

# DEDDINGTON PARISH COUNCIL

Minutes of a Meeting held at the Holly Tree Club, Deddington on

Wednesday 20 April 2011 at 7.30pm

**Present:** Cllrs Flux (Chair) Collins, Cox, Oldfield, Rudge, and County Cllr Jelf.

59/11	<b>Apologies:</b> Cllrs Bliss, Day, Finnigan, McDowell, Squires, Ward, Watts, Williams, Wood and District Cllr O'Sullivan.
60/11	<b>Minutes of the last meeting:</b> <b>48/11 Pegasus Meeting.</b> It should also be noted that Cllr Wood asked that he be invited to any meeting with Pegasus about their proposal, and with CDC or any other organisation about possible exception sites. <b>50/11 Planters.</b> The second sentence should read; She and Cllr Rudge <b>tidied</b> the two beds outside the cemetery and Nicholson's have provided a discounted centrepiece for each bed. Cllr Flux then signed the minutes as a true record.
61/11	<b>Declaration of Interests:</b> None
62/11	<b>Matters Arising not referred to later on the Agenda.</b> None
63/11	<b>10 Minute Open Forum:</b> Dr Chambers from Deddington Health Centre addressed the PC regarding an application that has been put to the PCT for a Pharmacy to open in Deddington. He requested that the PC make representations with their opinion to the PCT before the closing date of the consultation (by 6 May 2011). His concerns were, in particular, that unless the Health Centre was able to keep its <b>reserved location</b> status it would mean that those living within one mile of the practice would have to have their prescriptions filled at the Pharmacy rather than in the dispensary within the surgery. The reserved location status can be waived if a small village has less than 2750 residents. The population of the village is 1690. There was much discussion regarding the benefits of a Pharmacy in the village with Cllr Cox pointing out that it would be good for providing non-prescription drugs and self-management of conditions with over the counter medication via the Pharmacist. Cllr Oldfield stated that the Planning group had made recommendations. It was felt that this issue should be included in the Parish Meeting on 4 May. Dr Chambers was asked for a written statement to be read to residents attending the meeting to assess their feeling. Dr Chambers then asked for support of the Deddington Health Centre as a continuous reserved location. This was then discussed again (see Planning for the agreed PC's response to Dr Chambers request).
64/11	<b>County and District Councillors update:</b> None
65/11	<b>Finance &amp; General Purposes:</b> 1. <b>Cash Flow:</b> Cash flow to end March was presented. A cheque to Aon was made for Insurance 2. <b>Alliance &amp; Leicester.</b> A&L have been in touch to move the business account from A&L to Santander. 3. <b>Annual Return:</b> The annual return forms have been received in the Parish Office. 4. <b>Precept:</b> The first payment of the precept has been received.
66/11	<b>Environment &amp; Recreation:</b> 1. <b>School:</b> Cllr Rudge has e-mailed Clive Evans re PC support for environmental projects. The swift boxes have been delivered to the school and Chris Mason thinks he can get funding for them. Cllr Rudge has contacted the Fire Service to ask for their help in installing them. Awaiting reply. 2. <b>Swifts:</b> Several individual residents have purchased boxes and Cllr Rudge has approached Hugh White about installing some in the church tower. Awaiting reply. She also wondered if Pegasus could be encouraged to incorporate swift/bat boxes in their new houses. Chris Mason has supplied her with interesting booklet. 3. <b>Bumblebee workshop</b> was very interesting Cllr Rudge said she had learnt a lot. 4. <b>Cemetery</b> wildflower patch. The primroses are out and looking good among the blue speedwell. Foxgloves also came through the winter well with very few bare patches. Cllr Rudge suggested that for school /PC liaison the PC could fund an annual book token (about £20) for the best piece of artwork to depict one of the species on our wildflower list. It was suggested that she contact the school to discuss and bring back request to the PC for agreement. Cllr Rudge had noted there was a lot of wood on the ground. The Clerk to ask Richard Bannister to check and clear up if necessary. 5. <b>New St. Verge</b> as agreed was not cut. Cllr Rudge is monitoring it. 6. <b>Castle Grounds:</b> Terry Clinch will liaise with Cllr Rudge about planting wildflowers when appropriate. Cllrs Flux and Collins have liaised with the FOCG regarding the quality of the cut and weed control. The next contractor cut is due on 28 April during which weed control at the base of the banks will be undertaken. It will then be assessed as to how far the contractors can manage up the banks and what the FOCG could be responsible for. There was further discussion that there needs to be some mutual understanding of what the cutting should be as there seems varying opinions from close 'bowling' green cuts to nature reserve cut. The liability of the PC regarding work being undertaken by the FOCG was also discussed as any work done need to be undertaken by appropriately trained people. 7. <b>OCV</b> The Parish Clerk has booked OCV for 25 September to do some hedge work at Welford's Piece in Clifton. This will involve the purchase of 30 bare-rooted plants at about £1 each. Cllr Rudge asked that Cllr Collins co-ordinate this, as she will be unable to attend. 8. <b>Pond Surveys:</b> ONCF in partnership with Oxon Amphibian and Reptile Group and BBOWT are organising free training sessions. Cllr Rudge hopes to attend and has forwarded info to the school.

