

## DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on  
Wednesday 21 April 2010 at 7.30pm**

**Present:** Cllrs Flux (Chair) Collins, Day, Finnigan, Ince, Rudge, Privett, Todd & Ward.  
County Cllr Jelf was also in attendance.

056/10	<b>Apologies:</b> Cllrs Allison, Anderson, Rudge, Squires, Watts, Wood and District Cllr O'Sullivan.
057/10	<b>Minutes of the last meeting:</b> Cllr Flux signed the minutes as a true record.
058/10	<b>Declaration of Interests:</b> None
059/10	<b>Matters Arising not referred to later on the Agenda:</b> Cllr Flux passed on his best wishes to District Cllr O'Sullivan following his recent accident and wished him a speedy recovery.
060/10	<b>10 Minute Open Forum:</b> Seven residents from Clifton attended the meeting to state their objections to the proposed development at Ash Cottage, Chapel Close in Clifton. Dave Morris spoke on behalf of the residents to say that they objected due to the over bearing over development of a site which will over look other properties, concerns were also raised over parking and access. Mr Morris had received a letter, two and half years ago, from a Chartered Surveyor who considered that development of that site was unlikely. Mr Morris asked that the Cllrs read the letter as it was a synopsis of the reasons for their objections. here was discussion regarding the deliveries of oil to other properties and how access was very restricted for this purpose and would cause more problems with an additional property. Mr & Mrs Smith also pointed out that the drawings of the property in relations to theirs is inaccurate. Showing their house approximately 50% larger than it is given the scale. This makes the proposed property look much smaller in comparison and without a site visit a planner would find these drawings misleading. It was suggested that the residents could request to go to full committee and ask to address the planning committee. It was suggested that the residents write individually to object and not as a collective as the objections are counted as one even if a group signs it off.
061/10	<b>County and District Councillors update:</b> None
062/10	<b>Election Dates:</b> As the national and district elections take precedence over the PC elections the PC election will now take place on Thursday 27 May. The nomination deadline is now noon on 29 April 2010. Candidates already nominated will remain nominated. It is expected that votes will be counted and the result will be announced on Friday 28 May. The current Cllrs will retire when the polls close and the newly elected Cllrs will come into office on Tuesday 1 June 2010. There is a requirement that the first meeting is held during 1-15 June therefore it was agreed that the meeting should take place on Tuesday 15 June at 7:30pm at Deddington Town Hall. Cllr Flux mentioned that the rescheduling of the election would mean associated costs of £1,000-£1,500. It has been mooted that the costs may be shared with the district council.
063/10	<b>Parish Transport Representative.</b> Cllr Flux suggested that this be postponed and diarised for the new PC to look at.
064/10	<p><b>Planning Working Group</b></p> <p><b>Applications</b></p> <p><b>10/00352/F – 1 The Paddocks, Deddington</b> Extension to existing house to create 4 flats – 3 two-bed flats and 1 one bed-bed flat. This property was subject to a similar withdrawn application (09/01353/F) to which some neighbours objected. The PC also objected on the grounds of over-development of the site and concerns over parking arrangements. The new submission does not greatly alter what was originally proposed. It is suggested that access to all off-road parking should be via The Paddocks and not off the Hempton Road (a busy B class road). This is possible if the parking spaces for flats 3 and 4 back onto Hempton Road. Left as it is there is every possibility that vehicles parking at the front of the house will reverse into Hempton Road or park on the verge of that road. The proposed entrance also crosses an existing pavement and the wide grass verge. It was also noted that flat 1 (1 bed) had two parking places whereas 2 bed flat 4 only has 1. A garage is shown on the existing plan occupying the single storey area but this does not appear to exist, suggesting that the plans submitted are inaccurate. The PC considered that the new velux windows should be non-opening and contain obscured glass to avoid any overlooking. Matching materials should be required. As it is very similar to the previous submission the Parish Council still <b>objects and will ask the Ward Member to request a site visit prior to the application going to Committee for decision.</b></p> <p><b>10/00353/F – 47 St Johns Way, Hempton</b> Porch, two storey side and single storey rear extension. <b>No objection</b> but the PC requested that the velux window in the roof on eastern elevation be non-opening and obscured glass as it overlooks no. 45.</p> <p><b>10/00395/F – Ash Cottage, Chapel Close, Clifton.</b> Single detached dwelling and integral garage. This is a 3 bedroom house with single garage. The PC objected to a previous application (09/01646/F) for a 4 bedroom house with single garage. The proposed new house occupies a smaller footprint and has been moved southwards towards the front of the plot and turned by 90 degrees. To obviate problems of overlooking of The Willows (previously objectors) and other gardens/houses it is suggested that the arrangement of the dormer and velux windows be reversed out at first floor level and where appropriate, opaque glass and non opening windows could be inserted in the remaining north facing windows. The developer proposes a 1.8 m fence around most of the site and 1.25 m</p>

