity Trust Bank	2,825.42		Current	

Unity Trust Bank	74,028.83	0.65%	Savings	
Redwood Bank	88,105.03	1.35%	95 Day Notice	Opened August 2019
Hampshire TB	80,007.68	0.01%		22 July 2022
Cambridge and Counties	85,857.06	2.10%	1-year fixed deposit	27 July 2023
United Trust Bank	88,762.25	1.55%	1-year fixed deposit	4 May 2023
		or		
		1.35%		
Skipton Building Society	88,275.94	1.10%	1-year fixed deposit	21 May 2023
Total	591,391.87			

197/22

Planning Report.**Applications****Cllr J Watts left meeting.**

- a) **22/02439/F Earls Court, Earls Lane, Deddington.** Bay window and oak pergola to front of house and alterations to single storey roof. Cllr J Norton proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (8 for, 1 abstention) no objection.
- b) **22/02446/F Land to rear of the Chestnuts, Clifton.** Variation of plans. To include solar panels. Cllr J Norton proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (6 for, 3 abstentions) no objection, but would ask that the solar panel installation considers the 'glare' that the neighbours may suffer from and position the panels in such a way as to not affect their amenity or enjoyment of their own properties/gardens.
- c) **22/02550/TCA 5 Castle Street, Deddington.** Tree works. Already approved.

Cllr J Watts re-entered meeting.

- d) **22/02598/TEL56. Land on A4260.** Proposed monopole. Cllr S O'Neill has written to them, as has the Clerk, to ask whether the pole could be located on the island, but no response has been received. Government stance that adverse health effects unlikely to occur if exposure is below legal guidelines. Cllr A Collins proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) no objection conditional on the pole being shared with other providers.
- e) **22/02591/F 3 Daedas View, Deddington.** Single storey rear extension. Cllr J Norton proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) no objection.
- f) **22/02678/F & 22/02417/LB Rose Dene, New Street, Deddington.** Replacement of rear roof, windows, doors and associated works. Cllr J Norton proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (8 for, 2 abstentions) no objection.
- g) **22/027828/CLUP 1 Police Houses, Hempton Road, Deddington.** Certificate of lawfulness of proposed development for a single storey rear extension. Cllr J Norton proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) no objection.
- h) **22/02294/F Clifton gate.** Cllr J Norton proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (8 for, 2 abstentions) no objection.
- i) **22/02761/F Land at Hempton Lodge, Snakehill Lane, Hempton.** Erection of a single storey self-build dwelling. See 190/22.
- j) **22/02673/F Old Corner House, Market Place, Deddington.** Change of use from business to residential dwelling. Cllr J Norton proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) no objection.
- k) **22/02810/LB & 22/02809/F Deddington Manor, New Street, Deddington.** Replacement of brick infill extension to rear, enclosure of open porch and internal alterations. Cllr J Norton proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) no objection, but would defer to the conservation officer regarding the listed building element of the application.
- l) **22/02858/M56 Unit 4, Castle Farm, Clifton.** Change of use of office to single dwelling house with no works required. Cllr J Norton proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) no objection
- m) **22/02855/NMA 4 Hopcraft Lane, Deddington.** Non-material amendment to 15/01952/F. Cllr J Norton proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (8 for, 2 abstentions) no objection.
- n) **22/02657/TCA Castle View, Goose Green, Deddington.** Tree works. Cllr J Norton proposed, Cllr M Ince seconded the motion and the Council **RESOLVED** (9 for, 1 abstention) no objection, but would ask the applicant to consider planting suitable trees as part of the Woodlands project to replace what has been lost.