67/11	<p><b>Highways</b></p> <ol style="list-style-type: none"> <li>1. <b>Outstanding Highways issues.</b> Cllr Rodney Rose has now responded. District Cllr Jelf informed the PC that Cllr Rose being ill had caused the delay.</li> <li>2. <b>Speeding:</b> Mark Nicholson to join the speed watch team. The result of the first SID session on Clifton Road have shown that 25% of cars measured in the 40mph speed west bound speed exceeded 46mph. So it is considered a significant speeding area. The Police were also measuring speeding in Hempton. Cllr Collins to liaise to see how successful they were.</li> <li>3. <b>VAS:</b> OCC maintain all VAS's are set to ACPO guidelines and will not be changed.</li> <li>4. <b>Post Box Siting:</b> A site meeting with Paul Wilson and Cllrs Cox and Oldfield will discuss this and many other issues as detailed where appropriate below. Cllr Cox continues to canvass opinion on possible sites for re-location of the post box.</li> <li>5. <b>Philcote Road sign:</b> OCC have redirected to CDC.</li> <li>6. <b>Clifton/Deddington footpath:</b> Has now been widened and re chipped.</li> <li>7. <b>Slippery pavement by crossing due to leaf fall:</b> This has been assessed as no issue but will diarise for review in Autumn.</li> <li>8. <b>Storm Drain Clifton:</b> Rectification work has now finished and assumed to be complete.</li> <li>9. <b>Drain by Post box blocked:</b> To be shown to Paul Wilson during site visit.</li> <li>10. <b>Market Place verges.</b> DPC to seek OCC permission for Church Street verge and the posts for the southern green in the Market Place. The posts £50 each. Cllr Collins to inform Clerk of proposed locations of the posts.</li> <li>11. <b>Hudson Street Traffic:</b> Christopher Farman to be lent the speed gun after use in Clifton.</li> <li>12. <b>Chapel Sq/Market Place traffic flow:</b> It has been decided for safety reasons that the priority is to remain unchanged.</li> <li>13. <b>RTA at Tays Gateway:</b> OCC state that no action would be appropriate.</li> <li>14. <b>Traffic lights from Hempton Road.</b> The new crossing has still to be installed, to be chased at the site meeting. Cllr Cox pointed out that the tree branches are overhanging and blocking the traffic sensor. The Clerk to request that they are cut back.</li> <li>15. <b>Garden sacrifice.</b> Offered outside Manor Farm to aid pedestrian safety. A meeting with the resident will be sought after the current work has been completed. The needs to be assessed by Cllrs Cox and Oldfield with Paul Wilson.</li> <li>16. <b>New Street verge.</b> Cllr Rudge to canvass opinion.</li> <li>17. <b>Pot Holes:</b> Many reported and more to be added.</li> <li>18. <b>Hopcraft Lane:</b> The brick paving to replaced by the contractor as the end of the contract. To be monitored.</li> <li>19. <b>Fatal Accident on Clifton Deddington Road:</b> occurred on 15 April. The PC waits to hear the outcome.