

# DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at The Church Hall, Hempton on  
Wednesday 17 April 2013 at 7.30pm**

**Present:** Cllrs Collins (Chair), Anderson, Cox, Day, Finnigan, Flux, O'Neill, Rogers, Squires, Watts, Williams, Wood and 10 members of the public.

49/13	<p><b>Apologies:</b> None. Cllr Oldfield was not in attendance.</p>
50/13	<p><b>Minutes of the last meeting:</b> Cllr Collins proposed and Cllr Day seconded and the PC <b>RESOLVED</b> that the minutes of 20 March 2013 were a true record and Cllr Collins signed them.</p>
51/13	<p><b>Matters arising</b>  <b>Aaron Bliss.</b> Cllr Collins informed the PC that Aaron Bliss had stood down from the PC with immediate effect due to work and time commitments. Cllr Collins said that he had been an excellent Cllr who had brought a youthful attitude to the PC. Cllr Collins proposed a formal vote of thanks with noted that Aaron would be welcomed back to the PC should his circumstance change, Cllr Day seconded. The PC <b>RESOLVED (unanimously)</b> that the Chair send a letter to Aaron Bliss to thank him for his work.  <b>Broadband for office.</b> Cllr Rogers reported his finding regarding getting an improved internet speed to the Parish Office and Windmill Centre WiFi. The increased cost would be in the region of £10 per month plus a possible £10 sundry cost for connection. He proposed that the new service be requested with Cllr Flux seconding the motion. The PC <b>RESOLVED (unanimously)</b> that BT Infinity Option 1 Advanced should be installed. Cllrs Flux and Rogers to meet and discuss potential pass on charges to WMC clubs and users.</p>
52/13	<p><b>Declaration of Interest.</b>  <b>55/13 Report of PC meeting with Rt Hon Sir Tony Baldry.</b> Cllr O'Neill expressed a general interest but for the sake of transparency left the meeting whilst this matter was discussed.  <b>56/13 Pegasus planning applications &amp; Savills public participation.</b> Cllr O'Neill expressed a general interest but for the sake of transparency left the meeting whilst this matter was discussed.</p>
53/13	<p><b>10-Minute Open Forum.</b>  <b>David French, High Street, Deddington.</b> Mr French addressed the council as a member of the Deddington Development Watch Group and spoke about the proposed changes to the Cherwell Local Plan. He said that although the housing allocation for the Deddington Village group to 2031 had been reduced there were a number of concerns. Firstly, the revised allocation is said to be in "the interests of meeting local housing need", but there is nothing to prevent the building of 'dormitory' developments aimed primarily at commuters. Secondly, after excluding 'windfall' sites there is a minimum development size of 10 houses, but no maximum. Thirdly, the revised allocation is 'front-loaded'. The allowance is to be built, or permissions granted, by 2018. He asked whether, 'windfalls' excepted, there really will be no more house building between 2018 and 2031? Finally, while the number of houses to be allocated to individual villages is to be decided by CDC, the identification of sites may be delegated to those villages, which have prepared Neighbourhood Plans.  <b>Tim Watson, Alison Wright &amp; Roger Smith, Savills, Oxford.</b> Addressed the meeting on behalf of the Fuller family to promote part of the land to the North Side of Earls Lane as a viable alternative to Pegasus. They distributed a plan and said the site had three main benefits over Pegasus being its location, scale of development and potential community benefit. She spoke briefly on possibilities of land use of a section of the field north of the Fire Station possibly for a car park. Cllr Squires said that as a School Governor they had not been approached and that the school still had capacity if children from outside the catchment area were not included. He said that the governors did not wish to expand the school.  <b>Richard Broadbent, Earls Lane, Deddington.</b> Mr Broadbent said that he was against any development at the Earls Lane site and that it would have a devastating effect.  <b>Simon Boulter, Hempton.</b> Mr Boulter raised concerns that cars and other vehicles were going too fast through Hempton and whilst he understood it was a historical issue wanted to know what was going to be done.  <b>Rebecca Warwick, Hempton.</b> Also raised her concerns that nothing appeared to be being done to resolve the speeding issues in Hempton. She asked that the white gates be put up. She suggested that Speedwatch did not resolve the long term issue. Cllr Collins said that it did encourage enforcement as the speeds were known to the Police to be high.</p>
54/13	<p><b>County and District Councillor updates. None.</b></p>