	<p>around the rest. This should be a condition. It was noted that earlier applications relating to this site did not include the road leading from Chapel Close as part of the development site but this time it is included although it is understood that part of it is a designated highway. This development, although described as infill, is part of a larger project which has already seen two houses being approved or built and still leaves open the question of what is going to happen to Ash Cottage. The developer has since lodged plans changing some of the windows but the dormer windows for the land and bedroom 3 remain. <b>The PC still objects to this application and requests a site visit and for the application to go to Committee.</b> If this development is approved conditions should be applied so that garage cannot be used for living accommodation, on-site parking spaces are retained and a contamination report is undertaken as the area has previously been used for car repairs and parking.</p> <p><b>10/00396/F – 27 St Johns Way, Hempton.</b> Single storey rear extension plus alteration to existing decking. <b>No objection.</b></p> <p><b>10/00401/F – Land Rear of End Cottage, The Stile, Deddington.</b> Remove part of garden store. Construct single storey dwelling with new access road but without garage in a large open space used as garden behind houses in the triangle formed by The Stile, New Street and StThomas Street. <b>PC objects</b> on the grounds that this is back land development in one of the green open spaces which form an important part at the centre of Deddington’s Conservation Area. Should planning permission be granted condition should be included preventing future conversion of the loft space be imposed to stop this becoming a larger dwelling. There is at least one objection from neighbours.</p> <p><b>10/00433/F &amp; 10/00434/LB – Folly Cottage, The Lane, Hempton.</b> Single storey side and rear extension. Provided it is built of suitable materials to match the existing. <b>No objection.</b></p> <p><b>10/00462/F – The Orchard, Main Street, Clifton.</b> Single storey rear conservatory. <b>No objection.</b></p> <p><b>10/00527/TPO – 36 Mill Close, Deddington.</b> Fell 1 diseased Poplar (T1) subject to TPO 48/89 and replace. The applicants have suggested replacing it with an ornamental tree. <b>No Objection</b> but PC suggests that the replacement tree is of a similar species or a native broad leaved tree.</p> <p><b>10/00074/TCA – Daeda Cottage, Market Place, Deddington.</b> Fell 2 Holly trees. Permission was granted to reduce the height of these trees last year. (09/00207/TCA). <b>PC objects</b> to the current application as many trees are being felled in the Conservation Area without being replaced.</p> <p><b>10/00080/CLUP – Hillcrest, The Lane, Hempton.</b> Single storey rear extensions and front porch. This is a <b>permitted development.</b></p> <p><b>Approvals</b> 2 Philcote Street, Deddington</p> <p><b>Other matters</b></p> <p><b>10/00297/F – Land to the north of New Vicarage, Earls Lane, Deddington.</b> This site had consent for a new vicarage and two building plots with access road (04/01713/OUT). The current application is for two 3 bedroom semi-detached houses with single garages and also a 4 bedroom house either side with double garages. There have been several objections from local residents. <b>The PC has already sent an objection to CDC and requested a site visit and for the matter be considered by the Planning Committee (due on 22 April). It was agreed that Cllr Day will attend the hearing.</b></p> <p><b>Northants CC.</b> Northants Minerals and Waste Development Framework – Documents sent to Secretary of State.</p> <p><b>Thames Valley NHS Primary Care Agency –</b> Deddington is rural in nature and consequently the Health Centre in Earls Lane has consent to provide NHS Pharmaceutical Services.</p> <p><b>Cherwell DC –</b> Clarification letter re Parish/Town Councils and the Planning Process. Also mentioned Training opportunities for PCs and the hope to be able to consult by Email.</p> <p><b>Tucks Cottage, Earls Lane, Deddington –</b> Demolition of conservatory and garage in garden within the Conservation Area. Referred to Planning Enforcement following enquiry from local resident. PC has not been advised of any planning application in respect of this work.</p>
