

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at Hempton Lounge, Windmill Community Centre, Deddington on Wednesday 20 September 2023.

Present: Cllrs H Oldfield (Chair), A Collins, M Cox, M Ince, S O'Neill, M Robinson, C Snashall and A Swan
Also, present: District Cllr B Williams, Parish Clerk, a Deddington News representative and 1 member of the public.

124/23	Apologies: Cllrs J Higham, J Norton, S Patterson, M Swadling, T Timms, J Watts and County Cllr A Fatemian.
125/23	<p>Declarations of Interest</p> <p>General Interest:</p> <p>Cllrs M Cox, S O'Neill and A Swan 133/23 Finance and General Purposes item h) Allotment rents and water charge for 2023, due to owning an allotment.</p> <p>Cllr A Swan 136/23 Planning Report item b) 23/01806/F Valley View, St Thomas Street, Deddington.</p> <p>All Cllrs 136/23 Planning Report item c) 23/02173/LB Crossways, Hempton due to knowing applicant.</p> <p>Cllr S O'Neill 136/23 Planning Report item g) 23/02325/TCA Caris Lodge, Goose Green, Deddington due to knowing the applicant.</p> <p>Cllr S O'Neill 136/23 Planning Report Approval 23/01966/F Wynford House, New Street, Deddington due to the applicant being a personal friend.</p>
126/23	Minutes: Cllr C Snashall proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 16 August 2023 were a true record of the meeting.
127/23	Matters arising from the minutes and not referred to later on the agenda: None.
128/23	<p>10 Minute Open Forum:</p> <p>A developer for the planning application for a site south of the Hempton Road, Hempton, informed the Council that an appeal has been lodged for the application and that they are currently drafting the S106. The Council were informed of the current offer: 9 houses (2 of which would be affordable, 2 of which would be age restricted bungalows for over 55s), traffic calming on Hempton Road, £10,000 for the Old School Room, 20% Biodiversity Net Gain, 2 Visitor EV charging space (with EV in all 9 houses) and a play area with open space. Deddington Parish Council were asked if they would be interested in the future maintenance of the play area and open space and of the EV changing. The Parish Council were also asked whether they intend to be present at the appeal hearing and if there is anything that can be done to change the Council's no objection response into support. Cllr H Oldfield stated that a Parish Council representative is unlikely to attend the appeal hearing, and that Parish Council comments have been made and cannot be changed. She also stated that the Council would be interested in maintaining the play area but not the EV charging points.</p>
129/23	County Cllr A Fatemian update: Written report received.
130/23	District Cllr B Williams update: Written report received. Update on air pollution monitor – request has been passed onto a technician who hands out air pollution monitors. Expecting a response imminently. Cllr H Oldfield asked the Council if it has/could be suggested that developers be asked to provide one for Deddington.
131/23	<p>Highways and Transport.</p> <p>a) 20mph scheme. Complaint received from resident that the 20mph limit signs do not seem to be effective in St Thomas Street. Cllr H Oldfield to write to the resident, advising that the VAS at the entrance of the village near Hudson Street will hopefully be replaced with a 20mph warning in the future as agreed with OCC.</p> <p>b) Traffic parking and enforcement. Has occurred since last complainant wrote in. Parking tickets were issued. Note that a general warning went out on Facebook warning parishioners that enforcement was occurring. Disappointing that DPC asks for enforcement and some parishioners are unsupportive of this. Discussion regarding HS2 traffic in the Parish. Cllr A Swan proposed, Cllr M Cox seconded the motion, and the Council RESOLVED (unanimous) that a letter be written to OCC to request that HS2 traffic be diverted from travelling through the Parish.</p> <p>c) EV Microhubs. Expression of interest has been registered.</p> <p>d) Planters. Thanks to those taking the time to maintain the planters. More discussion needed regarding funding for planters and around types of plants to be used. Discussion regarding requesting the developers of the potential new development near the fire station to move the present planter in line with the other planters at the entrance of the village if/when the</p>