55/13	<p><b>Report of PC meeting with Rt Hon Sir Tony Baldry</b> Cllr O'Neill left the room whilst this item, was discussed. Cllrs Anderson, Collins, Rogers, Williams and Wood attended a surgery with Tony Baldry and reported back that the nub of the issue was the decision to be made at Hook Norton. Tony Baldry had sought the Secretary of State to make a decision so that it could be used as case law for all further decisions. Tony Baldry also wanted to get extant housing counted and tighter regulation of the core planning policy. He congratulated the Cllrs for doing a Neighbourhood Plan (NP) so Cllr Collins suggested that the PC revisit the possibility of developing one as the Deddington Development Watch Group had proved support was available in the community. The Clerk will check the Standing Orders to confirm how the PC can revoke the previous decision. Discussion followed about funding, timings and quality. Cllr Collins proposed that interested parties be spoken to, Cllr Day seconded and this was <b>RESOLVED</b> (9 votes for and two abstentions).</p>

56/13	<p><b>Planning Applications</b></p> <p><b>13/00278/F Gaslight Earls lane Deddington</b> Single storey side extension. Cllr Day proposed no objection with the condition for the use of appropriate matching materials, Cllr Williams seconded. <b>RESOLVED</b> (9 for, 3 abstentions) that no objection made with condition detailed above.</p> <p><b>13/00263/F Russell house New Street Deddington</b> Re grading existing driveway and steps crossing verge to front door. Cllr Day proposed no objection with condition that the area covering the pedestrian footpath remains as flat and level with the path either side, Cllr Flux seconded. <b>RESOLVED</b> (unanimously) that no objection made with condition detailed above.</p> <p><b>13/00280/F Castle Lodge Castle Street Deddington</b> Vertical Side Extension to form new master suite and stairwell access. Cllr Day proposed no objection but with request for the use of appropriate matching materials to be used, Cllr Collins seconded this. <b>RESOLVED</b> (unanimously) that no objection made with condition detailed above.</p> <p><b>Approvals</b></p> <p>13/00134/F Earls Court Earls Lane Deddington  13/0046/F 2 County View Clifton  13/00207/F Castle Farm Cottages Earls Lane Deddington  13/00056/F Hazel Cottage Tithe Lane Clifton  13/00058/F the Workshop Franklins Yard Earls lane Deddington Amendment to 12/00042/F addition of a single storey rear dining room to unit 1 of the approved 3 no. dwellings. The Parish Office did not receive this application for comment. The Clerk will write to CDC asking for an explanation</p> <p><b>Correspondence</b></p> <p><b>Pegasus and Tennis Club applications:</b> The PC has been cc'd in on a number of responses to these two planning applications, all of these responses are viewable on the CDC planning portal</p> <p><b>Savills</b> A letter from Savills of Oxford, has been received, who are representing the Fuller family who own land north of Earls Lane in Deddington identified as DE1 on the recent DDW leaflet. In this letter they were requesting a meeting with the PC to discuss a potential development on this site as a better option than the current application from Pegasus. The PC Chair and Chair of the Planning Working Group will meet and report back to the PC.</p> <p><b>CDC</b> The clerk received a letter from Janice Gooch of CDC Strategic Planning in regard to Criteria and implementation of register of Local Heritage Assets. The letter asks for feedback in response using an attached questionnaire that was missing. The clerk to ask for a copy of the questionnaire. Cllr Squires suggested that the Duke of Cumberland's Head might be considered so in the future a change of use can not be granted. Cllr Rogers questioned if the War Memorial had been listed as previously requested. The Clerk to chase response. Cllr Rogers also mentioned the fascia of the Primary School should be listed as it pre dated the education reform act. These will be reviewed at the next meeting.</p> <p><b>Report from the Working Group created to generate a detailed objection to application 13/00301/Out</b>  At the March meeting the PC voted to object to this application and a temporary working group was created to prepare our objection. This group was chaired by Cllr Day with Cllrs Collins, Wood, Williams, Anderson, and Rodgers all contributing. Cllr Day proposed that the final draft objection document that was sent to all Cllr's on the 15<sup>th</sup> April 2013 be adopted and sent through as the PC objection, Cllr Rogers seconded this. <b>RESOLVED</b> (unanimously) that objections are made as detailed in the objection document. Cllr Wood expressed his thanks to Cllr Day for all of his time and effort overseeing the process.</p> <p><b>Changes to Cherwell Local Plan Proposed Submission 2013 Consultation</b> The key conditions for responding to this consultation is to consider if these changes are <b>legally compliant</b> (ie if it has been prepared in accordance with regulations) <b>and is sound</b>. Cllr Day proposed that no response is made. Cllr Rogers seconded this. <b>RESOLVED</b> (unanimously) that no response is made.</p>