065/10	<p><b>Finance and General Purposes Working Group</b></p> <ol style="list-style-type: none"> <li>1. <b>Cash flow to end of February.</b> The major payments and contributions were explained.</li> <li>2. <b>Precept.</b> The first instalment has been received.</li> <li>3. <b>Stone Pits.</b> Final account received.</li> <li>4. <b>Satin Lane Allotments.</b> There is to be no rent increase. The Clerk will chase rent arrears.</li> <li>5. <b>Rural Payments Agency.</b> A Personal Identifier will be issued.</li> <li>6. <b>Alliance and Leicester.</b> It has changed its trading name to Santander</li> <li>7. <b>Trust for Oxfordshire.</b> Has required further Information before they can release the grant.</li> <li>8. <b>English Heritage.</b> Deddington Castle. EH has issued an additional management agreement to PC - £500 p.a. for 3 years for works as agreed with the Friends of Castle Grounds.</li> <li>9. <b>Cherwell DC.</b> Offered the PC the opportunity to sell compostable liners for food waste but this was declined as there is little in it financially for PC for work involved.</li> <li>10. <b>BDO.</b> Reminder about the Annual Audit return – 18 June deadline</li> <li>11. <b>Insurance.</b> PC insurance policy management transferred from Allianz to Aon. F&amp;GP to investigate whether this policy gives best value.</li> </ol>

066/10	<p><b>War Memorial.</b> Cllr Collins has completed a 'for and against' document about its possible relocation which will be available at the Annual Parish Meeting on 29 May at the Windmill Centre at 7:30pm.</p>
067/10	<p><b>Recreation</b></p> <ol style="list-style-type: none"> <li><b>Allotments.</b> The first part of meeting was held at the Hempton allotments. 5 allotment owners attended. The majority of allotments are well tended. The Clerk will follow-up outstanding rents.</li> <li><b>Play Areas.</b> The second part of the meeting was with a representative from the 'Hempton Mothers' working party that is seeking to establish a play area within Hempton. The PC was informed that there are 115 houses in Hempton, and 65 children of which 25 are pre-school age. A questionnaire has been distributed and to date 33 replies have been received of which 31 are positive. A variety of suggestions have been put forward as to how any space could be used. The working party has started to investigate potential funding routes and is very well informed as the representative in attendance secures funding professionally. However, unless a suitable piece of land can be identified, there will be no project to fund. The working party is considering extending the potential remit of the "organisation" to involving older children in a monthly youth view point (Hempton hall is available on a Friday night) to give them a stake holding in whatever happens in their village. The parish Council is impressed by the evident commitment of the Hempton working party and is looking forward to a more fully formed proposal for it to consider.</li> </ol>
068/10	<p><b>Environment &amp; Special Projects Working Group</b></p> <p><b>Environment</b></p> <ol style="list-style-type: none"> <li><b>Wildflowers. Wildflowers in cemetery:</b> Visit will be arranged to Charles Flower (supplier recommended by ONCF) who will advise on planting based on ecologist's report and plan. Plants will then be collected for planting in September. A further questionnaire has to be completed together with payment of an administration charge of £55.23 before the TOE grant of £500 is released. Answers to the questions to be forwarded to Parish Clerk and administration fee to be netted off against grant. Cllr Rudge has started a Wildflower identification course.</li> <li><b>Northmoor Bus.</b> Head teacher to be contacted.</li> <li><b>Low Carbon Initiative Hook Norton.</b> The WG will monitor the success of the initiative and see if the Deddington Parish would benefit from copying this example.</li> <li><b>Swifts:</b> Visit by Chris Mason to be arranged in May to survey colonies. Parishioners welcome. No date set yet.</li> <li><b>Hedgerows Survey.</b> DEFRA is offering grants of up to £5,000. Lengthy forms received and completion will be a project for later in year</li> </ol> <p><b>Special Projects</b></p> <ol style="list-style-type: none"> <li><b>Hanging Baskets.</b> Empty hanging baskets are now with the supplier to be filled and conditioned prior to hanging.</li> <li><b>Planters.</b> Planters to be filled in May.</li> <li><b>Tubs.</b> New tubs for outside town Hall to be purchased.</li> <li><b>New Flower Beds at entrance to Hempton Road Cemetery.</b> Beds dug out and ready for planting by Nicholsons Nursery. Thanks expressed to Max for digging out the beds.</li> <li><b>Litter/Dog Bins.</b> New Dog Bin purchased for the junction of New Road &amp; St Thomas Street. Meeting with Hook Norton Veterinary Surgery on 22nd April to agree signage and location.</li> <li><b>War Memorial Cemetery. Risk Assessment.</b> Meeting held with George Fenemore (Church Warden). The work undertaken in the War Memorial extension to "lay down" any risky stones has been completed satisfactorily. Parish Steward to continue grass cutting and maintenance. Letter of thanks to be sent to George for his help. <b>On going maintenance.</b> Further work to be undertaken over summer to include: painting of railings, repair to gate, removal of ivy, clearance of rubbish. CDC to be contacted by the Church to give notice of intent to remove the two Holly trees that are adversely affecting the War memorial and adjacent graves.</li> <li><b>Painting and decorating.</b> <ol style="list-style-type: none"> <li><b>Bus Shelter Painting.</b> Hempton Bus Shelter painted. Deddington Hempton Road Bus Shelter also being painted. £50 approved by the PC for the additional paint required.</li> <li><b>Schedule of works.</b> It is proposed to form a register of all Parish areas that need painting/maintenance and agree a rota of how often they need attention. Work to begin and a draft circulated to all Cllrs to agree content and schedule.</li> </ol> </li> <li><b>Hempton Road Cemetery.</b> Cllr Ince raised concerns regarding the new tap, which will be investigated further. <b>Income and expenditure for cemetery.</b> Currently running at a surplus of £1,982.35.</li> </ol>