	<p>development is built. Advice has been sought from a gardener who has recommended that annuals are most appropriate, and that they might be able to source some for a good price.</p> <p>e) Resurfacing of Horsefair and Hempton Road. Communication from resident requesting resurfacing of Horsefair due to bumpy surface. DPC to write to OCC to ask for consideration of an upgrade, ideally resurfacing, on both Horsefair and Hempton Road. County Cllr A Fatemian to be asked to support this. DPC to write to the resident and inform him of the action taken, and ask if he would like to join the speed watch.</p> <p>f) The Grange – cracks in footpath. Cllr H Oldfield to write to CDC to recommend that they write to David Wilson Homes to repair.</p> <p>g) Medi Alert. Recommend that this is added to Emergency Planning Meeting.</p> <p>h) Bus Timetable. New timetable not present on the bus stops. Clerk has written to Stagecoach regarding this issue.</p>
132/23	<p>Environment and Recreation report.</p> <p>a) To consider tree replacement for felled trees – and consider adopting a Tree Policy – Cllr A Swan. Cllr A Swan to bring forward in October meeting.</p> <p>b) Welford’s Piece play area. Will use Contract Finder as next step. Request from Parish Council to Clifton residents to provide a steer regarding what would be suitable.</p> <p>c) Entrance gate. New slam post positioned between kerb and Nursery fence and pavements replaced.</p> <p>d) Unpaid Workers. Returned today. Will come back and finish clearing Mill Close brambles on another date.</p> <p>e) Litter bin – emptying update from CDC. Clerk to take photos for bin inserts.</p> <p>f) Vandalism and cost to Council. Each time vandalism occurs, excess on insurance claims have to be paid. This means that other things can’t be done with the money. The two bus stops are key areas where this is occurring. Issue to be raised in the Deddington News. Consideration regarding putting warning signage in the bus stops and replacing back glass panels with wood.</p> <p>g) To consider £100 in prizes, if necessary, for smoke free signage competition. Worth pursuing for at least another month in order to see school feedback regarding this idea.</p> <p>h) Satin Lane allotments – a thank you and update. Recent issues have been flagged by the Allotment Society. The Clerk and members of E&R will do a site visit and report back next month. The current chairman has resigned and the results of their EGM to appoint a new committee are awaited. Thanks to be extended to the outgoing chairman.</p> <p>i) Stonepits Allotments. Clerk and Cllr M Robinson did a site inspection. Some plots have been left uncultivated for some time, so allotment holders are to be reminded of the terms of their agreement.</p> <p>j) E&R remaining budget and future agreed costs. E&R have run out of discretionary funds 1/3 of the way through the financial year. Request that updated revenue side of the budget be looked at regarding this issue.</p> <p>k) Anti-bird spikes. Request from many parishioners for anti-bird spikes on the cross bar of the swings, to prevent bird poo on the swing seats. These have been purchased and the steward has been asked to instal.</p> <p>l) Windmill kitchen refurb. Successful installation, very favourable comments, final bill received.</p> <p>m) Next litter pick. 29 October in conjunction with DEN. New pickers are in the PC shed ready for use.</p> <p>n) Castle Grounds. Request that goal posts be removed – they are being used for climbing. Suggestion that they are removed on H&S grounds. Cllr H Oldfield suggested that these be replaced if removed. Could come under extra S106 money from Clifton Gate. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the posts be removed on H&S grounds with the holes protected, with costs for replacing the posts to be researched and brought back to the next meeting by Cllr M Robinson. Discussion regarding potentially installing a basketball hoop as well. Additional request that two locked bins be moved from Castle Ground to the Windmill where they can be more usefully utilised.</p>
133/23	<p>Finance and General Purposes.</p> <p>a) Sign off Internal Control checklist – August 2023.</p> <p>b) To accept external auditors report. Agenda item for next month.</p>

