

## DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington on**

**Wednesday 15 April 2009 at 7.30pm**

**Present:** Cllrs Flux (Chair), Anderson, Collins, Ince, Privett, Rudge, Todd, Ward and Watts. The Parish Clerk was also in attendance.

**In attendance:** District Cllr O'Sullivan

054/09	<b>Apologies &amp; Congratulations:</b> Apologies were received from Cllrs Alton, Squires, Westbury and Wood. Ward and County Councillor Jelf. The PC congratulated Susan Fuller the Minute Secretary and her partner Jack on the birth of baby James.
055/09	<b>Minutes of the last meeting:</b> There were no amendments so Cllr Flux signed the minutes as a true record.
056/09	<b>Declaration of Interests</b> 064/09 (2) Cllr Watts personal interest. 065/09 Cllrs Rudge, Anderson and Watts declared personal interests.
057/09	<b>Matters Arising not referred to later on the Agenda:</b> 1. Co-option of a replacement Parish Councillor. Four expressions of interest have been received to date. Two of these have formally applied. The deadline for the receipt of formal applications is Wednesday 13 <sup>th</sup> May. 2. NAG representation – Dave Keats has been representing residents of the parish informally at NAG meetings. The PC decided that they would like him to represent the Parish Council at these meetings. A brief report of these meetings will be requested. This arrangement will be formalised at the May meeting when the duties associated with the workings of the PC are allocated after which Mr Keats will be invited to attend the June PC meeting.
058/09	<b>10 Minute Open Forum:</b> None
059/09	<b>County and District Councillors update:</b> DC O'Sullivan updated the PC about the Dial A Ride service. The 10 Dial A Ride Buses previously provided a free service, primarily aimed at the elderly and disabled, enabling them to attend the Health Centre or to do their shopping. Recent legislation means that users now have to pay for each journey and this is causing problems for vulnerable people living in villages such as Barford which has no regular bus service. Users cannot use their free bus passes on this service and insufficient free tokens are being issued to meet their basic travel needs.
060/09	<b>Highways Working Group</b> 1) Bus Service Upgrade – OCC have again been asked to replace the electronic timetable. 2) Speedwatch posters – HWG proposes to action this during Walk to School Week in May. 3) Earls Lane Speeding and abuse of the 7.5 tonne weight restrictions - Cllr Collins undertook a speed check one morning. Out of the 56 drivers surveyed only 2 were driving within the 30mph limit – the average being 42mph. He concluded that it is an educational problem as drivers do not seem to realise that it is a 30 mph speed area throughout the length of Earls Lane. The Clerk will write to three companies whose vehicles were recorded during this survey and remind them that this is a 30mph zone. Cllr Collins also met with John Croxton who advised that speed repeaters are not an option. A potential solution may be to vary the speed limit along Earls Lane. Cllr Watts said that ideally it should be 20mph outside the school. Cllr Privett will forward PC Gerry Doyle Cllr Collins recent road Traffic Survey of Earls Lane and the HWG will consider this further. It will also be discussed at the Annual Parish Meeting in May. 4) High Street Crossing Point – Parishioners are encouraged to sign the petition in the Library or The Unicorn. Cllrs Privett, Rudge and Ward will doorstep The Grove, New Street and High Street. The petition will also be made available at the Annual Parish Meeting. 5) Street Lighting Switch Off – Clerk phoned OCC to notify them that in Walnut Close, Clifton residents would like to trial the switch off. Nothing further received to date from OCC. Cllr Flux said that the residents he had consulted in The Daedings envisaged no problem with a switch-off from midnight to 5.30am. Cllr Watts advised that residents consulted in Hempton were neutral to the idea. 6) Wheelie Bin Stickers – The Road Traffic Safety Team at OCC were unaware of these. Cllr Todd suggested the Clerk contact Carterton Town Council as they are in use there. 7) Re-siting of the Post Box - Cllr Rudge asked for progress. The Clerk asked for an update from the Banbury Post Office last week but has heard nothing further so will follow this up. 8) Traffic problems in St Thomas Street - Parking on the corner near the new houses in St Thomas Street is causing difficulties for drivers travelling to the Oxford Road. HWG to discuss with OCC. 9) Parking – Cllr Wood's paper will be discussed in May.
061/09	<b>Recreation Working Group</b> 1) Cllr Westbury and a team of volunteers have cleared the entrance road to the Castle Grounds. The PC thanked everyone involved for their help, in particular, Richard Spencer and Brian Fuller. The road is owned by the Church Commissioners who will be approached for