069/10	<p><b>Highways Working Group.</b></p> <ol style="list-style-type: none"> <li><b>Highway/ speeding issues.</b> Cllr Watts has undertaken speed measurements and data is about to be analysed.</li> <li><b>Pedestrian Crossing of New Street.</b> Cllr Allison seeking a site visit with OCC. County Cllr Jelf is introducing an OCC facilitator to help with this and a number of other issues.</li> <li><b>Post Box.</b> The OCC facilitator to help move this forward with Cllr Allison and Royal Mail.</li> <li><b>Blanket Road Closure application.</b> CDC has told the HWG there is no benefit from a group or blanket closure so residents and groups will need to proceed as individual agents.</li> </ol>

	<p>5. <b>Slippery Pavement by crossing.</b> Reference number 310036 allocated. The OCC facilitator to help move this forward.</p> <p>6. <b>Storm Water Drain in Clifton.</b> Gordon Hunt (OCC) has confirmed the defective drain is on the list of outstanding works but properties at risk of flooding have priority so could be some time.</p> <p>7. <b>Bus Stop Upgrade.</b> Chanika Walawage contacted about final decision.</p> <p>8. <b>Banbury Rural Policing Policy.</b> Sgt Scott Evans responded to a request for an update. Cllr Flux informed the PC that NAG people are now on the distribution list.</p> <p>9. <b>Skip Lorry.</b> The skip lorry parked in the Daedings has now been removed.</p> <p>10. <b>NAG Liaison.</b> Cllr Flux informed the PC that direct contact has been made which will move things forward.</p> <p>11. <b>OCC issues.</b> Speeding, road markings, road signage no update as yet - ongoing. Pete Ronald not responded but County Cllr Jelf will be meeting with him shortly and will raise the issues.</p> <p>12. <b>VAS.</b> This has not been recalibrated on the Oxford Road southern entry to the village.</p> <p>13. <b>Post Box Drain.</b> Cllr Privett asked that the drain near the Post Box in the Market Place be cleared. The Clerk to contact Highways.</p>																												
070/10	<b>Report upon the Play Areas:</b> A mother has reported that at the back of the play area a log is lifting and Max has it as a priority on his list of jobs. Cllr Collins asked if the tyre swing that used to be in Clifton is going to be reinstated. The recreation group will investigate.																												
071/10	<b>Invoices for Payment:</b> A schedule of invoices totalling £6,265.27 was approved for payment.																												
072/10	<p><b>Investment of Council Funds</b></p> <p>At the close of business on 21 April 2010 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,038.96</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>22,981.00</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>133,963.21</td> <td>1.5%</td> <td>Overnight</td> </tr> <tr> <td>Alliance &amp; Leicester</td> <td>200,000.00</td> <td>3.2%</td> <td>1 year fixed (July 10)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>557,983.17</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,038.96	0.1%	Imprest	Barclays Current Acct	22,981.00	0.1%	Current	W. Bromwich Building Soc.	133,963.21	1.5%	Overnight	Alliance & Leicester	200,000.00	3.2%	1 year fixed (July 10)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	<b>TOTAL</b>	<b>557,983.17</b>		
ACCOUNT	BALANCE	INTEREST	NOTICE																										
Barclays Imprest Acct	1,038.96	0.1%	Imprest																										
Barclays Current Acct	22,981.00	0.1%	Current																										
W. Bromwich Building Soc.	133,963.21	1.5%	Overnight																										
Alliance & Leicester	200,000.00	3.2%	1 year fixed (July 10)																										
Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)																										
<b>TOTAL</b>	<b>557,983.17</b>																												
073/10	<b>Correspondence.</b> Cllr Collins has drafted response to C Farmer regarding parking concerns in the Market Place. Cllr Flux to review and Clerk to send.																												
074/10	<p><b>AOB. Council worker of the Year.</b> Unfortunately Max did not win the council worker of the year as organised by the NALC but it was a very close call.</p> <p><b>Parish Liaison Meeting.</b> The meeting is on 9 June. PC unable to send a Cllr but if the Clerk is free she may attend - if not she will request the minutes for reference.</p>																												
075/10	<b>Next Meeting:</b> The next meeting of the Parish Council will take place on Wednesday 19 May 2010 at 7.30pm in the Town Hall, Deddington.																												