- c) **Deddington Fair.** Arriving on the 15th November for set-up.
- d) **To confirm transfer of £30,000 from Barclays to Unity.** Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (unanimous) to transfer £30,000 from Barclays to Unity.
- e) **Hempton Bus Shelter repair at cost up to £262.00 +VAT.** Quote for wood instead of glass to be sought and brought to next month's meeting.
- f) **Remembrance Parade.** Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (unanimous) to approve costs of up to £900.00 +VAT for the Remembrance Parade. Discussion of parade route to occur in January.
- g) **Survey Monkey.** Been used as part of the Neighbourhood Plan and 20mph speed limit. Cllr A Swan to download data from survey monkey. Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (unanimous) that if Survey Monkey needs renewal before the end of November, then it is not renewed. If it is after the end of November then renewal is reconsidered at the next meeting.
- h) **Allotment rents and water charge for 2023.** Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (7 for, 1 abstention) to uplift the allotment rents and water charge by 10% with rounded figures. All allotment owners for Stone Pits to be written to and reminded of terms and conditions.
- i) **CPRE membership.** Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council **RESOLVED** (5 for, 3 against) to approve costs of £36 for CPRE membership.
- j) **Christmas Tree.** Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council **RESOLVED** (6 for, 2 abstentions) to approve costs of £1,000 +VAT for installation of the Christmas Tree.
- k) **To consider the purchase of grit bins outside Deddington Grange (footpath and vehicle access) at a cost of £370 +VAT.** Purchase of grit spreader agenda item for next month. Cllr M Robinson proposed, Cllr M Ince seconded the motion and the Council **RESOLVED** (7 for, 1 against) to purchase 1 large grit bin for Deddington Grange.
- l) **To consider the broadband and phone contract.** Cllr C Snashall to look into this and bring back to next meeting.
- m) **To update on Emergency Planning.** Emergency Planning meeting to be held on Thursday 12 October 2023.
- n) **Hempton Noticeboard repairs.** Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (7 for, 1 abstention) to repair the Hempton Noticeboard at a cost of up to £235, subject to permission being received from the landowner.
- o) **The Grange meeting.** Approximately 6 residents from the estate, and 2 from Hempton Gate attended the meeting. Thanks to Councillors who attended. Points raised have been shared with the rest of the Parish Council.
- p) **To consider next steps regarding Mill Close.** Disputed piece of land has not been reinstated. Council to ask Steward to action land reclamation as a priority.
- q) **To decide action regarding Satin Lane issue(s).** Site visit needed.
- r) **To consider reversing resolution regarding payment of retention to builders of EA toilets until issues are resolved.** Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council **RESOLVED** (unanimous) to reverse the resolution regarding payment of retention to builders of EA toilets until Richard is satisfied that all issues are resolved.
- s) **Fence and paviour repairs.** Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council **RESOLVED** (unanimous) to split the £1,274 cost of fence of paviour repairs with the Windmill Committee.
- t) **Fence repairs after tree damage.** Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (unanimous) to split £188.98 cost of fence repairs after tree damage with Windmill Committee.
- u) **Windmill Roof: To consider draft contract, Work in Progress insurance and Valencia grant.** Cllr M Robinson has drawn up draft contract and sent for approval. Contract can't be signed and exchanged until the outcome of the grant application is known. Copies of insurance policies also requested. Grant outcome to be known on 05th October, but if successful 2 weeks will be required after this before contract can be signed. If contract is signed before this the grant request is void. If Parish Council is unsuccessful in Valencia grant, the extra money needed will need to be provided. Richard Broadbent has agreed to be the project manager.
- v) **Planter.** Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council **RESOLVED** (unanimous) to approve costs of £50 for planting a planter.

