

MINUTES OF THE MEETING OF THE DEDDINGTON PARISH COUNCIL HELD ON THE

25th APRIL, 1990.

Present:

Cllrs. Fenemore (Chairman) Stevens, Hayward, Marmion, Garvey, Webber, Cole, Fuller, Gibbs, Mrs. Stevens, Mrs. Kedge and Mrs. Swash.

Apologies were received from Cllr. Mrs. Garvey, County Cllr. N. Matthews, and District Cllr. R. Croft.

The Chairman welcomed to the meeting Mr. Jewel of Reynolds Associates to speak on the redevelopment of the Windmill site. Mr. Reynolds stated that his Company had been asked to look at the upgrading and improving of the facilities of the Centre in line with the requirements of the PC and the Windmill Committee. A report had been produced with a list of

"priorities/phases" which was in seven parts, to provide :-

1) Access Road and Parking; 2) to look at the Windmill Centre itself with a view to extending this 3) Locating a Bowling green; other parts to include the provision of a Pavilion for the Football Club, the Cricket and Tennis Club, a hard practice area, Childrens play area, and landscaping.

Budget figures had been obtained and presented to the Management Committee, and it had been decided that the first priority would be the access and parking. Mr. Jewel stated that the Centre was not in the position as it was thought, which in turn had a slight effect of the "car-parking" Mr. Jewel stated that some landscaping should be an important factor to the scheme.

Mr. Jewel produced a plan of his proposals which was slightly different to the original plan, and allowed for 55 car spaces. The plan produced conformed to regulations. Included in the budget was cost of the drainage.

Mr. Jewel stated that if his plan is approved by the Council, his Company would then produce specifications and tender documents and would invite tenders by 28.5.90. The tenders would go out to 5 civil contractors and the contractors would be asked to return the tenders by 18.6.90. The tenders would be open for acceptance for 4 weeks to enable a report to be made to the PC. A start could be made by the end of July, work to take 5/6 weeks to complete.

Cllr. Fenemore stated that whilst the plan showed 55 parking spaces, it was a condition of the planning regulations that 63 spaces be made available. Mr. Jewel said that he thought that the number of parking spaces could be negotiated with the planners, and he would take up this matter with them.

It was also agreed that an estimate be obtained for "block paving" as well as tarmacadam (Mr. Jewel thought this could be some 10-15% more). It was also felt that some disabled parking should be provided, although it was appreciated that these spaces might be abused.

Mr. Jewel confirmed that he had sent his plan for comment to the Cherwell District planners, but to date had not received a reply. He was also aware of the fact that planning conditions were in force, and had asked for a copy of the conditions

The Chairman thanked Mr. Jewel for coming to the meeting and asked him to continue with the matter.

PARISH CLERK.

The Chairman introduced to the meeting Mrs. Helen Moreton who had applied for the position of Parish Clerk. Mrs. Moreton had been made aware of the work of the Council, and had asked that as a condition of her appointment that a "word-processor" be made available to her. After discussion it was agreed that the Council would provide a "word-processor" for the use of the Parish Clerk. Mrs. Moreton confirmed that she would accept the position of Parish Clerk. It was further agreed that the Council would purchase the word-processor from the present Clerk (who had bought this machine to carry out his duties for the Council) at cost.

The minutes of the two meetings of the Council held on the 28th March 1990 and 11th April, 1990 were approved subject to amendment, thus :-

Minutes of the 28th March, 1990.

It was agreed that under the heading of Planning Permission Requirements (Page 2, first paragraph that there be added -

P. Reynolds Associates in accepting this commitment for the future will ensure that their charges are absorbed by the contractors and that no charges will be laid to the Council. (First phase). *£1,000 max fee - plan fees*

Earls Lane. The Clerk reported that he had heard nothing further from the Oxfordshire County Council.

✓ Damp Walls at Windmill Centre. Cllr. Marmion stated that Mr. Walliker had now seen specialist and discussed the matter and hoped to make a report to the Council within one week on how to tackle this problem.

✓ Tree Planting. Cllr. Fenemore stated that the tree planting was now going ahead on the field, supervised by Mr. Barnes. *(withheld payment)*

✓ Welfords Piece. Cllr. Fenemore stated that an arrangement had been made with regard to the plaque being placed, but this arrangement had had to be cancelled, and it was hoped that this would take place in due course.

✓ Castle Grounds. The Clerk reported that as instructed he had contacted the Oxon. County Council to arrange for the grass to be cut in the Castle Grounds, and had followed this up by leaving a message with that office. However, no reply had yet been received.

✓ Bus tokens. Cllr. Cole reported that the bus tokens had in the main been issued. It was hoped that the issue of tokens would be concluded at an early date.

✓ Notice Board. Cllr. Fenemore stated that the Council "Notice Board" had been damaged, and that this had been reported to the Police. It was decided that the "New Council" would be responsible for providing a new notice board.

✓ Deddington Playgroup. Cllr. Hayward informed the meeting that he had spoken to the Chairman of the Playgroup and that they were willing to accept a loan of £4,300.00 over a ten year 'interest free' period to be repaid by ten annual instalments of £430.00.

District Auditor's Report. The Chairman confirmed that a letter had been despatched to the District Auditor containing the matters discussed at their last meeting. To date no reply had been received. Cllr. Marmion stated that he had forwarded a copy of the "Deddington News" together with a "strongly worded" letter. Cllr. Hayward informed the meeting that he had done likewise.

The Clerk reported that the booking arranged for the Town Hall on the 3rd May had now been cancelled. This was due to the hiring fee which would have been levied.