57/13	<p><b>Emergency Planning</b></p> <ol style="list-style-type: none"> <li><b>Vulnerable list.</b> Cllr Oldfield has visited almost all of those on the vulnerable list as part of the annual follow-up/data validation process. She also was able to ask/gain permission from those who wished to be on the Thames Valley Police, Deddington Health Centre and Community Cares group lists.</li> <li><b>Snow Clearing feedback.</b> There has been a wealth of "thank you" comments and one observation that less was done to clear subsequent snow falls last winter. Cllr Collins said that PC accepts no responsibility for snow clearance.</li> <li><b>Holly Tree Club.</b> Cllr Rogers has received verbal confirmation that planning permission is not required for the hard standing at The Holly Tree Club.</li> <li><b>Flooding.</b> Following on from comments regarding flooding in the village OCC seem to have responded to the request to clear the drain/ditch. Cllr Rogers to address any further concerns from parishioners. Cllr Flux mentioned flooding issues in the Market Place.</li> <li><b>Emergency &amp; Winter Plan.</b> Cllr Oldfield has offered to summarise the emergency &amp; winter plan, removing any sensitive information.</li> </ol>
58/13	<p><b>Finance &amp; General Purposes</b></p> <ol style="list-style-type: none"> <li><b>Cash flow to end March.</b> Agreed and reconciled with the bank. Income includes £1,000 repayment of cricket club loan for nets. Expenses include £768 for the Christmas lights box and £176 for socket repair. Also £544 for dog bin emptying, £217 for routine service of church clock and £335 sub to OALC.</li> <li><b>Precept.</b> The first instalment of the precept has been received.</li> <li><b>PC credit/debit card.</b> No further information as no confirmation from OALC. Clerk to chase.</li> <li><b>Town Hall.</b> The relationship needs to be clarified before there is likely to be an agreed</li> </ol>

	<p>recommendation from F&amp;GP. At present there are many misunderstandings, on both sides, which need to be sorted out. Cllr Anderson volunteered to replace Cllr Day as a PC nominated DCE trustee. The purpose of the PC nominated trustees must be to help the two organisations to work together amicably. Cllr Wood volunteered to go to a DCE meeting to explain what the PC can and cannot do legally. The PC must see the accounts before making any recommendation and formal contact should be through the clerk.</p> <ol style="list-style-type: none"> <li>5. <b>Legal Advice.</b> The chairman authorised £100 to be spent on legal advice.</li> <li>6. <b>Deddington Development Watch Group (DDWG).</b> DDWG have asked for help with some of the expense incurred in their campaigning against the Pegasus proposal. After discussion Cllr Wood proposed that up to £230 be paid on receipt of copy invoices Cllr Collins seconded. <b>RESOLVED</b> (11 for 1 abstention) that payment is made on receipt of invoices.</li> <li>7. <b>Insurance.</b> Renewal papers have been received from AON in respect of PC insurances. Due 1<sup>st</sup> June. The Clerk to seek alternative quotations.</li> <li>8. <b>BDO notice of annual audit.</b> Cllr Watts asked if the PC should future plan investment in the Windmill Centre and other places in the parish.</li> </ol>
59/13	<p><b>Environment &amp; Recreation</b></p> <ol style="list-style-type: none"> <li>1. <b>Notice Boards.</b> The Deddington News has agreed to pay £1500 towards the cost of replacing the Hempton notice board. The PTA has offered to replace the notice board outside the school and will let the PC have details of what is proposed. Cllr Anderson to liaise with the Clerk to action.</li> <li>2. <b>Castle Grounds.</b> Cllrs Bliss, Collins the Clerk and Simon Boulter inspected the Castle Ground. It was decided that an ecological study be undertaken with Simon and the E&amp;R group and sharing the findings with the public and FOCG. They are also looking into to producing a survey habitat of plant and trees.</li> <li>3. <b>Grass Cutting Rifle Range Castle Grounds.</b> Cllr Anderson proposed that the grass around the old rifle range be cut twice a year, which Cllr Day seconded and the council <b>RESOLVED</b> (unanimously).</li> <li>4. <b>Hedges.</b> Quotes for cutting hedges at the Cemetery, Bowls Club and Welford's Piece have been obtained and Cllrs Anderson and Flux will look into who should be paying for them. A decision will be made at the July meeting for Autumn cutting.</li> <li>9. <b>Dry Stone Walling &amp; OCV.</b> The OCV, Clerk and one member of the FOCG spent Sunday carrying out repairs to the wall to the left hand side of the castle grounds. Two further dates are scheduled if the PC is in agreement with costs of £100 per day (Saturday 15 June &amp; Sunday 21 July). Cllr Flux proposed that the PC agree to invite OCV to finish the wall on the dates given and at the cost indicated. Cllr Collins seconded this. <b>RESOLVED</b> (unanimously) that OCV are invited back and paid £100 costs.</li> </ol>
