

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at the Hempton Lounge, Windmill Centre, Deddington on Wednesday 17 September 2025

Present: Cllrs M Robinson (Chair), N ap Simon, H Oldfield, E Palin, D Rogers, N Smith, C Snashall, T Timms and J Watts **Also, present:** A Deddington News representative and 2 members of the public

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| 164/25 | Apologies: Cllrs M Cox, D Mobbs, S O'Neill, M Swadling |
| 165/25 | Declarations of Interest General Interest: Cllr D Rogers 176/25 Planning Report, all items, as is on the CDC Planning Committee. All councillors 176/25 Planning Report, item 25/02268/TCA as applicant is known to the Council. |
| 166/25 | Co-option of councillor It was noted that the statutory period has passed and that the Council may now co-opt an additional member. |
| 167/25 | Minutes July minutes: Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous by those in attendance) that item 133/25e of the July 2025 minutes shall have the following words added: 'This proposal was amended by Cllr C Snashall to include that the Council are concerned that no public money should be used'. August minutes: Cllr Snashall proposed, Cllr N ap Simon seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on the 17 August 2025 were a true record of the meeting, subject to a change in declaration of interest for item 145/25 to read 'Cllrs M Cox and D Mobbs 156/25 Planning Report, item i) 25/02031/CLUP Clifton House Clifton Road Deddington, as applicant is a CSW member'. |
| 168/25 | Matters arising from the minutes and not referred to later on the agenda: None. |
| 169/25 | 10 Minute Open Forum: A young member of the public asked for the PC's help in progressing a business idea to grow and sell garden produce. It was suggested that he contact the Parish Clerk and that Deddington News be engaged to publicise his request. |
| 170/25 | County Cllr G Epps update: Written report received. |
| 171/25 | District Cllr D Rogers update: No report received. |
| 172/25 | Finance and General Purposes a) August 2025 internal control checklist: Signed. b) Consider the movement to the .gov.uk email system at a cost of £185 + VAT: Cllr C Snashall proposed, Cllr N Smith seconded the motion and the Council RESOLVED (unanimous) to begin the transfer (needed before the next AGAR return). c) To consider options for the office computer for when it becomes obsolete: The current office PC will need to be updated to run latest software. Formal request for up to £1,000 to be brought to October meeting. d) To consider investments and whether the Council would be minded to change Financial Regulations and Investment Strategy to allow investment in CCLA 4%: (i) Cllr C Snashall proposed, Cllr N ap Simon seconded the motion and the Council RESOLVED (unanimous) to change the Financial Regulations and Investment Strategy as indicated. (ii) Cllr C Snashall proposed, Cllr N ap Simon seconded the motion and the Council RESOLVED (unanimous) to transfer £50,000 to CCLA as it pays interest and the cash is immediately available. e) To consider additional staff cost of up to £750 to set up and input all current year's financial data into Scribe: Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to agree to the proposal. f) To consider Remembrance Sunday stewards' hire at a cost of up to £1,650 + VAT and an application to the County Councillor Priority Fund: Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to this at a cost of £1,650 + VAT, but ask that this is brought forward earlier next year. g) Windmill Management Committee projects for the next financial year – showers, upstairs lavatories, air conditioning for the studio: Cllr C Snashall proposed, Cllr N Smith seconded the motion and the Council RESOLVED (unanimous) to agree to the first two projects (from S106 funds), and to encourage WMC to seek external funding for the a/c project and come back to PC when that has been done. h) Lookout refurbishment, including the roof: Cllr C Snashall proposed, Cllr N Smith seconded the motion and the Council RESOLVED (unanimous) to agree with E&R's recommendation that the |