WINDMILL COMMUNITY CENTRE REPORT.

Cllr. Marmion reported that he had attended the Annual General Meeting of the Windmill Committee held on the 23rd April, 1990. At this meeting Mr. Drake had been re-elected as chairman of the committee. Committee plans to develop the centre as a profit making venture had suffered a "set-back". The Solicitor had advised the committee after some delay that as a "Charitable Organisation" Government regulations confined the centre to 20 profit making events each year. Second legal advice had been sought and the advice confirmed. The Chairman of the committee was to undertake a major study of whether or not to retain its charitable status (the option being to become a commercial undertaking). Cllr. Marion stated that the study is likely to take several months and this would result in the committee expending money on legal fees. The findings of the study would be reported to the Parish Council before any decision was taken.

The meeting confirmed that it was intended that when the guarantee period ran out on the playing field (18.5.90) that this would be leased to the Windmill Centre Committee, and that the committee would be responsible for the maintenance of this. The chairman confirmed that a schedule of maintenance had been drawn up and this would form part on any "hand-over" so that the committee would know what had been done, and what would be required to be done.

RECREATIONAL SUB-COMMITTEE REPORT.

✓ Cllr. Fuller reported that the Swings and Slide had been inspected by Messrs. Wickstead, who had confirmed that the present slide could be repaired but that this slide did not comply with present safety regulations. The cost of repairing the slide amounted to £1,052.00 and the cost of repairing the swings (parts only £105.00) After discussion it was agreed that the slide should not be repaired and that this should be dismantled and taken away. It was also agreed that Cllr. Fuller contact Wicksteads to find out the full cost to make repairs to the swings only.

PARISH TRUST FUND

Cllr. Cole reported that he had no further news to report on the deed which was being handled by the PC's Solicitor. After discussion it was agreed that a letter be sent to the Solicitor to ascertain when the document would be made available. A reply to be received by 3rd May, 1990.

HEMPTON ROAD CEMETERY.

✓ Cllr. Fenemore stated that he had visited the site and reported that some work needed to be done to the Hedge (Mr. Bishop's responsibility) that the notice Board had rotted, and the gate was requiring attention. The Clerk confirmed that he had written to Mr. Bishop regarding the hedge, but to date had not received his reply.

OXFORDSHIRE LITTER BLITZ.

✓ Cllr. Mrs. Swash reported that the response to this was not high.

THE EMERGENCY PLAN.

Cllr. Marmion stated that he had asked for this matter to be placed on the agenda to remind the "new Council". Copies of the emergency plan were kept in the Town Hall. The new council would need to appoint one of its members as the civil protection community advisor, and Cllr. Marmion stated that he was prepared to give a short presentation of what is involved (should they require it) and remain available as a local advisor. Cllr. Marmion also suggested that a list of duties undertaken by members should be made available to the new council (i.e. Windmill sub.committee, recreational committee, etc.)

ITEMS OF CORRESPONDENCE.

The Chairman informed the meeting that he had received the resignation as Cleaner, with effect from the 25th April. The Clerk was instructed to write to thank Mrs. Busby for her service to the Council which she had carried out extremely well. It was decided that an advert be placed in the Deddington News for the services of a cleaner.

A letter had been received from Mr. J. Scott regarding the cost of post and ties. He further stated that further work would be required in the Castle Grounds resulting from the gales earlier this year. It was agreed that the chairman would speak with Mr. Scott regarding these works. The Clerk was asked to write to Mr. Scott on behalf of the Council to thank him for the work he had done on behalf of the Council which was much appreciated.

An application had been received from Allen Tanner (Monumental Mason) requesting permission to erect a memorial stone in the Deddington Cemetery to the memory of the late A.F. Rainbow. The meeting approved the application.

A letter had been received from Mrs. Welford on behalf of the Deddington Church of England Sunday School to hold a cake stall under the Town Hall on the 2nd June. The Council agreed to this request.

A letter had been received from Cllr. J. Cole informing the meeting that as he did not intend to stand for re-election at the forthcoming elections to the Parish Council he would now resign from the Post Office and Telecommunications Users Council, a post which he had held as the PC's representative for the past 4 years.

A letter had been received from Mr. P.M. Cross regarding the PC's intention to seek a Pedestrian crossing at the traffic lights on the A423. Mr. Cross informed the Council that he was opposed to a pedestrian crossing being placed at this point. The Clerk informed the meeting that no reply had yet been received from the Oxfordshire County Council.

The Chairman informed the meeting that he had been asked by Mr. W. Hunt if a Photograph could be taken of the members of the retiring council. It was agreed that this would be done, and Cllr. Hayward would make the necessary arrangements with members.

It was agreed that the next meeting of the PC would be held on the 16th May 1990 at 7.15 p.m. This would be preceded by the Public Meeting.

THE FOLLOWING ACCOUNTS WERE PASSED FOR PAYMENT :-

British Gas	£9.11 (Town Hall)
Audit Commission	£1,309.27 (Interim Audit fee)
Hayward and White	£29. 90 (Photocopying).
Southern Electricity	£298. 48 (Street lighting repairs)
Southern Electricity	£130. 33 (Street lighting repairs)
Mrs. E. Busby	£7. 50 (Caretaking - Town Hall)
John Boss	£148. 00 (Maintenance)

It was agreed that a letter be sent to the District Auditor informing him that the term of office of the Council would soon end, and to invite the report as soon as possible.

The Chairman thanked members for their support and attendance over the last 12 months. In reply Cllr Hayward thanked the Chairman for his leadership over this period.

The meeting closed at 9.30 p.m.

B F W Macg
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