60/13	<p><b>Highways &amp; Transport</b></p> <ol style="list-style-type: none"> <li>1. <b>Featherton House Grit Bin</b> – High Viz reflective tape had been applied to the grit bin, some of which has since been removed by persons unknown.</li> <li>2. <b>Hempton Grit Bin.</b> The Clerk will chase quotes and submit to F&amp;PG.</li> <li>3. <b>Hempton Traffic Calming Gates.</b> OCC are due to come out and measure up this week. The quote will be for 2 gates and a village sign and the installation costs. They have been asked to quote for both sizes of gates. a) 1200mm width; b) 1400mm width. The Clerk will submit to F&amp;PG when received.</li> <li>4. <b>Complaints regarding illegal parking opposite double white lines in New Street.</b> A complaint has been made directly to OCC Highways regarding the habitual parking of vehicles alongside the double white line area on the curve of the A4260 south of the traffic lights in the village. This is clearly illegal and a road safety hazard; vehicles are forced to cross the white lines towards oncoming traffic. Cllr Collins has responded and passed to TVP Officer R. Miller. No response has been received. Cllr Squires raised concerns regarding parking in the yellow box at the top of Philcote Street. Measures to be investigated.</li> <li>5. <b>Speed watch.</b> A reminder sent to Officer Miller for an update.</li> <li>6. <b>Speeding enforcement.</b> Officer Miller said that Hempton Rd. Deddington has been set as a priority location for a short time by the Roads Policing department at Bicester. He has advised the working group that on the first occasion there were two street cautions and one referral to the young driver scheme. Cllr Watts has requested that they consider extending their focus to include Hempton Village.</li> <li>7. <b>BT Fibre Optic installation and Potential Highway Damage.</b> Cllr. Rogers has been liaising with Steve Goode at OCC regarding roadways and pavements that are being dug up by BT (and any other utility) Mr Goode said that regular checks on installations are carried out however if PC have any concerns it can contact him directly.</li> <li>8. <b>Bus Services.</b> The <b>S4</b> service between Banbury and Oxford will be “broadly” unchanged, except there is to be an additional early evening bus from Banbury to Steeple Aston via Deddington. The last bus currently leaves Banbury at 5.45pm, so a later bus that will make commuting to work in Banbury more feasible by bus. The <b>81</b>, Banbury to Bicester service via Deddington and Clifton is to have one extra journey on Saturday, from Clifton to Bicester. The new timetable will not be known until the end of the month. The <b>90</b> Upper Heyford to Banbury service via Hempton has seen no improvement but has not been axed. The working group recommended that Stagecoach are asked to provide a bus timetable for every parish household to be distributed by Deddington News once the new timetables are made public. Ideally we would persuade them to have the Heyfordian timetable on the same leaflet. Cllr Cox thanked Cllr Oldfield for all her efforts and Cllr Rogers asked that thanks also be passed on to the wider community for responding to the questionnaire.</li> <li>9. <b>Disabled Bay.</b> The decision for a disabled bay outside Tays Gateway will go to council in July. Any objections should be made by 10 May 2013.</li> </ol>

61/13	<b>Request to use Coat of Arms on Order of Service for War Memorial Plaque Service</b> Cllr Collins proposed that the Coat of Arms be used for the order of service for a one off special event, free of charge, which was seconded by Cllr O'Neill. <b>RESOLVED</b> (unanimously) that it would be allowed.																																				
62/13	<b>Invoices for Payment:</b> The schedule of invoices totalling £2,818.50 for April was approved for payment.																																				
63/13	<b>Investment of Council Funds</b> On 17 April 2013 the balances were as follows: <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>893.43</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>55,475.73</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (July 13)</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>3.2%</td> <td>1 year fixed (Sept 13)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>1.75%</td> <td>1 year fixed (Jan 14)</td> </tr> <tr> <td>Nat West</td> <td>125,000.00</td> <td>3.0%</td> <td>1 year fixed (July 13)</td> </tr> <tr> <td>Nat West</td> <td>80,000.00</td> <td>2.0%</td> <td>1 year fixed (Nov 13)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>551,369.16</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	893.43	0.1%	Imprest	Barclays Current Acct	55,475.73	0.1%	Current	Santander	75,000.00	3.0%	1 year fixed (July 13)	Santander	140,000.00	3.2%	1 year fixed (Sept 13)	Nat West	75,000.00	1.75%	1 year fixed (Jan 14)	Nat West	125,000.00	3.0%	1 year fixed (July 13)	Nat West	80,000.00	2.0%	1 year fixed (Nov 13)	<b>TOTAL</b>	<b>551,369.16</b>		
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64/13	<b>Correspondence:</b> None																																				
65/13	<b>AOB</b> The annual parish meeting will be held at the Windmill Centre on Wednesday 8 May 2013. Cllr Collins asked that all Chairs of the working groups prepare a presentation on their years achievements. Other areas for discussion may be the future use of the Castle Grounds and a general strategy for the Parish.																																				
66/13	<b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 15 May 2013 at 7.30pm</b> in <b>The Windmill Centre, Deddington</b> . <b>This will also be the AGM of the Parish Council</b> . The meeting closed at 9pm.																																				