</li> <li>20. <b>OALC:</b> Cllr Flux will be standing down from the OALC Committee and asked anyone interested to get in touch with clerk. Many of the members had been critical of Highways but Cllr Flux said that the PC had found them very helpful but perhaps that was due to the DPC formidable group!</li> <li>21. <b>Ash Cottage:</b> Jane Welford has contact the PC to say that planning permission has been granted and demolition work has started. She raised her concerns regarding site safety as it is not securely maintained and could be very dangerous for children especially as it is Easter Holidays.</li> </ol>
68/11	<p><b>Planning Working Group (PWG):</b></p> <p><b>Storage of Planning Papers</b> The office is drowning in the storage of old planning papers and the clerk asked the planning working group to consider what was appropriate to keep. The NALC guidelines have been looked at for documents and records. The PWG recommends we follow the guidance on Planning Notes and would propose that the PC follow this guidance. The PC agreed that the PWG will work with the clerk to sort through and dispose of unrequired papers and create a procedural guide for the clerk to follow moving forward.</p> <p><b>Applications</b></p> <p><b>11/00350/F &amp; 11/00349/LB Castle Barns Castle Street Deddington</b> Amendment to previously approved applications 08/02188/F &amp; 08/02189/LB. Building to remain part of existing dwelling and associated works. This is a change from previous application that formed two separate dwellings and the PWG. <b>No objection</b></p> <p><b>11/00315/F Castle Farm Cottages Earls Lane Deddington</b> Demolition of 2 existing semi-detached cottages and erection of 2 detached cottages and garages. This is a re submission of 10/01256/F which the PC did not object to but permission was refused by CDC. The new plans go some way to answering CDC concerns with the exception that CDC were reluctant to allow the demolition of the existing buildings. <b>No objection</b> but request the following conditions are made</p> <ul style="list-style-type: none"> <li>• Garages must not be converted into living space</li> <li>• Suitable Materials to be used in the construction</li> </ul> <p><b>11/00077/TCA Ithaca Hopcraft Lane Deddington</b> Notice of Intent to undertake works to trees in a conservation area T1 reduce crown of a silver birch by 30% T2 Fell a Bird Cherry PWG. <b>No objection</b> to the reduction of the silver birch T1 but are concerned at the felling of the Bird Cherry without any explanation as to the reasons for felling. <b>Objection</b> to the felling of T2</p> <p><b>11/00593/F Woolgrove House Duns Tew Road Hempton</b> Variation of condition 2 of 10/00483/F Condition 2 of the previous application effectively meant any alteration to the agreed plans would need a new application. This new application has minor aesthetic changes to the original plans. <b>No objection</b></p>