	<p>permission for cars belonging to visitors to the Castle Grounds to park along the road.</p> <p>2) Grass Cutting – After undertaking a tender exercise the PC has appointed Thomas Fox to undertake the Parish grass cutting during 2009 and 2010.</p> <p>3) Parish Newsletter – Cllr Squires has produced the draft newsletter. The Chairman/Clerk will provide Cllr Squires with any amendments, additional editorial or comments on 20<sup>th</sup> April.</p> <p>4) Grass Cutting of the Football Pitch at the Windmill Centre. There are three matches remaining this season. The weekend village steward will do a one off cut of the pitch whilst the formal maintenance contract is being finalised.</p>
062/09	<p><b>Environment &amp; Special Projects Working Group (E&amp;SP WG)</b></p> <p><b>1. Environment</b></p> <ul style="list-style-type: none"> <li>• Cllr Rudge will attend the Countryside Forum meeting on 22<sup>nd</sup> April 2009 and also hopes to attend a meeting of the Swift Conservation Group.</li> <li>• Oxfordshire Conservation Volunteers will continue work on Castle Grounds footpaths on 3<sup>rd</sup> May 2009.</li> </ul> <p><b>2. Planters, Hanging Baskets and Xmas Tree</b></p> <ul style="list-style-type: none"> <li>• Nicholson's of North Aston have started to measure up the planters.</li> <li>• The Unicorn Inn has generously offered to sponsor the Hanging Baskets subject to price.</li> <li>• Quotes will be sought for a Xmas tree supplier who can supply install and remove the tree.</li> </ul> <p><b>3. Litter/Dog Bins</b></p> <ul style="list-style-type: none"> <li>• The Hempton litter bin near bus stop will be secured by Cllr Ince.</li> <li>• Litter picking on Hempton and Clifton link roads completed – 12 bags of litter collected. Cllr Watts thanked the steward.</li> </ul> <p><b>5. War memorial Cemetery.</b></p> <ul style="list-style-type: none"> <li>• Vegetation and over hanging trees are being cut back - a chipper may be needed to dispose of resulting waste.</li> <li>• The cost of installing an "Edged" gravel path from gate and around memorial in time for Remembrance Day in November is being investigated.</li> <li>• Cllr Flux confirmed that the PCC is responsible for grave maintenance of War Memorial Cemetery but the PC cuts the grass.</li> </ul> <p><b>6. Hempton Road Cemetery</b></p> <ul style="list-style-type: none"> <li>• The Clerk has issued the revised Cemetery fess and regulations and will contact the Funeral Directors to establish if a more robust headstone mounting system could be specified to reduce the possibility of headstone movement.</li> <li>• Councillor Ince and the Parish Clerk to attend a demonstration on memorial stability organised by Banbury Town Council on Saturday 18<sup>th</sup> April 2009. After the demonstration Cllr Anderson will help develop a Risk Assessment to cover H&amp;S needs. In conjunction with Risk Assessment all graves in the Cemetery will be reviewed to check status. First review will hopefully take place in May 2009.</li> <li>• Notice Board for Cemetery will be repaired by Cllr Ince.</li> <li>• Separate income and expenditure details for Cemetery and War Memorial will be maintained by the Clerk.</li> <li>• A 2 wheel trailer (registration number J492 MUD) was left in the Cemetery ground for 4 days. Police informed but were unable to trace the owner. Tyre tracks were left in the grass. The PC is concerned that grave stones could have been damaged so the situation will be monitored to determine whether a lock is required for the larger of the two gates.</li> </ul> <p><b>General</b></p> <ul style="list-style-type: none"> <li>• All weather pitch at Windmill Centre has again been broken into with wire cutters. Cllr Ince will investigate the cost and feasibility of installing an additional Wi-Fi camera.</li> </ul>
063/09	<p><b>Planning Working Group</b></p> <p><b><u>Applications</u></b></p> <p><b>09/00322/ADV – Midlands Counties Co-op, Market Place, Deddington.</b> 1 x illuminated Co-op fascia sign, 1 x externally illuminated Post Office sign, 1 x hanging double sided projecting sign, 1 x vinyl graphics and 1 x window vinyl graphics. Much of this replaces the existing with the current corporate logos and colours. The fascia signs (1 &amp; 2) are externally illuminated. No Objection.</p> <p><b>09/00346/F – 4 Victoria Terrace, Deddington.</b> Extend and re-furbish existing garage (to be sold to owner of Tays Gate and build a new one. Constructed to match existing). Tays Gate in Earls Lane will have its existing integral garage closed off. Shrubs at side of Tays Gate intrude into road. No Objection but will suggest that shrubs are removed as a planning condition on road safety grounds.</p> <p><b>09/00369/F – 11 St Johns Way, Hempton.</b> Single storey extension and alteration. Most of this development is to the rear of the property but some changes are made to the front and side of the property (formerly a garage area). No Objection.</p> <p><b><u>Approvals</u></b></p> <p><b>09/00122/F – 27 Gaveston Gardens, Deddington</b></p>