| | <p>Lookout roof not be replaced right now, and that the contractor previously approved to do the refurbishment be asked to proceed before the weather worsens.</p> <p>i) Update on training budget – £370 remaining: The Clerk reminds new councillors of the value of the introductory training course.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 173/25 | <p>Policies for review</p> <p>a) Health & Safety: Awaiting further amendments, to be brought back in October.</p> <p>b) Investment Strategy: Agreed under item 172/25/d above.</p> <p>c) Risk Assessment: To be brought back in October.</p> <p>d) Standing Orders: Cllr C Snashall proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to leave the Standing Orders as is, with no amendments.</p> <p>e) Action Plan: Cllr M Robinson proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to adopt the Council's 2025–28 Action Plan.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 174/25 | <p>Approval of invoices: Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £5,433.95 be approved for payment. £23,728.40 monies were received.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 175/25 | <p>Report upon the investment of the Council's Funds as at 31 August 2025</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance (£)</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>107,300.22</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>7,158.38</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>537.23</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>69,637.61</td> <td>2.25%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>93,798.01</td> <td>3.75%</td> <td>95 Day Notice</td> <td>Opened Aug 2019</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,000.00</td> <td>4.25%</td> <td>1-year fixed deposit</td> <td>21 August 2026</td> </tr> <tr> <td>United Trust Bank</td> <td>85,000.00</td> <td>4.21%</td> <td>2-year fixed deposit</td> <td>6 August 2027</td> </tr> <tr> <td>Skipton Building Society</td> <td>92,593.74</td> <td></td> <td></td> <td>27 May 2025 (processing)</td> </tr> <tr> <td>Total</td> <td>541,025.19</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Account | Balance (£) | Interest | Notice | Matures | Current | 107,300.22 | | Current | | Imprest | 7,158.38 | | Imprest | | Unity Trust Bank | 537.23 | | Current | | Unity Trust Bank | 69,637.61 | 2.25% | Savings | | Redwood Bank | 93,798.01 | 3.75% | 95 Day Notice | Opened Aug 2019 | Cambridge & Counties | 85,000.00 | 4.25% | 1-year fixed deposit | 21 August 2026 | United Trust Bank | 85,000.00 | 4.21% | 2-year fixed deposit | 6 August 2027 | Skipton Building Society | 92,593.74 | | | 27 May 2025 (processing) | Total | 541,025.19 | | | |
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| 176/25 | <p>Planning Report Applications</p> <p>a) 5/02051/F 6 Hempton Road, Deddington. Rendering to part front and rear elevations. Cllr N ap Simon proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>b) 25/02268/TCA Deddington Manor, New Street, Deddington: T1 Black Locust – remove limb located close to boundary wall. T2 & T3 Limes – prune, reduce by 2–3m from height, 1m from width and remove dead branches. Cllr C Snashall proposed, Cllr E Palin seconded the motion and the Council RESOLVED ((with one abstention due to pecuniary interest) no objection.</p> <p>c) 25/02283/TCA The Stile House, New Street, Deddington: T1 Lime – crown and canopy reduction, tidying up and dead wooding. Cllr N ap Simon proposed, Cllr E Palin seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>d) 25/02246/TCA Plummers, 8 Hopcraft Lane, Deddington: T1 Weeping Willow – reduce tree by up to 6m. T2 Apple – hard prune to improve habit of tree and provide a better structure for regrowing. H3 Leyland Cypress– reduce tree line to leave at 2.5m AGL (above ground level). Cllr N ap Simon proposed, Cllr E Palin seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals</p> <p>24/01548/F & 24/01547/LB The Cottage Goose Green Deddington: Roof replacement and other works.</p> <p>25/02133/TCA Grove Cottages High Street Deddington: Tree works.</p> <p>25/01637/LB Castle House Cottage, 1 Hopcraft Lane, Deddington: Various works.</p> <p>25/01676/F Land adjacent to Clifton Gate development: Variation of condition 2 (plans) of 25/00739/F.</p> <p>25/01941/F 5 Flux Drive Deddington: Single storey extension to rear.</p> <p>25/01955/F 33 The Daedings, Deddington: Erection of a single storey porch and side extension.</p> <p>Refusals: None</p> <p>Withdrawals: None</p> <p>Appeals Reference: APP/C3105/W/23/3324704 East of Combe Cottage and South of St Johns Way Hempton: No update at time of writing.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 177/25 | <p>Highways</p> <p>a) Reinstate grass verge on Clifton Road and speeding in the area: Site meeting with OCC Highways officer being pursued. A speed check van has been on Clifton Road and in Hempton.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>b) Meeting with Clifton CAST group: Report and slides from OCC Highways circulated and noted. OCC has no remaining budget for this financial year, and Clifton is not regarded as high priority there have been no killed or serious injury incidents in recent years. OCC's Vision Zero strategy aims to reduce the number of deaths on the road with £3m to be spent.</p> <p>c) Risk Assessment for Community Speedwatch: Bring back to October meeting.</p> <p>d) Fingerpost: Painting and re-patination has been done by a local craftsman, awaiting refixing on to the post when councillors are available.</p> <p>e) Options for the faulty display of Clifton VAS: To be pursued with OCC Highways.</p> <p>f) RTA New Street: Noted.</p> |
| 178/25 | <p>Emergency & Resilience</p> <p>The grant application to the National Grid to part fund the battery for the Windmill was unsuccessful. Decision from SSE on a larger grant application expected end September.</p> |
| 179/25 | <p>Environment & Recreation</p> <p>a) Date of autumn litter pick: 2 November.</p> <p>b) Update on the repairs at the Adventure Playground: Consideration of using a more local firm, PlaySource, to service the zip-wire. Cllr N Smith proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) no objection. Clerk to write to Creative Play with their service list (roundabout, swing crossbar, rotating log, timber inspection), and then EcoSurface (slide mound and possibly roundabout).</p> <p>c) Castle Grounds entrance: No update</p> <p>d) The dates for this year's fair will be: set up 12 November, open 13–15 November inclusive.</p> |
| 180/25 | <p>Items for information</p> <p>Cllr Smith reminded councillors of the Home Energy Information Event in the Parish Church, 20 September, 1–5pm</p> |
| 181/25 | <p>Update from the Parish Council Representatives</p> <p>Deddington Charity Estates need to carry out some fundraising to carry out the refurbishment of the Town Hall floor.</p> |
| 182/25 | <p>County Councillor G Epps and District Councillor D Rogers joined the meeting at 20.30.</p> <p>Large Scale Developments</p> <p>County Councillor G Epps, District Councillor D Rogers and the PC discussed at some length applications for Heyford Park (9,000 homes plus commercial), the Puy du Fou theme park, a new Strategic Rail Freight Interchange (OxSRFI) on land located adjacent to the Chiltern Railway line, southwest of M40 J10, and extensive warehousing at Baynard's Green. All these will potentially have a significant effect on our whole area, particularly the huge number of vehicle movements. County Councillor Epps and District Councillor Rogers are working together to obtain the best possible outcome for local communities. County Councillor G Epps has invited both local MPs to a meeting of local parishes, DC Rogers and the PC Chair will attend. PC encouraged to make representations to CDC Planning Dept now on mitigation and any S106 benefits to the community. These to be explored further at October PC meeting, after the round table meeting has taken place.</p> |
| 183/25 | <p>Date of the next meeting: The next Parish Council meeting will take place on 15 October 2025 at 7:30pm in the Hempton Lounge, Windmill Centre, Deddington. Meeting closed at 21.37.</p> |