	<p>w) Cemetery topsoil. Cllr C Snashall proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) to purchase topsoil for the cemetery up to a cost of £80.</p> <p>x) To consider annual newsletter. Suggested that Parish Council have one in March. Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (6 for, 1 abstention, 1 against) to have an annual newsletter.</p>																																																							
134/23	<p>Approval of invoices: Cllr C Snashall proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) that the August invoices with a total of £15,746.04 were approved for payment.</p>																																																							
135/23	<p>Report upon the investment of the Council's Funds as at 31 August 2023.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>42,531.48</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>1,233.34</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>196.99</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>13,657.18</td> <td>2.75%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>90,420.26</td> <td>3.45%</td> <td>95 Day Notice</td> <td>Opened August 19</td> </tr> <tr> <td>Hampshire TB</td> <td>80,087.91</td> <td>0.10%</td> <td>Closing account</td> <td></td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,000.00</td> <td>5.00%</td> <td>1-year fixed deposit</td> <td>14 August 2024</td> </tr> <tr> <td>United Trust Bank</td> <td>90,138.31</td> <td>4.16%</td> <td>1-year fixed deposit</td> <td>04 May 2024</td> </tr> <tr> <td>Skipton Building Society</td> <td>89,246.98</td> <td>3.75%</td> <td>1-year fixed deposit</td> <td>21 May 2024</td> </tr> <tr> <td>Total</td> <td>492,512.45</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	42,531.48		Current		Imprest	1,233.34		Imprest		Unity Trust Bank	196.99		Current		Unity Trust Bank	13,657.18	2.75%	Savings		Redwood Bank	90,420.26	3.45%	95 Day Notice	Opened August 19	Hampshire TB	80,087.91	0.10%	Closing account		Cambridge & Counties	85,000.00	5.00%	1-year fixed deposit	14 August 2024	United Trust Bank	90,138.31	4.16%	1-year fixed deposit	04 May 2024	Skipton Building Society	89,246.98	3.75%	1-year fixed deposit	21 May 2024	Total	492,512.45			
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136/23	<p>Planning Report.</p> <p>Applications</p> <p>a) 23/01901/F The Lane, Hempton. Building log cabin with shed to right and 3m veranda in the front. Cllr S O'Neill proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>b) 23/01806/F Valley View, St Thomas Street, Deddington. Timber framed shed in back garden, patio extension, level and erect sleeper wall (part retrospective). Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>c) 23/02173/LB Crossways, Hempton. Like for like replacement of windows. Cllr S O'Neill proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>d) 23/02390/TCA Grove House, High Street, Deddington. Tree works. Cllr S O'Neill proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>e) 23/02394/LB Winmour, Philcote Street, Deddington. Replacement of front ground floor windows. Cllr S O'Neill proposed, Cllr A Swan seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>f) 23/02472/TCA The Stile House, New Street, Deddington. Tree works. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>g) 23/02325/TCA Caris Lodge, Goose Green, Deddington. Tree works. Cllr S O'Neill proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals</p> <p>23/01966/F Wynford House, New Street, Deddington. 23/01757/F Ashcroft House, Hudson Street, Deddington. 22/03840/F The Little House, Clifton Road, Deddington.</p> <p>Appeals</p> <p>23/00090/REF (Previously 22/03802/OUT) Part of OS Parcel 8752 East Of Combe Cottage And South Of St Johns Way, Hempton Road, Hempton.</p>																																																							
137/23	<p>Neighbourhood Development Planning report.</p> <p>a) Update on the progress of the NDP examiner. Examiners questions answered. Examination ongoing.</p>																																																							
138/23	<p>Large Scale Developments Working Group report.</p> <p>a) To consider reversal of response to 23/02096/OUT Land east of Banbury Road ditch and north of Earls Lane, Deddington. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (7 for, 1 abstention) that the Parish Council response to 23/02096/OUT Land east of Banbury Road ditch and north of Earls Lane, Deddington be reversed, in light of agent and CDC agreement to extend decision until 31 January 2024, and recommend no objection.</p> <p>b) To consider management of the site if successful. Cllr H Oldfield proposed, Cllr M Ince seconded the motion and the Council RESOLVED (unanimous) to approve to following requests regarding management of the site, if successful: Ask that the nursery and car park be gifted to the</p>																																																							

	<p>Parish Council as has been promised; Ask for management of other features of the prospective estate, including play area, balancing ponds, woodland and biodiversity area, to be decided at Reserved Matters stage, with it noted that the Parish Council wish to manage the play area as per the Neighbourhood Plan; Ask for provision to be made in advance in constitution of management company for residents of estate to be directors of the company; Ask for planter to be moved further north to coincide with the speed limit sign; Ask for the provision of a diffusion tube to test air pollution.</p> <p>c) To report on meeting with OCC regarding Deddington Grange balancing pond and play area; and to consider options available in light of the meeting and respond to OCC. Tim Screen, landscape architect for CDC, reiterated officer's preference for either CDC to take responsibility for both the balancing pond and play area, or DPC to take responsibility for both. Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council RESOLVED (7 for, 1 abstention) that CDC take responsibility for both the balancing pond and play area.</p> <p>d) To consider CDC's Local Plan consultation. Starts on Friday. Cllr comments requested by next meeting. Cllr H Oldfield highlighted the following points: CDC currently requires 35% affordable housing on rural new estates, but this is being cut to 30%; Instead of 26 major villages, they are now stating 11 major villages, of which Deddington is one. These villages will be required to have 500 new dwellings in total.</p> <p>e) To consider planter outside Hempton Gate. 5 Hempton Gate residents have stated that they would be happy to look after it. CDC pushing developer to move planter to village entrance. Footpath through to play area to be discussed.</p>
139/23	Items for information. None.
140/23	Update from Parish Council Representatives. Deddington Library Parish Calendar now for sale.
141/23	Date of the next meeting: The next Parish Council meeting will take place on 18 October 2023 at 7:30pm in the Hempton Lounge, Windmill Centre, Deddington. Meeting closed at:10:18pm
142/23	Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. a) Clerk review and updated job description. b) Staff payments.