	<p>09/00128.F – 9 The Daedings, Deddington</p> <p><b>Other matters</b>  <b>R3.0082/09 – Deddington Highways Depot.</b> OCC has responded to PC comments. If OCC recommend approval for the application the colour of the salt store cover would be dark green to blend in with the surrounding countryside. Likely that PC will be consulted before final colour is approved. Landscaping on the western side will be implemented if approval given along with additional planting along this boundary. The size and scale of salt store cover still being discussed.</p> <p><b>Parish Presentation on Development Control Matters – CDC.</b> Cherwell Planners have proposed a meeting (approx 1 1/2 hours) with parishes to provide them with an opportunity to learn about current planning issues and meet planning officers. PC will accept the invitation to attend.</p>																												
064/09	<p><b>Finance &amp; General Purposes</b></p> <ol style="list-style-type: none"> <li>1) Annual Audit y/e 31/03 09 received from auditors - awaiting return of Cllr Wood to action.</li> <li>2) Annual Insurance renewal (due 1<sup>st</sup> June) info received from Allianz. A comparative quotation will be sought from an alternative specialist provider (Norwich Union) before accepting this.</li> <li>3) Deddington Church Clock Routine Service - nothing adverse detected. Company querying whether asbestos on the premises - copy of letter to be sent to PCC for them to respond.</li> <li>4) Warriner School - Letter received asking PC to support its bid for additional funding for a new £250,000 facility "Centre for Rural Education". A letter of general support will be sent.</li> <li>5) Grant request, Deddington Photographic Society – An application form will be sent to them.</li> <li>6) Cash Flow presented.</li> <li>7) Precept – 1<sup>st</sup> instalment paid by CDC 15<sup>th</sup> April 2009 (£16,671.00)</li> </ol>																												
065/09	<p><b>Rules and Regulations 2009 Review</b>  <b>Allotments.</b> The draft rules and regulations were discussed. Cllr Collins asked what proportion of a plot hens can officially occupy. Cllr Wood will be asked to confirm with the Chairman of the Satin Lane Allotment Association. The issue of bonfires was raised and will be discussed further with the Chairman of the Satin Lane Allotment Association and a representative from the Hempton allotments. Cllr Anderson asked that the Clerk be given approval to finalise the allotment agreement. This was unanimously agreed by the Council.</p>																												
066/09	<p><b>Report upon the Play Areas</b>  The steward is carrying out routine maintenance such as bark distribution and pruning.</p>																												
067/09	<p><b>Invoices for Payment</b>  A schedule of invoices totalling £10,161.83 were tabled and approved for payment.</p>																												
068/09	<p><b>Investment of Council Funds</b>  At the close of business on 15 April 2009 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,389.69</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>6,862.38</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>133,963.21</td> <td>1.5%</td> <td>Overnight</td> </tr> <tr> <td>Birmingham Midshires</td> <td>200,000.00</td> <td>6.12%</td> <td>1 year fixed (June 09)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>542,215.28</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,389.69	0.1%	Imprest	Barclays Current Acct	6,862.38	0.1%	Current	W. Bromwich Building Soc.	133,963.21	1.5%	Overnight	Birmingham Midshires	200,000.00	6.12%	1 year fixed (June 09)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	<b>TOTAL</b>	<b>542,215.28</b>		
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069/09	<p><b>Correspondence</b>  No matters arose from the correspondence.</p>																												
070/09	<p><b>AOB</b>  <b>Best Kept Village.</b> Council agreed not to enter this year so Clerk will notify ORCC of this but ask that it be invited to participate again next year.</p> <p><b>Annual Parish Meeting.</b> Topics for inclusion were discussed. Suggestions included the need for a crossing on High Street, Street Lighting and the War Memorial. Cllr Anderson reminded the Council that this meeting is for parishioners and can be a forum used by any local group. This years meeting will take place in the Lounge at The Windmill Centre at 7.30pm on Wednesday 6<sup>th</sup> May.</p>																												
071/09	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on Wednesday 20<sup>th</sup> May 2009 at 7.30pm in the Town Hall, Deddington.</p>																												