	<p>o) 22/02852/F 1 The Daedings. Erection of one 2 bed dwelling with parking area. Cllr J Norton proposed, Cllr M Ince seconded the motion and the Council RESOLVED (8 for, 2 abstentions) no objection, however, several trees are being lost if this development is approved, thus it is asked that the applicant considers replacing what they can on site, or donating trees to the Woodlands planting schemes locally. Would also request that the parking provision to replace that being lost, would be in place prior to the new build starting, as per previously granted applications.</p> <p>District Cllr B Williams left the meeting.</p> <p>Approvals</p> <p>a) 22/01543/F East Gate, 3 Chapel Square, Deddington. b) 22/02132/TCA Caris Lodge, Goose Green, Deddington. c) 22/02012/TPO Holcombe House, High Street, Deddington. d) 22/01403/OBL Clifton Gate Land south of Home Farm, Clifton Road, Deddington. e) 22/01688/LB and 22/01687/F Manor Farm House, Main Street, Clifton. f) 22/02709/F Manor Farm House, Main Street, Clifton. g) 22/02550/TCA 5 Castle Street, Deddington.</p> <p>Withdrawals</p> <p>22/02080/LB Manor Farm House, Main Street, Clifton.</p>
198/22	<p>Highways and Transport.</p> <p>a) Wheelie bins. Review again in December. If bags are dumped outside the bins this is fly tipping and illegal and reportable. b) Hudson Street pavement trip hazard. Reported to fix my street and issue swiftly resolved. c) Benches outside the Unicorn. Letter sent to CDC, no news back. License for benches ends on Sunday. Council to write to OCC to say they are now an obstruction and can they please be taken away. d) 20mph speed limit parish questionnaire. Cllr J Watts proposed, Cllr J Norton seconded the motion and the Council RESOLVED (unanimous) to approve the proposed questionnaire. e) 20mph speed limit scheme. Meeting arranged with Mr D Catlin regarding various issues including 20mph scheme, '20 is plenty', EV charging points and Unicorn benches. f) Speed watch. 20mph scheme is dependent on an active speed watch, in order for them to consider our application. Anyone who wants to join speed watch to email clerk. g) EV charging points. Bullring resident disappointed to have not had any consultation. Clerk has responded to complainant. h) Temporary Traffic Regulation Order – S14 Road Traffic Regulation Act 1984. Temporary Road Closure, Weight and Width Restriction at: Barford St Michael Bloxham Road. To be posted on Facebook both now and closer to the time. i) Oxford traffic filters survey. Will now close 13th October 2022.</p>
199/22	<p>Environment and Recreation Working Group. Cllr M Robinson.</p> <p>a) Litter bins. 14 bins in need of replacement. Already got sponsorship covering all of these. Return date from sponsors for end of November. Net cost to Parish Council now about £1500. Quote being sought for stone slab foundations rather than concrete. Installation anticipated early 2023 weather permitting. b) EA loos progress. Roof hopefully finished next week, then knocking through to Hempton lounge and doing internal fittings. c) Gaveston Gardens brambles and use of Community Payback volunteers. Possibility of Community Payback volunteers at a later date. Further information needed regarding this. Would cost a lot of money to get contractors in and don't have the budget for this. Some local residents have shown interest in getting involved. d) No Mow May and grass cutting contract for 2023. List of possible sites for 2023 circulated. Agenda item for next meeting, in order to allow greater feedback on the proposals from various groups. e) Market Place bench. Removal and replacement underway. f) Portaloo hire. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to renew the Portaloo for October at a cost of £110 + VAT. g) Covid memorial trees. Cllr M Robinson to undertake further research regarding these. h) Windmill lounge blocked drain. Resolved. i) AWC line painting. Being pursued. j) Tennis court tree root problem. Resolved k) Market place wheelie bins. Routinely overflowing. Consideration of the Parish Council owned shed at the Holly Tree as an alternative location option. Letter to be sent to the Holly Tree to request this. Shed would need to be cleared out before it could be used for this purpose.</p>

200/22	<p>Update from the Parish Council Representatives.</p> <p>Deddington Primary School. Mr Evans secondment to local school is drawing to a close. Healthy intake numbers with school role creeping upwards.</p> <p>Deddington Charity Estates. Replacing windows in the alms houses.</p> <p>Town hall. Graffiti to floor. Sign has been put up to warn parishioners that should the area be mistreated it will be shut off to the public.</p>
201/22	<p>Any other business. None.</p>
202/22	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 12 October 2022 in Hempton Lounge, Windmill Centre, Deddington. Meeting closed at: 9:46pm.</p>
203/22	<p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960s</p> <p>a) Clerk Salary review from 20 December 2021. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the Clerk be awarded a nine spine point increase to be back dated to April 2022 as per the SLCC job evaluation.</p>