	<p><b>Appeals</b> None</p> <p><b>Approvals</b> 11/00030/F Ash Cottage, Chapel Close, Clifton. At the meeting it was noted that there was an error on the planning submission. The approved planning permission was for the demolition of 2 existing semi-detached cottages and erection of 2 detached cottages and garages, but there has only ever been one cottage on this site.</p> <p><b>Refusals</b> None</p> <p><b>Withdrawals</b> None</p> <p><b>Correspondence</b> <b>Thames Valley primary Care Trust</b> Application to provide Pharmaceutical services from premises in the village of Deddington NB in Feb 2009 the PCT determined that Deddington was a rural location and has reserved status Sue Johnson the surgery practise manager visited a working group meeting to express her concerns with the application, it is possible that if this application is accepted the surgery will not be able to dispense to any patient living within a 1.6km radius of the surgery After a vote with four agreeing and one abstention it was agreed that the PC write to the PCT expressing <b>no objection to this application providing the reserved location status is maintained, and the dispensing services and the surgery remain unaffected</b> by this application as the loss of this might be to the detriment of parishioners.</p> <p><b>ORCC</b> The PC has received a letter from ORCC with the offer of a presentation regarding rural exemptions sites and asked the clerk to try and arrange this for the Annual Parish Meeting in May 2011.</p> <p><b>Pegasus and S106 Meeting:</b> At the last meeting it was discussed the possible development of land owned by the prudential and how best to deal with any future application. Brian Wood kindly offered to attend a meeting of the working group to give us the benefit of his property development experience and insight into Pegasus. Following this meeting the PWG decided the following actions would be appropriate</p> <ol style="list-style-type: none"> <li>1. Cllr Williams agreed to investigate external professional bodies who provide advice and support on S106 negotiation and will aim to report back on our next report</li> <li>2. Cllr Day agreed to investigate the Local Development Framework to confirm if this site was included</li> <li>3. The PWG agreed that it would be useful for the PC to use Cllr Wood's knowledge and expertise in any future meetings with Pegasus.</li> </ol> <p>Cllr Flux told the PC of his disappointment that Pegasus had no Directors available to attend the Parish Meeting to update residents and answer any queries they may have.</p>																												
69/11	<b>Library Update:</b> Cllr Collins requested £300 for the Book A Future group to professionally print its newsletter. This was seconded by Cllr Oldfield and unanimously agreed. He also made the PC aware that it was likely that the group would be back requesting for the printing costs of at least two more newsletters.																												
70/11	<b>Parish Emergency Planning Form.</b> The Clerk asked that her title be added under her name on the form that will be used for gathering information, and included in the June edition of the Deddington News, in case residents were unaware of her role. Cllr Cox informed the PC that the group would be contacting local businesses directly. It was asked that the £35 distribution costs could be met by the PC, which was unanimously agreed to.																												
71/11	<b>Report upon the Play Areas:</b> The Clerk report that there was nothing outstanding. Cllr Flux informed the PC that the All Weather Court was being checked over. It has been attacked again using wire cutters. The use of reinforced wire is to be investigated. Cllr Flux was shocked to see adults climbing over the wire when locked. The informed him that it was ok as the children did it. Hardly the example they should be setting.																												
72/11	<b>Invoices for Payment:</b> Schedules of invoices totalling £7,654.82 for April were approved for payment.																												
73/11	<b>Investment of Council Funds</b> At the close of business on 20 April 2011 the balances were as follows:																												
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74/11	<b>Correspondence.</b> <b>War Memorial.</b> It has been confirmed by CDC that there is currently no planning protection on the War Memorial. It is thought that anyone can request that it is listed. <b>Bench Bequeath.</b> The PC has been notified that Betty Hill has bequeathed money to the DPC for a bench at the Castle Grounds. The PC passes on their grateful thanks to her and her relatives and estate.																												
75/11	<b>Another other business:</b> <b>Parish Meeting;</b> The agenda for the Annual Parish Meeting was agreed to include: PC activities, affordable housing, residential developments, pharmacy application and other issues of concern to residents. <b>Village Steward.</b> The Clerk informed the PC that Max has been signed off for a further 4 weeks. <b>Solar Panels at the WMC.</b> Cllr Flux said that there had been a small delay in installing the panels due to some parts coming from Japan. They should be installed and working shortly. <b>New Street Bench.</b> Cllr Rudge has very kindly offered to purchase a bench for the parish for New Street.																												

	<p>The bench will be a teak all weather park bench and so require little or no maintenance. Cllr Rudge to liaise with the Clerk for proposed siting and to ask OCC if permission will be required. It was agreed that it should be cemented in place to avoid theft.</p> <p><b>Graffiti.</b> It has been noticed that some graffiti has been found around the parish (Windmill Centre and the lane that runs beside the Church between the Bull Ring and Market Place).</p> <p><b>June PC Meeting:</b> The Clerk asked if Cllr Collins had been able to secure a venue for the June PC in Clifton. He will confirm shortly. If not the Clerk will arrange it from the current locations used.</p>
76/11	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 18 May 2011 at 7.30pm</b> in the <b>Lounge at the Windmill Centre.</b></p>